



319 Black River Lane
Lorain, Ohio 44052
440.204.2269
lorainportauthority.com

DATE: July 14, 2017
TO: Board of Directors
FROM: Brad Mullins, Chairman, Board of Directors
SUBJECT: Public Hearing

Please be advised that a Public Hearing concerning the 2018 Temporary Budget has been scheduled for 6:15 p.m. on

July 18, 2017

Location:
Lorain Port Authority
319 Black River Lane
Lorain, OH 44052

cc: Mayor/Administration
City Council
Media

Lorain Port Authority
Public Hearing
Tuesday, July 18, 2017, at 6:15 p.m.
Port Office

I. 2018 Temporary Budget Appropriations



319 Black River Lane
Lorain, Ohio 44052
440.204.2269

lorainportauthority.com

DATE: July 14, 2017
TO: Board of Directors
FROM: Brad Mullins, Chairman, Board of Directors
SUBJECT: Meeting Notice

Please be advised that a Regular Board Meeting has been scheduled for 7:00 p.m. on

July 18, 2017

Location:
Lorain Port Authority
319 Black River Lane
Lorain, OH 44052

cc: Mayor/Administration
City Council
Media

Lorain Port Authority
Board of Directors Regular Meeting
Tuesday, July 18, 2017 at 7:00 p.m.
Port Office

AGENDA

- I. Roll Call
- II. Disposition of Meeting Minutes
 - A. May 9, 2017 Regular Board Meeting Minutes
 - B. June 13, 2017 Regular Board Meeting Minutes
- III. Report of Officers
 - A. Chairman
 - 1. Correspondence received
 - B. Executive Director
 - 1. Kayak Rentals Report
Staff Presenter: Tom Brown, Executive Director
 - 2. American Great Lakes Port Association Summer Meeting Report
Staff Presenter: Tom Brown, Executive Director
 - 3. Kodman Submerged Land Lease: Resolution No. 2017-__
Staff Presenter: Tom Brown, Executive Director
 - 4. RC-2 Records Disposal: Motion to approve
Staff Presenter: Tom Brown, Executive Director
 - 5. Rick Novak Way: Resolution No. 2017-__
Staff Presenter: Tom Brown, Executive Director
- IV. Report of Committees
 - A. Contract Management Committee
 - B. Strategic Development Plan Committee
 - 1. Tonnage Report
Staff Presenter: Mary Patton, Lorain Port Authority Intern

C. Marketing and Public Affairs Committee

1. Jet Express Report

Staff Presenter: Tiffany McClelland, Economic Development Specialist

D. Financial Planning and Audit Committee

1. 2018 Temporary Budget: Resolution No. 2017-__

Staff Presenter: Yvonne Smith, Accountant

E. Bylaws and Personnel Committee

V. Other Business

VI. Public Comment

VII. Executive Session

A. Property Disposition

VIII. Adjournment

**LORAIN PORT AUTHORITY
Board of Directors
Regular Board Meeting
May 9, 2017**

Board of Directors: Ms. Carr and Mrs. Cook; Messrs. Bansek, Davila, Kusznr, Mullins, Nielsen, Zellers and Zgonc

Staff: Tom Brown, Executive Director
Yvonne Smith, Accountant
Tiffany McClelland, Economic Development Specialist
Mike Brosky, Esq.

Guests: Angel Arroyo, Jr. City Council
Kelsey Leyva, Office Manager, Lorain Port Authority
Chris Smith
Patt Leyva
David Leyva
Stephanie Leyva
Rick Payerchin, Morning Journal

- I. **Roll Call.** The meeting was called to order at 7:00 p.m. by Chairman Brad Mullins with roll call indicating a quorum present. Mr. Mullins introduced a new tradition with the Board Meetings to stand and say the Pledge of Allegence.

New Board Member and Staff Introductions. Mr. Mullins turned the floor over to Mr. Brown. Mr. Brown introduced the new Board Member, Matt Kusznr who gave a short synopsis of himself. Mr. Brown further explained an Office Manager position has been filled. Kelsey Leyva was introduced and she gave an overview of herself.

- II. **Disposition of Meeting Minutes:** Disposition of April 11, 2017 Regular Board Meeting Minutes were tabled to the next meeting. Ms. Carr made a motion to table the April 11, 2017. Seconded by Mr. Zellers. Motion carried.

