



319 Black River Lane
Lorain, Ohio 44052
440.204.2269
lorainport.com

DATE: May 5, 2023
TO: Board of Directors
FROM: Brad Mullins, Chairman, Boards of Directors
SUBJECT: Meeting Notice

Please be advised that a Regular Board Meeting has been scheduled for 7:00 p.m. on

Tuesday, May 9, 2023

Location:
Lorain Port and Finance Authority
319 Black River Lane
Lorain, OH 44052

cc: Mayor/Administration
City Council
Media



Lorain Port and Finance Authority

Board of Directors Regular Meeting
Tuesday, May 9, 2023, at 7:00 p.m.
Port Office

AGENDA

- I. Roll Call
- II. Pledge of Allegiance
- III. Disposition of Meeting Minutes
 - A. April 11, 2023, Regular Board Meeting
- IV. Report of Officers
 - A. Chairman
 - 1. Correspondence received:
 - B. Executive Director
 - 1. Construction Manager at Risk Agreement: Resolution No. 2023-__
Staff Presenter: Tom Brown, Executive Director
 - 2. Rockin' on the River: First Show (5-26-23) and Pour Date (7-28-23)
Staff Presenter: Tom Brown, Executive Director
- V. Report of Committees
 - A. Contract Management Committee
 - 1. Leadership Lorain County Intern MOU: Resolution No. 2023-__
Staff Presenter: Kelsey Leyva-Smith, Office Manager
 - B. Strategic Development Plan Committee
 - C. Marketing and Public Affairs Committee
 - D. Financial Planning and Audit Committee
 - 1. March 2023 Financial Statement: Motion to approve
Staff Presenter: Yvonne Smith, Accountant
 - 2. April 2023 Financial Statement: Motion to approve
Staff Presenter: Yvonne Smith, Accountant
 - 3. Money Market Account: Motion to approve
Staff Presenter: Yvonne Smith, Accountant
 - E. Bylaws & Personnel Committee

- VI. Other Business
- VII. Public Comment
- VIII. Adjournment

Lorain Port and Finance Authority
Board of Directors
Regular Meeting
Port Office
Tuesday, April 11, 2023, at 7:00 p.m.

Board of Directors: Ms. Kiraly; Mrs. Silva Arredondo; Messrs. Mullins, Nielsen,
Scott, Veard, Zellers and Zgonc (8)

Staff: Tom Brown, Executive Director
Tiffany McClelland, Assistant Director
Yvonne Smith, Accountant
Kelsey Leyva-Smith, Office Manager
Mike Brosky, Esq., Port Attorney

Guests: None

I. Roll Call

A. The meeting was called to order at 7:07 p.m. by Chairman Brad Mullins with roll call indicating a quorum present.

II. Pledge of Allegiance

III. Disposition of Meeting Minutes

A. March 14, 2023, Regular Board Meeting: Mrs. Leyva-Smith said there were no corrections. Mr. Nielsen moved to approve the meeting minutes. Second by Mr. Veard. Motion carried.

IV. Report of Officers

A. Chairman

1. Board Elections: Mr. Brown said he is the secretary as defined in the bylaws. He opened the floor to nominations for vice chair. Mr. Mullins nominated Mr. Nilsen. Second by Mr. Zgonc. With no other nominations, Mr. Nielsen was unanimously reappointed as vice chair. Mr. Brown opened nominations for Chairman. Mr. Nielsen nominated Mr. Mullins. Mr. Veard seconded. With no other nominations, Mr. Mullins was unanimously reappointed to chairman.

2. Correspondence received:

a. Mr. Brown said every county has an economic development department that is a separate non-profit entity to work with Team NEO except Lorain.

We don't have one, and the last time we did it was Team Lorain County. It was run by the county commissioners and administration and the board was made up of elected officials. The Lorain County Chamber of Commerce hired an outside firm and has been doing research. We've been involved. Team NEO is behind this and Jobs Ohio is behind it. Lorain County absolutely needs this type of organization. They are trying to create this group, and in order to have an executive director and staff, they need funders. Most every city in the county is on board with commitments of \$10,000 a year for a three-year term. The college is on board, and some businesses, too. Ms. McClelland said the goal is one third public funding, one third businesses and one third non-profits. The first-year budget is projected at \$500,000. Mr. Brown said it's within his threshold to sign the \$10,000 contract, but he wanted board support. He sees great value in this and thinks we should be a part of this. It would include an economic development advisory board, and he and Ms. McClelland would have a seat at that table. They are starting to appoint board members now. They initially asked for \$10,000, but Mr. Brown said he didn't think our budget could be evenly compared to a city. He wants to commit to at least a year and then revisit annually. He thinks they have a good blueprint and offered to bring in representatives for a presentation if wanted. Mr. Brown said he and Ms. McClelland have been involved for 18 months. Mr. Mullins asked if it was \$5,000 or \$15,000? Mr. Brown said it would be \$5,000 a year for three years, but we would approve it annually. Mr. Mullins asked if they're trying to bring businesses to the area or raise finances for businesses? Mr. Mullins asked if the county port was involved? Mr. Brown said he wasn't sure if the county was involved. Ms. McClelland said the state created Jobs Ohio to have a separate agency to go at the speed of business and have money separate from government dollars. Then they formed regional agencies, ours is Team NEO. From there they helped people form county agencies about 12 years ago, which is when Team Lorain County was formed. Lorain County messed it up and

we've been without one ever since. Every other county has one, and the state has developed best practices over the years. The key is they're separate to move at the speed of business. This new organization would work to get businesses, retain businesses, give incentives, at the county level. The biggest downside to not having this agency is Team Neo and Jobs Ohio cannot give us access to certain resources because we're local government and subject to public records requests. They will talk and meet with us, but we don't have access to a lot of resources. Mr. Brown said Team NEO serves 18 counties, and of those 17 have county agencies. Mrs. Silva Arredondo asked if the city put in? Mr. Brown said yes, \$10,000 per year for three years. Ms. McClelland said every city but Sheffield made that commitment. Mr. Brown said we have a good relationship with Team NEO, but they're waiting on Lorain to create an agency. Mr. Zgonc asked the benefit to us? Mr. Mullins said we'd be operating the way we should and open us to more opportunity. Ms. McClelland said the biggest benefit is we focus predominately in Lorain. The county would have a better touch on what's actually happening with economic development countywide. Mr. Mullins asked if there would be a staff? Ms. McClelland said yes, they will be hiring an executive director and from there they hope to hire a staff member. We don't have anyone to sit at the table with Team NEO and advocate for us. Government agencies aren't allowed. This organization will be created whether we're a part of it or not. It brings more info, more help, more pipeline projects. Mr. Scott asked why our amount would be \$5,000 instead of \$10,000? Mr. Brown said we're a smaller organization with a different funding level. Ms. McClelland said if we're not a part of this, we're going to miss out. Mr. Brown said we need to make more deals. Mr. Scott moved to give the blessing to move forward with three years at \$5,000. Mr. Mullins wants it tracked. Ms. McClelland said we have no opportunity right now due to a bad system. Mr. Scott amended his motion to include reporting. Second by Mr. Zellers. Motion carried with Mr. Zgonc voting no.

B. Executive Director

1. LPD, Port & Oasis Marinas Mile-Long Pier Security Plan: Mr. Brown said we've got an asset at the Mile-Long Pier. Because it's a 24-hour asset, we have issues there late at night. When it is warm, people drag race. Oasis has hired security, but it doesn't work. The people run when they see the police coming. We've unfortunately lost boaters as a result. We along with Oasis and LPF, we've come up with a two-prong plan. There will be a flock camera installed at the top of the hill. It reads license plates, car color and make. That information goes in a database. There will also be a camera on a pole at the end of the pier. It needs to be signed correctly, too, so people know it's monitored by police. They now know who are problem vehicles are, so when that license plate pings, they can use the camera to zoom in on the car and silently dispatch officers. Mr. Brown said it must be two pronged – signed correctly and then using the technology. Tickets were handed out recently because police happened to be in the area, but we want to be proactive. Some of the problem lies with Lorain County 911 because people still think it's private property, but that isn't entirely true. It's tough to enforce traffic laws because it's a parking lot, but if people are reckless or selling/using drugs or parties, there are other ticket able offenses. We're using technology as a deterrent. Oasis is discussing the flock camera internally. Mr. Brown said he wants at least 50% from them and possibly they pay yearly for the flock camera. It's \$350 to install and \$3,000 for two years. The city is installing 40 throughout Lorain. We would just be adding to that network. The camera system is about a \$15,000 one-time investment. It would function via Wi-Fi. Mr. Brown said he thinks it's worth the investment. Mr. Zgonc asked about property damage? Mr. Brown said there is some periodically with boat break-ins or people driving on the pier. Mr. Zgonc asked how significant is the boater loss? Mr. Brown said maybe 10-15. Mr. Mullins asked about an entry gate? Mr. Brown said Oasis had explored that as an option. He thought that would be cumbersome, and that's when he reached out to LPD. Mr. Mullins said his fear is that our parking lot wouldn't be a priority and there would be

- no response despite the cameras. Mr. Nielsen said he thinks we're better off with cameras. Mr. Zellers asked about the pole for the camera? Mr. Brown said it is existing. Mr. Nielsen said we can't really have one without the other. Mr. Brown said the license plate reader is a deterrent if signed properly. Mr. Mullins asked if we would need to develop our own signs? Mr. Brown said he believed there were options available, but a lot of times they're unmarked to avoid vandalism. Mr. Zellers moved to give Mr. Brown the authority to negotiate with Oasis, to install a camera and frock reader and appropriate signage. Second by Mr. Veard. Motion carried. Mr. Scott thinks this is critical.
2. Survey authorization with McSteen Surveying: Mr. Brown said we've had small surveys done. This is the company working on the schematic design for the stage. He needs authorization for up to \$25,000 to complete the survey work for the stage project. They have good rates and are doing quality work. The architect is very happy. Mr. Mullins confirmed that would come from the stage fund. Mr. Zgonc moved to give Mr. Brown authorization up to \$25,000. Second by Ms. Kiraly. Motion carried.
 3. Mile Marker 00 Update: Mr. Brown said the mile market that we received a grant for has some serious supply chain issues. The curve/corner of Lakeside and Colorado Avenues is all carved out and looking great. The engineer is happy and impressed with the design. ODNR is excited for us to get this done. It's all set and leveled. We have all of the fixtures, which includes 3 swings, 3 benches, a kiosk, a bike repair station and trash cans ready to go. There will be paver art and textures of concrete. It will be a quality complement to the bike trail. It'll show the trail maps and have landscaping, too. We want to do a ribbon cutting before Labor Day.
 4. Delayed control burn due to dredging: Mr. Brown said we now want to wait until fall due to the birders. Dredging was completed pretty quickly.

C. Assistant Director

1. TIF Agreement: Ms. McClelland said we've been approached by the city to enter into an agreement with them again. We used to manage it for them, but with the change in administration in 2019, they hired a professional service.

They hope to have the proposed agreement on city council's agenda for review on Monday. This is different than in the past because before it was approved by the board of control and there weren't any safety mechanisms in place to prevent it being taken from us. We're hoping to better structure it. It will generate revenue for us. It will be 4%, which what we did before. It might be altered slightly, but the agreement will be very similar to the old one. We're working through logistics. The administration approached us about this. Mr. Zgonc asked if we knew what the city paid the firm? Ms. McClelland said no. Mr. Zgonc suggested a higher fee. Ms. McClelland said they have discussed an adjusted fee for the work on the front end that will need to be done since we haven't managed the program in about four years. Mr. Mullins asked about the extra work on her? Ms. McClelland said it won't be much once it's up and running because she already talks about TIF but just doesn't provide projections. She's done that in the past. The biggest lift is going to be seeing it for the first time in three years.

2. RFP Update: Ms. McClelland said this was released at the end of March. We got really great press on this. We were in Crain's Cleveland Business and on News Channel 5. We have been in front of a lot of developers and had an informational meeting. About a dozen attended. She's heard from about a dozen different development groups interested in all three sites. There is a lot of interest. Proposals are due May 17. If anyone needs the RFP, she can send it or it's on our website. We're hoping to receive a lot of submittals. Hoping to have serious conversations come June. Mr. Mullins asked if there are any extension opportunities? Ms. McClelland said we want to hold to our deadline, but we can discuss that as the requests come in. We thought we gave a lot of time, but people are just seeing it for the first time. Mr. Zellers asked how the review will go? Ms. McClelland said the whole committee with the city and Team Neo and Jobs Ohio will review the submissions. Anything on port property will go to the Strategic Development Plan Committee. Then we decide who to engage. Ultimately, the city will determine what they want to do with their properties.

V. Report of Committees

A. Contract Management Committee

1. Mr. Zellers said they have been working with Whiting-Turner and have received their draft of the construction manager at risk contract. Mr. Brosky is reviewing it. They're trying to get together sometime next week. First cost for preconstruction was \$30,000. He thinks that's reasonable. We might need a special call to approve it.

B. Strategic Development Plan Committee

1. Mr. Zgonc said he had no report.

C. Marketing and Public Affairs Committee

1. Bockin' on the River – Octoberfest Event: Mr. Nielsen said this would be an event at the end of September. The committee met before the full board and tossed around a few ideas. Mr. Brown will be getting numbers for the May meeting. Feedback from the committee was positive for this type of event.
2. 4/08/2024 Solar Eclipse Event (Black Out): Mr. Nielsen said this is similar, we want to have a Black Out Party for the total eclipse, and we're a little behind, but we'll have numbers in May to move forward. Mr. Brown said ground zero is Avon Lake. The pier will be a good spot, the hotel is doing a rooftop event.
3. ROTR marketing plans for this season: Mr. Nielsen said we'll be having the Port tent again during concerts. Mr. Brown said we'll make some t-shirts and launch t-shirts during intermission.
4. 2023 Rental Calendar and future rates: Mr. Brown said there will be an updated policy in the future, but rentals will be handled internally.

D. Financial Planning and Audit Committee

1. March 2023 Financial Statement: Mrs. Smith said she went over everything with Ms. Bonilla and completed a mini audit. The financials were held until next month.
2. Mrs. Smith pointed out that at the end of the year, the levy funds were down. A few larger taxpayers missed the deadline. Over the past five years, the average delinquent was \$42,000. This year was \$81,000. Those came in.

3. Mr. Scott asked about Money Market accounts. Mrs. Smith said she's still looking into it and exploring options. She doesn't want to end up paying more in fees than we make in interest.

E. Bylaws and Personnel Committee

1. Mrs. Silva Arredondo said she had no report.

VI. Other Business

- A. Mr. Zgonc asked about the levy? Mr. Nielsen said the earliest would be May 2024. We have to talk about that separately.
- B. Mrs. Silva Arredondo asked about the \$1 million from the city for the stage project. Mr. Brown said they approved \$995,000.
- C. Mr. Mullins asked about ROTR? Mr. Brown said Mr. Early will be running the concerts through 2024. We're working on the transition plan. Mr. Scott wants something in writing. Mr. Brown said he doesn't want to sell ourselves short either. Mr. Scott said he just wants the option of first refusal before Mr. Earley does anything with anyone else. Mr. Brosky said the one disadvantage is you're putting in his mind the ability to sell to anyone else.

VII. Public Comment

- A. None.

VIII. Adjournment

- A. There being no further business to come before the board, Mr. Scott moved to adjourn. Mr. Veard. seconded. The meeting adjourned at 8:15 p.m.

Brad Mullins, Chairman

Tom Brown, Executive Director

RESOLUTION NO. 2023-__

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH THE WHITING-TURNER CONTRACTING COMPANY FOR CONSTRUCTION MANAGER SERVICES RELATIVE TO THE BLACK RIVER LANDING AMPHITHEATER AND FESTIVAL VENUE PROJECT, PENDING FINAL LEGAL APPROVAL.

WHEREAS, the Lorain Port Authority advertised for construction manager at risk (CMR) services for preconstruction and construction phased services for the completion of the Black River Landing Amphitheater and Festival Venue Project; and

WHEREAS, the Lorain Port Authority wishes to enter into a contract with The Whiting-Turner Contracting Company for CMR services through completion of this project; and

WHEREAS, the extent of the CMR services are outlined in contract documents AIA Document A133-2009, AIA Document A201-2007 and exhibits which dictates all fees and expenses; and

WHEREAS, the CMR services will begin with preconstruction work and additional phases of work for construction will be determined and executed based upon budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. The Executive Director or his designee is hereby authorized and directed to enter into an agreement with The Whiting-Turner Contracting Company for all CMR services required until the completion of the Black River Landing Amphitheater and Festival Venue Project.

SECTION II. The Executive Director or his designee will begin work immediately with The Whiting-Turner Contracting Company on the preconstruction phase, which totals in an amount of \$30,000.

SECTION III. Future phasing of the project will be dictated by the scope and budget as mutually agreed upon, and fees for those phases will be followed from the agreed upon rates as outlined in the above referenced agreements.

SECTION IV. It is found and determined that all formal proceedings and actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings

open to the public in compliance with all legal Requirements, including Section 121.22, of the Ohio Revised Code.

Ayes:

Nays:

Abstain:

Adopted:

Brad Mullins, Chairman

Tom Brown, Executive Director

DRAFT AIA® Document A133™ – 2009

Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price

AGREEMENT made as of the « Fifth (5th) » day of « May » in the year « Two Thousand twenty-three »

(In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status and address)

«Lorain Port and Finance Authority »« »
«319 Black River Lane
Lorain, OH 44052 »

and the Construction Manager:

(Name, legal status and address)

«The Whiting-Turner Contracting Company »« »
«1001 Lakeside Avenue, Suite 100
Cleveland, OH 44114 »

for the following Project:

(Name and address or location)

«Black River Landing Amphitheater and Festival Venue»
«421 Black River Lane
Lorain, OH 44052 »

The Architect:

(Name, legal status and address)

«Bialosky Cleveland »« »
«6555 Carnegie Avenue
Cleveland, OH 44103 »

The Owner's Designated Representative:

(Name, address and other information)

«Tom Brown »
«Executive Director »
«Lorain Port and Finance Authority »
«319 Black River Lane »
«Lorain, OH 44052 »
« »

The Construction Manager's Designated Representative:

(Name, address and other information)

«Philip Kerber »

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™-2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

ELECTRONIC COPYING of any portion of this AIA® Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

«Senior Vice President »
«The Whiting-Turner Contracting Company»
«1001 Lakeside Avenue, Suite 100 »
« Cleveland, OH 44114 »
« »

The Architect's Designated Representative:
(Name, address and other information)

«Jack Bialosky »
«Senior Principal »
«Bialosky Cleveland »
«6555 Carnegie Avenue »
«Cleveland, OH 44103 »
« »

The Owner and Construction Manager agree as follows.



TABLE OF ARTICLES

| | |
|----|--|
| 1 | GENERAL PROVISIONS |
| 2 | CONSTRUCTION MANAGER'S RESPONSIBILITIES |
| 3 | OWNER'S RESPONSIBILITIES |
| 4 | COMPENSATION AND PAYMENTS FOR PRECONSTRUCTION PHASE SERVICES |
| 5 | COMPENSATION FOR CONSTRUCTION PHASE SERVICES |
| 6 | COST OF THE WORK FOR CONSTRUCTION PHASE |
| 7 | PAYMENTS FOR CONSTRUCTION PHASE SERVICES |
| 8 | INSURANCE AND BONDS |
| 9 | DISPUTE RESOLUTION |
| 10 | TERMINATION OR SUSPENSION |
| 11 | MISCELLANEOUS PROVISIONS |
| 12 | SCOPE OF THE AGREEMENT |

EXHIBIT A GUARANTEED MAXIMUM PRICE AMENDMENT

ARTICLE 1 GENERAL PROVISIONS

§ 1.1 The Contract Documents

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to the execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract and are as fully a part of the Contract as if attached to this Agreement or repeated herein. Upon the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal, the Contract Documents will also include the documents described in Section 2.2.3 and identified in the Guaranteed Maximum Price Amendment and revisions prepared by the Architect and furnished by the Owner as described in Section 2.2.8. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. If anything in the other Contract Documents, other than a Modification, is inconsistent with this Agreement, this Agreement shall govern.

§ 1.2 Relationship of the Parties

The Construction Manager accepts the relationship established by this Agreement and covenants with the Owner to cooperate with the Architect and exercise the Construction Manager's skill and judgment in furthering the interests of the Owner; to furnish efficient construction administration, management services and supervision; to furnish at all times an adequate supply of workers and materials; and to perform the Work in an expeditious and economical manner consistent with the Owner's interests. The Owner agrees to furnish or approve, in a timely manner, information required by the Construction Manager and to make payments to the Construction Manager in accordance with the requirements of the Contract Documents.

§ 1.3 General Conditions

For the Preconstruction Phase, AIA Document A201™-2007, General Conditions of the Contract for Construction, shall apply only as specifically provided in this Agreement. For the Construction Phase, the general conditions of the contract shall be as set forth in A201-2007, which document is incorporated herein by reference. The term "Contractor" as used in A201-2007 shall mean the Construction Manager.

ARTICLE 2 CONSTRUCTION MANAGER'S RESPONSIBILITIES

The Construction Manager's Preconstruction Phase responsibilities are set forth in Sections 2.1 and 2.2. The Construction Manager's Construction Phase responsibilities are set forth in Section 2.3. The Owner and Construction Manager may agree, in consultation with the Architect, for the Construction Phase to commence prior to completion of the Preconstruction Phase, in which case, both phases will proceed concurrently. The Construction Manager shall identify a representative authorized to act on behalf of the Construction Manager with respect to the Project.

§ 2.1 Preconstruction Phase

§ 2.1.1 The Construction Manager shall provide a preliminary evaluation of the Owner's program, schedule and construction budget requirements, each in terms of the other.

§ 2.1.2 Consultation

The Construction Manager shall schedule and conduct meetings with the Architect and Owner to discuss such matters as procedures, progress, coordination, and scheduling of the Work. The Construction Manager shall advise the Owner and the Architect on proposed site use and improvements, selection of materials, and building systems and equipment. The Construction Manager shall also provide recommendations consistent with the Project requirements to the Owner and Architect on constructability; availability of materials and labor; time requirements for procurement, installation and construction; and factors related to construction cost including, but not limited to, costs of alternative designs or materials, preliminary budgets, life-cycle data, and possible cost reductions.

§ 2.1.3 When Project requirements in Section 3.1.1 have been sufficiently identified, the Construction Manager shall prepare and periodically update a Project schedule for the Architect's review and the Owner's acceptance. The Construction Manager shall obtain the Architect's approval for the portion of the Project schedule relating to the performance of the Architect's services. The Project schedule shall coordinate and integrate the Construction Manager's services, the Architect's services, other Owner consultants' services, and the Owner's responsibilities and identify items that could affect the Project's timely completion. The updated Project schedule shall include the following: submission of the Guaranteed Maximum Price proposal; components of the Work; times of commencement and completion required of each Subcontractor; ordering and delivery of products, including those that must be ordered well in advance of construction; and the occupancy requirements of the Owner.

§ 2.1.4 Phased Construction

The Construction Manager shall provide recommendations with regard to accelerated or fast-track scheduling, procurement, or phased construction. The Construction Manager shall take into consideration cost reductions, cost information, constructability, provisions for temporary facilities and procurement and construction scheduling issues.

§ 2.1.5 Preliminary Cost Estimates

§ 2.1.5.1 Based on the preliminary design and other design criteria prepared by the Architect, the Construction Manager shall prepare preliminary estimates of the Cost of the Work or the cost of program requirements using area, volume or similar conceptual estimating techniques for the Architect's review and Owner's approval. If the Architect or Construction Manager suggests alternative materials and systems, the Construction Manager shall provide cost evaluations of those alternative materials and systems.

§ 2.1.5.2 As the Architect progresses with the preparation of the Schematic Design, Design Development and Construction Documents, the Construction Manager shall prepare and update, at appropriate intervals agreed to by the Owner, Construction Manager and Architect, estimates of the Cost of the Work of increasing detail and refinement and allowing for the further development of the design until such time as the Owner and Construction Manager agree on a Guaranteed Maximum Price for the Work. Such estimates shall be provided for the Architect's review and the Owner's approval. The Construction Manager shall inform the Owner and Architect when estimates of the Cost of the Work exceed the latest approved Project budget and make recommendations for corrective action.

§ 2.1.6 Subcontractors and Suppliers

The Construction Manager shall develop bidders' interest in the Project.

§ 2.1.7 The Construction Manager shall prepare, for the Architect's review and the Owner's acceptance, a procurement schedule for items that must be ordered well in advance of construction. The Construction Manager

shall expedite and coordinate the ordering and delivery of materials that must be ordered well in advance of construction. If the Owner agrees to procure any items prior to the establishment of the Guaranteed Maximum Price, the Owner shall procure the items on terms and conditions acceptable to the Construction Manager. Upon the establishment of the Guaranteed Maximum Price, the Owner shall assign all contracts for these items to the Construction Manager and the Construction Manager shall thereafter accept responsibility for them.

§ 2.1.8 Extent of Responsibility

The Construction Manager shall exercise reasonable care in preparing schedules and estimates. The Construction Manager, however, does not warrant or guarantee estimates and schedules except as may be included as part of the Guaranteed Maximum Price. The Construction Manager is not required to ascertain that the Drawings and Specifications are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Construction Manager shall promptly report to the Architect and Owner any nonconformity discovered by or made known to the Construction Manager as a request for information in such form as the Architect may require.

§ 2.1.9 Notices and Compliance with Laws

The Construction Manager shall comply with applicable laws, statutes, ordinances, rules and regulations, and lawful orders of public authorities applicable to its performance under this Contract, and with equal employment opportunity programs, and other programs as may be required by governmental and quasi governmental authorities for inclusion in the Contract Documents.

§ 2.2 Guaranteed Maximum Price Proposal and Contract Time

§ 2.2.1 At a time to be mutually agreed upon by the Owner and the Construction Manager and in consultation with the Architect, the Construction Manager shall prepare a Guaranteed Maximum Price proposal for the Owner's review and acceptance. The Guaranteed Maximum Price in the proposal shall be the sum of the Construction Manager's estimate of the Cost of the Work, including contingencies described in Section 2.2.4, and the Construction Manager's Fee.

§ 2.2.2 To the extent that the Drawings and Specifications are anticipated to require further development by the Architect, the Construction Manager shall provide in the Guaranteed Maximum Price for such further development consistent with the Contract Documents and reasonably inferable therefrom. Such further development does not include such things as changes in scope, systems, kinds and quality of materials, finishes or equipment, all of which, if required, shall be incorporated by Change Order.

§ 2.2.3 The Construction Manager shall include with the Guaranteed Maximum Price proposal a written statement of its basis, which shall include the following:

- .1 A list of the Drawings and Specifications, including all Addenda thereto, and the Conditions of the Contract;
- .2 A list of the clarifications and assumptions made by the Construction Manager in the preparation of the Guaranteed Maximum Price proposal, including assumptions under Section 2.2.2, to supplement the information provided by the Owner and contained in the Drawings and Specifications;
- .3 A statement of the proposed Guaranteed Maximum Price, including a statement of the estimated Cost of the Work organized by trade categories or systems, allowances, contingency, and the Construction Manager's Fee;
- .4 The anticipated date of Substantial Completion upon which the proposed Guaranteed Maximum Price is based; and
- .5 A date by which the Owner must accept the Guaranteed Maximum Price.

§ 2.2.4 In preparing the Construction Manager's Guaranteed Maximum Price proposal, the Construction Manager shall include its contingency for the Construction Manager's exclusive use to cover those costs considered reimbursable as the Cost of the Work but not included in a Change Order.

§ 2.2.5 The Construction Manager shall meet with the Owner and Architect to review the Guaranteed Maximum Price proposal. In the event that the Owner and Architect discover any inconsistencies or inaccuracies in the information presented, they shall promptly notify the Construction Manager, who shall make appropriate adjustments to the Guaranteed Maximum Price proposal, its basis, or both.

§ 2.2.6 If the Owner notifies the Construction Manager that the Owner has accepted the Guaranteed Maximum Price proposal in writing before the date specified in the Guaranteed Maximum Price proposal, the Guaranteed Maximum Price proposal shall be deemed effective without further acceptance from the Construction Manager. Following acceptance of a Guaranteed Maximum Price, the Owner and Construction Manager shall execute the Guaranteed Maximum Price Amendment amending this Agreement, a copy of which the Owner shall provide to the Architect. The Guaranteed Maximum Price Amendment shall set forth the agreed upon Guaranteed Maximum Price with the information and assumptions upon which it is based.

§ 2.2.7 The Construction Manager shall not incur any cost to be reimbursed as part of the Cost of the Work prior to the commencement of the Construction Phase, unless the Owner provides prior written authorization for such costs.

