

CONTRACT MANAGEMENT COMMITTEE MEETING
Lorain Port Authority
April 11, 2017

Committee: Ms. Carr; Messrs. Mullins, Nielsen and Zellers

Board Members: Mrs. Cook; Messrs. Davila and Zgonc

Staff: Tom Brown, Executive Director
Yvonne Smith, Accountant
Tiffany McClelland, Economic Development Specialist

Guests: Rick Payerchin, Morning Journal

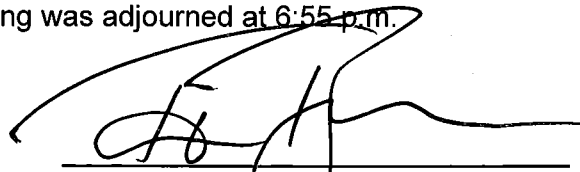
- I. **Roll Call** - The meeting was called to order at 6:23 p.m. by Brad Mullins. Roll call indicated a quorum was present.
- II. **Disposition of Minutes.** The minutes of March 14, 2017 Contract Management Committee Meeting were presented for approval. Motion by Ms. Carr to accept the minutes. Support by Mr. Zellers. Motion carried.
- III. **Report of Chairman.**

Mr. Mullins discussed with the Contract Committee Members the insurance Contractual Agent of Record. Mr. Mullins further stated that Dan Kelley attend last month's meeting and spoke to the Board concerning taking over the Policy that we currently have with Allen Thorley DeLloyd. Mr. Kelley discussed a few points that include they employee all Lorain people and currently the group we are with now is out of Akron. Mr. Kelley would like to become Agent of Record and review for cost cutting measures. Mr. Nielsen stated the Agency should not do this change due to the fact that Larry Kerr has taken very good care of the Agency's insurance needs at a cost savings. Ms. Carr stated she is impressed by Mr. Kelley bringing employees to Lorain.

Mr. Zellers made a Motion/recommendation to the Board that we request quotes six (6) months prior to the new policy start allowing any insurance company interested to provide quotes. For the time being, keep Larry Kerr as the Agent of Record until next year (2018). Seconded by Ms. Carr.

- IV. **Other Business.** None.
- V. **Adjournment.** There being no further business to come before the Contract Management Committee Meeting Mr. Nielsen made a motion to adjourn. Support by Ms. Carr. Motion carried. The meeting was adjourned at 6:55 p.m.


Brad Mullins, Chairman


Tom Brown, Executive Director