III. **Report of Officers.**

A. **Chairman**

1. Correspondence received. Mr. Mullins described an e-mail received from Lorain International Festival asking the Board to waive the traditional fees associated with the stage and event at Black River Landing. The organization stated they are a non-profit entity and would like to celebrate the cultural history of Lorain. Mr. Mullins asked a question to Mr. Brown if the Lorain International Organization will be paying for the electric. Mr. Brown has contacted the President, he has not returned his calls and

emails but in every conversation that has been the ongoing fee structure. Mr. Mullins made a motion to include the cost of electric. Seconded by Mr. Nielsen. Motion carried.

2. Letter from Lorain High School Band and Orchestra Boosters indicating they have been invited to the National Puerto Rican Parade in New York City on Sunday, June 11, 2017. Mr. Zgonc made a Motion to contribute \$500.00 to the Band and Boosters for this event. Seconded by Mr. Zellers. Motion carried.

B. Executive Director.

1. Mr. Brown stated Ms. Carr indicated a Secretary for the Board was not voted upon during elections last Board Meeting. Ms. Carr made a Motion to nominate Mr. Brown for the Secretary position. Seconded by Mr. Nielsen. Motion carried.
2. Mr. Brown indicated the Port Authority is sponsoring a table for the Historical Society.
3. The Lighthouse Foundation contacted Mr. Brown for authorization for a chalk walk in conjunction with Oberlin College and Lorain City Schools on the Black River Landing site July 8, 2017.
4. The Rick Novak plaque is ready for a photo op in the Rick Novak Classroom at Lorain High School.
5. Firefish would like to be put on the agenda in a future meeting to discuss the poles and an ongoing art piece.
6. Mr. Brown stated maintenance quotes come in very slowly. When the quotes do come in, they are very high.
7. Mr. Brown stated a Memorandum of Agreement was prepared and a Resolution was prepared with the United States Coast Guard and the Lorain Port Authority. The Marine Patrol vessel, operations and storage within the United States Coast Guard Lorain Station. The USCG was very cooperative.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH THE UNITED STATES COAST GUARD.

Ms. Carr made a Motion to accept Resolution No. 2017-22. Seconded by Ms. Cook. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed

IV. Report of Committees.

A. Contract Management Committee –

1. Spectrum Lease. Mr. Brown indicated the Lorain Port Authority has had an ongoing partnership with Spectrum. Mr. Brown is recommending this partnership continue. Mr. Zgonc asked the nature of Spectrum’s business and Mr. Brown answered it was a School for autistic students and other services. This organization is in the City Center and they take special needs children and have a catering service and run our snack stand during different events.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH SPECTRUM CONSULTING SERVICES, LLC. FOR THE LEASE OF SPACE WITHIN THE FERRY TERMINAL BUILDING, SUBJECT TO LEGAL COUNSEL APPROVAL.

Ms. Carr made a Motion to accept Resolution No. 2017-23. Seconded by Mr. Bansek. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed

2. Lighthouse Agreement. Mr. Brown indicated there has been some confusion between the Lighthouse Group and the Lorain Port Authority concerning pricing. Availability of obtaining a Captain is vital. Ms. McClelland added that the Agreements in the past have been several, now it is one Agreement.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH THE LORAIN LIGHTHOUSE FOUNDATION, INC. REGARDING THE PROVISION OF THE 2017 SHUTTLE BOAT SERVICE TO THE LORAIN LIGHTHOUSE.

Mr. Nielsen made a Motion to accept Resolution No. 2017-24. Seconded by Mr. Zgonc. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed

3. 2017 Rates Private Tours and Lighthouse Tours. Ms. McClelland stated there has been a large demand for private tours. All pricing has been

outlined in the Rules and Regulations for Lighthouse Special Event Rental. This has been agreed upon with the Lighthouse Foundation and the Lorain Port Authority. She also stated this will be made available on the website.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE APPLICATION AND RATES FOR PRIVATE LIGHTHOUSE TOUR TRIPS.

Ms. Carr made a Motion to accept Resolution No. 2017-25. Seconded by Mr. Zellers. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed

4. 2017 Rates River Private Tours. Ms. McClelland stated all the information is stated on the Private Shuttle Boat Tour Application.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE APPLICATION AND RATES FOR PRIVATE RIVER TOUR TRIPS.

Mr. Bansek made a Motion to accept Resolution No. 2017-26. Seconded by Ms. Carr. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed

5. Morning Journal. Ms. McClelland stated advertising for The Morning Journal is being considered. She indicated over the summer months \$10,000.00 has been used on advertising with The Morning Journal. This year we are looking at \$8,000.00 worth of advertising over the summer months, which is May through October. This would include online advertising and print. Mr. Mullins made a Motion to continue advertising with The Morning Journal according to the budget. Seconded by Barb Cook.