§ 2.2.8 The Owner shall authorize the Architect to provide the revisions to the Drawings and Specifications to incorporate the agreed upon assumptions and clarifications contained in the Guaranteed Maximum Price Amendment. The Owner shall promptly furnish those revised Drawings and Specifications to the Construction Manager as they are revised. The Construction Manager shall notify the Owner and Architect of any inconsistencies between the Guaranteed Maximum Price Amendment and the revised Drawings and Specifications.

§ 2.2.9 The Construction Manager shall include in the Guaranteed Maximum Price all sales, consumer, use and similar taxes for the Work provided by the Construction Manager that are legally enacted, whether or not yet effective, at the time the Guaranteed Maximum Price Amendment is executed.

§ 2.3 Construction Phase

§ 2.3.1 General

§ 2.3.1.1 For purposes of Section 8.1.2 of A201–2007, the date of commencement of the Work shall mean the date of commencement of the Construction Phase.

§ 2.3.1.2 The Construction Phase shall commence upon the Owner’s acceptance of the Construction Manager’s Guaranteed Maximum Price proposal or the Owner’s issuance of a Notice to Proceed, whichever occurs earlier.

§ 2.3.2 Administration

§ 2.3.2.1 Those portions of the Work that the Construction Manager does not customarily perform with the Construction Manager’s own personnel shall be performed under subcontracts or by other appropriate agreements with the Construction Manager. The Owner may designate specific persons from whom, or entities from which, the Construction Manager shall obtain bids. The Construction Manager shall obtain bids from Subcontractors and from suppliers of materials or equipment fabricated especially for the Work and shall deliver such bids to the Architect. The Owner shall then determine, with the advice of the Construction Manager and the Architect, which bids will be accepted. The Construction Manager shall not be required to contract with anyone to whom the Construction Manager has reasonable objection.

§ 2.3.2.2 If the Guaranteed Maximum Price has been established and when a specific bidder (1) is recommended to the Owner by the Construction Manager, (2) is qualified to perform that portion of the Work, and (3) has submitted a bid that conforms to the requirements of the Contract Documents without reservations or exceptions, but the Owner requires that another bid be accepted, then the Construction Manager may require that a Change Order be issued to adjust the Contract Time and the Guaranteed Maximum Price by the difference between the bid of the person or entity recommended to the Owner by the Construction Manager and the amount and time requirement of the subcontract or other agreement actually signed with the person or entity designated by the Owner.

§ 2.3.2.3 Subcontracts or other agreements shall conform to the applicable payment provisions of this Agreement, and shall not be awarded on the basis of cost plus a fee without the prior consent of the Owner. If the Subcontract is awarded on a cost plus a fee basis, the Construction Manager shall provide in the Subcontract for the Owner to receive the same audit rights with regard to the Subcontractor as the Owner receives with regard to the Construction Manager in Section 6.11 below.

§ 2.3.2.4 If the Construction Manager recommends a specific bidder that may be considered a “related party” according to Section 6.10, then the Construction Manager shall promptly notify the Owner in writing of such relationship and notify the Owner of the specific nature of the contemplated transaction, according to Section 6.10.2.

§ 2.3.2.5 The Construction Manager shall schedule and conduct meetings to discuss such matters as procedures, progress, coordination, scheduling, and status of the Work. The Construction Manager shall prepare and promptly distribute minutes to the Owner and Architect.

§ 2.3.2.6 Upon the execution of the Guaranteed Maximum Price Amendment, the Construction Manager shall prepare and submit to the Owner and Architect a construction schedule for the Work and submittal schedule in accordance with Section 3.10 of A201–2007.

§ 2.3.2.7 The Construction Manager shall record the progress of the Project. On a monthly basis, or otherwise as agreed to by the Owner, the Construction Manager shall submit written progress reports to the Owner and Architect, showing percentages of completion and other information required by the Owner. The Construction Manager shall also keep, and make available to the Owner and Architect, a daily log containing a record for each day of weather, portions of the Work in progress, number of workers on site, identification of equipment on site, problems that might affect progress of the work, accidents, injuries, and other information required by the Owner.

§ 2.3.2.8 The Construction Manager shall develop a system of cost control for the Work, including regular monitoring of actual costs for activities in progress and estimates for uncompleted tasks and proposed changes. The Construction Manager shall identify variances between actual and estimated costs and report the variances to the Owner and Architect and shall provide this information in its monthly reports to the Owner and Architect, in accordance with Section 2.3.2.7 above.

§ 2.4 Professional Services

Section 3.12.10 of A201–2007 shall apply to both the Preconstruction and Construction Phases. Owner agrees that Construction Manager shall not be liable to Owner for negligent errors or omissions in the performance of such architectural or engineering services and that, in the event of such errors or omissions, Owner shall look solely to the provider of professional services for any damages sustained by Owner.

§ 2.5 Hazardous Materials

Section 10.3 of A201–2007 shall apply to both the Preconstruction and Construction Phases.

ARTICLE 3 OWNER'S RESPONSIBILITIES

§ 3.1 Information and Services Required of the Owner

§ 3.1.1 The Owner shall provide information with reasonable promptness, regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, constraints, and criteria, including schedule, space requirements and relationships, flexibility and expandability, special equipment, systems, sustainability and site requirements.

§ 3.1.2 The Owner shall, at the written request of the Contractor, prior to the commencement of the Work and thereafter, furnish to the Contractor reasonable evidence that financial arrangements have been made to fulfill the obligations under the Contract. Furnishing of such evidence shall be a condition precedent to commencement or continuation of the Work. After such evidence has been furnished, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.

§ 3.1.3 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1.1, (2) the Owner's other costs, and (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Construction Manager and Architect. The Owner and the Architect, in consultation with the Construction Manager, shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 3.1.4 Structural and Environmental Tests, Surveys and Reports. During the Preconstruction Phase, the Owner shall furnish the following information or services with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Construction Manager's performance of the Work with reasonable promptness after receiving the Construction Manager's written request for such information or services. The Construction Manager shall be entitled to rely on the accuracy of information and services furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 3.1.4.1 The Owner shall furnish tests, inspections and reports required by law and as otherwise agreed to by the parties, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 3.1.4.2 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 3.1.4.3 The Owner, when such services are requested, shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 3.1.4.4 During the Construction Phase, the Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Construction Manager's performance of the Work with reasonable promptness after receiving the Construction Manager's written request for such information or services.

§ 3.2 Owner's Designated Representative

The Owner shall identify a representative authorized to act on behalf of the Owner with respect to the Project. The Owner's representative shall render decisions promptly and furnish information expeditiously, so as to avoid unreasonable delay in the services or Work of the Construction Manager. Except as otherwise provided in Section 4.2.1 of A201-2007, the Architect does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

§ 3.2.1 **Legal Requirements.** The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 3.3 Architect

The Owner shall retain an Architect to provide services, duties, and responsibilities as described in AIA Document B133™-2014, Standard Form of Agreement Between Owner and Architect, Construction Manager as Constructor Edition. The Owner shall provide the Construction Manager a copy of the executed agreement between the Owner and the Architect, and any further modifications to the agreement.

ARTICLE 4 COMPENSATION AND PAYMENTS FOR PRECONSTRUCTION PHASE SERVICES

§ 4.1 Compensation

§ 4.1.1 For the Construction Manager's Preconstruction Phase services, the Owner shall compensate the Construction Manager as follows:

§ 4.1.2 For the Construction Manager's Preconstruction Phase services described in Sections 2.1 and 2.2:
(*Insert amount of, or basis for, compensation and include a list of reimbursable cost items, as applicable.*)

«Thirty-Thousand dollars (\$30,000) See Exhibit E for reimbursable expenses »

§ 4.1.3 If the Preconstruction Phase services covered by this Agreement have not been completed within «four » («4 ») months of the date of this Agreement, through no fault of the Construction Manager, the Construction Manager's compensation for Preconstruction Phase services shall be equitably adjusted.

§ 4.1.4 Compensation based on Direct Personnel Expense includes the direct salaries of the Construction Manager's personnel providing Preconstruction Phase services on the Project and the Construction Manager's costs for the mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, employee retirement plans and similar contributions.

§ 4.2 Payments

§ 4.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed.

§ 4.2.2 Payments are due and payable within 30 days upon receipt of the Architect's approval of the Construction Manager's invoice. The Architect shall issue a Certificate for Payment within seven days after receipt of the Contractor's Application for Payment. Amounts unpaid ~~«sixty »~~ (~~«60 »~~) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Construction Manager.

(Insert rate of monthly or annual interest agreed upon.)

~~«One half of 1 percent »~~ % ~~«per month »~~

ARTICLE 5 COMPENSATION FOR CONSTRUCTION PHASE SERVICES

§ 5.1 For the Construction Manager's performance of the Work as described in Section 2.3, the Owner shall pay the Construction Manager the Contract Sum in current funds. The Contract Sum is the Cost of the Work as defined in Section 6.1.1 plus the Construction Manager's Fee.

§ 5.1.1 The Construction Manager's Fee:

(State a lump sum, percentage of Cost of the Work or other provision for determining the Construction Manager's Fee.)

~~«3% of the Cost of Work »~~

§ 5.1.2 The method of adjustment of the Construction Manager's Fee for changes in the Work:

~~«3% of the Cost of Work »~~

§ 5.1.3 Limitations, if any, on a Subcontractor's overhead and profit for increases in the cost of its portion of the Work:

~~«Subcontractor changes will be made for the Net cost of the change plus or minus a net fifteen percent (15%) (10% overhead & 5% profit) mark-up for the direct field labor of the forces performing the added work. If the added work is performed by other than the Subcontractor, i.e Sub-Subcontractor, this Subcontractor's markup shall not exceed five percent (5%) of the direct field labor costs to cover additional cost of supervision, overhead, profit and any other general expenses or cost of this Subcontractor and any other sub-subcontractors, if any, overseeing the work. »~~

§ 5.2 Guaranteed Maximum Price

§ 5.2.1 The Construction Manager guarantees that the Contract Sum shall not exceed the Guaranteed Maximum Price set forth in the Guaranteed Maximum Price Amendment, as it is amended from time to time. To the extent the Cost of the Work exceeds the Guaranteed Maximum Price, the Construction Manager shall bear such costs in excess of the Guaranteed Maximum Price without reimbursement or additional compensation from the Owner.

(Insert specific provisions if the Construction Manager is to participate in any savings.)

~~« »~~

§ 5.2.2 The Guaranteed Maximum Price is subject to additions and deductions by Change Order as provided in the Contract Documents and the Date of Substantial Completion shall be subject to adjustment as provided in the Contract Documents.

§ 5.3 Changes in the Work

§ 5.3.1 The Owner may, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions. The Owner shall issue such changes in writing. The Architect may make minor changes in the Work as provided in Section 7.4 of AIA Document A201-2007, General

Conditions of the Contract for Construction. The Construction Manager shall be entitled to an equitable adjustment in the Contract Time as a result of changes in the Work.

§ 5.3.2 Adjustments to the Guaranteed Maximum Price on account of changes in the Work subsequent to the execution of the Guaranteed Maximum Price Amendment may be determined by any of the methods listed in Section 7.3.3 of AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 5.3.3 In calculating adjustments to subcontracts (except those awarded with the Owner’s prior consent on the basis of cost plus a fee), the terms “cost” and “fee” as used in Section 7.3.3.3 of AIA Document A201–2007 and the term “costs” as used in Section 7.3.7 of AIA Document A201–2007 shall have the meanings assigned to them in AIA Document A201–2007 and shall not be modified by Sections 5.1 and 5.2, Sections 6.1 through 6.7, and Section 6.8 of this Agreement. Adjustments to subcontracts awarded with the Owner’s prior consent on the basis of cost plus a fee shall be calculated in accordance with the terms of those subcontracts.

§ 5.3.4 In calculating adjustments to the Guaranteed Maximum Price, the terms “cost” and “costs” as used in the above-referenced provisions of AIA Document A201–2007 shall mean the Cost of the Work as defined in Sections 6.1 to 6.7 of this Agreement and the term “fee” shall mean the Construction Manager’s Fee as defined in Section 5.1 of this Agreement.

§ 5.3.5 If no specific provision is made in Section 5.1.2 for adjustment of the Construction Manager’s Fee in the case of changes in the Work, or if the extent of such changes is such, in the aggregate, that application of the adjustment provisions of Section 5.1.2 will cause substantial inequity to the Owner or Construction Manager, the Construction Manager’s Fee shall be equitably adjusted on the same basis that was used to establish the Fee for the original Work, and the Guaranteed Maximum Price shall be adjusted accordingly.

ARTICLE 6 COST OF THE WORK FOR CONSTRUCTION PHASE

§ 6.1 Costs to Be Reimbursed

§ 6.1.1 The term Cost of the Work shall mean costs necessarily incurred by the Construction Manager in the proper performance of the Work. Such costs shall be at rates not higher than those customarily paid at the place of the Project except with prior consent of the Owner. The Cost of the Work shall include only the items set forth in Sections 6.1 through 6.7.

§ 6.1.2 Where any cost is subject to the Owner’s prior approval, the Construction Manager shall obtain this approval prior to incurring the cost. The parties shall endeavor to identify any such costs prior to executing Guaranteed Maximum Price Amendment.

§ 6.2 Labor Costs

§ 6.2.1 Wages of construction workers directly employed by the Construction Manager to perform the construction of the Work at the site or, with the Owner’s prior approval, at off-site workshops.

§ 6.2.2 Wages or salaries of the Construction Manager’s supervisory and administrative personnel when stationed at the site or at the home office for work expended on this project with the Owner’s prior approval.

(If it is intended that the wages or salaries of certain personnel stationed at the Construction Manager’s principal or other offices shall be included in the Cost of the Work, identify in Section 11.5, the personnel to be included, whether for all or only part of their time, and the rates at which their time will be charged to the Work.)

§ 6.2.3 Wages and salaries of the Construction Manager’s supervisory or administrative personnel engaged at factories, workshops or on the road, in expediting the production or transportation of materials or equipment required for the Work, but only for that portion of their time required for the Work.

§ 6.2.4 Costs paid or incurred by the Construction Manager for taxes, insurance, contributions, assessments and benefits required by law or collective bargaining agreements and, for personnel not covered by such agreements, customary benefits such as sick leave, medical and health benefits, holidays, vacations and pensions, provided such costs are based on wages and salaries included in the Cost of the Work under Sections 6.2.1 through 6.2.3.

§ 6.2.5 Bonuses, profit sharing, incentive compensation and any other discretionary payments paid to anyone hired by the Construction Manager or paid to any Subcontractor or vendor, with the Owner’s prior approval.

§ 6.2.6 Wages shall be paid at the agreed upon rates set forth in Exhibit_D, and shall not be subject to audit.

§ 6.3 Subcontract Costs

Payments made by the Construction Manager to Subcontractors in accordance with the requirements of the subcontracts.

§ 6.4 Costs of Materials and Equipment Incorporated in the Completed Construction

§ 6.4.1 Costs, including transportation and storage, of materials and equipment incorporated or to be incorporated in the completed construction.

§ 6.4.2 Costs of materials described in the preceding Section 6.4.1 in excess of those actually installed to allow for reasonable waste and spoilage. Unused excess materials, if any, shall become the Owner's property at the completion of the Work or, at the Owner's option, shall be sold by the Construction Manager. Any amounts realized from such sales shall be credited to the Owner as a deduction from the Cost of the Work.

§ 6.5 Costs of Other Materials and Equipment, Temporary Facilities and Related Items

§ 6.5.1 Costs of transportation, storage, installation, maintenance, dismantling and removal of materials, supplies, temporary facilities, machinery, equipment and hand tools not customarily owned by construction workers that are provided by the Construction Manager at the site and fully consumed in the performance of the Work. Costs of materials, supplies, temporary facilities, machinery, equipment and tools that are not fully consumed shall be based on the cost or value of the item at the time it is first used on the Project site less the value of the item when it is no longer used at the Project site. Costs for items not fully consumed by the Construction Manager shall mean fair market value.

§ 6.5.2 Rental charges for temporary facilities, machinery, equipment and hand tools not customarily owned by construction workers that are provided by the Construction Manager at the site and costs of transportation, installation, minor repairs, dismantling and removal. The total rental cost of any Construction Manager-owned item may not exceed the purchase price of any comparable item. Rates of Construction Manager-owned equipment and quantities of equipment shall be subject to the Owner's prior approval.

§ 6.5.3 Costs of removal of debris from the site of the Work and its proper and legal disposal.

§ 6.5.4 Costs of document reproductions, facsimile transmissions and long-distance telephone calls, postage and parcel delivery charges, telephone service at the site and reasonable petty cash expenses of the site office.

§ 6.5.5 That portion of the reasonable expenses of the Construction Manager's supervisory or administrative personnel incurred while traveling in discharge of duties connected with the Work.

§ 6.5.6 Costs of materials and equipment suitably stored off the site at a mutually acceptable location, subject to the Owner's prior approval.

§ 6.6 Miscellaneous Costs

§ 6.6.1 Premiums for that portion of insurance and Subcontractor Default Insurance SDI required by the Contract Documents that can be directly attributed to this Contract at a rate of 0.85 % and 1.2% of the Cost of the Work respectively and shall not be subject to audit. Self-insurance for either full or partial amounts of the coverages required by the Contract Documents, with the Owner's prior approval.

§ 6.6.2 Sales, use or similar taxes imposed by a governmental authority that are related to the Work and for which the Construction Manager is liable.

§ 6.6.3 Fees and assessments for the building permit and for other permits, licenses and inspections for which the Construction Manager is required by the Contract Documents to pay.

§ 6.6.4 Fees of laboratories for tests required by the Contract Documents, except those related to defective or nonconforming Work for which reimbursement is excluded by Section 13.5.3 of AIA Document A201–2007 or by other provisions of the Contract Documents, and which do not fall within the scope of Section 6.7.3.

§ 6.6.5 Royalties and license fees paid for the use of a particular design, process or product required by the Contract Documents; the cost of defending suits or claims for infringement of patent rights arising from such requirement of the Contract Documents; and payments made in accordance with legal judgments against the Construction Manager resulting from such suits or claims and payments of settlements made with the Owner's consent. However, such costs of legal defenses, judgments and settlements shall not be included in the calculation of the Construction Manager's Fee or subject to the Guaranteed Maximum Price. If such royalties, fees and costs are excluded by the last sentence of Section 3.17 of AIA Document A201–2007 or other provisions of the Contract Documents, then they shall not be included in the Cost of the Work.

§ 6.6.6 Costs for electronic equipment and software, directly related to the Work with the Owner's prior approval.

§ 6.6.7 Deposits lost for causes other than the Construction Manager's negligence or failure to fulfill a specific responsibility in the Contract Documents.

§ 6.6.8 Legal, mediation and arbitration costs, including attorneys' fees, other than those arising from disputes between the Owner and Construction Manager, or from the Construction Manager's negligence, reasonably incurred by the Construction Manager after the execution of this Agreement in the performance of the Work and with the Owner's prior approval, which shall not be unreasonably withheld.

§ 6.6.9 Subject to the Owner's prior approval, expenses incurred in accordance with the Construction Manager's standard written personnel policy for relocation and temporary living allowances of the Construction Manager's personnel required for the Work.

§ 6.7 Other Costs and Emergencies

§ 6.7.1 Other costs incurred in the performance of the Work if, and to the extent, approved in advance in writing by the Owner.

§ 6.7.2 Costs incurred in taking action to prevent threatened damage, injury or loss in case of an emergency affecting the safety of persons and property, as provided in Section 10.4 of AIA Document A201–2007.

§ 6.7.3 Costs of repairing or correcting damaged or nonconforming Work executed by the Construction Manager, Subcontractors or suppliers, provided that such damaged or nonconforming Work was not caused by negligence or failure to fulfill a specific responsibility of the Construction Manager and only to the extent that the cost of repair or correction is not recovered by the Construction Manager from insurance, sureties, Subcontractors, suppliers, or others.

§ 6.7.4 The costs described in Sections 6.1 through 6.7 shall be included in the Cost of the Work, notwithstanding any provision of AIA Document A201–2007 or other Conditions of the Contract which may require the Construction Manager to pay such costs, unless such costs are excluded by the provisions of Section 6.8.

§ 6.8 Costs Not To Be Reimbursed

§ 6.8.1 The Cost of the Work shall not include the items listed below:

- .1 Salaries and other compensation of the Construction Manager's personnel stationed at the Construction Manager's principal office or offices other than the site office, except as specifically provided in Section 6.2, or as may be provided in Article 11;
- .2 Expenses of the Construction Manager's principal office and offices other than the site office;
- .3 Overhead and general expenses, except as may be expressly included in Sections 6.1 to 6.7;
- .4 The Construction Manager's capital expenses, including interest on the Construction Manager's capital employed for the Work;
- .5 Except as provided in Section 6.7.3 of this Agreement, costs due to the negligence or failure of the Construction Manager, Subcontractors and suppliers or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable to fulfill a specific responsibility of the Contract;
- .6 Any cost not specifically and expressly described in Sections 6.1 to 6.7;

- .7 Costs, other than costs included in Change Orders approved by the Owner, that would cause the Guaranteed Maximum Price, as adjusted pursuant to this Agreement, to be exceeded.
- .8 Costs for services incurred during the Preconstruction Phase.

§ 6.9 Discounts, Rebates and Refunds

§ 6.9.1 Cash discounts obtained on payments made by the Construction Manager shall accrue to the Owner if (1) before making the payment, the Construction Manager included them in an Application for Payment and received payment from the Owner, or (2) the Owner has deposited funds with the Construction Manager with which to make payments; otherwise, cash discounts shall accrue to the Construction Manager. Trade discounts, rebates, refunds and amounts received from sales of surplus materials and equipment shall accrue to the Owner, and the Construction Manager shall make provisions so that they can be obtained.

§ 6.9.2 Amounts that accrue to the Owner in accordance with the provisions of Section 6.9.1 shall be credited to the Owner as a deduction from the Cost of the Work.

§ 6.10 Related Party Transactions

§ 6.10.1 For purposes of Section 6.10, the term “related party” shall mean a parent, subsidiary, affiliate or other entity having common ownership or management with the Construction Manager; any entity in which any stockholder in, or management employee of, the Construction Manager owns any interest in excess of ten percent in the aggregate; or any person or entity which has the right to control the business or affairs of the Construction Manager. The term “related party” includes any member of the immediate family of any person identified above.

§ 6.10.2 If any of the costs to be reimbursed arise from a transaction between the Construction Manager and a related party, the Construction Manager shall notify the Owner of the specific nature of the contemplated transaction, including the identity of the related party and the anticipated cost to be incurred, before any such transaction is consummated or cost incurred. If the Owner, after such notification, authorizes the proposed transaction, then the cost incurred shall be included as a cost to be reimbursed, and the Construction Manager shall procure the Work, equipment, goods or service from the related party, as a Subcontractor, according to the terms of Sections 2.3.2.1, 2.3.2.2 and 2.3.2.3. If the Owner fails to authorize the transaction, the Construction Manager shall procure the Work, equipment, goods or service from some person or entity other than a related party according to the terms of Sections 2.3.2.1, 2.3.2.2 and 2.3.2.3.

§ 6.11 Accounting Records

The Construction Manager shall keep full and detailed records and accounts related to the cost of the Work and exercise such controls as may be necessary for proper financial management under this Contract and to substantiate all costs incurred. The accounting and control systems shall be satisfactory to the Owner. The Owner and the Owner’s auditors shall, during regular business hours and upon reasonable notice, be afforded access to, and shall be permitted to audit and copy, the Construction Manager’s records and accounts, including complete documentation supporting accounting entries, books, correspondence, instructions, drawings, receipts, subcontracts, , purchase orders, vouchers, memoranda and other data relating to this Contract except for any documents relating to agreed upon and approved wage rates, insurance and bond rates, fixed price subcontracts and lump sum change orders, and /or any other fixed price, lump sum and/or agreed upon contracts, costs or items, which are not subject to audit. The Construction Manager shall preserve these records for a period of three years after final payment, or for such longer period as may be required by law.

ARTICLE 7 PAYMENTS FOR CONSTRUCTION PHASE SERVICES

§ 7.1 Progress Payments

§ 7.1.1 Based upon Applications for Payment submitted to the Architect by the Construction Manager and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Construction Manager as provided below and elsewhere in the Contract Documents.

§ 7.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

« »

§ 7.1.3 Provided that an Application for Payment is received by the Architect not later than the «1st » day of a month, the Owner shall make payment of the certified amount to the Construction Manager not later than the «7th » day of the «next » month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than «thirty » («30 ») days after the Architect approves the Application for Payment. The Architect shall issue a Certificate for Payment within seven days after receipt of the Contractor's Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 7.1.4 With each Application for Payment, the Construction Manager shall submit payrolls, petty cash accounts, receipted invoices or invoices with check vouchers attached, and any other evidence required by the Owner or Architect to demonstrate that cash disbursements already made by the Construction Manager on account of the Cost of the Work equal or exceed progress payments already received by the Construction Manager, less that portion of those payments attributable to the Construction Manager's Fee, plus payrolls for the period covered by the present Application for Payment.

§ 7.1.5 Each Application for Payment shall be based on the most recent schedule of values submitted by the Construction Manager in accordance with the Contract Documents. The schedule of values shall allocate the entire Guaranteed Maximum Price among the various portions of the Work, except that the Construction Manager's Fee shall be shown as a single separate item. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Construction Manager's Applications for Payment.

§ 7.1.6 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment. The percentage of completion shall be the lesser of (1) the percentage of that portion of the Work which has actually been completed, or (2) the percentage obtained by dividing (a) the expense that has actually been incurred by the Construction Manager on account of that portion of the Work for which the Construction Manager has made or intends to make actual payment prior to the next Application for Payment by (b) the share of the Guaranteed Maximum Price allocated to that portion of the Work in the schedule of values.

§ 7.1.7 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Guaranteed Maximum Price properly allocable to completed Work as determined by multiplying the percentage of completion of each portion of the Work by the share of the Guaranteed Maximum Price allocated to that portion of the Work in the schedule of values. Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201-2007;
- .2 Add that portion of the Guaranteed Maximum Price properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work, or if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing;
- .3 Add the Construction Manager's Fee, less retainage of «Zero » percent («0 » %). The Construction Manager's Fee shall be computed upon the Cost of the Work at the rate stated in Section 5.1 or, if the Construction Manager's Fee is stated as a fixed sum in that Section, shall be an amount that bears the same ratio to that fixed-sum fee as the Cost of the Work bears to a reasonable estimate of the probable Cost of the Work upon its completion;
- .4 Subtract retainage of «Ten » percent («10 » %) from that portion of the Work that the Construction Manager self-performs or subcontracts. The Construction Manager may consider reduction of the percentage of retainage withheld with respect to a particular subcontractor on the Project on a case-by-case basis, in Construction Manager's discretion with the Owner's approval, after fifty percent (50%) of the Subcontractor's Work has been completed;
- .5 Subtract the aggregate of previous payments made by the Owner;
- .6 Subtract the shortfall, if any, indicated by the Construction Manager in the documentation required by Section 7.1.4 to substantiate prior Applications for Payment, or resulting from errors subsequently discovered by the Owner's auditors in such documentation; and
- .7 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201-2007.

§ 7.1.8 The Owner and Construction Manager shall agree upon (1) a mutually acceptable procedure for review and approval of payments to Subcontractors and (2) the percentage of retainage held on Subcontracts, and the Construction Manager shall execute subcontracts in accordance with those agreements.

§ 7.1.9 Except with the Owner's prior approval, the Construction Manager shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 7.1.10 In taking action on the Construction Manager's Applications for Payment, the Architect shall be entitled to rely on the accuracy and completeness of the information furnished by the Construction Manager and shall not be deemed to represent that the Architect has made a detailed examination, audit or arithmetic verification of the documentation submitted in accordance with Section 7.1.4 or other supporting data; that the Architect has made exhaustive or continuous on-site inspections; or that the Architect has made examinations to ascertain how or for what purposes the Construction Manager has used amounts previously paid on account of the Contract. Such examinations, audits and verifications, if required by the Owner, will be performed by the Owner's auditors acting in the sole interest of the Owner.

§ 7.2 Final Payment

§ 7.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Construction Manager when

- .1 the Construction Manager has fully performed the Contract except for the Construction Manager's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201-2007, and to satisfy other requirements, if any, which extend beyond final payment;
- .2 the Construction Manager has submitted a final accounting for the Cost of the Work and a final Application for Payment; and
- .3 a final Certificate for Payment has been issued by the Architect.

The Owner's final payment to the Construction Manager shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment.

