

LORAIN PORT AUTHORITY
ByLaws and Personnel Committee Meeting
January 10, 2017

Committee: Ms. Carr and Mrs. Cook; Mr. Davila

Board Members: Messrs. Bansek, Mullins, Nielsen and Zellers

Staff: Rick Novak, Executive Director
Yvonne Smith, Accountant
Tiffany McClelland, Economic Development Specialist

Guests: None

- I. **Roll Call.** The meeting was called to order at 7:15 p.m. by Chairman Barb Cook with roll call indicating a quorum present.
- II. **Disposition of Meeting Minutes:** Disposition of November 9, 2016 were presented for approval. Motion to accept the minutes by Ms. Carr. Support by Mr. Davila. Motion carried.
- III. **Report of Chairman.**

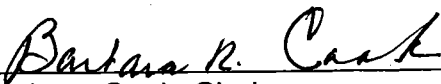
Executive Director

1. Mr. Novak stated there was a recommendation from the Contract Management Committee to recommend to the ByLaws and Personnel Committee that the threshold for taking written quotes for general maintenance for the organization be raised to \$5,000.00. Ms. Carr made a Motion to send to the Regular Board the above change to the ByLaws. Seconded by Mr. Nielsen. Motion carried.

IV. Other Business.

V. Adjournment.

There being no further business to come before the ByLaws and Personnel Committee Meeting, Ms. Carr made a motion to adjourn. Seconded by Mr. Nielsen. Motion carried. The meeting was adjourned at 7:17 p.m.



Barbara Cook, Chairman



Rick Novak, Executive Director