Ayes: 8 Nays: 1 Abstain: 0 Motion carried

6. Interns. Ms. McClelland stated this is in conjunction with Leadership Lorain County. Last summer we had Macy Szucs intern for the summer months. Leadership Lorain County provides 50% of the cost of the intern. We are anticipating having an intern during this summer at 30 hours per week focusing on website and marketing.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH LEADERSHIP LORAIN COUNTY IN REGARDS TO SUMMER INTERN STAFFING.

Ms. Carr made a Motion to accept Resolution No. 2017-27. Seconded by Mrs. Cook. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed

7. ROTR Intern Agreement. Mr. Brown indicated a summer intern for Rockin' On the River is vital. A gentleman interested in this position has applied and is the only applicant. Mr. Mullins indicated this intern would also cover other events.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH FALLS RIVER CONCERTS (ROCKIN' ON THE RIVER) AND OTHER PORT EVENTS RELATIVE TO SUMMER INTERN STAFFING.

Mr. Nielsen made a Motion to accept Resolution No. 2017-28. Seconded by Ms. Carr. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed

B. Strategic Development Plan Committee – No report.

C. Marketing & Public Affairs Committee – Mr. Bansek stated this item is going along very well but slow. The website is currently being updated. "Kelsey Leyva, our new Office Manager, will be working on the new website and should be completed by Memorial Day. Ms. McClelland indicated that was an unrealistic time frame if other projects were to still be prioritized higher. Bansek stated an emphasis will be made on advertising private tours. Concerning the website, content needs to be developed for it to be finished, which is the time consuming part. As of right now, the new website can be viewed through links provided. Mr. Brown asked Mr. Bansek to clean up the old website. Ms Carr would like the old edits updated. Website was reviewed immediately during the meeting and changes/updates made.

1. Mr. Mullins indicated that Mrs. Smith and Mr. Davila will be condensing the financials to two (2) pages within the Regular Board. However, the full financial statements will be an attachment for those board members who may want to review the financial reports in greater detail.
2. Bank Reconciliation Report for April 2017. Mr. Davila reviewed the Bank Reconciliation report and found no discrepancies.

3. Financial Statements for April 2017. Ms Carr made a motion to accept the April 2017 Financial Statements. Seconded by Mr. Zgonc. Motion carried.
4. Then and Now Certificate. This Then & Now Certificate is for South Shore Dredge & Dock to install the buoys and docks for the Port.

Mr. Mullins presented:

A RESOLUTION TO APPROVE APPROPRIATIONS (THEN AND NOW CERTIFICATE) FOR THE LORAIN PORT AUTHORITY.

Ms. Carr made a Motion to accept Resolution No. 2017-29. Seconded by Mr. Nielsen. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed

5. Shuttle Boat Captain's Report. Mrs. Smith stated as of the Board meeting there are eight (8) captains.

E. ByLaws and Personnel Committee – No Report.

V. Other Business.

Ms. Carr made a Motion to go into Executive Session for the purpose of discussing Property Disposition and Potential Litigation.

Ms. Carr made a Motion to go into Executive Session. Seconded by Mr. Zgonc. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Motion carried

Mr. Davila made a Motion to return to Regular session. Seconded by Ms. Carr. Motion carried.

VI. Public Comments – None.

VII. Adjournment.

There being no further business to come before the Board, Ms. Carr made a motion to adjourn. Seconded by Mrs. Cook. Motion carried. The meeting was adjourned at 9:15 p.m.

Brad Mullins, Chairman

Tom Brown, Executive Director

LORAIN PORT AUTHORITY
Board of Directors
Regular Board Meeting
June 13, 2017

Board of Directors: Ms. Carr, Mrs. Cook; Messrs. Bansek, Davila, Mullins, Nielsen, Zellers and Zgonc

Staff: Tom Brown, Executive Director
Yvonne Smith, Accountant
Tiffany McClelland, Economic Development Specialist
Kelsey Leyva, Office Manager

Guests: Rick Payerchin, Morning Journal
Dennis Flores, Lorain Second Ward Councilman
Gerald W. Phillips, Concerned Citizen
Reese Dunton, Lorain County Community Development
Sylvia DuVall, Lorain County Section, National Council of Negro Women
Marlene Duffy, Lorain County Section, National Council of Negro Women
Mary Patton, Lorain Port Authority Intern
Hari Chandra, Full Circle Technologies
Chandra Pillai, Full Circle Technologies
John Frank, Full Circle Technologies

I. Roll Call

The meeting was called to order at 7:00 p.m. by Chairman Brad Mullins with roll call indicating a quorum present.