« »

§ 7.2.2 The Owner's auditors will review and report in writing on the Construction Manager's final accounting within 30 days after delivery of the final accounting to the Architect by the Construction Manager. Based upon such Cost of the Work as the Owner's auditors report to be substantiated by the Construction Manager's final accounting, and provided the other conditions of Section 7.2.1 have been met, the Architect will, within seven days after receipt of the written report of the Owner's auditors, either issue to the Owner a final Certificate for Payment with a copy to the Construction Manager, or notify the Construction Manager and Owner in writing of the Architect's reasons for withholding a certificate as provided in Section 9.5.1 of the AIA Document A201-2007. The time periods stated in this Section supersede those stated in Section 9.4.1 of the AIA Document A201-2007. The Architect is not responsible for verifying the accuracy of the Construction Manager's final accounting.

§ 7.2.3 If the Owner's auditors report the Cost of the Work as substantiated by the Construction Manager's final accounting to be less than claimed by the Construction Manager, the Construction Manager shall be entitled to request mediation of the disputed amount without seeking an initial decision pursuant to Section 15.2 of A201-2007. A request for mediation shall be made by the Construction Manager within 30 days after the Construction Manager's receipt of a copy of the Architect's final Certificate for Payment. Failure to request mediation within this 30-day period shall result in the substantiated amount reported by the Owner's auditors becoming binding on the Construction Manager. Pending a final resolution of the disputed amount, the Owner shall pay the Construction Manager the amount certified in the Architect's final Certificate for Payment.

§ 7.2.4 If, subsequent to final payment and at the Owner's request, the Construction Manager incurs costs described in Section 6.1.1 and not excluded by Section 6.8 to correct defective or nonconforming Work, the Owner shall reimburse the Construction Manager such costs and the Construction Manager's Fee applicable thereto on the same basis as if such costs had been incurred prior to final payment, but not in excess of the Guaranteed Maximum Price. If the Construction Manager has participated in savings as provided in Section 5.2.1, the amount of such savings shall be recalculated and appropriate credit given to the Owner in determining the net amount to be paid by the Owner to the Construction Manager.

ARTICLE 8 INSURANCE AND BONDS

For all phases of the Project, the Construction Manager and the Owner shall purchase and maintain insurance, and the Construction Manager shall provide bonds as set forth in Article 11 of AIA Document A201–2007.

(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201–2007.)

Type of Insurance or Bond

See Exhibit C

Limit of Liability or Bond Amount (\$0.00)

Sample Certificate of Liability Insurance (Proof)

ARTICLE 9 DISPUTE RESOLUTION

§ 9.1 Any Claim between the Owner and Construction Manager shall be resolved in accordance with the provisions set forth in this Article 9 and Article 15 of A201–2007. However, for Claims arising from or relating to the Construction Manager’s Preconstruction Phase services, no decision by the Initial Decision Maker shall be required as a condition precedent to mediation or binding dispute resolution, and Section 9.3 of this Agreement shall not apply.

§ 9.2 For any Claim subject to, but not resolved by mediation pursuant to Section 15.3 of AIA Document A201–2007, the method of binding dispute resolution shall be as follows:

(Check the appropriate box. If the Owner and Construction Manager do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

Arbitration pursuant to Section 15.4 of AIA Document A201–2007

Litigation in a court of competent jurisdiction

Other: *(Specify)*

§ 9.3 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Section 15.2 of AIA Document A201–2007 for Claims arising from or relating to the Construction Manager’s Construction Phase services, unless the parties appoint below another individual, not a party to the Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

« »

« »

« »

« »

ARTICLE 10 TERMINATION OR SUSPENSION**§ 10.1 Termination Prior to Establishment of the Guaranteed Maximum Price**

§ 10.1.1 Prior to the execution of the Guaranteed Maximum Price Amendment, the Owner may terminate this Agreement upon not less than seven days’ written notice to the Construction Manager for the Owner’s convenience and without cause, and the Construction Manager may terminate this Agreement, upon not less than seven days’ written notice to the Owner, for the reasons set forth in Section 14.1.1 of A201–2007.

§ 10.1.2 In the event of termination of this Agreement pursuant to Section 10.1.1, the Construction Manager shall be equitably compensated for Preconstruction Phase services performed prior to receipt of a notice of termination. In no event shall the Construction Manager’s compensation under this Section exceed the compensation set forth in Section 4.1.

§ 10.1.3 If the Owner terminates the Contract pursuant to Section 10.1.1 after the commencement of the Construction Phase but prior to the execution of the Guaranteed Maximum Price Amendment, the Owner shall pay to the

Construction Manager an amount calculated as follows, which amount shall be in addition to any compensation paid to the Construction Manager under Section 10.1.2:

- .1 Take the Cost of the Work incurred by the Construction Manager to the date of termination;
- .2 Add the Construction Manager's Fee computed upon the Cost of the Work to the date of termination at the rate stated in Section 5.1 or, if the Construction Manager's Fee is stated as a fixed sum in that Section, an amount that bears the same ratio to that fixed-sum Fee as the Cost of the Work at the time of termination bears to a reasonable estimate of the probable Cost of the Work upon its completion; and
- .3 Subtract the aggregate of previous payments made by the Owner for Construction Phase services.

The Owner shall also pay the Construction Manager fair compensation, either by purchase or rental at the election of the Owner, for any equipment owned by the Construction Manager which the Owner elects to retain and which is not otherwise included in the Cost of the Work under Section 10.1.3.1. To the extent that the Owner elects to take legal assignment of subcontracts and purchase orders (including rental agreements), the Construction Manager shall, as a condition of receiving the payments referred to in this Article 10, execute and deliver all such papers and take all such steps, including the legal assignment of such subcontracts and other contractual rights of the Construction Manager, as the Owner may require for the purpose of fully vesting in the Owner the rights and benefits of the Construction Manager under such subcontracts or purchase orders. All Subcontracts, purchase orders and rental agreements entered into by the Construction Manager will contain provisions allowing for assignment to the Owner as described above.

If the Owner accepts assignment of subcontracts, purchase orders or rental agreements as described above, the Owner will reimburse or indemnify the Construction Manager for all costs arising under the subcontract, purchase order or rental agreement, if those costs would have been reimbursable as Cost of the Work if the contract had not been terminated. If the Owner chooses not to accept assignment of any subcontract, purchase order or rental agreement that would have constituted a Cost of the Work had this agreement not been terminated, the Construction Manager will terminate the subcontract, purchase order or rental agreement and the Owner will pay the Construction Manager the costs necessarily incurred by the Construction Manager because of such termination.

§ 10.2 Termination Subsequent to Establishing Guaranteed Maximum Price

Following execution of the Guaranteed Maximum Price Amendment and subject to the provisions of Section 10.2.1 and 10.2.2 below, the Contract may be terminated as provided in Article 14 of AIA Document A201–2007.

§ 10.2.1 If the Owner terminates the Contract after execution of the Guaranteed Maximum Price Amendment, the amount payable to the Construction Manager pursuant to Sections 14.2 and 14.4 of A201–2007 shall not exceed the amount the Construction Manager would otherwise have received pursuant to Sections 10.1.2 and 10.1.3 of this Agreement.

§ 10.2.2 If the Construction Manager terminates the Contract after execution of the Guaranteed Maximum Price Amendment, the amount payable to the Construction Manager under Section 14.1.3 of A201–2007 shall not exceed the amount the Construction Manager would otherwise have received under Sections 10.1.2 and 10.1.3 above, except that the Construction Manager's Fee shall be calculated as if the Work had been fully completed by the Construction Manager, utilizing as necessary a reasonable estimate of the Cost of the Work for Work not actually completed.

§ 10.3 Suspension

The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2007. In such case, the Guaranteed Maximum Price and Contract Time shall be increased as provided in Section 14.3.2 of AIA Document A201–2007, except that the term "profit" shall be understood to mean the Construction Manager's Fee as described in Sections 5.1 and 5.3.5 of this Agreement.

ARTICLE 11 MISCELLANEOUS PROVISIONS

§ 11.1 Terms in this Agreement shall have the same meaning as those in A201–2007.

§ 11.2 Ownership and Use of Documents

Section 1.5 of A201–2007 shall apply to both the Preconstruction and Construction Phases.

§ 11.3 Governing Law

Section 13.1 of A201–2007 shall apply to both the Preconstruction and Construction Phases.

§ 11.4 Assignment

The Owner and Construction Manager, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Construction Manager shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner’s rights and obligations under this Agreement. Except as provided in Section 13.2.2 of A201–2007, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make such an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 11.5 Other provisions:

«Exhibit A – General Conditions

Exhibit B – GMP Amendments

Exhibit C – Construction Manager’s Sample Certificate of Insurance (Proof)

Exhibit D – Preconstruction Staffing Plan

Exhibit E – Reimbursable Expenses (Preconstruction)

Exhibit F – Lien Waivers

Exhibit G – Not Used»

The [Construction Manager] shall provide insurance coverage for default of performance of subcontractors whose initial contract is in excess of \$500,000 or whose scope of work warrants the coverage, either by providing Subcontractor Default Insurance (SDI) or by having the subcontractor provide a Performance & Payment bond at the option of the [Construction Manager] after consideration of the subcontractor's prequalification information. The Owner shall reimburse the [Construction Manager] for this insurance at a fixed un-auditable rate of 1.2% on these subcontractors regardless of whether SDI or a P&P bond is utilized.

Notwithstanding anything contained in this Contract to the contrary, Contractor disclaims all liability and Owner acknowledges and agrees that Contractor shall not be responsible for indemnification, defense, or payment of any claims, damages, losses, costs, expenses, or any other impacts or delays incurred by Owner in connection with any cybersecurity vulnerabilities in any equipment installed per the Drawings and Specifications, including but not limited to, equipment related to (1) Industrial Control Systems (ICS), (2) Supervisory Control and Data Acquisition (SCADA) systems, (3) Distributed Control Systems (DCS), (4) other control system configurations such as Programmable Logic Controllers (PLC), and (5) Operational Technology (OT) including but not limited to Commercial Control Systems, Building Management & Automation Systems (BMS / BAS), Direct Digital Controls (DDC), Point of Sale (POS), Access Control Systems (ACS), Closed Circuit Television (CCTV), Electrical Power Monitoring Systems (EPMS), Fire Alarm Systems, Conveying Systems, Smart Building Technologies, and any other Special System (“Cybersecurity Vulnerability Claims”). Owner further agrees that Owner’s sole recourse in connection with any Cybersecurity Vulnerability Claims shall be directly against any Subcontractor, Supplier, and/or Manufacturer under any warranties provided in connection with that equipment.

ARTICLE 12 SCOPE OF THE AGREEMENT

§ 12.1 This Agreement represents the entire and integrated agreement between the Owner and the Construction Manager and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Construction Manager.

§ 12.2 The following documents comprise the Agreement:

- .1 AIA Document A133–2009, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price
- .2 AIA Document A201–2007, General Conditions of the Contract for Construction
- .3 AIA Document E201™–2007, Digital Data Protocol Exhibit, if completed, or the following:

« > »

- .4 AIA Document E202™–2008, Building Information Modeling Protocol Exhibit, if completed, or the following:

« »

- .5 Other documents:
(List other documents, if any, forming part of the Agreement.)

« »

This Agreement is entered into as of the day and year first written above.

OWNER (Signature)

CONSTRUCTION MANAGER (Signature)

«Tom Brown »«Executive Director »
(Printed name and title)

«Philip Kerber »«Senior Vice President »
(Printed name and title)



Contact Exhibits

The following is a list of Exhibits and Schedules to this Agreement:

- Exhibit A – General Conditions
- Exhibit B – GMP Amendments
- Exhibit C – Construction Manager’s Sample Certificate of Insurance (Proof)
- Exhibit D – Preconstruction Staffing Plan
- Exhibit E – Reimbursable Expenses (Preconstruction)
- Exhibit F – Lien Waivers
- Exhibit G – Not Used

Contact Exhibits

Exhibit A
General Conditions

DRAFT AIA® Document A201™ – 2007

General Conditions of the Contract for Construction

for the following PROJECT:

(Name and location or address)

« Black River Landing Amphitheater and Festival Venue»
 «421 Black River Lane
 Lorain, OH 44052»
 « »

THE OWNER:

(Name, legal status and address)

«Lorain Port and Finance Authority »« »
 «319 Black River Lane
 Lorain, OH 44052 »

THE ARCHITECT:

(Name, legal status and address)

«Bialosky Cleveland »« »
 «6555 Carnegie Avenue
 Cleveland, OH 44103 »

TABLE OF ARTICLES

| | |
|----|--|
| 1 | GENERAL PROVISIONS |
| 2 | OWNER |
| 3 | CONTRACTOR |
| 4 | ARCHITECT |
| 5 | SUBCONTRACTORS |
| 6 | CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS |
| 7 | CHANGES IN THE WORK |
| 8 | TIME |
| 9 | PAYMENTS AND COMPLETION |
| 10 | PROTECTION OF PERSONS AND PROPERTY |
| 11 | INSURANCE AND BONDS |
| 12 | UNCOVERING AND CORRECTION OF WORK |
| 13 | MISCELLANEOUS PROVISIONS |
| 14 | TERMINATION OR SUSPENSION OF THE CONTRACT |
| 15 | CLAIMS AND DISPUTES |

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

ELECTRONIC COPYING of any portion of this AIA® Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

INDEX

(Topics and numbers in bold are section headings.)

Acceptance of Nonconforming Work9.6.6, 9.9.3, **12.3**

Acceptance of Work

9.6.6, 9.8.2, 9.9.3, 9.10.1, 9.10.3, **12.3****Access to Work****3.16**, 6.2.1, 12.1

Accident Prevention

10

Acts and Omissions

3.2, 3.3.2, 3.12.8, 3.18, 4.2.3, 8.3.1, 9.5.1, 10.2.5,
10.2.8, 13.4.2, 13.7, 14.1, 15.2

Addenda

1.1.1, 3.11

Additional Costs, Claims for

3.7.4, 3.7.5, 6.1.1, 7.3.7.5, 10.3, 15.1.4

Additional Inspections and Testing9.4.2, 9.8.3, 12.2.1, **13.5**

Additional Insured

11.1.4

Additional Time, Claims for3.2.4, 3.7.4, 3.7.5, 3.10.2, 8.3.2, **15.1.5****Administration of the Contract**3.1.3, **4.2**, 9.4, 9.5

Advertisement or Invitation to Bid

1.1.1

Aesthetic Effect

4.2.13

Allowances**3.8**, 7.3.8

All-risk Insurance

11.3.1, 11.3.1.1

Applications for Payment4.2.5, 7.3.9, 9.2, **9.3**, 9.4, 9.5.1, 9.6.3, 9.7, 9.10,
11.1.3

Approvals

2.1.1, 2.2.2, 2.4, 3.1.3, 3.10.2, 3.12.8, 3.12.9, 3.12.10,
4.2.7, 9.3.2, 13.5.1**Arbitration**8.3.1, 11.3.10, 13.1, 15.3.2, **15.4****ARCHITECT****4****Architect**, Definition of**4.1.1**

Architect, Extent of Authority

2.4, 3.12.7, 4.1, 4.2, 5.2, 6.3, 7.1.2, 7.3.7, 7.4, 9.2,
9.3.1, 9.4, 9.5, 9.6.3, 9.8, 9.10.1, 9.10.3, 12.1, 12.2.1,
13.5.1, 13.5.2, 14.2.2, 14.2.4, 15.1.3, 15.2.1Architect, Limitations of Authority and
Responsibility2.1.1, 3.12.4, 3.12.8, 3.12.10, 4.1.2, 4.2.1, 4.2.2,
4.2.3, 4.2.6, 4.2.7, 4.2.10, 4.2.12, 4.2.13, 5.2.1, 7.4,
9.4.2, 9.5.3, 9.6.4, 15.1.3, 15.2

Architect's Additional Services and Expenses

2.4, 11.3.1.1, 12.2.1, 13.5.2, 13.5.3, 14.2.4

Architect's Administration of the Contract

3.1.3, 4.2, 3.7.4, 15.2, 9.4.1, 9.5

Architect's Approvals

2.4, 3.1.3, 3.5, 3.10.2, 4.2.7

Architect's Authority to Reject Work

3.5, 4.2.6, 12.1.2, 12.2.1

Architect's Copyright

1.1.7, 1.5

Architect's Decisions

3.7.4, 4.2.6, 4.2.7, 4.2.11, 4.2.12, 4.2.13, 4.2.14, 6.3,
7.3.7, 7.3.9, 8.1.3, 8.3.1, 9.2, 9.4.1, 9.5, 9.8.4, 9.9.1,
13.5.2, 15.2, 15.3

Architect's Inspections

3.7.4, 4.2.2, 4.2.9, 9.4.2, 9.8.3, 9.9.2, 9.10.1, 13.5

Architect's Instructions

3.2.4, 3.3.1, 4.2.6, 4.2.7, 13.5.2

Architect's Interpretations

4.2.11, 4.2.12

Architect's Project Representative

4.2.10

Architect's Relationship with Contractor

1.1.2, 1.5, 3.1.3, 3.2.2, 3.2.3, 3.2.4, 3.3.1, 3.4.2, 3.5,
3.7.4, 3.7.5, 3.9.2, 3.9.3, 3.10, 3.11, 3.12, 3.16, 3.18,
4.1.2, 4.1.3, 4.2, 5.2, 6.2.2, 7, 8.3.1, 9.2, 9.3, 9.4, 9.5,
9.7, 9.8, 9.9, 10.2.6, 10.3, 11.3.7, 12, 13.4.2, 13.5,
15.2

Architect's Relationship with Subcontractors

1.1.2, 4.2.3, 4.2.4, 4.2.6, 9.6.3, 9.6.4, 11.3.7

Architect's Representations

9.4.2, 9.5.1, 9.10.1

Architect's Site Visits

3.7.4, 4.2.2, 4.2.9, 9.4.2, 9.5.1, 9.9.2, 9.10.1, 13.5

Asbestos

10.3.1

Attorneys' Fees

3.18.1, 9.10.2, 10.3.3

Award of Separate Contracts

6.1.1, 6.1.2

**Award of Subcontracts and Other Contracts for
Portions of the Work****5.2****Basic Definitions****1.1**

Bidding Requirements

1.1.1, 5.2.1, 11.4.1

Binding Dispute Resolution

9.7, 11.3.9, 11.3.10, 13.1, 15.2.5, 15.2.6.1, 15.3.1,
15.3.2, 15.4.1**Boiler and Machinery Insurance****11.3.2**

Bonds, Lien

7.3.7.4, 9.10.2, 9.10.3

Bonds, Performance, and Payment7.3.7.4, 9.6.7, 9.10.3, 11.3.9, **11.4**

Building Permit

3.7.1

Capitalization**1.3**

Certificate of Substantial Completion

9.8.3, 9.8.4, 9.8.5

Certificates for Payment4.2.1, 4.2.5, 4.2.9, 9.3.3, **9.4**, 9.5, 9.6.1, 9.6.6, 9.7,

9.10.1, 9.10.3, 14.1.1.3, 14.2.4, 15.1.3

Certificates of Inspection, Testing or Approval

13.5.4

Certificates of Insurance

9.10.2, 11.1.3

Change Orders1.1.1, 2.4, 3.4.2, 3.7.4, 3.8.2.3, 3.11, 3.12.8, 4.2.8,
5.2.3, 7.1.2, 7.1.3, **7.2**, 7.3.2, 7.3.6, 7.3.9, 7.3.10,
8.3.1, 9.3.1.1, 9.10.3, 10.3.2, 11.3.1.2, 11.3.4, 11.3.9,
12.1.2, 15.1.3**Change Orders, Definition of****7.2.1****CHANGES IN THE WORK**2.2.1, 3.11, 4.2.8, **7**, 7.2.1, 7.3.1, 7.4, 8.3.1, 9.3.1.1,
11.3.9**Claims, Definition of****15.1.1****CLAIMS AND DISPUTES**3.2.4, 6.1.1, 6.3, 7.3.9, 9.3.3, 9.10.4, 10.3.3, **15**, 15.4

Claims and Timely Assertion of Claims

15.4.1

Claims for Additional Cost3.2.4, 3.7.4, 6.1.1, 7.3.9, 10.3.2, **15.1.4****Claims for Additional Time**3.2.4, 3.7.4, 6.1.1, 8.3.2, 10.3.2, **15.1.5****Concealed or Unknown Conditions, Claims for****3.7.4**

Claims for Damages

3.2.4, 3.18, 6.1.1, 8.3.3, 9.5.1, 9.6.7, 10.3.3, 11.1.1,

11.3.5, 11.3.7, 14.1.3, 14.2.4, 15.1.6

Claims Subject to Arbitration

15.3.1, 15.4.1

Cleaning Up**3.15, 6.3**

Commencement of the Work, Conditions Relating to

2.2.1, 3.2.2, 3.4.1, 3.7.1, 3.10.1, 3.12.6, 5.2.1, 5.2.3,
6.2.2, 8.1.2, 8.2.2, 8.3.1, 11.1, 11.3.1, 11.3.6, 11.4.1,
15.1.4**Commencement of the Work, Definition of****8.1.2****Communications Facilitating Contract****Administration**3.9.1, **4.2.4**

Completion, Conditions Relating to

3.4.1, 3.11, 3.15, 4.2.2, 4.2.9, 8.2, 9.4.2, 9.8, 9.9.1,

9.10, 12.2, 13.7, 14.1.2

COMPLETION, PAYMENTS AND**9**

Completion, Substantial

4.2.9, 8.1.1, 8.1.3, 8.2.3, 9.4.2, 9.8, 9.9.1, 9.10.3,
12.2, 13.7

Compliance with Laws

1.6, 3.2.3, 3.6, 3.7, 3.12.10, 3.13, 4.1.1, 9.6.4, 10.2.2,
11.1, 11.3, 13.1, 13.4, 13.5.1, 13.5.2, 13.6, 14.1.1,
14.2.1.3, 15.2.8, 15.4.2, 15.4.3

Concealed or Unknown Conditions

3.7.4, 4.2.8, 8.3.1, 10.3

Conditions of the Contract

1.1.1, 6.1.1, 6.1.4

Consent, Written

3.4.2, 3.7.4, 3.12.8, 3.14.2, 4.1.2, 9.3.2, 9.8.5, 9.9.1,
9.10.2, 9.10.3, 11.3.1, 13.2, 13.4.2, 15.4.4.2**Consolidation or Joinder****15.4.4****CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS**1.1.4, **6****Construction Change Directive, Definition of****7.3.1****Construction Change Directives**1.1.1, 3.4.2, 3.12.8, 4.2.8, 7.1.1, 7.1.2, 7.1.3, **7.3**,
9.3.1.1

Construction Schedules, Contractor's

3.10, 3.12.1, 3.12.2, 6.1.3, 15.1.5.2

Contingent Assignment of Subcontracts**5.4, 14.2.2.2****Continuing Contract Performance****15.1.3****Contract, Definition of****1.1.2****CONTRACT, TERMINATION OR SUSPENSION OF THE**5.4.1.1, 11.3.9, **14**

Contract Administration

3.1.3, 4, 9.4, 9.5

Contract Award and Execution, Conditions Relating to

3.7.1, 3.10, 5.2, 6.1, 11.1.3, 11.3.6, 11.4.1

Contract Documents, Copies Furnished and Use of

1.5.2, 2.2.5, 5.3

Contract Documents, Definition of**1.1.1****Contract Sum**3.7.4, 3.8, 5.2.3, 7.2, 7.3, 7.4, **9.1**, 9.4.2, 9.5.1.4,
9.6.7, 9.7, 10.3.2, 11.3.1, 14.2.4, 14.3.2, 15.1.4,
15.2.5**Contract Sum, Definition of****9.1**

Contract Time

3.7.4, 3.7.5, 3.10.2, 5.2.3, 7.2.1.3, 7.3.1, 7.3.5, 7.4,
8.1.1, 8.2.1, 8.3.1, 9.5.1, 9.7, 10.3.2, 12.1.1, 14.3.2,
15.1.5.1, 15.2.5**Contract Time, Definition of****8.1.1**

CONTRACTOR**3****Contractor**, Definition of**3.1, 6.1.2****Contractor's Construction Schedules****3.10, 3.12.1, 3.12.2, 6.1.3, 15.1.5.2**

Contractor's Employees

3.3.2, 3.4.3, 3.8.1, 3.9, 3.18.2, 4.2.3, 4.2.6, 10.2, 10.3, 11.1.1, 11.3.7, 14.1, 14.2.1.1

Contractor's Liability Insurance**11.1**

Contractor's Relationship with Separate Contractors and Owner's Forces

3.12.5, 3.14.2, 4.2.4, 6, 11.3.7, 12.1.2, 12.2.4

Contractor's Relationship with Subcontractors

1.2.2, 3.3.2, 3.18.1, 3.18.2, 5, 9.6.2, 9.6.7, 9.10.2, 11.3.1.2, 11.3.7, 11.3.8

Contractor's Relationship with the Architect

1.1.2, 1.5, 3.1.3, 3.2.2, 3.2.3, 3.2.4, 3.3.1, 3.4.2, 3.5, 3.7.4, 3.10, 3.11, 3.12, 3.16, 3.18, 4.1.3, 4.2, 5.2, 6.2.2, 7, 8.3.1, 9.2, 9.3, 9.4, 9.5, 9.7, 9.8, 9.9, 10.2.6, 10.3, 11.3.7, 12, 13.5, 15.1.2, 15.2.1

Contractor's Representations

3.2.1, 3.2.2, 3.5, 3.12.6, 6.2.2, 8.2.1, 9.3.3, 9.8.2

Contractor's Responsibility for Those Performing the Work

3.3.2, 3.18, 5.3, 6.1.3, 6.2, 9.5.1, 10.2.8

Contractor's Review of Contract Documents

3.2

Contractor's Right to Stop the Work

9.7

Contractor's Right to Terminate the Contract

14.1, 15.1.6

Contractor's Submittals

3.10, 3.11, 3.12.4, 4.2.7, 5.2.1, 5.2.3, 9.2, 9.3, 9.8.2, 9.8.3, 9.9.1, 9.10.2, 9.10.3, 11.1.3, 11.4.2

Contractor's Superintendent

3.9, 10.2.6

Contractor's Supervision and Construction

Procedures

1.2.2, 3.3, 3.4, 3.12.10, 4.2.2, 4.2.7, 6.1.3, 6.2.4, 7.1.3, 7.3.5, 7.3.7, 8.2, 10, 12, 14, 15.1.3

Contractual Liability Insurance

11.1.1.8, 11.2

Coordination and Correlation

1.2, 3.2.1, 3.3.1, 3.10, 3.12.6, 6.1.3, 6.2.1

Copies Furnished of Drawings and Specifications

1.5, 2.2.5, 3.11

Copyrights

1.5, **3.17**

Correction of Work

2.3, 2.4, 3.7.3, 9.4.2, 9.8.2, 9.8.3, 9.9.1, 12.1.2, **12.2****Correlation and Intent of the Contract Documents****1.2****Cost**, Definition of**7.3.7**

Costs

2.4, 3.2.4, 3.7.3, 3.8.2, 3.15.2, 5.4.2, 6.1.1, 6.2.3, 7.3.3.3, 7.3.7, 7.3.8, 7.3.9, 9.10.2, 10.3.2, 10.3.6, 11.3, 12.1.2, 12.2.1, 12.2.4, 13.5, 14

Cutting and Patching**3.14, 6.2.5**

Damage to Construction of Owner or Separate Contractors

3.14.2, 6.2.4, 10.2.1.2, 10.2.5, 10.4, 11.1.1, 11.3, 12.2.4

Damage to the Work

3.14.2, 9.9.1, 10.2.1.2, 10.2.5, 10.4, 11.3.1, 12.2.4

Damages, Claims for

3.2.4, 3.18, 6.1.1, 8.3.3, 9.5.1, 9.6.7, 10.3.3, 11.1.1, 11.3.5, 11.3.7, 14.1.3, 14.2.4, 15.1.6

Damages for Delay

6.1.1, 8.3.3, 9.5.1.6, 9.7, 10.3.2

Date of Commencement of the Work, Definition of**8.1.2****Date of Substantial Completion**, Definition of**8.1.3****Day**, Definition of**8.1.4**

Decisions of the Architect

3.7.4, 4.2.6, 4.2.7, 4.2.11, 4.2.12, 4.2.13, 15.2, 6.3, 7.3.7, 7.3.9, 8.1.3, 8.3.1, 9.2, 9.4, 9.5.1, 9.8.4, 9.9.1, 13.5.2, 14.2.2, 14.2.4, 15.1, 15.2

Decisions to Withhold Certification9.4.1, **9.5**, 9.7, 14.1.1.3

Defective or Nonconforming Work, Acceptance, Rejection and Correction of

2.3, 2.4, 3.5, 4.2.6, 6.2.5, 9.5.1, 9.5.2, 9.6.6, 9.8.2, 9.9.3, 9.10.4, 12.2.1

Definitions

1.1, 2.1.1, 3.1.1, 3.5, 3.12.1, 3.12.2, 3.12.3, 4.1.1, 15.1.1, 5.1, 6.1.2, 7.2.1, 7.3.1, 8.1, 9.1, 9.8.1

