

CONTRACT MANAGEMENT COMMITTEE MEETING
Lorain Port Authority
February 27, 2017

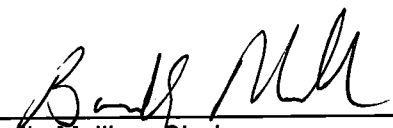
Committee: Ms. Carr; Messrs. Mullins, Nielsen and Zellers

Board Members: Mrs. Cook; Mr. Zgonc

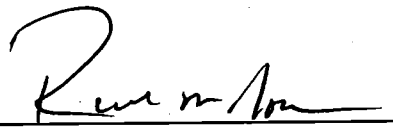
Staff: Richard Novak, Executive Director
Yvonne Smith, Accountant
Tiffany McClelland, Economic Development Specialist
Mike Brosky, Esq.

Guests: Tom Brown

- I. **Roll Call** - The meeting was called to order at 6:30 p.m. by Committee Chairman Bradly Mullins. Roll call indicated a quorum was present.
- II. **Disposition of Minutes.** The minutes of January 31, 2017 Contract Management Committee Meeting were presented for approval. Motion by Ms. Carr to accept the minutes. Support by Mr. Zellers. Motion carried.
- III. **Report of Chairman.**
 - A. LPA Federal Local Let Project Agreement. Mr. Novak stated a meeting was held with ODOT and those in attendance were Mr. Zellers, Ms. McClelland, Mr. Brosky, Mr. Brown and himself. This is for the Kelley's Island Ferry Boat Project. The entire process was reviewed and a discussion of the particular party's role was discussed. The Agreement between ODOT/Lorain Port Authority was drafted and provided to the Port following the meeting. Mr. Brosky made the Committee aware of a Clause in the Contract, Section 9.2, which says if ODOT in their sole discretion believe the project was not completed as it should have been, the Port Authority must repay the amounts expended, however, there are other protections in place for the Port. Ms. Carr made a recommendation to present to the Board this contract for approval. Seconded by Mr. Zellers. Motion carried.
- IV. **Other Business.** None.
- V. **Adjournment.** There being no further business to come before the Contract Management Committee Meeting Ms. Carr made a motion to adjourn. Support by Mr. Nielsen. Motion carried. The meeting was adjourned at 6:44 p.m.



Bradly Mullins, Chairman



Richard M. Novak, Executive Director