

**Lorain Port Authority**  
Board of Directors Regular Meeting  
Tuesday, August 15, 2017 at 7:00 p.m.  
Port Office

**AGENDA**

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- I. Roll Call
- II. Disposition of Meeting Minutes
  - A. July 18, 2017, Regular Board Meeting Minutes
- III. Report of Officers
  - A. Chairman
    - 1. Correspondence received
  - B. Executive Director
    - 1. Updated Resolution for Submerged Land Lease  
*Staff Presenter: Tom Brown, Executive Director*
    - 2. Appropriations, Contracts and Expenditures changes  
*Staff Presenter: Tom Brown, Executive Director*
    - 3. L.E.D. light project: Motion to approve  
*Staff Presenter: Tom Brown, Executive Director*
- IV. Report of Committees
  - A. Contract Management Committee
    - 1. Trees and Trains Contract for 2017 Holiday Season: Motion to approve  
*Staff Presenter: Tom Brown, Executive Director*
    - 2. 2017 Jet Express Agreement: Resolution No. 2017-\_\_  
*Staff Presenter: Tiffany McClelland, Economic Development Specialist*
  - B. Strategic Development Plan Committee
  - C. Marketing and Public Affairs Committee
    - 1. Fireworks on July 4<sup>th</sup> or July 6<sup>th</sup> in 2018: Motion to approve  
*Staff Presenter: Tom Brown, Executive Director*
    - 2. Fall levy fundraiser  
*Staff Presenter: Tom Brown, Executive Director*
    - 3. Jobs Ohio Magazine ad: Motion to approve  
*Staff Presenter: Tom Brown, Executive Director*

4. Christmas pavilion challenge

*Staff Presenter: Tom Brown, Executive Director*

D. Grounds Maintenance and Capital Improvements Committee

E. Financial Planning and Audit Committee

1. Budget Amendment: Resolution No. 2017-\_\_

*Staff Presenter: Yvonne Smith, Accountant*

2. June 2017 Financial Statement: Motion to approve

*Staff Presenter: Yvonne Smith, Accountant*

3. July 2017 Financial Statement: Motion to approve

*Staff Presenter: Yvonne Smith, Accountant*

4. Schedule Financial Planning and Audit Committee meeting(s)

*Staff Presenter: Yvonne Smith, Accountant*

5. Then and Now Certificate: Resolution No. 2017-\_\_

*Staff Presenter: Yvonne Smith, Accountant*

F. ByLaws and Personnel Committee

1. Updated Lorain Port Authority ByLaws

*Staff Presenter: Tom Brown, Executive Director*

V. Other Business

VI. Public Comment

VII. Adjournment