Delays and Extensions of Time3.2, 3.7.4, 5.2.3, 7.2.1, 7.3.1, 7.4, **8.3**, 9.5.1, 9.7, 10.3.2, 10.4, 14.3.2, 15.1.5, 15.2.5

Disputes

6.3, 7.3.9, 15.1, 15.2

Documents and Samples at the Site**3.11****Drawings**, Definition of**1.1.5**

Drawings and Specifications, Use and Ownership of

3.11

Effective Date of Insurance

8.2.2, 11.1.2

Emergencies**10.4**, 14.1.1.2, 15.1.4

Employees, Contractor's

3.3.2, 3.4.3, 3.8.1, 3.9, 3.18.2, 4.2.3, 4.2.6, 10.2, 10.3.3, 11.1.1, 11.3.7, 14.1, 14.2.1.1

Equipment, Labor, Materials or
1.1.3, 1.1.6, 3.4, 3.5, 3.8.2, 3.8.3, 3.12, 3.13, 3.15.1,
4.2.6, 4.2.7, 5.2.1, 6.2.1, 7.3.7, 9.3.2, 9.3.3, 9.5.1.3,
9.10.2, 10.2.1, 10.2.4, 14.2.1.1, 14.2.1.2

Execution and Progress of the Work
1.1.3, 1.2.1, 1.2.2, 2.2.3, 2.2.5, 3.1, 3.3.1, 3.4.1, 3.5,
3.7.1, 3.10.1, 3.12, 3.14, 4.2, 6.2.2, 7.1.3, 7.3.5, 8.2,
9.5.1, 9.9.1, 10.2, 10.3, 12.2, 14.2, 14.3.1, 15.1.3

Extensions of Time
3.2.4, 3.7.4, 5.2.3, 7.2.1, 7.3, 7.4, 9.5.1, 9.7, 10.3.2,
10.4, 14.3, 15.1.5, 15.2.5

Failure of Payment
9.5.1.3, 9.7, 9.10.2, 13.6, 14.1.1.3, 14.2.1.2

Faulty Work
(See Defective or Nonconforming Work)

Final Completion and Final Payment
4.2.1, 4.2.9, 9.8.2, 9.10, 11.1.2, 11.1.3, 11.3.1, 11.3.5,
12.3, 14.2.4, 14.4.3

Financial Arrangements, Owner's
2.2.1, 13.2.2, 14.1.1.4

Fire and Extended Coverage Insurance
11.3.1.1

GENERAL PROVISIONS
1

Governing Law
13.1
Guarantees (See Warranty)

Hazardous Materials
10.2.4, 10.3

Identification of Subcontractors and Suppliers
5.2.1

Indemnification
3.17, 3.18, 9.10.2, 10.3.3, 10.3.5, 10.3.6, 11.3.1.2,
11.3.7

Information and Services Required of the Owner
2.1.2, 2.2, 3.2.2, 3.12.4, 3.12.10, 6.1.3, 6.1.4, 6.2.5,
9.6.1, 9.6.4, 9.9.2, 9.10.3, 10.3.3, 11.2, 11.4, 13.5.1,
13.5.2, 14.1.1.4, 14.1.4, 15.1.3

Initial Decision
15.2

Initial Decision Maker, Definition of
1.1.8

Initial Decision Maker, Decisions
14.2.2, 14.2.4, 15.2.1, 15.2.2, 15.2.3, 15.2.4, 15.2.5

Initial Decision Maker, Extent of Authority
14.2.2, 14.2.4, 15.1.3, 15.2.1, 15.2.2, 15.2.3, 15.2.4,
15.2.5

Injury or Damage to Person or Property
10.2.8, 10.4

Inspections
3.1.3, 3.3.3, 3.7.1, 4.2.2, 4.2.6, 4.2.9, 9.4.2, 9.8.3,
9.9.2, 9.10.1, 12.2.1, 13.5

Instructions to Bidders
1.1.1

Instructions to the Contractor
3.2.4, 3.3.1, 3.8.1, 5.2.1, 7, 8.2.2, 12, 13.5.2

Instruments of Service, Definition of
1.1.7

Insurance
3.18.1, 6.1.1, 7.3.7, 9.3.2, 9.8.4, 9.9.1, 9.10.2, 11

Insurance, Boiler and Machinery
11.3.2

Insurance, Contractor's Liability
11.1
Insurance, Effective Date of
8.2.2, 11.1.2

Insurance, Loss of Use
11.3.3

Insurance, Owner's Liability
11.2

Insurance, Property
10.2.5, 11.3

Insurance, Stored Materials
9.3.2

INSURANCE AND BONDS
11
Insurance Companies, Consent to Partial Occupancy
9.9.1

Intent of the Contract Documents
1.2.1, 4.2.7, 4.2.12, 4.2.13, 7.4

Interest
13.6

Interpretation
1.2.3, 1.4, 4.1.1, 5.1, 6.1.2, 15.1.1

Interpretations, Written
4.2.11, 4.2.12, 15.1.4

Judgment on Final Award
15.4.2

Labor and Materials, Equipment
1.1.3, 1.1.6, 3.4, 3.5, 3.8.2, 3.8.3, 3.12, 3.13, 3.15.1,
4.2.6, 4.2.7, 5.2.1, 6.2.1, 7.3.7, 9.3.2, 9.3.3, 9.5.1.3,
9.10.2, 10.2.1, 10.2.4, 14.2.1.1, 14.2.1.2

Labor Disputes
8.3.1

Laws and Regulations
1.5, 3.2.3, 3.6, 3.7, 3.12.10, 3.13, 4.1.1, 9.6.4, 9.9.1,
10.2.2, 11.1.1, 11.3, 13.1, 13.4, 13.5.1, 13.5.2, 13.6,
14, 15.2.8, 15.4

Liens
2.1.2, 9.3.3, 9.10.2, 9.10.4, 15.2.8

Limitations, Statutes of
12.2.5, 13.7, 15.4.1.1

Limitations of Liability
2.3, 3.2.2, 3.5, 3.12.10, 3.17, 3.18.1, 4.2.6, 4.2.7,
4.2.12, 6.2.2, 9.4.2, 9.6.4, 9.6.7, 10.2.5, 10.3.3,
11.1.2, 11.2, 11.3.7, 12.2.5, 13.4.2

Limitations of Time
2.1.2, 2.2, 2.4, 3.2.2, 3.10, 3.11, 3.12.5, 3.15.1, 4.2.7,
5.2, 5.3, 5.4.1, 6.2.4, 7.3, 7.4, 8.2, 9.2, 9.3.1, 9.3.3,
9.4.1, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, 11.1.3, 11.3.1.5,
11.3.6, 11.3.10, 12.2, 13.5, 13.7, 14, 15

Loss of Use Insurance
11.3.3

Material Suppliers

1.5, 3.12.1, 4.2.4, 4.2.6, 5.2.1, 9.3, 9.4.2, 9.6, 9.10.5

Materials, Hazardous10.2.4, **10.3****Materials, Labor, Equipment and**

1.1.3, 1.1.6, 1.5.1, 3.4.1, 3.5, 3.8.2, 3.8.3, 3.12, 3.13, 3.15.1, 4.2.6, 4.2.7, 5.2.1, 6.2.1, 7.3.7, 9.3.2, 9.3.3, 9.5.1.3, 9.10.2, 10.2.1.2, 10.2.4, 14.2.1.1, 14.2.1.2

Means, Methods, Techniques, Sequences and Procedures of Construction

3.3.1, 3.12.10, 4.2.2, 4.2.7, 9.4.2

Mechanic's Lien

2.1.2, 15.2.8

Mediation8.3.1, 10.3.5, 10.3.6, 15.2.1, 15.2.5, 15.2.6, **15.3**, 15.4.1**Minor Changes in the Work**

1.1.1, 3.12.8, 4.2.8, 7.1, 7.4

MISCELLANEOUS PROVISIONS**13****Modifications, Definition of****1.1.1****Modifications to the Contract**

1.1.1, 1.1.2, 3.11, 4.1.2, 4.2.1, 5.2.3, 7, 8.3.1, 9.7, 10.3.2, 11.3.1

Mutual Responsibility**6.2****Nonconforming Work, Acceptance of**9.6.6, 9.9.3, **12.3**

Nonconforming Work, Rejection and Correction of 2.3, 2.4, 3.5, 4.2.6, 6.2.4, 9.5.1, 9.8.2, 9.9.3, 9.10.4, 12.2.1

Notice

2.2.1, 2.3, 2.4, 3.2.4, 3.3.1, 3.7.2, 3.12.9, 5.2.1, 9.7, 9.10, 10.2.2, 11.1.3, 12.2.2.1, 13.3, 13.5.1, 13.5.2, 14.1, 14.2, 15.2.8, 15.4.1

Notice, Written2.3, 2.4, 3.3.1, 3.9.2, 3.12.9, 3.12.10, 5.2.1, 9.7, 9.10, 10.2.2, 10.3, 11.1.3, 11.3.6, 12.2.2.1, **13.3**, 14, 15.2.8, 15.4.1**Notice of Claims**3.7.4, 10.2.8, **15.1.2**, 15.4**Notice of Testing and Inspections**

13.5.1, 13.5.2

Observations, Contractor's

3.2, 3.7.4

Occupancy

2.2.2, 9.6.6, 9.8, 11.3.1.5

Orders, Written

1.1.1, 2.3, 3.9.2, 7, 8.2.2, 11.3.9, 12.1, 12.2.2.1, 13.5.2, 14.3.1

OWNER**2****Owner, Definition of****2.1.1****Owner, Information and Services Required of the**2.1.2, **2.2**, 3.2.2, 3.12.10, 6.1.3, 6.1.4, 6.2.5, 9.3.2, 9.6.1, 9.6.4, 9.9.2, 9.10.3, 10.3.3, 11.2, 11.3, 13.5.1, 13.5.2, 14.1.1.4, 14.1.4, 15.1.3**Owner's Authority**

1.5, 2.1.1, 2.3, 2.4, 3.4.2, 3.8.1, 3.12.10, 3.14.2, 4.1.2, 4.1.3, 4.2.4, 4.2.9, 5.2.1, 5.2.4, 5.4.1, 6.1, 6.3, 7.2.1, 7.3.1, 8.2.2, 8.3.1, 9.3.1, 9.3.2, 9.5.1, 9.6.4, 9.9.1, 9.10.2, 10.3.2, 11.1.3, 11.3.3, 11.3.10, 12.2.2, 12.3, 13.2.2, 14.3, 14.4, 15.2.7

Owner's Financial Capability

2.2.1, 13.2.2, 14.1.1.4

Owner's Liability Insurance**11.2****Owner's Relationship with Subcontractors**

1.1.2, 5.2, 5.3, 5.4, 9.6.4, 9.10.2, 14.2.2

Owner's Right to Carry Out the Work

2.4, 14.2.2

Owner's Right to Clean Up**6.3****Owner's Right to Perform Construction and to Award Separate Contracts****6.1****Owner's Right to Stop the Work****2.3****Owner's Right to Suspend the Work**

14.3

Owner's Right to Terminate the Contract

14.2

Ownership and Use of Drawings, Specifications and Other Instruments of Service1.1.1, 1.1.6, 1.1.7, **1.5**, 2.2.5, 3.2.2, 3.11, 3.17, 4.2.12, 5.3**Partial Occupancy or Use**9.6.6, **9.9**, 11.3.1.5**Patching, Cutting and****3.14**, 6.2.5**Patents**

3.17

Payment, Applications for4.2.5, 7.3.9, 9.2, **9.3**, 9.4, 9.5, 9.6.3, 9.7, 9.8.5, 9.10.1, 14.2.3, 14.2.4, 14.4.3**Payment, Certificates for**4.2.5, 4.2.9, 9.3.3, **9.4**, 9.5, 9.6.1, 9.6.6, 9.7, 9.10.1, 9.10.3, 13.7, 14.1.1.3, 14.2.4**Payment, Failure of**9.5.1.3, **9.7**, 9.10.2, 13.6, 14.1.1.3, 14.2.1.2**Payment, Final**

4.2.1, 4.2.9, 9.8.2, 9.10, 11.1.2, 11.1.3, 11.4.1, 12.3, 13.7, 14.2.4, 14.4.3

Payment Bond, Performance Bond and7.3.7.4, 9.6.7, 9.10.3, **11.4****Payments, Progress**9.3, **9.6**, 9.8.5, 9.10.3, 13.6, 14.2.3, 15.1.3**PAYMENTS AND COMPLETION****9**

Payments to Subcontractors
5.4.2, 9.5.1.3, 9.6.2, 9.6.3, 9.6.4, 9.6.7, 14.2.1.2

PCB
10.3.1

Performance Bond and Payment Bond
7.3.7.4, 9.6.7, 9.10.3, 11.4

Permits, Fees, Notices and Compliance with Laws
2.2.2, 3.7, 3.13, 7.3.7.4, 10.2.2

PERSONS AND PROPERTY, PROTECTION OF

10

Polychlorinated Biphenyl
10.3.1

Product Data, Definition of
3.12.2

Product Data and Samples, Shop Drawings
3.11, 3.12, 4.2.7

Progress and Completion
4.2.2, 8.2, 9.8, 9.9.1, 14.1.4, 15.1.3

Progress Payments
9.3, 9.6, 9.8.5, 9.10.3, 13.6, 14.2.3, 15.1.3

Project, Definition of
1.1.4

Project Representatives
4.2.10

Property Insurance
10.2.5, 11.3

PROTECTION OF PERSONS AND PROPERTY

10

Regulations and Laws
1.5, 3.2.3, 3.6, 3.7, 3.12.10, 3.13, 4.1.1, 9.6.4, 9.9.1, 10.2.2, 11.1, 11.4, 13.1, 13.4, 13.5.1, 13.5.2, 13.6, 14, 15.2.8, 15.4

Rejection of Work
3.5, 4.2.6, 12.2.1

Releases and Waivers of Liens
9.10.2

Representations
3.2.1, 3.5, 3.12.6, 6.2.2, 8.2.1, 9.3.3, 9.4.2, 9.5.1, 9.8.2, 9.10.1

Representatives
2.1.1, 3.1.1, 3.9, 4.1.1, 4.2.1, 4.2.2, 4.2.10, 5.1.1, 5.1.2, 13.2.1

Responsibility for Those Performing the Work
3.3.2, 3.18, 4.2.3, 5.3, 6.1.3, 6.2, 6.3, 9.5.1, 10

Retainage
9.3.1, 9.6.2, 9.8.5, 9.9.1, 9.10.2, 9.10.3

Review of Contract Documents and Field Conditions by Contractor
3.2, 3.12.7, 6.1.3

Review of Contractor's Submittals by Owner and Architect
3.10.1, 3.10.2, 3.11, 3.12, 4.2, 5.2, 6.1.3, 9.2, 9.8.2

Review of Shop Drawings, Product Data and Samples by Contractor
3.12

Rights and Remedies
1.1.2, 2.3, 2.4, 3.5, 3.7.4, 3.15.2, 4.2.6, 5.3, 5.4, 6.1, 6.3, 7.3.1, 8.3, 9.5.1, 9.7, 10.2.5, 10.3, 12.2.2, 12.2.4, 13.4, 14, 15.4

Royalties, Patents and Copyrights
3.17

Rules and Notices for Arbitration
15.4.1

Safety of Persons and Property
10.2, 10.4

Safety Precautions and Programs
3.3.1, 4.2.2, 4.2.7, 5.3, 10.1, 10.2, 10.4

Samples, Definition of
3.12.3

Samples, Shop Drawings, Product Data and
3.11, 3.12, 4.2.7

Samples at the Site, Documents and
3.11

Schedule of Values
9.2, 9.3.1

Schedules, Construction
3.10, 3.12.1, 3.12.2, 6.1.3, 15.1.5.2

Separate Contracts and Contractors
1.1.4, 3.12.5, 3.14.2, 4.2.4, 4.2.7, 6, 8.3.1, 12.1.2

Shop Drawings, Definition of
3.12.1

Shop Drawings, Product Data and Samples
3.11, 3.12, 4.2.7

Site, Use of
3.13, 6.1.1, 6.2.1

Site Inspections
3.2.2, 3.3.3, 3.7.1, 3.7.4, 4.2, 9.4.2, 9.10.1, 13.5

Site Visits, Architect's
3.7.4, 4.2.2, 4.2.9, 9.4.2, 9.5.1, 9.9.2, 9.10.1, 13.5

Special Inspections and Testing
4.2.6, 12.2.1, 13.5

Specifications, Definition of
1.1.6

Specifications
1.1.1, 1.1.6, 1.2.2, 1.5, 3.11, 3.12.10, 3.17, 4.2.14

Statute of Limitations
13.7, 15.4.1.1

Stopping the Work
2.3, 9.7, 10.3, 14.1

Stored Materials
6.2.1, 9.3.2, 10.2.1.2, 10.2.4

Subcontractor, Definition of
5.1.1

SUBCONTRACTORS
5

Subcontractors, Work by
1.2.2, 3.3.2, 3.12.1, 4.2.3, 5.2.3, 5.3, 5.4, 9.3.1.2, 9.6.7

Subcontractual Relations
5.3, 5.4, 9.3.1.2, 9.6, 9.10, 10.2.1, 14.1, 14.2.1

Submittals
3.10, 3.11, 3.12, 4.2.7, 5.2.1, 5.2.3, 7.3.7, 9.2, 9.3, 9.8, 9.9.1, 9.10.2, 9.10.3, 11.1.3

Submittal Schedule
3.10.2, 3.12.5, 4.2.7

Subrogation, Waivers of
6.1.1, **11.3.7**

Substantial Completion
4.2.9, 8.1.1, 8.1.3, 8.2.3, 9.4.2, **9.8**, 9.9.1, 9.10.3, 12.2, 13.7

Substantial Completion, Definition of
9.8.1

Substitution of Subcontractors
5.2.3, 5.2.4

Substitution of Architect
4.1.3

Substitutions of Materials
3.4.2, 3.5, 7.3.8

Sub-subcontractor, Definition of
5.1.2

Subsurface Conditions
3.7.4

Successors and Assigns
13.2

Superintendent
3.9, 10.2.6

Supervision and Construction Procedures
1.2.2, **3.3**, 3.4, 3.12.10, 4.2.2, 4.2.7, 6.1.3, 6.2.4, 7.1.3, 7.3.7, 8.2, 8.3.1, 9.4.2, 10, 12, 14, 15.1.3

Surety
5.4.1.2, 9.8.5, 9.10.2, 9.10.3, 14.2.2, 15.2.7

Surety, Consent of
9.10.2, 9.10.3

Surveys
2.2.3

Suspension by the Owner for Convenience
14.3

Suspension of the Work
5.4.2, 14.3

Suspension or Termination of the Contract
5.4.1.1, 14

Taxes
3.6, 3.8.2.1, 7.3.7.4

Termination by the Contractor
14.1, 15.1.6

Termination by the Owner for Cause
5.4.1.1, **14.2**, 15.1.6

Termination by the Owner for Convenience
14.4

Termination of the Architect
4.1.3

Termination of the Contractor
14.2.2

TERMINATION OR SUSPENSION OF THE CONTRACT
14

Tests and Inspections
3.1.3, 3.3.3, 4.2.2, 4.2.6, 4.2.9, 9.4.2, 9.8.3, 9.9.2, 9.10.1, 10.3.2, 11.4.1, 12.2.1, **13.5**

TIME
8

Time, Delays and Extensions of
3.2.4, 3.7.4, 5.2.3, 7.2.1, 7.3.1, 7.4, **8.3**, 9.5.1, 9.7, 10.3.2, 10.4, 14.3.2, 15.1.5, 15.2.5

Time Limits
2.1.2, 2.2, 2.4, 3.2.2, 3.10, 3.11, 3.12.5, 3.15.1, 4.2, 5.2, 5.3, 5.4, 6.2.4, 7.3, 7.4, 8.2, 9.2, 9.3.1, 9.3.3, 9.4.1, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, 11.1.3, 12.2, 13.5, 13.7, 14, 15.1.2, 15.4

Time Limits on Claims
3.7.4, 10.2.8, **13.7**, 15.1.2

Title to Work
9.3.2, 9.3.3

Transmission of Data in Digital Form
1.6

UNCOVERING AND CORRECTION OF WORK
12

Uncovering of Work
12.1

Unforeseen Conditions, Concealed or Unknown
3.7.4, 8.3.1, 10.3

Unit Prices
7.3.3.2, 7.3.4

Use of Documents
1.1.1, 1.5, 2.2.5, 3.12.6, 5.3

Use of Site
3.13, 6.1.1, 6.2.1

Values, Schedule of
9.2, 9.3.1

Waiver of Claims by the Architect
13.4.2

Waiver of Claims by the Contractor
9.10.5, 13.4.2, 15.1.6

Waiver of Claims by the Owner
9.9.3, 9.10.3, 9.10.4, 12.2.2.1, 13.4.2, 14.2.4, 15.1.6

Waiver of Consequential Damages
14.2.4, 15.1.6

Waiver of Liens
9.10.2, 9.10.4

Waivers of Subrogation
6.1.1, **11.3.7**

Warranty
3.5, 4.2.9, 9.3.3, 9.8.4, 9.9.1, 9.10.4, 12.2.2, 13.7

Weather Delays
15.1.5.2

Work, Definition of
1.1.3

Written Consent
1.5.2, 3.4.2, 3.7.4, 3.12.8, 3.14.2, 4.1.2, 9.3.2, 9.8.5, 9.9.1, 9.10.2, 9.10.3, 11.4.1, 13.2, 13.4.2, 15.4.4.2

Written Interpretations
4.2.11, 4.2.12

Written Notice

2.3, 2.4, 3.3.1, 3.9, 3.12.9, 3.12.10, 5.2.1, 8.2.2, 9.7, 9.10, 10.2.2, 10.3, 11.1.3, 12.2.2, 12.2.4, **13.3**, 14, 15.4.1

Written Orders

1.1.1, 2.3, 3.9, 7, 8.2.2, 12.1, 12.2, 13.5.2, 14.3.1, 15.1.2



ARTICLE 1 GENERAL PROVISIONS

§ 1.1 BASIC DEFINITIONS

§ 1.1.1 THE CONTRACT DOCUMENTS

The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive or (4) a written order for a minor change in the Work issued by the Architect. Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of Addenda relating to bidding requirements. Neither Owner nor Contractor shall be bound by any provisions of the Contract Documents prepared by the Architect, which provisions amend or conflict with the Owner-Contractor Agreement or these General Conditions.

§ 1.1.2 THE CONTRACT

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect's consultants or (4) between any persons or entities other than the Owner and the Contractor. The Architect and Contractor shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties.

§ 1.1.3 THE WORK

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

§ 1.1.4 THE PROJECT

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by separate contractors.

§ 1.1.5 THE DRAWINGS

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules and diagrams.

§ 1.1.6 THE SPECIFICATIONS

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 INSTRUMENTS OF SERVICE

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.1.8 INITIAL DECISION MAKER

The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2 and certify termination of the Agreement under Section 14.2.2.

§ 1.2 CORRELATION AND INTENT OF THE CONTRACT DOCUMENTS

§ 1.2.1 The Contract Documents shall include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.3 CAPITALIZATION

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 INTERPRETATION

In the interest of brevity the Contract Documents frequently omit modifying words such as “all” and “any” and articles such as “the” and “an,” but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 OWNERSHIP AND USE OF DRAWINGS, SPECIFICATIONS AND OTHER INSTRUMENTS OF SERVICE

§ 1.5.1 The Architect and the Architect’s consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and will retain all common law, statutory and other reserved rights, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with this Project is not to be construed as publication in derogation of the Architect’s or Architect’s consultants’ reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers are authorized to use and reproduce the Instruments of Service provided to them solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers may not use the Instruments of Service on other projects or for additions to this Project outside the scope of the Work without the specific written consent of the Owner, Architect and the Architect’s consultants.

§ 1.6 TRANSMISSION OF DATA IN DIGITAL FORM

If the parties intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions, unless otherwise already provided in the Agreement or the Contract Documents.

ARTICLE 2 OWNER

§ 2.1 GENERAL

§ 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner’s approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority. The term “Owner” means the Owner or the Owner’s authorized representative.

§ 2.1.2 The Owner shall furnish to the Contractor within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of or enforce mechanic’s lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner’s interest therein.

§ 2.2 INFORMATION AND SERVICES REQUIRED OF THE OWNER

§ 2.2.1 The Owner shall, at the written request of the Contractor, prior to commencement of the Work, and thereafter, furnish to the Contractor reasonable evidence that financial arrangements have been made to fulfill the Owner’s obligations under the Contract. Furnishing such evidence shall be a condition precedent to commencement and continuation of construction of the Work. After such evidence has been furnished, the Owner shall not materially vary such financial arrangements without prior written notice to the Contractor.

§ 2.2.2 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.2.3 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 2.2.4 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.

§ 2.2.5 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Contract Documents for purposes of making reproductions pursuant to Section 1.5.2.

§ 2.3 OWNER'S RIGHT TO STOP THE WORK

If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Section 6.1.3.

§ 2.4 OWNER'S RIGHT TO CARRY OUT THE WORK

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such deficiencies. In such case an appropriate Change Order shall be issued deducting from payments then or thereafter due the Contractor the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect's additional services made necessary by such default, neglect or failure. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect. If payments then or thereafter due the Contractor are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner.

ARTICLE 3 CONTRACTOR

§ 3.1 GENERAL

§ 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative.

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.3 The Contractor shall not be relieved of obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect's administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 REVIEW OF CONTRACT DOCUMENTS AND FIELD CONDITIONS BY CONTRACTOR

§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents.

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.2.3, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Owner and Architect any errors, inconsistencies or omissions discovered by the Contractor. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall make Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 3.3 SUPERVISION AND CONSTRUCTION PROCEDURES

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the Contract, unless the Contract Documents give other specific instructions concerning these matters. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences or procedures, the Contractor shall evaluate the jobsite safety thereof and, except as stated below, shall be fully and solely responsible for the jobsite safety of such means, methods, techniques, sequences or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely written notice to the Owner and Architect and shall not proceed with that portion of the Work without further written instructions from the Architect. If the Contractor is then instructed to proceed with the required means, methods, techniques, sequences or procedures without acceptance of changes proposed by the Contractor, the Owner shall be solely responsible for any loss or damage arising from those Owner-required means, methods, techniques, sequences or procedures unless Contractor is grossly negligent.

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.4 LABOR AND MATERIALS

§ 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 3.4.2 Except in the case of minor changes in the Work authorized by the Architect in accordance with Sections 3.12.8 or 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect and in accordance with a Change Order or Construction Change Directive.

§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 3.5 WARRANTY

The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

§ 3.6 TAXES

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.7 PERMITS, FEES, NOTICES AND COMPLIANCE WITH LAWS

§ 3.7.1 Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, rules and regulations, and lawful orders of public authorities applicable to performance of the Work.

§ 3.7.3 If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, without notice to the Architect and Owner to the extent required under Article 3.2.3 the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 Concealed or Unknown Conditions. If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature, that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than 21 days after first observance of the conditions. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend an equitable adjustment in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor in writing, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may proceed as provided in Article 15.

§ 3.7.5 If, in the course of the Work, the Contractor knowingly encounters and recognizes human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

§ 3.8 ALLOWANCES

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- .1 Allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- .2 Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- .3 Whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 SUPERINTENDENT

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 3.10 CONTRACTOR'S CONSTRUCTION SCHEDULES

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall not exceed time limits current under the Contract Documents, shall be revised at appropriate intervals as required by the conditions of the Work and Project, shall be related to the entire Project to the extent required by the Contract Documents, and shall provide for expeditious and practicable execution of the Work.

§ 3.10.2 The Contractor shall prepare a submittal schedule, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, and shall submit the schedule(s) for the Architect's approval. The Architect's approval shall not unreasonably be delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect reasonable time to review submittals.

§ 3.10.3 The Contractor shall perform the Work in general accordance with the most recent schedules submitted to the Owner and Architect.

§ 3.11 DOCUMENTS AND SAMPLES AT THE SITE

The Contractor shall maintain at the site for the Owner one copy of the Drawings, Specifications, Addenda, Change Orders and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and one copy of approved Shop Drawings, Product Data, Samples and similar required submittals. These shall be available to the Architect and shall be delivered to the Architect for submittal to the Owner upon completion of the Work as a record of the Work as constructed.

§ 3.12 SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment or workmanship and establish standards by which the Work will be judged.

§ 3.12.4 Shop Drawings, Product Data, Samples and similar submittals are not Contract Documents. Their purpose is to demonstrate the way by which the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve and submit to the Architect Shop Drawings, Product Data, Samples and similar submittals required by the Contract Documents in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of separate contractors.

§ 3.12.6 By submitting Shop Drawings, Product Data, Samples and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples or similar submittals until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples or similar submittals unless the Contractor has specifically informed the Architect in writing of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples or similar submittals by the Architect's approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such written notice, the Architect's approval of a resubmission shall not apply to such revisions.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences and procedures. The Contractor shall not be required to provide professional services in violation of applicable law. If professional design services or certifications by a design professional related to systems, materials or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. The Contractor shall cause such services or certifications to be provided by a properly licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings and other submittals prepared by such professional. Shop Drawings and other submittals related to the Work designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor all performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review, approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Contractor

shall not be responsible for the adequacy of the performance and design criteria specified in the Contract Documents.

§ 3.13 USE OF SITE

The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 3.14 CUTTING AND PATCHING

§ 3.14.1 The Contractor shall be responsible for cutting, fitting or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting and patching shall be restored to the condition existing prior to the cutting, fitting and patching, unless otherwise required by the Contract Documents.

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or separate contractors by cutting, patching or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter such construction by the Owner or a separate contractor except with written consent of the Owner and of such separate contractor; such consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold from the Owner or a separate contractor the Contractor's consent to cutting or otherwise altering the Work.

§ 3.15 CLEANING UP

§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery and surplus materials from and about the Project.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and Owner shall be entitled to reimbursement from the Contractor.

§ 3.16 ACCESS TO WORK

The Contractor shall provide the Owner and Architect access to the Work in preparation and progress wherever located.

§ 3.17 ROYALTIES, PATENTS AND COPYRIGHTS

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect harmless from loss on account thereof, but shall not be responsible for such defense or loss when a particular design, process or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications or other documents prepared by the Owner or Architect. However, if the Contractor has reason to believe that the required design, process or product is an infringement of a copyright or a patent, the Contractor shall be responsible for such loss unless such information is promptly furnished to the Architect.

§ 3.18 INDEMNIFICATION

§ 3.18.1 To the fullest extent permitted by law the Contractor shall indemnify and hold harmless the Owner, and its officers, directors and employees from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages,

compensation or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

ARTICLE 4 ARCHITECT

§ 4.1 GENERAL

§ 4.1.1 The Owner shall retain an architect lawfully licensed to practice architecture or an entity lawfully practicing architecture in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

§ 4.1.2 Duties, responsibilities and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified or extended without written consent of the Owner, Contractor and Architect. Consent shall not be unreasonably withheld.

§ 4.1.3 If the employment of the Architect is terminated, the Owner shall employ a successor architect as to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect.

§ 4.2 ADMINISTRATION OF THE CONTRACT

§ 4.2.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction until the date the Architect issues the final Certificate for Payment. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 4.2.2 The Architect will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for, the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents, except as provided in Section 3.3.1.

§ 4.2.3 On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of and will not be responsible for acts or omissions of the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 4.2.4 COMMUNICATIONS FACILITATING CONTRACT ADMINISTRATION

The Owner and Contractor are encouraged to communicate with each other directly about matters arising out of or related to the Contract. Contractor shall endeavor to communicate with each other through the Architect about matters arising out of or relating to the Contract. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and material suppliers shall be through the Contractor. Communications by and with separate contractors shall be through the Owner.

§ 4.2.5 Based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect has authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will have authority to require inspection or testing of the Work in accordance with Sections 13.5.2 and 13.5.3, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5 and 3.12. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.8 The Architect will prepare Change Orders and Construction Change Directives, and may authorize minor changes in the Work as provided in Section 7.4. The Architect will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.

§ 4.2.9 The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

§ 4.2.10 If the Owner and Architect agree, the Architect will provide one or more project representatives to assist in carrying out the Architect's responsibilities at the site. The duties, responsibilities and limitations of authority of such project representatives shall be as set forth in an exhibit to be incorporated in the Contract Documents.

§ 4.2.11 The Architect will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If no agreement is made concerning the time within which interpretations required of the Architect shall be furnished in compliance with this Section 4.2, then delay shall not be recognized on account of failure by the Architect to furnish such interpretations until 10 days after written request is made for them.

§ 4.2.12 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.

§ 4.2.13 The Architect's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

§ 4.2.14 The Architect will review and respond to requests for information about the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information. If no agreement is made concerning the time within which interpretations required of the Architect shall be furnished in compliance with this Section 4.2, then delay shall not be recognized on account of failure by the Architect to furnish such interpretations until 10 days after written request is made for them.

ARTICLE 5 SUBCONTRACTORS

§ 5.1 DEFINITIONS

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in

number and means a Subcontractor or an authorized representative of the Subcontractor. The term “Subcontractor” does not include a separate contractor or subcontractors of a separate contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term “Sub-subcontractor” is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 AWARD OF SUBCONTRACTS AND OTHER CONTRACTS FOR PORTIONS OF THE WORK

§ 5.2.1 Unless otherwise stated in the Contract Documents or the bidding requirements, the Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner through the Architect the names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for each principal portion of the Work. The Architect may reply within 14 days to the Contractor in writing stating (1) whether the Owner or the Architect has reasonable objection to any such proposed person or entity or (2) that the Architect requires additional time for review. Failure of the Owner or Architect to reply within the 14-day period shall constitute notice of no reasonable objection.

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.3 If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor’s Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not substitute a Subcontractor, person or entity previously selected if the Owner or Architect makes reasonable objection to such substitution.

§ 5.3 SUBCONTRACTUAL RELATIONS

By appropriate agreement, written where legally required for validity, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor’s Work, which the Contractor, by these Documents, assumes toward the Owner and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

§ 5.4 CONTINGENT ASSIGNMENT OF SUBCONTRACTS

§ 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

- .1 assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor in writing; and
- .2 assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

§ 5.4.2 Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension.

§ 5.4.3 Upon such assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity and shall nevertheless remain legally responsible for all of the successor contractor's obligations under the subcontract.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 OWNER'S RIGHT TO PERFORM CONSTRUCTION AND TO AWARD SEPARATE CONTRACTS

§ 6.1.1 The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project or other construction or operations on the site under Conditions of the Contract identical or substantially similar to these including those portions related to insurance and waiver of subrogation. If the Contractor claims that delay or additional cost is involved because of such action by the Owner, the Contractor shall make such Claim as provided in Article 15. Owner shall fully disclose to Contractor, in detail, Owner's intention with respect to separate contractors, including a complete description of the work to be performed by Owner's own forces or by separate contractors, so that Contractor can take such matters into consideration in preparing its bid quotation of a Contract Sum. Contractor shall not be bound by the provisions of this Article 6 in the event that Owner has not fully disclosed such matters prior to execution of this Agreement.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor Agreement.

§ 6.1.3 The Owner shall provide for coordination of the activities of the Owner's own forces and of each separate contractor with the Work of the Contractor, who shall cooperate with them. The Contractor shall participate with other separate contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to the construction schedule deemed necessary after a joint review and mutual agreement. The construction schedules shall then constitute the schedules to be used by the Contractor, separate contractors and the Owner until subsequently revised.

§ 6.1.4 Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces, the Owner shall be deemed to be subject to the same obligations and to have the same rights that apply to the Contractor under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6 and Articles 10, 11 and 12.

§ 6.2 MUTUAL RESPONSIBILITY

§ 6.2.1 The Contractor shall afford the Owner and separate contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents.

§ 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a separate contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly report to the Architect apparent discrepancies or defects in such other construction that would render it unsuitable for such proper execution and results. Failure of the Contractor so to report shall constitute an acknowledgment that the Owner's or separate contractor's completed or partially completed construction is fit and proper to receive the Contractor's Work, except as to defects not then reasonably discoverable.

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a separate contractor because of the Contractor's delays, improperly timed activities or defective construction. The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a separate contractor's delays, improperly timed activities, damage to the Work or defective construction.

§ 6.2.4 The Contractor shall promptly remedy damage the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or separate contractors as provided in Section 10.2.5.

§ 6.2.5 The Owner and each separate contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 OWNER'S RIGHT TO CLEAN UP

If a dispute arises among the Contractor, separate contractors and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible.

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 GENERAL

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor and Architect; a Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor; an order for a minor change in the Work may be issued by the Architect alone.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents, and the Contractor shall proceed promptly, unless otherwise provided in the Change Order, Construction Change Directive or order for a minor change in the Work.

§ 7.2 CHANGE ORDERS

§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor and Architect stating their agreement upon all of the following:

- .1 The change in the Work;
- .2 The amount of the adjustment, if any, in the Contract Sum; and
- .3 The extent of the adjustment, if any, in the Contract Time.

§ 7.2.2 Methods used in determining adjustments to the Contract Sum may include those listed in Section 7.3.3.

§ 7.3 CONSTRUCTION CHANGE DIRECTIVES

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

- .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- .2 Unit prices stated in the Contract Documents or subsequently agreed upon;
- .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
- .4 As provided in Section 7.3.7.

§ 7.3.4 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed in a proposed Change Order or Construction Change Directive so that application of such unit prices to quantities of Work proposed will cause substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 7.3.5 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.6 A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.7 If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect shall determine the method and the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Architect may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.7 shall be limited to the following:

- .1 Costs of labor, including social security, old age and unemployment insurance, fringe benefits required by agreement or custom, and workers' compensation insurance;
- .2 Costs of materials, supplies and equipment, including cost of transportation, whether incorporated or consumed;
- .3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;
- .4 Costs of premiums for all bonds and insurance, permit fees, and sales, use or similar taxes related to the Work; and
- .5 Additional costs of supervision and field office personnel directly attributable to the change.

§ 7.3.8 The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Architect. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect's professional judgment, to be reasonably justified. The Architect's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.4 MINOR CHANGES IN THE WORK

The Architect has authority to order minor changes in the Work not involving adjustment in the Contract Sum or extension of the Contract Time and not inconsistent with the intent of the Contract Documents. Such changes will be effected by written order signed by the Architect and shall be binding on the Owner and Contractor.

ARTICLE 8 TIME

§ 8.1 DEFINITIONS

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the date established in the Agreement.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8.

§ 8.1.4 The term “day” as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 PROGRESS AND COMPLETION

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, prematurely commence operations on the site or elsewhere prior to the effective date of insurance required by Article 11 to be furnished by the Contractor and Owner. The date of commencement of the Work shall not be changed by the effective date of such insurance.

§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.3 DELAYS AND EXTENSIONS OF TIME

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by an act or neglect of the Owner or Architect, or of an employee of either, or of a separate contractor employed by the Owner; or by changes ordered in the Work; or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Contractor’s control; or by delay authorized by the Owner pending mediation and arbitration; or by other causes that the Architect determines may justify delay, then the Contract Time shall be extended by Change Order for such reasonable time as the Architect may determine and the Contract Sum shall be adjusted to compensate Contractor for any actual direct costs incurred by Contractor and its Subcontractors resulting from the delay.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15.

§ 8.3.3 This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 CONTRACT SUM

The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.2 SCHEDULE OF VALUES

Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit to the Architect, before the first Application for Payment, a schedule of values allocating the entire Contract Sum to the various portions of the Work and prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor’s Applications for Payment.

§ 9.3 APPLICATIONS FOR PAYMENT

§ 9.3.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. Such application shall be notarized, if required, and supported by such data substantiating the Contractor’s right to payment as the Owner or Architect may require, such as copies of requisitions from Subcontractors and material suppliers, and shall reflect retainage if provided for in the Contract Documents.

§ 9.3.1.1 As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders.

§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or material supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 9.3.2 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage and transportation to the site for such materials and equipment stored off the site.

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information and belief, be free and clear of liens, claims, security interests or encumbrances in favor of the Contractor, Subcontractors, material suppliers, or other persons or entities making a claim by reason of having provided labor, materials and equipment relating to the Work.

§ 9.4 CERTIFICATES FOR PAYMENT

§ 9.4.1 The Architect will, within seven days after receipt of the Contractor's Application for Payment, either issue to the Owner a Certificate for Payment, with a copy to the Contractor, for such amount as the Architect determines is properly due, or notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in whole or in part as provided in Section 9.5.1.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, based on the Architect's evaluation of the Work and the data comprising the Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion and to specific qualifications expressed by the Architect. The issuance of a Certificate for Payment will further constitute a representation that the Contractor is entitled to payment in the amount certified. However, the issuance of a Certificate for Payment will not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 DECISIONS TO WITHHOLD CERTIFICATION

§ 9.5.1 The Architect may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

1. **Defective Work as to which, after notice, Contractor has without justification failed to undertake corrective action;**
2. **Third party claims filed or reasonable evidence indicating probable filing of such claims, provided that such claims have a reasonable basis in fact, are not covered by bonds or insurance, or claims as to which Contractor is unable to provide Owner of assurance of reasonable protection from financial liability;**
3. **Failure of the Contractor to make payments to Subcontractors or for labor, materials or equipment, in accordance with the provisions of the Agreement or the relevant agreement of the Contractor with such other party;**

4. Reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
5. Damage to the Owner or to another contractor but only in the event that Contractor has refused to undertake remedial or repair work for which it is responsible or in the event that there is no insurance coverage or Contractor is unable to provide reasonably assurance of compensation for damages for which it is responsible;
6. Reasonable evidence that the Work will not be completed within the Contract Time and that the unpaid balance of the Contract Sum will not be adequate to cover actual or liquidated damages for the anticipated delay provided that the Contractor or others for whom it is responsible are responsible for such delay; (note: actual or liquidated damages may be incorporated into this agreement by a mutually agreeable contract future amendment, or
7. Persistent failure to carry out the Work in accordance with the Contract Documents, provided that prior to the submission of the Application for Payment, Architect has given written notice to Contractor describing such persistent failures specifically and informing the Contractor that a portion of payment otherwise due will be withheld unless such failures are cured or, in the case of failures which cannot be cured by the time of payment, unless effective and continuous actions are being taken by Contractor to cure such failures.

§ 9.5.2 When the above reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.6 PROGRESS PAYMENTS

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Architect.

§ 9.6.2 The Contractor shall pay each Subcontractor promptly, but in no event later than any time period required by applicable law, after receipt of payment from the Owner the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

§ 9.6.3 The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and material and equipment suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors to ascertain whether they have been properly paid. Neither the Owner nor Architect shall have an obligation to pay or to see to the payment of money to a Subcontractor, except as may otherwise be required by law.

§ 9.6.5 Contractor payments to material and equipment suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors and suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, shall create any fiduciary liability or tort liability on the part of the Contractor for breach of trust or shall entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

§ 9.7 FAILURE OF PAYMENT

If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within seven days

after the date established in the Contract Documents the amount certified by the Architect or awarded by binding dispute resolution, then the Contractor may, upon seven additional days' written notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shut-down, delay and start-up, plus interest as provided for in the Contract Documents.

§ 9.8 SUBSTANTIAL COMPLETION

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The Work, or a designated portion thereof, shall be deemed substantially complete if Owner's failure to occupy or use is based on reasons unrelated to fault on the part of Contractor or is caused by circumstances beyond Contractor's reasonable control.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.3 Upon receipt of the Contractor's list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, shall establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance, and shall fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in such Certificate. Upon such acceptance and consent of surety, if any, the Owner shall make payment of retainage applying to such Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

§ 9.9 PARTIAL OCCUPANCY OR USE

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer as required under Section 11.3.1.5 and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner, Contractor and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

§ 9.10 FINAL COMPLETION AND FINAL PAYMENT

§ 9.10.1 Upon receipt of the Contractor's written notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection and, when the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment stating that to the best of the Architect's knowledge, information and belief, and on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance with terms and conditions of the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect and will not be canceled or allowed to expire until at least 30 days' prior written notice has been given to the Owner, (3) a written statement that the Contractor knows of no substantial reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment and (5), if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts, releases and waivers of liens, claims, security interests or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien. If such lien remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging such lien, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of claims.

§ 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from

- .1 liens, Claims, security interests or encumbrances arising out of the Contract and unsettled;
- .2 failure of the Work to comply with the requirements of the Contract Documents; or
- .3 terms of special warranties required by the Contract Documents.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor or material supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 SAFETY PRECAUTIONS AND PROGRAMS

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Contract.

§ 10.2 SAFETY OF PERSONS AND PROPERTY

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury or loss to

- .1 employees on the Work and other persons who may be affected thereby;

- .2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody or control of the Contractor or the Contractor's Subcontractors or Sub-subcontractors; and
- .3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction.

§ 10.2.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons or property or their protection from damage, injury or loss.

§ 10.2.3 The Contractor shall erect and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent sites and utilities.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3, except damage or loss attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect.

§ 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 INJURY OR DAMAGE TO PERSON OR PROPERTY

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of such injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 HAZARDOUS MATERIALS

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and report the condition to the Owner and Architect in writing.

§ 10.3.2 Upon receipt of the Contractor's written notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of such material or substance or who are to perform the task of removal or safe containment of such material or substance. The Contractor and the Architect will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity

proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased in the amount of the Contractor's reasonable additional costs of shut-down, delay and start-up.

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect, Architect's consultants and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), and provided that such damage, loss or expense is not due to the sole negligence of a Party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for materials or substances required by the Contract Documents, provided that such damage, loss or expense is not due to the sole negligence of a party seeking indemnity. Unless required by the Contract Documents the Contractor shall not be required to perform without its consent any Work relating to a hazardous material or substance, provided that such Contractor consent shall not be unreasonably withheld.

§ 10.3.5 The Contractor shall indemnify the Owner for the cost and expense the Owner incurs (1) for remediation of a material or substance the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.

§ 10.3.6 If, without negligence on the part of the Contractor, the Contractor is held liable for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall indemnify the Contractor for all cost and expense thereby incurred.

§ 10.4 EMERGENCIES

In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

ARTICLE 11 INSURANCE AND BONDS

§ 11.1 CONTRACTOR'S LIABILITY INSURANCE

§ 11.1.1 The Contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under the Contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- .1 Claims under workers' compensation, disability benefit and other similar employee benefit acts that are applicable to the Work to be performed;
- .2 Claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees;
- .3 Claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees;
- .4 Claims for damages insured by usual personal injury liability coverage;
- .5 Claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom;
- .6 Claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle;
- .7 Claims for bodily injury or property damage arising out of completed operations; and
- .8 Claims involving contractual liability insurance applicable to the Contractor's obligations under Section 3.18.

§ 11.1.2 The insurance required by Section 11.1.1 shall be written for not less than limits of liability specified in the Contract Documents or required by law, whichever coverage is greater. Coverages, whether written on an occurrence or claims-made basis, shall be maintained without interruption from the date of commencement of the Work until the date of final payment and termination of any coverage required to be maintained after final payment, and, with respect to the Contractor's completed operations coverage, until the expiration of the period for correction of Work or for such other period for maintenance of completed operations coverage as specified in the Contract Documents.

§ 11.1.3 Certificates of insurance acceptable to the Owner shall be filed with the Owner prior to commencement of the Work and thereafter upon renewal or replacement of each required policy of insurance. These certificates and the insurance policies required by this Section 11.1 shall contain a provision that coverages afforded under the policies will not be canceled or allowed to expire until at least 30 days' prior written notice has been given to the Owner. An additional certificate evidencing continuation of liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment as required by Section 9.10.2 and thereafter upon renewal or replacement of such coverage until the expiration of the time required by Section 11.1.2. Information concerning reduction of coverage on account of revised limits or claims paid under the General Aggregate, or both, shall be furnished by the Contractor with reasonable promptness.

§ 11.1.4 The Contractor shall name the Owner as an additional insured on Contractor's Commercial General Liability insurance, but only with respect to liability for bodily injury, property damage or personal and advertising injury to the extent caused by the negligent acts or omissions of Contractor or those acting on Contractor's behalf in the performance of Contractor's Work for Owner at the Work site.

§ 11.2 OWNER'S LIABILITY INSURANCE

The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance.

§ 11.3 PROPERTY INSURANCE

§ 11.3.1 Unless otherwise provided, the Owner shall purchase and maintain, in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located, property insurance written on a builder's risk "all-risk" or equivalent policy form in the amount of the initial Contract Sum, plus value of subsequent Contract Modifications and cost of materials supplied or installed by others, comprising total value for the entire Project at the site on a replacement cost basis without optional deductibles. Such property insurance shall be maintained, unless otherwise provided in the Contract Documents or otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final payment has been made as provided in Section 9.10 or until no person or entity other than the Owner has an insurable interest in the property required by this Section 11.3 to be covered, whichever is later. This insurance shall include interests as named insureds, but not as first named insured of the Owner, the Contractor, Subcontractors and Sub-subcontractors in the Project.

§ 11.3.1.1 Property insurance shall be on an "all-risk" or equivalent policy form and shall include, without limitation, insurance against the perils of fire (with extended coverage) and physical loss or damage including, without duplication of coverage, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, falsework, testing and startup, temporary buildings and debris removal including demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for Architect's and Contractor's services and expenses required as a result of such insured loss.

§ 11.3.1.2 If the Owner does not intend to purchase such property insurance required by the Contract and with all of the coverages in the amount described above, the Owner shall so inform the Contractor in writing prior to commencement of the Work. The Contractor may then effect insurance that will protect the interests of the Contractor, Subcontractors and Sub-subcontractors in the Work, and by appropriate Change Order the cost thereof shall be charged to the Owner. If the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain insurance as described above, without so notifying the Contractor in writing, then the Owner shall bear all reasonable costs properly attributable thereto.

§ 11.3.1.3 If the property insurance requires deductibles, the Owner shall pay costs not covered because of such deductibles.

§ 11.3.1.4 This property insurance shall cover portions of the Work stored off the site, and also portions of the Work in transit.

§ 11.3.1.5 Partial occupancy or use in accordance with Section 9.9 shall not commence until the insurance company or companies providing property insurance have consented to such partial occupancy or use by endorsement or otherwise. The Owner and the Contractor shall take reasonable steps to obtain consent of the insurance company or companies and shall, without mutual written consent, take no action with respect to partial occupancy or use that would cause cancellation, lapse or reduction of insurance.

§ 11.3.2 BOILER AND MACHINERY INSURANCE

The Owner shall purchase and maintain boiler and machinery insurance required by the Contract Documents or by law, which shall specifically cover such insured objects during installation and until final acceptance by the Owner; this insurance shall include interests of the Owner, Contractor, Subcontractors and Sub-subcontractors in the Work, and the Owner and Contractor shall be named insureds.

§ 11.3.3 LOSS OF USE INSURANCE

The Owner, at the Owner's option, may purchase and maintain such insurance as will insure the Owner against loss of use of the Owner's property due to fire or other hazards, however caused. The Owner waives all rights of action against the Contractor for loss of use of the Owner's property, including consequential losses due to fire or other hazards however caused.

§ 11.3.4 If the Contractor requests in writing that insurance for risks other than those described herein or other special causes of loss be included in the property insurance policy, the Owner shall, if possible, include such insurance, and the cost thereof shall be charged to the Contractor by appropriate Change Order.

§ 11.3.5 If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, the Owner shall waive all rights in accordance with the terms of Section 11.3.7 for damages caused by fire or other causes of loss covered by this separate property insurance. All separate policies shall provide this waiver of subrogation by endorsement or otherwise.

§ 11.3.6 Before an exposure to loss may occur, the Owner shall file with the Contractor a copy of each policy that includes insurance coverages required by this Section 11.3. Each policy shall contain all generally applicable conditions, definitions, exclusions and endorsements related to this Project. Each policy shall contain a provision that the policy will not be canceled or allowed to expire, and that its limits will not be reduced, until at least 30 days' prior written notice has been given to the Contractor.

§ 11.3.7 WAIVERS OF SUBROGATION

The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents and employees, each of the other, and (2) the Architect, Architect's consultants, separate contractors described in Article 6, if any, and any of their subcontractors, sub-subcontractors, agents and employees, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to this Section 11.3 or other property insurance applicable to the Work, except such rights as they have to proceeds of such insurance held by the Owner as fiduciary. The Owner or Contractor, as appropriate, shall require of the Architect, Architect's consultants, separate contractors described in Article 6, if any, and the subcontractors, sub-subcontractors, agents and employees of any of them, by appropriate agreements, written where legally required for validity, similar waivers each in favor of other parties enumerated herein. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.

§ 11.3.8 A loss insured under the Owner's property insurance shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.3.10. The Contractor shall pay Subcontractors their just shares of

insurance proceeds received by the Contractor, and by appropriate agreements, written where legally required for validity, shall require Subcontractors to make payments to their Sub-subcontractors in similar manner.

§ 11.3.9 If required in writing by a party in interest, the Owner as fiduciary shall, upon occurrence of an insured loss, give bond for proper performance of the Owner's duties. The cost of required bonds shall be charged against proceeds received as fiduciary. The Owner shall deposit in a separate account proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may reach, or as determined in accordance with the method of binding dispute resolution selected in the Agreement between the Owner and Contractor. If after such loss no other special agreement is made and unless the Owner terminates the Contract for convenience, replacement of damaged property shall be performed by the Contractor after notification of a Change in the Work in accordance with Article 7.

§ 11.3.10 The Owner as fiduciary shall have power to adjust and settle a loss with insurers unless one of the parties in interest shall object in writing within five days after occurrence of loss to the Owner's exercise of this power; if such objection is made, the dispute shall be resolved in the manner selected by the Owner and Contractor as the method of binding dispute resolution in the Agreement. If the Owner and Contractor have selected arbitration as the method of binding dispute resolution, the Owner as fiduciary shall make settlement with insurers or, in the case of a dispute over distribution of insurance proceeds, in accordance with the directions of the arbitrators.

§ 11.4 PERFORMANCE BOND AND PAYMENT BOND

§ 11.4.1 The Owner shall have the right to require the Contractor to furnish bonds covering faithful performance of the Contract and payment of obligations arising thereunder as stipulated in bidding requirements or specifically required in the Contract Documents on the date of execution of the Contract.

§ 11.4.2 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 UNCOVERING OF WORK

§ 12.1.1 If a portion of the Work is covered contrary to the Architect's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, costs of uncovering and replacement shall, by appropriate Change Order, be at the Owner's expense. If such Work is not in accordance with the Contract Documents, such costs and the cost of correction shall be at the Contractor's expense unless the condition was caused by the Owner or a separate contractor in which event the Owner shall be responsible for payment of such costs.

§ 12.2 CORRECTION OF WORK

§ 12.2.1 BEFORE OR AFTER SUBSTANTIAL COMPLETION

The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense.

§ 12.2.2 AFTER SUBSTANTIAL COMPLETION

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 9.9.1, or by terms of an applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of written notice from the Owner to do so unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of Work, if the Owner fails to notify the

Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty. If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of notice from the Owner or Architect, the Owner may correct it in accordance with Section 2.4.

§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 12.2.2.3 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction, whether completed or partially completed, of the Owner or separate contractors caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

§ 12.3 ACCEPTANCE OF NONCONFORMING WORK

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 GOVERNING LAW

The Contract shall be governed by the law of the place where the Project is located except that, if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.

§ 13.2 SUCCESSORS AND ASSIGNS

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns and legal representatives to covenants, agreements and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make such an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to an institutional lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate such assignment.

§ 13.3 WRITTEN NOTICE

Written notice shall be deemed to have been duly served if delivered in person to the individual, to a member of the firm or entity, or to an officer of the corporation for which it was intended; or if delivered at, or sent by registered or certified mail or by courier service providing proof of delivery to, the last business address known to the party giving notice.

§ 13.4 RIGHTS AND REMEDIES

§ 13.4.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights and remedies otherwise imposed or available by law.

§ 13.4.2 No action or failure to act by the Owner, Architect or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach there under, except as may be specifically agreed in writing.

§ 13.5 TESTS AND INSPECTIONS

§ 13.5.1 Tests, inspections and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections and approvals. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures. The Owner shall bear costs of (1) tests, inspections or approvals that do not become requirements until after bids are received or negotiations concluded, and (2) tests, inspections or approvals where building codes or applicable laws or regulations prohibit the Owner from delegating their cost to the Contractor.

§ 13.5.2 If the Architect, Owner or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection or approval not included under Section 13.5.1, the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection or approval by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures. Such costs, except as provided in Section 13.5.3, shall be at the Owner's expense.

§ 13.5.3 If such procedures for testing, inspection or approval under Sections 13.5.1 and 13.5.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure including those of repeated procedures and compensation for the Architect's services and expenses shall be at the Contractor's expense.

§ 13.5.4 Required certificates of testing, inspection or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect.

§ 13.5.5 If the Architect is to observe tests, inspections or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.5.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.6 INTEREST

Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at such rate as the parties may agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

§ 13.7 TIME LIMITS ON CLAIMS

The Owner and Contractor shall commence all claims and causes of action, whether in contract, tort, breach of warranty or otherwise, against the other arising out of or related to the Contract in accordance with the requirements of the final dispute resolution method selected in the Agreement within the time period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all claims and causes of action not commenced in accordance with this Section 13.7.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT**§ 14.1 TERMINATION BY THE CONTRACTOR**

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor or a Subcontractor, Sub-subcontractor or their agents or employees or any

other persons or entities performing portions of the Work under direct or indirect contract with the Contractor, for any of the following reasons:

- .1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;
- .2 An act of government, such as a declaration of national emergency that requires all Work to be stopped;
- .3 Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment on a Certificate for Payment within the time stated in the Contract Documents; or
- .4 The Owner has failed to furnish to the Contractor promptly, upon the Contractor's request, reasonable evidence as required by Section 2.2.1.

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor or a Subcontractor, Sub-subcontractor or their agents or employees or any other persons or entities performing portions of the Work under direct or indirect contract with the Contractor, repeated suspensions, delays or interruptions of the entire Work by the Owner as described in Section 14.3 constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 14.1.3 If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, including reasonable overhead and profit, costs incurred by reason of such termination, and damages.

§ 14.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor or a Subcontractor or their agents or employees or any other persons performing portions of the Work under contract with the Contractor because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon seven additional days' written notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

§ 14.2 TERMINATION BY THE OWNER FOR CAUSE

§ 14.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the Subcontractors;
- .3 repeatedly disregards applicable laws, statutes, ordinances, , rules and regulations, or lawful orders of a public authority; or
- .4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

§ 14.2.2 When any of the above reasons exist, the Owner, upon certification by the Initial Decision Maker that sufficient cause exists to justify such action, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

- .1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
- .2 Accept assignment of subcontracts pursuant to Section 5.4; and
- .3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case

may be, shall be certified by the Initial Decision Maker, upon application, and this obligation for payment shall survive termination of the Contract.

§ 14.3 SUSPENSION BY THE OWNER FOR CONVENIENCE

§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay or interruption as described in Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent

- .1 that performance is, was or would have been so suspended, delayed or interrupted by another cause for which the Contractor is responsible; or
- .2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 TERMINATION BY THE OWNER FOR CONVENIENCE

§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.

§ 14.4.2 Upon receipt of written notice from the Owner of such termination for the Owner's convenience, the Contractor shall

- .1 cease operations as directed by the Owner in the notice;
- .2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and
- .3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

§ 14.4.3 In case of such termination for the Owner's convenience, the Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work executed.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1.1 DEFINITION

A claim is a demand or assertion by one of the parties seeking, as a matter of right, adjustment or interpretation of some matter within the professional competence and responsibility of the Initial Decision Maker, such as interpretation of Drawings and Specifications, conformance of the Work with the Contract Documents, the value of completed Work for purposes of determining payment due from Owner to Contractor, the value of Work performed in connection with Change Orders and the matters described in Subparagraphs 15.1.4, 15.1.5.1, and 15.1.5.2 hereof. The term "Claim" does not include other disputes and matters in question between Owner and Contractor arising out of or relating to the Contract which are beyond the expertise of the profession of architecture. The Initial Decision Maker is not a general arbiter or judge of disputes between Owner and Contractor. Such disputes shall be resolved by Owner and Contractor under the provisions of this Agreement or by such rights and remedies as are otherwise available to them. Claims must be made by written notice. The responsibility to substantiate Claims shall rest with the party making the Claim.

§ 15.1.2 NOTICE OF CLAIMS

Claims by either the Owner or Contractor must be initiated by written notice to the other party and to the Initial Decision Maker with a copy sent to the Architect, if the Architect is not serving as the Initial Decision Maker. Claims by either party must be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3 CONTINUING CONTRACT PERFORMANCE

Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents. The Architect will prepare Change Orders and issue Certificates for Payment in accordance with the decisions of the Initial Decision Maker.

§ 15.1.4 CLAIMS FOR ADDITIONAL COST

If the Contractor wishes to make a Claim for an increase in the Contract Sum, written notice as provided herein shall be given before proceeding to execute the Work. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

§ 15.1.5 CLAIMS FOR ADDITIONAL TIME

§ 15.1.5.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, written notice as provided herein shall be given. The Contractor's Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

§ 15.1.5.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated and had an adverse effect on the scheduled construction.

§ 15.1.6 CLAIMS FOR CONSEQUENTIAL DAMAGES

The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.6 shall be deemed to preclude an award of liquidated direct damages, when applicable, in accordance with the requirements of the Contract Documents.

§ 15.2 INITIAL DECISION

§ 15.2.1 Claims, excluding those arising under Sections 10.3, 10.4, 11.3.9, and 11.3.10, shall be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim arising prior to the date final payment is due, unless 30 days have passed after the Claim has been referred to the Initial Decision Maker with no decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

§ 15.2.2 The Initial Decision Maker will review Claims and within ten days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of such request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§ 15.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.

§ 15.2.6.1 Either party may, within 30 days from the date of an initial decision, demand in writing that the other party file for mediation within 60 days of the initial decision. If such a demand is made and the party receiving the demand fails to file for mediation within the time required, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.

§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 15.3 MEDIATION

§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.6 shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 15.3.2 The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section 15.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 15.3.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 15.4 ARBITRATION

§ 15.4.1 If the parties have selected arbitration as the method for binding dispute resolution in the Agreement, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

§ 15.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.

§ 15.4.2 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 15.4.3 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 15.4.4 CONSOLIDATION OR JOINDER

§ 15.4.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 15.4.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 15.4.4.3 The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Contractor under this Agreement.

Contact Exhibits

Exhibit B GMP Amendments

The following exhibits will be added in the future GMP amendment to the contract:

1. Schedule – To be determined.
2. List of Drawings and Specifications – To be determined.

Contact Exhibits

Exhibit C

Construction Manager's Sample Certificate of Insurance (Proof)

The General Liability Insurance and Subcontractor Default Insurance (SDI) don't apply to preconstruction, but our proposed rates for this project are 0.85% and 1.2% respectively.

2.3.3 Certificate of Insurance



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 8/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | | | | | | | | | | | |
|--|--|--|------------------------|---|-------|-------------------|--|-------------------|--|-------------------|--|-------------------|--|
| PRODUCER Riggs, Counselman, Michaels & Downes, Inc. 555 Fairmount Avenue Towson MD 21286 | CONTACT NAME: Rebecca Gierczak Whiting GAWW PHONE (A/C, No, Ext): 410-339-7263 FAX (A/C, No): 410-339-7234 E-MAIL ADDRESS: rgierczak@rcmd.com | | | | | | | | | | | | |
| INSURER(S) AFFORDING COVERAGE | | | | | | | | | | | | | |
| INSURED The Whiting - Turner Contracting Company 300 E Joppa Rd Baltimore MD 21286 | WHIT-TU-01 <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">INSURER A: Travelers Property Casualty Company of America</td> <td style="width: 50%;">NAIC # 25674</td> </tr> <tr> <td>INSURER B: Travelers Indemnity Company</td> <td>25658</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table> | INSURER A: Travelers Property Casualty Company of America | NAIC # 25674 | INSURER B: Travelers Indemnity Company | 25658 | INSURER C: | | INSURER D: | | INSURER E: | | INSURER F: | |
| INSURER A: Travelers Property Casualty Company of America | NAIC # 25674 | | | | | | | | | | | | |
| INSURER B: Travelers Indemnity Company | 25658 | | | | | | | | | | | | |
| INSURER C: | | | | | | | | | | | | | |
| INSURER D: | | | | | | | | | | | | | |
| INSURER E: | | | | | | | | | | | | | |
| INSURER F: | | | | | | | | | | | | | |

COVERAGES
CERTIFICATE NUMBER: 702614862
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|---|-------------------------|-------------------------|---|
| B | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER: | | | VTC2KCO5788B20AIND22 | 8/1/2022 | 8/1/2023 | EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 Total Aggregate \$25,000,000 |
| A | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | VTC2JCAP5788B223TIL22 | 8/1/2022 | 8/1/2023 | COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| A B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N N | N/A | VTC2KUB6P9522772522 VTRKUB6P9500382522 | 8/1/2022 8/1/2022 | 8/1/2023 8/1/2023 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 General proof of coverage.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|-----------|--|
| .Specimen | <p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> |
|-----------|--|

© 1988-2015 ACORD CORPORATION. All rights reserved.

Contact Exhibits

Exhibit D
Preconstruction Staffing Plan

EXHIBIT D - Staffing Plan

PRECONSTRUCTION SERVICES - PROJECT MANAGEMENT AND SUPERVISION

| NAME | TITLE | HOURS | HOURLY RATE* | DISCOUNTED RATE FOR PRECON* | TOTAL |
|---|----------------------|-------|--------------|-----------------------------|------------------|
| Eric Betz | Lead Project Manager | 200 | \$ 175.00 | \$ 88.00 | \$ 35,000 |
| Lucas Ward | Project Manager | 120 | \$ 128.00 | \$ 64.00 | \$ 15,360 |
| Marvin Echols | Outreach Manager | 16 | \$ 147.00 | \$ 74.00 | \$ 2,352 |
| Robert St. John | MEP Manager | 16 | \$ 184.00 | \$ 92.00 | \$ 2,944 |
| Brandon Short | Superintendent | 24 | \$ 120.00 | \$ 60.00 | \$ 2,880 |
| Brandon Crawford | Scheduling Manager | 12 | \$ 140.00 | \$ 70.00 | \$ 1,680 |
| Dave Dewey | Quality Manager | 0 | \$ 126.00 | \$ 63.00 | \$ - |
| Derek Flemming | Safety Manager | 0 | \$ 97.00 | \$ 49.00 | \$ - |
| STAFFING TOTAL - Based on a schematic preconstruction schedule thru the end of June 2023 | | | | | \$ 60,216 |

In the spirit of partnership, W-T will cap our above Schematic Design Preconstruction cost at \$30,000.00, billed at the discounted hourly rates.

**Fixed-Unauditable Billing Rates*

Staffing costs have not been included for the effort beyond the Schematic Design Estimate, which is estimated to be 90 to 120 days. These will be determined at each phase of the preconstruction and construction efforts.

The above staffing costs will only be billed for the actual hours spent on this project.

Staffing Plan may be changed/updated prior to final execution of final agreement.

2023 CONSTRUCTION SERVICE RATES - PROJECT MANAGEMENT AND SUPERVISION

| NAME | TITLE | HOURS | HOURLY RATE* | TOTAL |
|--|----------------------|-------|--------------|-------------|
| Eric Betz | Lead Project Manager | | \$ 175.00 | \$ - |
| Lucas Ward | Project Manager | | \$ 128.00 | \$ - |
| Robert St. John | MEP Manager | | \$ 184.00 | \$ - |
| Brandon Short | Superintendent | | \$ 120.00 | \$ - |
| Brandon Crawford | Scheduling Manager | | \$ 140.00 | \$ - |
| Dave Dewey | Quality Manager | | \$ 126.00 | \$ - |
| Derek Flemming | Safety Manager | | \$ 97.00 | \$ - |
| STAFFING TOTAL - To be determined at a later date | | | | \$ - |

**Fixed-Unauditable Billing Rates*

2024 CONSTRUCTION SERVICE RATES - PROJECT MANAGEMENT AND SUPERVISION

| NAME | TITLE | HOURS | HOURLY RATE* | TOTAL |
|--|----------------------|-------|--------------|-------------|
| Eric Betz | Lead Project Manager | | \$ 184.00 | \$ - |
| Lucas Ward | Project Manager | | \$ 134.00 | \$ - |
| Robert St. John | MEP Manager | | \$ 193.00 | \$ - |
| Brandon Short | Superintendent | | \$ 126.00 | \$ - |
| Brandon Crawford | Scheduling Manager | | \$ 147.00 | \$ - |
| Dave Dewey | Quality Manager | | \$ 132.00 | \$ - |
| Derek Flemming | Safety Manager | | \$ 102.00 | \$ - |
| STAFFING TOTAL - To be determined at a later date | | | | \$ - |

**Fixed-Unauditable Billing Rates*

Staffing Plan may be changed/updated prior to final execution of final agreement.

Contact Exhibits

Exhibit E
Cost of Work

EXHIBIT E - Reimbursable Expenses (Preconstruction)

PRECONSTRUCTION SERVICES - PROJECT MANAGEMENT AND SUPERVISION

Payments for Reimbursable Expenses incurred shall be made monthly upon presentation of the Construction Manager's Application for Payment.

Reimbursable Expenses are in addition to compensation for the Construction Manager's Services (excluding Early Work where such expenses are included as part of Construction Manager's General Conditions) and include expenses incurred by the Construction Manager and Construction Manager's employees and subconsultants directly related to the Project, including the following:

1. Transportation and Parking in connection with the Project, authorized out-of-town travel and subsistence;
2. Printing services, reproduction, graphics, postage, messenger and overnight couriers;
3. The expense of Construction Manager's Insurance including Construction Manager's errors and omissions insurance, if necessary;
4. Computer software and services for project Web site (PlanGrid);
5. Other out-of-pocket expenses reasonably incurred by the Construction Manager and approved by the owner, in performance of Services.

Contact Exhibits

Exhibit F
Lien Waivers

**CONTRACTOR'S PARTIAL
WAIVER OF LIEN AND AFFIDAVIT**

TO: [Name and Address
of Owner]

RE: CONTRACT DATED: _____

PROJECT: _____ (“Project”)

DATE: _____

The undersigned Contractor, in consideration of the payments previously made and the current payment as set forth below, hereby waives and releases all mechanic’s, materialmen’s or other liens and, to the fullest extent permitted by law, all rights to file any such liens in the future arising out of work, labor, services, equipment or materials, performed or furnished by Contractor, its subcontractors and suppliers, in connection with the Project and contract, through the above date. The release does not apply to any right to file liens for retention, nor to extra or change order work which Contractor has been authorized to proceed with by the Owner, but for which payment has not yet been approved, nor for any right to file a lien for work, services, equipment and materials performed or furnished by Contractor after the above date, nor for any right to file a lien in connection with any claims of which Owner has actual notice.

Contractor represents that the amounts set forth below are correct and that the amount of the current payment due will promptly be applied to full payment of all outstanding amounts due from Contractor to others in connection with the Project.

| | |
|-------------------------------------|-----------|
| Adjusted Total Contract Sum to Date | -\$ _____ |
| Gross Amount Due For Work Completed | -\$ _____ |
| Less Total Retention to Date | -\$ _____ |
| Net Total Earned to Date | -\$ _____ |
| Less Previous Payments | -\$ _____ |
| Current Payment Due | -\$ _____ |

I hereby certify, under penalties of perjury, that the information and representations set forth above are true and accurate to the best of my knowledge, information and belief.

The Whiting-Turner Contracting Company

BY: _____

TITLE:

STATE OF _____

COUNTY OF _____

On this ___ day of _____, 20___, appeared before me _____ and he/she made oath in due form of law that the facts, information and representations set forth in the foregoing Contractor’s Partial Release, Waiver of Lien and Affidavit, are true and accurate to the best of his knowledge, information and belief.

Notary Public

My commission expires: _____

**CONTRACTOR'S FINAL RELEASE
WAIVER OF LIEN AND AFFIDAVIT**

TO: [Name and Address
of Owner]

RE: CONTRACT DATED: _____

PROJECT: _____

DATE: _____

The undersigned Contractor, and hereinafter referred to as the "Contractor", in consideration of payments previously received and in consideration of Final Payment in the amount set forth below, when received, hereby waives and releases all mechanics', materialman's, or other liens and, to the fullest extent permitted by law, all rights to file any such liens in the future, and all claims and demands against the Owner, and the real property on which the Project is located, and any claims arising out of work, labor, services, equipment or materials, performed or furnished by the Contractor, its subcontractors and suppliers, in connection with the Project, from the beginning of the world to the date of this Waiver and Release.

Except as noted below, the Contractor further acknowledges and represents that all persons and entities which have provided labor or material, or rented equipment, for or through the Contractor in connection with the project will be paid in full from the Final Payment set forth below when received, that previous payments to the Contractor have been properly applied to pay all outstanding invoices relating to the project, that the Contractor is not aware of any claims, or circumstances which could give rise to future claims, against the Owner, or the Project, and that all payroll, withholding and other taxes, union benefits, insurance premiums or other amounts required by law, regulation or agreement to be paid in connection with labor for the project have been or will be paid in full upon receipt of Final Payment.

Final Payment Due: \$ _____

The Whiting-Turner Contracting Company

BY: _____

TITLE:

STATE OF _____)
(CITY)(COUNTY)OF _____) to wit:

On this ____ day of _____, _____, appeared before me _____ and he/she made oath in due form of law that the facts, information and representations set forth in the foregoing Contractor's Final Release Waiver and Release, are true and accurate to the best of his/her knowledge, information and belief.

(Notary Public)

My commission expires: _____

SUBCONTRACTOR'S PARTIAL RELEASE WAIVER OF LIEN AND AFFIDAVIT

TO: THE WHITING-TURNER CONTRACTING COMPANY
 (Contractor)

RE: WT SUBCONTRACT NO.: _____
 OWNER: _____
 PROJECT: _____
 CURRENT INVOICE NO.: _____
 FOR THE PERIOD ENDING: _____

The undersigned Subcontractor, in consideration of the payments previously made and payment for the period covered by the current invoice set forth above, hereby waives and releases all mechanic's, materialman's or other liens and, to the fullest extent permitted by law, all rights to file any such liens in the future, and all claims and demands against Contractor, Owner, their sureties and the real property on which the project is located, in any manner arising out of work, labor, services, equipment or materials, performed or furnished by Subcontractor, its subcontractors, and suppliers, in connection with the Project and subcontract, through the period covered by the current invoice and all previous invoices. The release does not apply to retention, nor to extra work which Subcontractor has been authorized to proceed with by the Contractor, but for which payment has not yet been approved.

Except as noted below, Subcontractor acknowledges and represents that for the period and work covered by all previous invoices for which Subcontractor has received payment:

1. Subcontractor has paid in full all amounts for subcontracts, labor, materials and rented equipment.
2. Subcontractor has properly applied previous payments to pay all outstanding invoices related to the Project.
3. Subcontractor is aware of no claims nor any circumstances that could give rise to any future claims against Contractor, Owner, Architect or other Subcontractor on the Project.
4. All payroll, withholding, sales and other taxes, union benefits, insurance premiums and any other amount required by law, regulation or agreement to be paid in connection with labor, materials, and equipment for the Project have been paid in full.

List exceptions, if any:

Subcontractor represents that the amounts set forth below are correct and that the amount of the current payment due will be applied promptly to full payment of all outstanding amounts due from Subcontractor to others in connection with the Project.

| | |
|------------------------------------|----------|
| Contract Sum to Date | \$ _____ |
| Total Completed and Stored to Date | \$ _____ |
| Total Retention to Date | \$ _____ |
| Total Earned Less Retention | \$ _____ |
| Less Previous Payments | \$ _____ |
| Current Payment Due | \$ _____ |

I hereby certify, under penalties of perjury, that the facts, information and representations set forth above are true and accurate to the best of my knowledge, information and belief.

BY: _____
 (Name of Subcontractor)

BY: _____
 (Signature, Printed Name and Title), Duly Authorized Agent of Subcontractor

STATE OF _____)
 (CITY)(COUNTY)OF _____) to wit:

On this ____ day of _____, _____, appeared before me _____ and he/she made oath in due form of law that the facts, information and representations set forth in the foregoing Subcontractor's Partial Release, Waiver of Lien and Affidavit, are true and accurate to the best of his/her knowledge, information and belief.

 (Notary Public)

My commission expires: _____

SUBCONTRACTOR'S FINAL RELEASE AND AFFIDAVIT

TO: THE WHITING-TURNER CONTRACTING COMPANY (*Contractor*) DATE: _____

FROM: _____(*Subcontractor*)
 RE: WT SUBCONTRACT NO.: _____ DATED: _____
 OWNER: _____
 PROJECT: _____

The undersigned Subcontractor, in consideration of final payment as set forth herein, hereby waives all mechanic's liens and rights to file mechanic's liens and generally releases, and agrees to indemnify and save harmless, The Whiting-Turner Contracting Company and the above Owner and their sureties, their successors and assigns, from all causes of action, suits, debts, contracts, damages, judgments, decrees, claims, bond claims, demands, liens, rights to assert liens, awards and expenses, including attorneys' fees, in law, equity or otherwise, which Subcontractor, its subcontractors and suppliers, their successors and assigns and any persons claiming through them or based upon their acts or omissions ever had, now have or hereafter may have against The Whiting-Turner Contracting Company or the above Owner, and any real property or improvements of Owner, from the beginning of the world to the date of this Release, in any manner relating to or arising in connection with the above referenced contract or project.

Subcontractor represents that the amounts set forth below are correct and that the amount of the current payment due will promptly be applied to full payment of all outstanding amounts due from Subcontractor to others in connection with the Project.

| | |
|------------------------|----------|
| Final Contract Amount | \$ _____ |
| Less Previous Payments | \$ _____ |
| Final Payment Due | \$ _____ |

I hereby certify, under penalties of perjury, that the information and representations set forth above are true and accurate to the best of my knowledge, information and belief.

Subcontractor
 BY: _____ Address: _____
Signature, Duly Authorized Agent of Subcontractor

Printed Name and Title

STATE OF _____)
 (CITY)(COUNTY)OF _____) to wit:

On this _____ day of _____, _____, appeared before me _____ and he/she made oath in due form of law that the facts, information and representations set forth in the foregoing Final Release and Affidavit, are true and accurate to the best of his/her knowledge, information and belief.

(Notary Public) My commission expires: _____

Contact Exhibits

Exhibit G
Not Used

RESOLUTION NO. 2023-__

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH LEADERSHIP LORAIN COUNTY IN REGARD TO SUMMER INTERN STAFFING.

WHEREAS, the Lorain Port Authority has historically entered into agreements with Leadership Lorain County to provide a summer intern for the Agency; and

WHEREAS, it is the desire of the Lorain Port Authority to hire two summer interns through the Leadership Lorain County Internship Program for the 2023 summer months.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. That the Executive Director or his designee is authorized to enter into an Agreement with Leadership Lorain County regarding staffing and funding of the Summer Intern Program.

SECTION II. It is found and determined that all formal proceedings and actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including §121.22, of the Ohio Revised Code.

Ayes:

Nays:

Abstain:

Adopted:

Brad Mullins, Chairman

Tom Brown, Executive Director

**Leadership Lorain County Internship Program
Summer 2023
Memorandum of Understanding**

**RE: Student's Name: Jeremy Gornall
Financial Support: Community Foundation**

This **Memorandum of Understanding** is made and entered into between **Leadership Lorain County's Internship Program**, hereinafter called "**LLCIP**" and the **Lorain Port Authority**, hereinafter called the "Agency", **Federal Tax ID** [REDACTED].

WHEREAS, LLCIP desires to promote professional development through assignment of individuals on a short-term basis with agencies and organizations,

WHEREAS, the Agency believes that it can provide a reasonable learning situation for such individuals on the terms and conditions hereinafter set forth,

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, LLCIP and Agency agree as follows:

1. TERM

The term of this agreement shall be for a ten-week period to occur within the dates of **May 29th, 2023 thru August 4th, 2023 unless otherwise noted by the internship agency/site.**

2. COST

- A.** LLCIP agrees to provide payment to the agency in the amount of up to **\$1,875** which represents 50% of the intern's total salary. The disbursements will be made in two payments of \$937.50. **The first payment will be made on or about July 20, 2023; the second payment will be made on or about August 20, 2023.**
- B.** The Agency agrees to provide the remaining 50% of the total internship salary. The Agency also agrees to be responsible for the costs involving FICA, Workers' Compensation and for the preparation and filing of withholding statements and similar forms and payroll matters, which are solely the responsibility of the Agency.

3. DUTIES OF THE AGENCY

- The Agency agrees to provide work experience as described in the Agency's original proposal. If changes are made to the original description, the Internship Coordinator must approve the changes.
- The Agency agrees to supervise the intern assigned by LLCIP for the term set forth in Section 1 of this contract.
- The Agency agrees to periodic on-site visits and follow-up phone calls by Leadership Lorain County's Internship Coordinator (**Jennifer Gercak**) or designated staff person (**Julie Cruz Blair**), or student representatives or **Program Assistant.**

- The Agency agrees that interns must participate in group meetings sponsored by the LLCIP. These meetings are to provide additional educational and networking experience to the LLCIP interns. These meetings **are not** included in the intern's **30-hour** work schedule unless otherwise noted by intern agency/site. Most of the meetings are held from **9:00AM to 12:00 (noon)** unless otherwise stated and will be held on Fridays of each week. Schedule is attached.

The Agency agrees that the intern's supervisor or a representative from the organization will be in attendance at the Recognition Celebration on Wednesday, August 2nd, 2023 – formal invitation to follow.

4. DUTIES OF LLCIP

LLCIP agrees to conduct an **Orientation, 6 intern workshops, a Community Project and 3 on-site visits, a Networking and Speed Interview Event and additional mentoring by LLC Alumni in our community.** LLCIP agrees to maintain consistent contact with all participating Agencies and Interns. (Due to the everchanging climate regarding the COVID-19 situation, workshops, Community Project, & all additional programming may be canceled, rescheduled, or hosted virtually to ensure the health and safety of all involved.)

5. INSURANCE

During the performance of services described in the Agreement, the Agency shall cover the intern by Workers' Compensation in accordance with the requirement of the State in which the intern is assigned and by the Employer's Liability Policy limited to the amount of \$1,000,000.00.

6. TERMINATION

Without waiving any other rights, it may have, LLCIP reserves the right to recall the intern in the event of failure by the Agency to perform any of its obligations herein. The Agency may, if it is reasonably determined that the intern is inadequately or incompetently performing the work assigned pursuant to this Agreement, send written notice of intent to terminate ten (10) days in advance and agrees to return any unused grant funds to Leadership Lorain County.

7. REPORTING REQUIREMENTS

Intern time sheets must be signed by the Agency supervisor at the end of each of the 10 weeks. (emailing the digital format from the Agency supervisor is equivalent to signature when applicable.)

After the internship program is concluded, the Agency shall submit to LLCIP a **"Project and Intern Evaluation"**. The form will be provided by Leadership Lorain County.

8. INFORMATION DISCLOSURE

In the course of the intern’s assignment, the intern might have exposure and/or access to valuable proprietary and confidential information of the Agency. The Agency shall be responsible for obtaining and enforcing any agreement concerning said information from the intern. All student interns will sign a **Confidentiality Agreement** at Orientation.

9. REFERRAL OF CANDIDATES

Candidates for internships have been referred without regard to race, age, religion, national origin, political or union affiliation, marital status or sex. Physical or mental handicaps will be considered only as they may relate to bona fide job requirements.

10. RIGHT TO AMENDMENTS

No alteration of the terms of this **Memorandum of Understanding** shall be valid unless made in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on:

Date_____ Agency Intern Supervisor_____

Agency CEO/Executive Director_____

Date_____ LLC Internship Coordinator _____

Leadership Lorain County Ex. Director _____

NOTE: Please sign this Memorandum of Understanding and send it back to our LLC office. After the Leadership Lorain County Executive Director signs this form a copy will be made. The Agency will receive the original and LLC will keep a copy.



LORAIN PORT AUTHORITY, LORAIN COUNTY

Fund Summary

April 2023

| Fund # | Fund Name | Starting Fund Balance | Month To Date Revenue | Year To Date Revenue | Month To Date Expenditures | Year To Date Expenditures | Ending Fund Balance | Current Reserve for Encumbrance | Unencumbered Fund Balance |
|---------------|-------------------------------------|-----------------------|-----------------------|----------------------|----------------------------|---------------------------|---------------------|---------------------------------|---------------------------|
| 1000 | General | \$1,142,085.19 | \$46,272.43 | \$527,532.22 | \$65,171.79 | \$259,043.99 | \$1,123,185.83 | \$466,114.53 | \$657,071.30 |
| 2051 | USEPA Brownfield Assessment Grant | \$18,010.28 | \$555.00 | \$18,565.28 | \$18,010.28 | \$18,010.28 | \$555.00 | \$474,989.72 | (\$474,434.72) |
| 2061 | Marine Patrol Program | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2901 | Inclusive Project Planning | \$16,679.50 | \$0.00 | \$0.00 | \$1,907.00 | \$7,686.50 | \$14,772.50 | \$3,872.50 | \$10,900.00 |
| 4201 | Grant Construction KIFBL | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4202 | Port & Parks Bike Trail Station | \$41,087.46 | \$0.00 | \$859.19 | \$0.00 | \$1,964.95 | \$41,087.46 | \$101,126.79 | (\$60,039.33) |
| 4901 | BRL Stage Capital Projects | \$995,000.00 | \$0.00 | \$0.00 | \$45,170.09 | \$45,170.09 | \$949,829.91 | \$332,804.91 | \$617,025.00 |
| 9902 | Rockin' on the River | \$450.00 | \$1,230.00 | \$1,680.00 | \$0.00 | \$0.00 | \$1,680.00 | \$0.00 | \$1,680.00 |
| 9903 | Energy Special Improvement District | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | \$0.00 | \$2,500.00 |
| Report Total: | | \$2,215,812.43 | \$48,057.43 | \$548,636.69 | \$130,259.16 | \$331,875.81 | \$2,133,610.70 | \$1,378,908.45 | \$754,702.25 |

Last reconciled to bank: 04/30/2023 – Total other adjusting factors: \$200.00

Revenue Summary

April 2023

| | Final Budget | Month To Date Revenue | Year To Date Revenue | Budget Variance Favorable (Unfavorable) | YTD % Received |
|---|---------------------|-----------------------|----------------------|---|----------------|
| 1000 General | | | | | |
| Property and Other Local Taxes | \$844,245.00 | \$240.86 | \$443,359.89 | (\$400,885.11) | 52.516% |
| Intergovernmental | \$36,200.00 | \$44,951.56 | \$64,341.32 | \$28,141.32 | 177.738% |
| Charges for Services | \$116,000.00 | \$1,080.01 | \$19,831.01 | (\$96,168.99) | 17.096% |
| Miscellaneous | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Other Financing Sources | | | | | |
| Advances - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Financing Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 1000 General | \$996,445.00 | \$46,272.43 | \$527,532.22 | (\$468,912.78) | |
| 2051 USEPA Brownfield Assessment Grant | | | | | |
| Intergovernmental | \$500,000.00 | \$555.00 | \$18,565.28 | (\$481,434.72) | 3.713% |
| Total 2051 USEPA Brownfield Assessment Grant | \$500,000.00 | \$555.00 | \$18,565.28 | (\$481,434.72) | |
| 2901 Inclusive Project Planning | | | | | |
| Miscellaneous | \$20,900.00 | \$0.00 | \$0.00 | (\$20,900.00) | 0.000% |
| Total 2901 Inclusive Project Planning | \$20,900.00 | \$0.00 | \$0.00 | (\$20,900.00) | |
| 4202 Port & Parks Bike Trail Station | | | | | |
| Intergovernmental | \$60,898.52 | \$0.00 | \$859.19 | (\$60,039.33) | 1.411% |
| Other Financing Sources | | | | | |
| Advances - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Financing Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 4202 Port & Parks Bike Trail Station | \$60,898.52 | \$0.00 | \$859.19 | (\$60,039.33) | |
| 4901 BRL Stage Capital Projects | | | | | |
| Other Financing Sources | | | | | |
| Transfers - In | \$1,260.50 | \$0.00 | \$0.00 | (\$1,260.50) | 0.000% |
| Total Other Financing Sources | \$1,260.50 | \$0.00 | \$0.00 | (\$1,260.50) | |
| Total 4901 BRL Stage Capital Projects | \$1,260.50 | \$0.00 | \$0.00 | (\$1,260.50) | |
| 9902 Rockin' on the River | | | | | |

LORAIN PORT AUTHORITY, LORAIN COUNTY
Revenue Summary
 April 2023

| | Final Budget | Month To Date Revenue | Year To Date Revenue | Budget Variance Favorable (Unfavorable) | YTD % Received |
|---------------------------------|-----------------------|--------------------------|-------------------------|--|-------------------|
| Miscellaneous | \$0.00 | \$1,230.00 | \$1,680.00 | \$0.00 | 0.000% |
| Total 9902 Rockin' on the River | \$0.00 | \$1,230.00 | \$1,680.00 | \$0.00 | |
| Report Total: | <u>\$1,579,504.02</u> | <u>\$48,057.43</u> | <u>\$548,636.69</u> | <u>(\$1,032,547.33)</u> | |

Revenue Status

By Fund
 As Of 4/30/2023

Fund: 1000 General

| Account Code | Account Name | Final Budget | Revenue | Budget Balance | YTD % Received |
|----------------------|--|--------------|--------------|----------------|----------------|
| 1000-110-0000 | General Property Tax - Real Estate | \$844,245.00 | \$443,359.89 | \$400,885.11 | 52.516% |
| 1000-490-0500 | Other - Intergovernmental{ODNR Submerged Land Lease} | \$36,200.00 | \$18,090.76 | \$18,109.24 | 49.974% |
| 1000-490-0800 | Other - Intergovernmental{Miscellaneous} | \$0.00 | \$1,299.00 | -\$1,299.00 | 0.000% |
| 1000-490-9000 | Other - Intergovernmental{Homestead and Rollback} | \$0.00 | \$44,951.56 | -\$44,951.56 | 0.000% |
| 1000-523-0000 | Recreation Entry Fees | \$12,500.00 | \$2,580.01 | \$9,919.99 | 20.640% |
| 1000-590-0100 | Other - Charges for Services{Oasis Lease} | \$54,500.00 | \$0.00 | \$54,500.00 | 0.000% |
| 1000-590-0600 | Other - Charges for Services{Lumen Leases} | \$1,500.00 | \$0.00 | \$1,500.00 | 0.000% |
| 1000-590-0700 | Other - Charges for Services{Black River Landing} | \$25,000.00 | \$17,250.00 | \$7,750.00 | 69.000% |
| 1000-590-0800 | Other - Charges for Services{Miscellaneous} | \$0.00 | \$1.00 | -\$1.00 | 0.000% |
| 1000-590-2000 | Other - Charges for Services{Economic Development} | \$10,000.00 | \$0.00 | \$10,000.00 | 0.000% |
| 1000-590-7200 | Other - Charges for Services{Lighthouse} | \$12,500.00 | \$0.00 | \$12,500.00 | 0.000% |
| 1000-820-0000 | Contributions and Donations | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| 1000-941-0000 | Advances - In | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Fund 1000 Sub-Total: | | \$996,445.00 | \$527,532.22 | \$468,912.78 | 52.941% |

Fund: 2051 USEPA Brownfield Assessment Grant

| Account Code | Account Name | Final Budget | Revenue | Budget Balance | YTD % Received |
|----------------------|----------------------|--------------|-------------|----------------|----------------|
| 2051-411-0000 | Federal - Restricted | \$500,000.00 | \$18,565.28 | \$481,434.72 | 3.713% |
| Fund 2051 Sub-Total: | | \$500,000.00 | \$18,565.28 | \$481,434.72 | 3.713% |

Revenue Status

By Fund
As Of 4/30/2023

Fund: 2901 Inclusive Project Planning

| Account Code | Account Name | Final Budget | Revenue | Budget Balance | YTD % Received |
|----------------------|---------------------------------|--------------|---------|----------------|----------------|
| 2901-841-6600 | Capital Contributions{JobsOhio} | \$20,900.00 | \$0.00 | \$20,900.00 | 0.000% |
| Fund 2901 Sub-Total: | | \$20,900.00 | \$0.00 | \$20,900.00 | 0.000% |

Fund: 4202 Port & Parks Bike Trail Station

| Account Code | Account Name | Final Budget | Revenue | Budget Balance | YTD % Received |
|----------------------|--|--------------|----------|----------------|----------------|
| 4202-411-6300 | Federal - Restricted{Port & Parks BikeTrail Station} | \$40,771.73 | \$859.19 | \$39,912.54 | 2.107% |
| 4202-490-6400 | Other - Intergovernmental{Metro Parks} | \$20,126.79 | \$0.00 | \$20,126.79 | 0.000% |
| 4202-941-6300 | Advances - In{Port & Parks BikeTrail Station} | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Fund 4202 Sub-Total: | | \$60,898.52 | \$859.19 | \$60,039.33 | 1.411% |

Fund: 4901 BRL Stage Capital Projects

| Account Code | Account Name | Final Budget | Revenue | Budget Balance | YTD % Received |
|----------------------|-------------------------------|--------------|---------|----------------|----------------|
| 4901-931-4300 | Transfers - In{Stage Project} | \$1,260.50 | \$0.00 | \$1,260.50 | 0.000% |
| Fund 4901 Sub-Total: | | \$1,260.50 | \$0.00 | \$1,260.50 | 0.000% |

Fund: 9902 Rockin' on the River

| Account Code | Account Name | Final Budget | Revenue | Budget Balance | YTD % Received |
|----------------------|---|----------------|--------------|----------------|----------------|
| 9902-892-0750 | Other - Miscellaneous Non-Operating{Rockin' on the River} | \$0.00 | \$1,680.00 | \$0.00 | 0.000% |
| Fund 9902 Sub-Total: | | \$0.00 | \$1,680.00 | \$0.00 | 0.000% |
| Report Total: | | \$1,579,504.02 | \$548,636.69 | \$1,032,547.33 | 34.735% |

LORAIN PORT AUTHORITY, LORAIN COUNTY
 Appropriation Summary
 April 2023

| | Reserved for Encumbrance 12/31 Less Adjustment | Final Appropriation | Total Appropriations | Month To Date Expenditures | Year to Date Expenditures | Current Reserve for Encumbrance | Unencumbered Balance | YTD % Expenditures |
|-------------------------------|--|------------------------|----------------------|----------------------------------|------------------------------|------------------------------------|-------------------------|-----------------------|
| 1000 - General | | | | | | | | |
| Leisure Time Activities | | | | | | | | |
| Recreation | | | | | | | | |
| Contractual Services | \$0.00 | \$15,000.00 | \$15,000.00 | \$14.00 | \$14.00 | \$0.00 | \$14,986.00 | 0.093% |
| Supplies and Materials | \$0.00 | \$15,000.00 | \$15,000.00 | \$0.00 | \$0.00 | \$3,590.49 | \$11,409.51 | 0.000% |
| Total Recreation | \$0.00 | \$30,000.00 | \$30,000.00 | \$14.00 | \$14.00 | \$3,590.49 | \$26,395.51 | |
| Total Leisure Time Activities | \$0.00 | \$30,000.00 | \$30,000.00 | \$14.00 | \$14.00 | \$3,590.49 | \$26,395.51 | |
| Basic Utility Services | | | | | | | | |
| Billing - Electric | | | | | | | | |
| Contractual Services | \$3,625.00 | \$40,000.00 | \$43,625.00 | \$2,522.21 | \$12,338.13 | \$31,286.87 | \$0.00 | 28.282% |
| Total Billing - Electric | \$3,625.00 | \$40,000.00 | \$43,625.00 | \$2,522.21 | \$12,338.13 | \$31,286.87 | \$0.00 | |
| Billing - Gas | | | | | | | | |
| Contractual Services | \$750.00 | \$6,500.00 | \$7,250.00 | \$60.11 | \$3,433.69 | \$2,566.31 | \$1,250.00 | 47.361% |
| Total Billing - Gas | \$750.00 | \$6,500.00 | \$7,250.00 | \$60.11 | \$3,433.69 | \$2,566.31 | \$1,250.00 | |
| Billing - Water | | | | | | | | |
| Contractual Services | \$1,606.23 | \$12,000.00 | \$13,606.23 | \$274.24 | \$2,307.47 | \$11,298.76 | \$0.00 | 16.959% |
| Total Billing - Water | \$1,606.23 | \$12,000.00 | \$13,606.23 | \$274.24 | \$2,307.47 | \$11,298.76 | \$0.00 | |
| Total Basic Utility Services | \$5,981.23 | \$58,500.00 | \$64,481.23 | \$2,856.56 | \$18,079.29 | \$45,151.94 | \$1,250.00 | |
| General Government | | | | | | | | |
| Boards and Commissions | | | | | | | | |
| Personal Services | \$8,963.78 | \$344,000.00 | \$352,963.78 | \$25,612.89 | \$104,853.01 | \$7,113.62 | \$240,997.15 | 29.706% |
| Employee Fringe Benefits | \$7,597.50 | \$162,368.00 | \$169,965.50 | \$13,850.31 | \$53,155.88 | \$76,128.47 | \$40,681.15 | 31.275% |
| Contractual Services | \$3,294.98 | \$265,573.00 | \$268,867.98 | \$6,874.14 | \$49,381.98 | \$167,779.57 | \$51,706.43 | 18.367% |
| Supplies and Materials | \$11,225.36 | \$196,500.00 | \$207,725.36 | \$15,963.89 | \$30,242.05 | \$137,127.65 | \$40,355.66 | 14.559% |
| Total Boards and Commissions | \$31,081.62 | \$968,441.00 | \$999,522.62 | \$62,301.23 | \$237,632.92 | \$388,149.31 | \$373,740.39 | |
| Total General Government | \$31,081.62 | \$968,441.00 | \$999,522.62 | \$62,301.23 | \$237,632.92 | \$388,149.31 | \$373,740.39 | |
| Capital Outlay | | | | | | | | |
| Capital Outlay | \$0.00 | \$50,150.00 | \$50,150.00 | \$0.00 | \$3,317.78 | \$29,222.79 | \$17,609.43 | 6.616% |
| Total Capital Outlay | \$0.00 | \$50,150.00 | \$50,150.00 | \$0.00 | \$3,317.78 | \$29,222.79 | \$17,609.43 | |
| Total Capital Outlay | \$0.00 | \$50,150.00 | \$50,150.00 | \$0.00 | \$3,317.78 | \$29,222.79 | \$17,609.43 | |
| Other Financing Uses | | | | | | | | |

LORAIN PORT AUTHORITY, LORAIN COUNTY
Appropriation Summary
 April 2023

| | Reserved for Encumbrance 12/31 Less Adjustment | Final Appropriation | Total Appropriations | Month To Date Expenditures | Year to Date Expenditures | Current Reserve for Encumbrance | Unencumbered Balance | YTD % Expenditures |
|--|--|------------------------|----------------------|----------------------------------|------------------------------|------------------------------------|-------------------------|-----------------------|
| Advances - Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Financing Uses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 1000 - General | \$37,062.85 | \$1,107,091.00 | \$1,144,153.85 | \$65,171.79 | \$259,043.99 | \$466,114.53 | \$418,995.33 | |
| <hr/> | | | | | | | | |
| 2051 - USEPA Brownfield Assessment Grant | | | | | | | | |
| General Government | | | | | | | | |
| Boards and Commissions | | | | | | | | |
| Employee Fringe Benefits | \$0.00 | \$6,500.00 | \$6,500.00 | \$0.00 | \$0.00 | \$0.00 | \$6,500.00 | 0.000% |
| Contractual Services | \$0.00 | \$493,000.00 | \$493,000.00 | \$18,010.28 | \$18,010.28 | \$474,989.72 | \$0.00 | 3.653% |
| Supplies and Materials | \$0.00 | \$500.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | 0.000% |
| Total Boards and Commissions | \$0.00 | \$500,000.00 | \$500,000.00 | \$18,010.28 | \$18,010.28 | \$474,989.72 | \$7,000.00 | |
| Total General Government | \$0.00 | \$500,000.00 | \$500,000.00 | \$18,010.28 | \$18,010.28 | \$474,989.72 | \$7,000.00 | |
| Total 2051 - USEPA Brownfield Assessment Grant | \$0.00 | \$500,000.00 | \$500,000.00 | \$18,010.28 | \$18,010.28 | \$474,989.72 | \$7,000.00 | |
| <hr/> | | | | | | | | |
| 2061 - Marine Patrol Program | | | | | | | | |
| Security of Persons and Property | | | | | | | | |
| Police Enforcement | | | | | | | | |
| Personal Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Employee Fringe Benefits | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Police Enforcement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total Security of Persons and Property | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 2061 - Marine Patrol Program | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| <hr/> | | | | | | | | |
| 2901 - Inclusive Project Planning | | | | | | | | |
| Community Environment | | | | | | | | |
| Community Planning and Zoning | | | | | | | | |
| Contractual Services | \$11,559.00 | \$0.00 | \$11,559.00 | \$1,907.00 | \$7,686.50 | \$3,872.50 | \$0.00 | 66.498% |
| Total Community Planning and Zoning | \$11,559.00 | \$0.00 | \$11,559.00 | \$1,907.00 | \$7,686.50 | \$3,872.50 | \$0.00 | |
| Total Community Environment | \$11,559.00 | \$0.00 | \$11,559.00 | \$1,907.00 | \$7,686.50 | \$3,872.50 | \$0.00 | |
| Total 2901 - Inclusive Project Planning | \$11,559.00 | \$0.00 | \$11,559.00 | \$1,907.00 | \$7,686.50 | \$3,872.50 | \$0.00 | |
| <hr/> | | | | | | | | |
| 4202 - Port & Parks Bike Trail Station | | | | | | | | |

LORAIN PORT AUTHORITY, LORAIN COUNTY
 Appropriation Summary
 April 2023

| | Reserved for Encumbrance 12/31 Less Adjustment | Final Appropriation | Total Appropriations | Month To Date Expenditures | Year to Date Expenditures | Current Reserve for Encumbrance | Unencumbered Balance | YTD % Expenditures |
|--|--|------------------------|----------------------|----------------------------------|------------------------------|------------------------------------|-------------------------|-----------------------|
| Capital Outlay | | | | | | | | |
| Capital Outlay | | | | | | | | |
| Capital Outlay | \$0.00 | \$103,091.74 | \$103,091.74 | \$0.00 | \$1,964.95 | \$101,126.79 | \$0.00 | 1.906% |
| Total Capital Outlay | \$0.00 | \$103,091.74 | \$103,091.74 | \$0.00 | \$1,964.95 | \$101,126.79 | \$0.00 | |
| Total Capital Outlay | \$0.00 | \$103,091.74 | \$103,091.74 | \$0.00 | \$1,964.95 | \$101,126.79 | \$0.00 | |
| Other Financing Uses | | | | | | | | |
| Advances - Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Financing Uses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 4202 - Port & Parks Bike Trail Station | \$0.00 | \$103,091.74 | \$103,091.74 | \$0.00 | \$1,964.95 | \$101,126.79 | \$0.00 | |
| <hr/> | | | | | | | | |
| 4901 - BRL Stage Capital Projects | | | | | | | | |
| Capital Outlay | | | | | | | | |
| Capital Outlay | | | | | | | | |
| Contractual Services | \$0.00 | \$600,000.00 | \$600,000.00 | \$45,170.09 | \$45,170.09 | \$332,804.91 | \$222,025.00 | 7.528% |
| Capital Outlay | \$0.00 | \$396,260.50 | \$396,260.50 | \$0.00 | \$0.00 | \$0.00 | \$396,260.50 | 0.000% |
| Total Capital Outlay | \$0.00 | \$996,260.50 | \$996,260.50 | \$45,170.09 | \$45,170.09 | \$332,804.91 | \$618,285.50 | |
| Total Capital Outlay | \$0.00 | \$996,260.50 | \$996,260.50 | \$45,170.09 | \$45,170.09 | \$332,804.91 | \$618,285.50 | |
| Total 4901 - BRL Stage Capital Projects | \$0.00 | \$996,260.50 | \$996,260.50 | \$45,170.09 | \$45,170.09 | \$332,804.91 | \$618,285.50 | |
| <hr/> | | | | | | | | |
| 9902 - Rockin' on the River | | | | | | | | |
| Fiduciary Distributions | | | | | | | | |
| Other Distributions | | | | | | | | |
| Contractual Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Distributions | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total Fiduciary Distributions | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 9902 - Rockin' on the River | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Report Totals: | \$48,621.85 | \$2,706,443.24 | \$2,755,065.09 | \$130,259.16 | \$331,875.81 | \$1,378,908.45 | \$1,044,280.83 | |

LORAIN PORT AUTHORITY, LORAIN COUNTY
 Appropriation Status
 By Fund
 As Of 4/30/2023

Fund: General
 Pooled Balance: \$1,123,185.83
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$1,123,185.83

| Account Code | Account Name | Reserved for Encumbrance 12/31 | Reserved for Encumbrance 12/31 Adjustment | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|-------------------|--|--------------------------------|---|---------------------|---------------------------------|------------------|----------------------|--------------------|
| 1000-310-349-7000 | Other - Professional and Technical Services{Shuttle Boats} | \$0.00 | \$0.00 | \$15,000.00 | \$0.00 | \$14.00 | \$14,986.00 | 0.093% |
| 1000-310-490-7000 | Other - Supplies and Materials{Shuttle Boats} | \$0.00 | \$0.00 | \$15,000.00 | \$3,590.49 | \$0.00 | \$11,409.51 | 0.000% |
| 1000-512-311-0000 | Electricity | \$3,625.00 | \$0.00 | \$40,000.00 | \$31,286.87 | \$12,338.13 | \$0.00 | 28.282% |
| 1000-522-313-0000 | Natural Gas | \$750.00 | \$0.00 | \$6,500.00 | \$2,566.31 | \$3,433.69 | \$1,250.00 | 47.361% |
| 1000-532-312-0000 | Water and Sewage | \$1,610.74 | \$4.51 | \$12,000.00 | \$11,298.76 | \$2,307.47 | \$0.00 | 16.959% |
| 1000-735-132-0000 | D Salaries - Administrator's Staff | \$8,963.78 | \$0.00 | \$344,000.00 | \$7,113.62 | \$104,853.01 | \$240,997.15 | 29.706% |
| 1000-735-211-0000 | D Ohio Public Employees Retirement System | \$0.00 | \$0.00 | \$48,160.00 | \$0.00 | \$15,849.01 | \$32,310.99 | 32.909% |
| 1000-735-213-0000 | D Medicare | \$0.00 | \$0.00 | \$4,988.00 | \$0.00 | \$1,622.96 | \$3,365.04 | 32.537% |
| 1000-735-221-0000 | Medical/Hospitalization | \$7,564.50 | \$0.00 | \$90,776.00 | \$68,080.50 | \$30,258.00 | \$2.00 | 30.769% |
| 1000-735-222-0000 | Life Insurance | \$33.00 | \$0.00 | \$444.00 | \$285.00 | \$144.00 | \$48.00 | 30.189% |
| 1000-735-225-0000 | D Workers' Compensation | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$0.00 | \$1,000.00 | 0.000% |
| 1000-735-228-0000 | D Health Care Reimbursement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| 1000-735-229-0000 | Other - Insurance Benefits | \$0.00 | \$0.00 | \$5,000.00 | \$3,897.63 | \$1,102.37 | \$0.00 | 22.047% |
| 1000-735-252-0000 | Travel and Transportation | \$0.00 | \$0.00 | \$12,000.00 | \$3,865.34 | \$4,179.54 | \$3,955.12 | 34.830% |
| 1000-735-321-0000 | Telephone | \$514.47 | \$0.00 | \$12,000.00 | \$9,644.80 | \$2,869.67 | \$0.00 | 22.931% |
| 1000-735-329-0000 | Other-Communications, Printing & Advertising | \$285.10 | \$4.59 | \$25,000.00 | \$922.44 | \$3,020.67 | \$21,337.40 | 11.949% |
| 1000-735-329-8000 | Other-Communications, Printing & Advertising{Other Promotio} | \$0.00 | \$0.00 | \$4,000.00 | \$0.00 | \$100.00 | \$3,900.00 | 2.500% |
| 1000-735-329-8800 | Other-Communications, Printing & Advertising{Fireworks} | \$0.00 | \$0.00 | \$25,075.00 | \$12,575.00 | \$12,500.00 | \$0.00 | 49.850% |
| 1000-735-330-0000 | Rents and Leases | \$0.00 | \$0.00 | \$5,000.00 | \$2,943.76 | \$1,471.88 | \$584.36 | 29.438% |
| 1000-735-330-6000 | Rents and Leases{ODNR Lease} | \$0.00 | \$0.00 | \$36,005.00 | \$36,003.32 | \$0.00 | \$1.68 | 0.000% |
| 1000-735-330-6100 | Rents and Leases{CORPS Engineer Lease} | \$0.00 | \$0.00 | \$16,843.00 | \$12,675.92 | \$2,324.08 | \$1,843.00 | 13.798% |
| 1000-735-341-0000 | Accounting and Legal Fees | \$2,500.00 | \$0.00 | \$3,000.00 | \$1,775.00 | \$725.00 | \$3,000.00 | 13.182% |
| 1000-735-343-0000 | Uniform Accounting Network Fees | \$0.00 | \$0.00 | \$3,800.00 | \$2,100.00 | \$948.00 | \$752.00 | 24.947% |
| 1000-735-344-0000 | D Tax Collection Fees | \$0.00 | \$0.00 | \$20,000.00 | \$0.00 | \$10,731.68 | \$9,268.32 | 53.658% |
| 1000-735-346-0000 | Engineering Services | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 | \$0.00 | \$5,000.00 | 0.000% |
| 1000-735-347-0000 | Planning Consultants | \$0.00 | \$0.00 | \$15,000.00 | \$13,500.00 | \$0.00 | \$1,500.00 | 0.000% |
| 1000-735-349-0000 | Other - Professional and Technical Services | \$0.00 | \$0.00 | \$23,350.00 | \$15,350.00 | \$6,035.00 | \$1,965.00 | 25.846% |

LORAIN PORT AUTHORITY, LORAIN COUNTY
Appropriation Status
 By Fund
 As Of 4/30/2023

| Account Code | Account Name | Reserved for Encumbrance 12/31 | Reserved for Encumbrance 12/31 Adjustment | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|----------------------------|--|--------------------------------|---|-----------------------|---------------------------------|---------------------|----------------------|--------------------|
| 1000-735-353-0000 | Liability Insurance Premiums | \$0.00 | \$0.00 | \$57,500.00 | \$57,500.00 | \$0.00 | \$0.00 | 0.000% |
| 1000-735-391-0000 | Dues and Fees | \$0.00 | \$0.00 | \$14,000.00 | \$2,789.33 | \$8,656.00 | \$2,554.67 | 61.829% |
| 1000-735-410-0000 | Office Supplies and Materials | \$0.00 | \$0.00 | \$5,000.00 | \$1,892.93 | \$377.15 | \$2,729.92 | 7.543% |
| 1000-735-431-0000 | Repairs and Maintenance of Buildings and Land | \$11,225.36 | \$0.00 | \$190,000.00 | \$134,543.54 | \$29,756.08 | \$36,925.74 | 14.787% |
| 1000-735-431-5300 | Repairs and Maintenance of Buildings and Land{GOOSE DOG} | \$0.00 | \$0.00 | \$1,500.00 | \$691.18 | \$108.82 | \$700.00 | 7.255% |
| 1000-800-540-0000 | Machinery, Equipment and Furniture | \$0.00 | \$0.00 | \$6,000.00 | \$1,345.79 | \$1,345.78 | \$3,308.43 | 22.430% |
| 1000-800-590-0000 | Other - Capital Outlay | \$0.00 | \$0.00 | \$44,150.00 | \$27,877.00 | \$1,972.00 | \$14,301.00 | 4.467% |
| 1000-920-920-0000 | D Advances - Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| General Fund Total: | | \$37,071.95 | \$9.10 | \$1,107,091.00 | \$466,114.53 | \$259,043.99 | \$418,995.33 | 22.641% |

Fund: USEPA Brownfield Assessment Grant
 Pooled Balance: \$555.00
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$555.00

| Account Code | Account Name | Reserved for Encumbrance 12/31 | Reserved for Encumbrance 12/31 Adjustment | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|--|---------------------------|--------------------------------|---|---------------------|---------------------------------|--------------------|----------------------|--------------------|
| 2051-735-252-0000 | Travel and Transportation | \$0.00 | \$0.00 | \$6,500.00 | \$0.00 | \$0.00 | \$6,500.00 | 0.000% |
| 2051-735-300-0000 | Contractual Services | \$0.00 | \$0.00 | \$493,000.00 | \$474,989.72 | \$18,010.28 | \$0.00 | 3.653% |
| 2051-735-400-0000 | Supplies and Materials | \$0.00 | \$0.00 | \$500.00 | \$0.00 | \$0.00 | \$500.00 | 0.000% |
| USEPA Brownfield Assessment Grant Fund Total: | | \$0.00 | \$0.00 | \$500,000.00 | \$474,989.72 | \$18,010.28 | \$7,000.00 | 3.602% |

Fund: Marine Patrol Program
 Pooled Balance: \$0.00
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$0.00

| Account Code | Account Name | Reserved for Encumbrance 12/31 | Reserved for Encumbrance 12/31 Adjustment | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|-------------------|------------------------------------|--------------------------------|---|---------------------|---------------------------------|------------------|----------------------|--------------------|
| 2061-110-132-0000 | D Salaries - Administrator's Staff | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |

Report reflects selected information.

LORAIN PORT AUTHORITY, LORAIN COUNTY
Appropriation Status
 By Fund
 As Of 4/30/2023

| Account Code | Account Name | Reserved for Encumbrance 12/31 | Reserved for Encumbrance 12/31 Adjustment | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|-----------------------------------|---|--------------------------------|---|---------------------|---------------------------------|------------------|----------------------|--------------------|
| 2061-110-211-0000 | D Ohio Public Employees Retirement System | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| 2061-110-213-0000 | D Medicare | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Marine Patrol Program Fund Total: | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |

Fund: Inclusive Project Planning

Pooled Balance: \$14,772.50
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$14,772.50

| Account Code | Account Name | Reserved for Encumbrance 12/31 | Reserved for Encumbrance 12/31 Adjustment | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|--|--|--------------------------------|---|---------------------|---------------------------------|------------------|----------------------|--------------------|
| 2901-410-347-6700 | Planning Consultants{Inclusive Project Planning} | \$11,559.00 | \$0.00 | \$0.00 | \$3,872.50 | \$7,686.50 | \$0.00 | 66.498% |
| Inclusive Project Planning Fund Total: | | \$11,559.00 | \$0.00 | \$0.00 | \$3,872.50 | \$7,686.50 | \$0.00 | 66.498% |

Fund: Port & Parks Bike Trail Station

Pooled Balance: \$41,087.46
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$41,087.46

| Account Code | Account Name | Reserved for Encumbrance 12/31 | Reserved for Encumbrance 12/31 Adjustment | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|---|---|--------------------------------|---|---------------------|---------------------------------|------------------|----------------------|--------------------|
| 4202-800-500-6300 | Capital Outlay{Port & Parks Bike Trail Station} | \$0.00 | \$0.00 | \$103,091.74 | \$101,126.79 | \$1,964.95 | \$0.00 | 1.906% |
| 4202-920-920-0000 | D Advances - Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Port & Parks Bike Trail Station Fund Total: | | \$0.00 | \$0.00 | \$103,091.74 | \$101,126.79 | \$1,964.95 | \$0.00 | 1.906% |

Fund: BRL Stage Capital Projects

Pooled Balance: \$949,829.91
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$949,829.91

LORAIN PORT AUTHORITY, LORAIN COUNTY
Appropriation Status
 By Fund
 As Of 4/30/2023

| Account Code | Account Name | Reserved for Encumbrance 12/31 | Reserved for Encumbrance 12/31 Adjustment | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|--|--|--------------------------------|---|---------------------|---------------------------------|------------------|----------------------|--------------------|
| 4901-800-346-4301 | Engineering Services{Stage Architect} | \$0.00 | \$0.00 | \$400,000.00 | \$332,804.91 | \$45,170.09 | \$22,025.00 | 11.293% |
| 4901-800-347-4302 | Planning Consultants{Stage Fundraiser} | \$0.00 | \$0.00 | \$100,000.00 | \$0.00 | \$0.00 | \$100,000.00 | 0.000% |
| 4901-800-349-4303 | Other - Professional and Technical Services{Stage Construct} | \$0.00 | \$0.00 | \$100,000.00 | \$0.00 | \$0.00 | \$100,000.00 | 0.000% |
| 4901-800-590-4300 | Other - Capital Outlay{Stage Project} | \$0.00 | \$0.00 | \$396,260.50 | \$0.00 | \$0.00 | \$396,260.50 | 0.000% |
| BRL Stage Capital Projects Fund Total: | | \$0.00 | \$0.00 | \$996,260.50 | \$332,804.91 | \$45,170.09 | \$618,285.50 | 4.534% |

Fund: Rockin' on the River

Pooled Balance: \$1,680.00
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$1,680.00

| Account Code | Account Name | Reserved for Encumbrance 12/31 | Reserved for Encumbrance 12/31 Adjustment | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|----------------------------------|--|--------------------------------|---|---------------------|---------------------------------|------------------|----------------------|--------------------|
| 9902-889-399-0750 | Other - Other Contractual Services{Rockin' on the River} | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Rockin' on the River Fund Total: | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Report Total: | | \$48,630.95 | \$9.10 | \$2,706,443.24 | \$1,378,908.45 | \$331,875.81 | \$1,044,280.83 | 12.046% |

Bank Reconciliation

Reconciled Date 4/30/2023

Posted 5/3/2023 10:16:33 AM

| | | |
|--|---|-----------------------|
| Prior UAN Balance: | | \$2,215,812.43 |
| Receipts: | + | \$47,908.99 |
| Payments: | - | \$130,110.72 |
| Adjustments: | + | \$0.00 |
| Current UAN Balance as of 04/30/2023: | | \$2,133,610.70 |
| Other Adjusting Factors: | + | \$0.00 |
| Adjusted UAN Balance as of 04/30/2023: | | <u>\$2,133,610.70</u> |
| | | |
| Entered Bank Balances as of 04/30/2023: | | \$2,138,824.60 |
| Deposits in Transit: | + | \$0.00 |
| Outstanding Payments: | - | \$5,413.90 |
| Outstanding Adjustments: | + | \$0.00 |
| Other Adjusting Factors: | + | \$200.00 |
| Adjusted Bank Balances as of 04/30/2023: | | <u>\$2,133,610.70</u> |

Balances Reconciled

Reconciliation Notes

Deflating Bank Errors: \$200.00
 Petty Cash

Governing Board Signatures

There are no outstanding receipts as of 04/30/2023.

There are no outstanding adjustments as of 04/30/2023.

LORAIN PORT AUTHORITY, LORAIN COUNTY

5/3/2023 10:56:25 AM

Bank Balances

UAN v2023.2

Reconciled Date 4/30/2023

Posted 5/3/2023 10:16:33 AM

| Type | Name | Number | Prior Bank Balance | Calculated Bank Balance | Entered Bank Balance | Difference |
|---------|---------|--------|-----------------------|-------------------------|-----------------------|---------------|
| Primary | PRIMARY | | \$2,220,182.70 | \$2,138,824.60 | \$2,138,824.60 | \$0.00 |
| | | Total: | <u>\$2,220,182.70</u> | <u>\$2,138,824.60</u> | <u>\$2,138,824.60</u> | <u>\$0.00</u> |

LORAIN PORT AUTHORITY, LORAIN COUNTY

5/3/2023 10:56:25 AM

Outstanding Payments

UAN v2023.2

Reconciled Date 4/30/2023

Posted 5/3/2023 10:16:33 AM

| Account | Type | Payment # | Post Date | Vendor / Payee | Amount |
|---------|---------|-----------|------------|--------------------------|------------|
| PRIMARY | Warrant | 14936 | 03/27/2023 | KELSEY LEYVA | \$96.00 |
| PRIMARY | Warrant | 14967 | 04/25/2023 | BCT ALARM SERVICES, INC. | \$1,790.00 |
| PRIMARY | Warrant | 14968 | 04/25/2023 | Lumen | \$711.74 |
| PRIMARY | Warrant | 14970 | 04/25/2023 | REPUBLIC SERVICES, INC. | \$124.11 |
| PRIMARY | Warrant | 14972 | 04/25/2023 | US BANK | \$367.97 |
| PRIMARY | Warrant | 14973 | 04/25/2023 | Verdantas | \$2,324.08 |
| | | | | | \$5,413.90 |

LORAIN PORT AUTHORITY, LORAIN COUNTY

5/3/2023 10:56:25 AM

Cleared Payments

UAN v2023.2

Reconciled Date 4/30/2023

Posted 5/3/2023 10:16:33 AM

| Account | Type | Payment # | Post Date | Vendor / Payee | Amount |
|---------|------------|-----------|------------|--|-------------|
| PRIMARY | Electronic | 57-2023 | 04/07/2023 | THOMAS E BROWN | \$2,765.33 |
| PRIMARY | Electronic | 58-2023 | 04/07/2023 | KELSEY LEAH LEYVA | \$1,208.50 |
| PRIMARY | Electronic | 59-2023 | 04/07/2023 | TIFFANY A MCCLELLAND | \$2,407.51 |
| PRIMARY | Electronic | 60-2023 | 04/07/2023 | IDA YVONNE SMITH | \$1,791.58 |
| PRIMARY | Electronic | 62-2023 | 04/05/2023 | US TREASURY | \$2,559.84 |
| PRIMARY | Electronic | 63-2023 | 04/05/2023 | OHIO TREASURER OF STATE | \$578.91 |
| PRIMARY | Electronic | 64-2023 | 04/05/2023 | CITY OF LORAIN DEPT. OF TAXATION | \$653.78 |
| PRIMARY | Electronic | 65-2023 | 04/10/2023 | MICHAEL E. BROSKY | \$1,181.49 |
| PRIMARY | Electronic | 67-2023 | 04/10/2023 | OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM | \$9,196.13 |
| PRIMARY | Electronic | 68-2023 | 04/21/2023 | THOMAS E BROWN | \$2,765.33 |
| PRIMARY | Electronic | 69-2023 | 04/21/2023 | KELSEY LEAH LEYVA | \$1,208.51 |
| PRIMARY | Electronic | 70-2023 | 04/21/2023 | TIFFANY A MCCLELLAND | \$2,407.51 |
| PRIMARY | Electronic | 71-2023 | 04/21/2023 | IDA YVONNE SMITH | \$1,791.58 |
| PRIMARY | Warrant | 14938 | 03/30/2023 | COLUMBIA GAS OF OHIO | \$953.20 |
| PRIMARY | Warrant | 14939 | 03/30/2023 | FRIENDS OFFICE | \$1,345.78 |
| PRIMARY | Warrant | 14940 | 03/30/2023 | LUCAS PLUMBING & HEATING, INC. | \$434.32 |
| PRIMARY | Warrant | 14941 | 03/30/2023 | US BANK | \$367.97 |
| PRIMARY | Warrant | 14942 | 03/31/2023 | AMERICAN GREAT LAKES PORTS ASSOCIATION, INC. | \$1,136.00 |
| PRIMARY | Warrant | 14943 | 03/31/2023 | THOMAS BROWN | \$118.50 |
| PRIMARY | Warrant | 14944 | 03/31/2023 | Tiffany McClelland | \$118.50 |
| PRIMARY | Warrant | 14945 | 04/03/2023 | Verdantas | \$18,010.28 |
| PRIMARY | Warrant | 14946 | 04/05/2023 | LORAIN COUNTY TREASURER | \$840.50 |
| PRIMARY | Warrant | 14947 | 04/05/2023 | LORAIN COUNTY TREASURER | \$7,564.50 |
| PRIMARY | Warrant | 14948 | 04/05/2023 | LORAIN COUNTY TREASURER | \$37.00 |
| PRIMARY | Warrant | 14949 | 04/13/2023 | Chris Haynes | \$1,500.00 |
| PRIMARY | Warrant | 14950 | 04/13/2023 | CITY OF LORAIN UTILITIES DEPT. | \$274.24 |
| PRIMARY | Warrant | 14951 | 04/13/2023 | COLUMBIA GAS OF OHIO | \$60.11 |
| PRIMARY | Warrant | 14952 | 04/13/2023 | FLIGNER'S SUPERMARKET & CATERING | \$43.94 |
| PRIMARY | Warrant | 14953 | 04/13/2023 | FRIENDS OFFICE | \$194.88 |
| PRIMARY | Warrant | 14954 | 04/13/2023 | GERGELY'S MAINTENANCE KING | \$697.24 |
| PRIMARY | Warrant | 14955 | 04/13/2023 | KB Lawn and Snow Removal, LLC | \$9,050.63 |
| PRIMARY | Warrant | 14956 | 04/13/2023 | LAKE SCREEN PRINTING | \$14.00 |
| PRIMARY | Warrant | 14957 | 04/13/2023 | LORAIN COUNTY CHAMBER OF COMMERCE | \$750.00 |

Cleared Payments

Reconciled Date 4/30/2023

Posted 5/3/2023 10:16:33 AM

| Account | Type | Payment # | Post Date | Vendor / Payee | Amount |
|---------|---------|-----------|------------|---------------------------------------|--------------|
| PRIMARY | Warrant | 14958 | 04/13/2023 | TREASURER OF STATE, AUDITOR | \$948.00 |
| PRIMARY | Warrant | 14959 | 04/21/2023 | Tiffany McClelland | \$448.50 |
| PRIMARY | Warrant | 14962 | 04/17/2023 | Child Care Resource Center | \$35.00 |
| PRIMARY | Warrant | 14963 | 04/17/2023 | UNITED STATE POSTAL SERVICE | \$252.00 |
| PRIMARY | Warrant | 14964 | 04/20/2023 | 4ward Planning Inc. | \$1,907.00 |
| PRIMARY | Warrant | 14965 | 04/21/2023 | Bialosky and Partners, Architects LLC | \$45,170.09 |
| PRIMARY | Warrant | 14966 | 04/25/2023 | AABLE RENTS COMPANY | \$3,900.00 |
| PRIMARY | Warrant | 14969 | 04/25/2023 | OHIO EDISON | \$2,522.21 |
| PRIMARY | Warrant | 14971 | 04/25/2023 | THOMAS BROWN | \$56.70 |
| | | | | | \$129,267.09 |

LORAIN PORT AUTHORITY, LORAIN COUNTY

5/3/2023 10:56:25 AM

Cleared Receipts

UAN v2023.2

Reconciled Date 4/30/2023

Posted 5/3/2023 10:16:33 AM

| Account | Type | Ticket # | Receipt # | Post Date | Source | Amount |
|---------|----------|----------|-----------|------------|--|-------------|
| PRIMARY | Standard | | 19-2023 | 04/04/2023 | PEEK PRO TICKETING SYSTEM | \$30.00 |
| PRIMARY | Standard | | 20-2023 | 04/06/2023 | PEEK PRO TICKETING SYSTEM | \$95.00 |
| PRIMARY | Standard | | 21-2023 | 04/07/2023 | PEEK PRO TICKETING SYSTEM | \$315.00 |
| PRIMARY | Memo | | 22-2023 | 04/10/2023 | LORAIN COUNTY AUDITOR - J. CRAIG SNODGRASS | \$197.75 |
| PRIMARY | Standard | | 23-2023 | 04/12/2023 | LORAIN INTERNATIONAL ASSOCIATION | \$1,000.00 |
| PRIMARY | Standard | | 24-2023 | 04/12/2023 | PEEK PRO TICKETING SYSTEM | \$90.00 |
| PRIMARY | Standard | | 25-2023 | 04/17/2023 | PEEK PRO TICKETING SYSTEM | \$195.00 |
| PRIMARY | Standard | | 26-2023 | 04/17/2023 | PEEK PRO TICKETING SYSTEM | \$30.00 |
| PRIMARY | Standard | | 27-2023 | 04/18/2023 | PEEK PRO TICKETING SYSTEM | \$60.00 |
| PRIMARY | Standard | | 28-2023 | 04/20/2023 | PEEK PRO TICKETING SYSTEM | \$30.00 |
| PRIMARY | Standard | | 29-2023 | 04/21/2023 | PEEK PRO TICKETING SYSTEM | \$30.00 |
| PRIMARY | Standard | | 30-2023 | 04/24/2023 | PEEK PRO TICKETING SYSTEM | \$60.00 |
| PRIMARY | Memo | | 31-2023 | 04/25/2023 | CITY OF LORAIN AUDITORS OFFICE | \$44,846.23 |
| PRIMARY | Standard | | 32-2023 | 04/26/2023 | PEEK PRO TICKETING SYSTEM | \$60.01 |
| PRIMARY | Standard | | 33-2023 | 04/27/2023 | PEEK PRO TICKETING SYSTEM | \$180.00 |
| PRIMARY | Standard | | 34-2023 | 04/28/2023 | PEEK PRO TICKETING SYSTEM | \$135.00 |
| PRIMARY | Standard | | 35-2023 | 04/28/2023 | US ENVIRONMENTAL PROTECTION AGENCY | \$555.00 |
| | | | | | | \$47,908.99 |

Payment Listing

April 2023

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|----------------------------|------------|------------------|------|---------------------------------------|--------------|--------|
| 57-2023 | 04/07/2023 | 04/03/2023 | EP | THOMAS E BROWN | \$2,765.33 | C |
| 58-2023 | 04/07/2023 | 04/03/2023 | EP | KELSEY LEAH LEYVA | \$1,208.50 | C |
| 59-2023 | 04/07/2023 | 04/03/2023 | EP | TIFFANY A MCCLELLAND | \$2,407.51 | C |
| 60-2023 | 04/07/2023 | 04/03/2023 | EP | IDA YVONNE SMITH | \$1,791.58 | C |
| 62-2023 | 04/05/2023 | 04/04/2023 | EW | US TREASURY | \$2,559.84 | C |
| 63-2023 | 04/05/2023 | 04/04/2023 | EW | OHIO TREASURER OF STATE | \$578.91 | C |
| 64-2023 | 04/05/2023 | 04/04/2023 | EW | CITY OF LORAIN DEPT. OF TAXATION | \$653.78 | C |
| 65-2023 | 04/10/2023 | 04/05/2023 | EP | MICHAEL E. BROSKY | \$1,181.49 | C |
| 67-2023 | 04/10/2023 | 04/05/2023 | EW | OHIO PUBLIC EMPLOYEES RETIREMENT S | \$9,196.13 | C |
| 68-2023 | 04/21/2023 | 04/18/2023 | EP | THOMAS E BROWN | \$2,765.33 | C |
| 69-2023 | 04/21/2023 | 04/18/2023 | EP | KELSEY LEAH LEYVA | \$1,208.51 | C |
| 70-2023 | 04/21/2023 | 04/18/2023 | EP | TIFFANY A MCCLELLAND | \$2,407.51 | C |
| 71-2023 | 04/21/2023 | 04/18/2023 | EP | IDA YVONNE SMITH | \$1,791.58 | C |
| 14945 | 04/03/2023 | 04/03/2023 | AW | Verdantas | \$18,010.28 | C |
| 14946 | 04/05/2023 | 04/04/2023 | WH | LORAIN COUNTY TREASURER | \$840.50 | C |
| 14947 | 04/05/2023 | 04/04/2023 | AW | LORAIN COUNTY TREASURER | \$7,564.50 | C |
| 14948 | 04/05/2023 | 04/04/2023 | AW | LORAIN COUNTY TREASURER | \$37.00 | C |
| 14949 | 04/13/2023 | 04/13/2023 | AW | Chris Haynes | \$1,500.00 | C |
| 14950 | 04/13/2023 | 04/13/2023 | AW | CITY OF LORAIN UTILITIES DEPT. | \$274.24 | C |
| 14951 | 04/13/2023 | 04/13/2023 | AW | COLUMBIA GAS OF OHIO | \$60.11 | C |
| 14952 | 04/13/2023 | 04/13/2023 | AW | FLIGNER'S SUPERMARKET & CATERING | \$43.94 | C |
| 14953 | 04/13/2023 | 04/13/2023 | AW | FRIENDS OFFICE | \$194.88 | C |
| 14954 | 04/13/2023 | 04/13/2023 | AW | GERGELY'S MAINTENANCE KING | \$697.24 | C |
| 14955 | 04/13/2023 | 04/13/2023 | AW | KB Lawn and Snow Removal, LLC | \$9,050.63 | C |
| 14956 | 04/13/2023 | 04/13/2023 | AW | LAKE SCREEN PRINTING | \$14.00 | C |
| 14957 | 04/13/2023 | 04/13/2023 | AW | LORAIN COUNTY CHAMBER OF COMMERC | \$750.00 | C |
| 14958 | 04/13/2023 | 04/13/2023 | AW | TREASURER OF STATE, AUDITOR | \$948.00 | C |
| 14959 | 04/21/2023 | 04/13/2023 | AW | Tiffany McClelland | \$448.50 | C |
| 14960 | 04/17/2023 | 04/17/2023 | AW | Child Care Resource Center | \$35.00 | V |
| 14960 | 04/17/2023 | 04/17/2023 | AW | Child Care Resource Center | -\$35.00 | V |
| 14961 | 04/17/2023 | 04/17/2023 | AW | UNITED STATE POSTAL SERVICE | \$252.00 | V |
| 14961 | 04/17/2023 | 04/17/2023 | AW | UNITED STATE POSTAL SERVICE | -\$252.00 | V |
| 14962 | 04/17/2023 | 04/17/2023 | AW | Child Care Resource Center | \$35.00 | C |
| 14963 | 04/17/2023 | 04/17/2023 | AW | UNITED STATE POSTAL SERVICE | \$252.00 | C |
| 14964 | 04/20/2023 | 04/20/2023 | AW | 4ward Planning Inc. | \$1,907.00 | C |
| 14965 | 04/21/2023 | 04/21/2023 | AW | Bialosky and Partners, Architects LLC | \$45,170.09 | C |
| 14966 | 04/25/2023 | 04/25/2023 | AW | AABLE RENTS COMPANY | \$3,900.00 | C |
| 14967 | 04/25/2023 | 04/25/2023 | AW | BCT ALARM SERVICES, INC. | \$1,790.00 | O |
| 14968 | 04/25/2023 | 04/25/2023 | AW | Lumen | \$711.74 | O |
| 14969 | 04/25/2023 | 04/25/2023 | AW | OHIO EDISON | \$2,522.21 | C |
| 14970 | 04/25/2023 | 04/25/2023 | AW | REPUBLIC SERVICES, INC. | \$124.11 | O |
| 14971 | 04/25/2023 | 04/25/2023 | AW | THOMAS BROWN | \$56.70 | C |
| 14972 | 04/25/2023 | 04/25/2023 | AW | US BANK | \$367.97 | O |
| 14973 | 04/25/2023 | 04/25/2023 | AW | Verdantas | \$2,324.08 | O |
| Total Payments: | | | | | \$130,110.72 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |

Payment Listing

April 2023

Total Less Conversion Vouchers: \$130,110.72

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

LORAIN PORT AUTHORITY, LORAIN COUNTY
Purchase Order Listing
 Year 2023

| Purchase Order # | Type | Issue Date | Transaction Date | Expire Date | Vendor | Status | Amount Encumbered | Amount Charged | Amount Adjusted | Amount Overspent | Available Balance |
|------------------|--------|------------|------------------|-------------|-------------------------------------|--------|-------------------|----------------|-----------------|------------------|-------------------|
| 122-2023 | PO Reg | 04/03/2023 | 04/03/2023 | | US BANK ONE CARD | O | \$300.00 | \$0.00 | \$0.00 | \$0.00 | \$300.00 |
| 123-2023 | PO Reg | 04/03/2023 | 04/03/2023 | | ROMCO FIRE AND SAFETY | O | \$262.96 | \$0.00 | \$0.00 | \$0.00 | \$262.96 |
| 124-2023 | PO Reg | 04/03/2023 | 04/03/2023 | | ROMCO FIRE AND SAFETY | O | \$457.20 | \$0.00 | \$0.00 | \$0.00 | \$457.20 |
| 125-2023 | PO Reg | 04/10/2023 | 04/10/2023 | | FLIGNER'S SUPERMARKET & CATERING | O | \$350.00 | \$21.64 | \$0.00 | \$0.00 | \$328.36 |
| 126-2023 | PO Reg | 04/10/2023 | 04/10/2023 | | US BANK ONE CARD | O | \$52.00 | \$52.00 | \$0.00 | \$0.00 | \$0.00 |
| 127-2023 | PO Reg | 04/10/2023 | 04/10/2023 | | KB Lawn and Snow Removal, LLC | O | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 |
| 128-2023 | PO Reg | 04/11/2023 | 04/11/2023 | | US BANK ONE CARD | O | \$825.00 | \$0.00 | \$0.00 | \$0.00 | \$825.00 |
| 129-2023 | PO Reg | 04/11/2023 | 04/11/2023 | | TERMINAL READY MIX | O | \$900.00 | \$900.00 | \$0.00 | \$0.00 | \$0.00 |
| 130-2023 | PO Reg | 04/11/2023 | 04/11/2023 | | UNITED STATE POSTAL SERVICE | O | \$252.00 | \$252.00 | \$0.00 | \$0.00 | \$0.00 |
| 131-2023 | PO Reg | 04/13/2023 | 04/13/2023 | | US BANK ONE CARD | O | \$45.00 | \$45.00 | \$0.00 | \$0.00 | \$0.00 |
| 132-2023 | PO Reg | 04/13/2023 | 04/13/2023 | | CB Scott Enterprises, LLC | O | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 |
| 133-2023 | PO Reg | 04/13/2023 | 04/13/2023 | | KB Lawn and Snow Removal, LLC | O | \$72,405.00 | \$9,050.63 | \$0.00 | \$0.00 | \$63,354.37 |
| 134-2023 | PO Reg | 04/13/2023 | 04/13/2023 | | LORAIN COUNTY CHAMBER OF COMMERCE | O | \$750.00 | \$750.00 | \$0.00 | \$0.00 | \$0.00 |
| 135-2023 | PO Reg | 04/13/2023 | 04/13/2023 | | Tiffany McClelland | O | \$448.50 | \$448.50 | \$0.00 | \$0.00 | \$0.00 |
| 136-2023 | PO Reg | 04/13/2023 | 04/13/2023 | | Southeast Security Corporation | O | \$14,914.00 | \$0.00 | \$0.00 | \$0.00 | \$14,914.00 |
| 137-2023 | PO Reg | 04/13/2023 | 04/13/2023 | | Flock Group, Inc. | O | \$3,350.00 | \$0.00 | \$0.00 | \$0.00 | \$3,350.00 |
| 138-2023 | PO Reg | 04/13/2023 | 04/13/2023 | | Child Care Resource Center | O | \$35.00 | \$35.00 | \$0.00 | \$0.00 | \$0.00 |
| 139-2023 | PO Reg | 04/18/2023 | 04/18/2023 | | PARKER MARINE, INC. | O | \$1,615.30 | \$0.00 | \$0.00 | \$0.00 | \$1,615.30 |
| 140-2023 | PO Reg | 04/20/2023 | 04/20/2023 | | WEST MARINE | O | \$108.78 | \$0.00 | \$0.00 | \$0.00 | \$108.78 |
| 141-2023 | PO Reg | 04/20/2023 | 04/20/2023 | | US BANK ONE CARD | O | \$62.38 | \$0.00 | \$0.00 | \$0.00 | \$62.38 |
| 142-2023 | PO Reg | 04/20/2023 | 04/20/2023 | | MIDWAY TROPHIES, K & A MIDWAY, INC. | O | \$80.00 | \$0.00 | \$0.00 | \$0.00 | \$80.00 |
| 143-2023 | PO Reg | 04/21/2023 | 04/21/2023 | | Verdantas | O | \$8,500.00 | \$0.00 | \$0.00 | \$0.00 | \$8,500.00 |

LORAIN PORT AUTHORITY, LORAIN COUNTY
Purchase Order Listing
 Year 2023

| Purchase Order # | Type | Issue Date | Transaction Date | Expire Date | Vendor | Status | Amount Encumbered | Amount Charged | Amount Adjusted | Amount Overspent | Available Balance |
|-------------------------------------|--------|------------|------------------|-------------|---------------------------------|--------|---------------------|--------------------|-----------------|------------------|---------------------|
| 144-2023 | PO Reg | 04/21/2023 | 04/21/2023 | | US BANK ONE CARD | O | \$75.00 | \$0.00 | \$0.00 | \$0.00 | \$75.00 |
| 145-2023 | PO Reg | 04/25/2023 | 04/25/2023 | | McSteen & Associates, Inc. | O | \$14,850.00 | \$0.00 | \$0.00 | \$0.00 | \$14,850.00 |
| 146-2023 | PO Reg | 04/25/2023 | 04/25/2023 | | US BANK ONE CARD | O | \$2.93 | \$0.00 | \$0.00 | \$0.00 | \$2.93 |
| 147-2023 | PO Reg | 04/26/2023 | 04/26/2023 | | GERGELY'S MAINTENANCE KING | O | \$1,390.00 | \$0.00 | \$0.00 | \$0.00 | \$1,390.00 |
| 148-2023 | PO Reg | 04/27/2023 | 04/27/2023 | | US BANK ONE CARD | O | \$15.00 | \$0.00 | \$0.00 | \$0.00 | \$15.00 |
| 149-2023 | PO Reg | 04/27/2023 | 04/27/2023 | | LAKE SCREEN PRINTING | O | \$345.85 | \$0.00 | \$0.00 | \$0.00 | \$345.85 |
| 150-2023 | PO Reg | 04/27/2023 | 04/27/2023 | | KB Lawn and Snow Removal, LLC | O | \$3,300.00 | \$0.00 | \$0.00 | \$0.00 | \$3,300.00 |
| 151-2023 | PO Reg | 04/28/2023 | 04/28/2023 | | TERMINAL READY MIX | O | \$100.00 | \$0.00 | \$0.00 | \$0.00 | \$100.00 |
| 152-2023 | PO Reg | 04/28/2023 | 04/28/2023 | | SOUTH SHORE DREDGE & DOCK, INC. | O | \$5,200.00 | \$0.00 | \$0.00 | \$0.00 | \$5,200.00 |
| 153-2023 | PO Reg | 04/28/2023 | 04/28/2023 | | SOUTH SHORE DREDGE & DOCK, INC. | O | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 |
| Total for selected purchase orders: | | | | | | | <u>\$134,991.90</u> | <u>\$11,554.77</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$123,437.13</u> |

Status: O - Open, C - Closed, B - Batch