II. Disposition of Meeting Minutes

Disposition of the April 11, 2017, Regular Board Meeting Minutes were presented for approval. Mr. Zgonc moved to accept the minutes. Ms. Carr seconded the motion. Motion carried unanimously.

III. Report of Officers

A. Chairman

1. Correspondence received: None.

B. Executive Director

1. Lorain County Section, National Council of Negro Women. Mr. Brown explained he asked Ms. Duvall and Ms. Duffy to attend and said their group has done a lot for the Lorain Port Authority over the last 10 years. Most recently the group dedicated a flag pole and purchased hanging baskets. The Lorain Port Authority wanted to say thank you and created a Resolution to do so.

Mr. Mullins presented:

A RESOLUTION RECOGNIZING AND COMMENDING THE LORAIN COUNTY COUNCIL OF NEGRO WOMEN FOR ALL THAT THEY DO IN OUR COMMUNITY AND FOR THEIR GENEROUS CONTRIBUTIONS TO THE BEAUTIFICATION OF BLACK RIVER LANDING.

Mr. Nielsen moved to accept Resolution No. 2017-30. Seconded by Mr. Davila.
Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed

IV. Executive Session

Ms. Carr moved to enter executive session to discuss property disposition. Mr. Nielsen seconded the motion. Motion passed unanimously.

Mr. Davila moved to exit executive session. Ms. Carr seconded the motion. Motion carried unanimously.

V. Report of Committees

Mr. Mullins and Ms. Carr have discussed reworking existing committees and adding additional committees on a temporary basis. Plan to work with Mrs. Cook to follow Bylaws. Hope to introduce new committees and members at July board meeting.

A. Contract Management Committee

1. Mr. Mullins had nothing to report.

B. Strategic Development Plan Committee

1. Ms. Carr said she anticipates a meeting in the near future to discuss the executive session presentation. She also said she and

Mr. Brown have a couple of other projects that will soon be coming through the committee.

C. Marketing and Public Affairs Committee

1. Mr. Bansek had nothing to report.
2. Cabela's Tournament report: Mr. Brown commended the Lorain Port Authority staff and board for their volunteer efforts and described Cabela's as "organized chaos." He said Cabela's and the National Walleye Federation couldn't have been happier and it was a very successful tournament, yielding 4,840 pounds of fish the first day and 4,100 on day two. Mr. Zellers said the tournament was phenomenal and was proud of Lorain and the Port Authority. Mr. Mullins said he believed the tournament was the type of event that can draw other opportunities to Lorain.
3. Rockin' on the River report: Mr. Brown said the concert series is in its fourth week and is doing quite well. He believes attendance numbers have been up. Bob Early is happy. Still working to ensure site is ready. Coming to the life-end of the stage top. Designed to last about 10 years and we're there. Plans to put together some proposals from architects to bring to the board. Then work through the Strategic Committee. Wants to look at something more permanent. Spend a lot of money with maintenance, including putting it up and taking it down the vinyl. Mr. Brown believes the Port Authority has proved it can attract different types of acts. NOPEC has expressed interest in locating funding for the proposal. Mrs. Cook asked if the new stage top would be larger and Mr. Brown said it likely would be larger, but it will be left up to experts.
4. Rick Novak Way report: Mr. Brown said Rick Novak and his family were very appreciative and happy. A resolution will likely be presented at the July 18, 2017, Board of Directors meeting to make the addition official. Mr. Brown thanked all those who attended Rick's retirement party and wished him well.
5. Ohio EPA Meeting report: Mr. Brown said he has been attending meetings with an Ohio EPA representative, representatives from different Ports and two men who are studying dredge reuse materials. They are looking to fund or get funding for beneficial

reuse of dredging material. Mr. Brown said this will be important to the Lorain Port Authority and other Ports because by 2020 the EPA is mandating no open-lake dumping. He said he attended a workshop about two weeks ago in Cleveland and he recently received emails from a gentleman with Cornell University and a gentleman with the University of Buffalo who want to have more meetings with Lorain to discuss it being included in the study.

6. American Great Lakes Port Association meeting: Mr. Brown said he and Ms. McClelland plan to attend the meeting on July 11, 2017, which would be the next scheduled board meeting. Mr. Brown requested the date of the next meeting be changed to July 18, 2017.
7. Medical Marijuana Facility: Mr. Brown said he was asked to write a letter of support regarding the Medical Marijuana Facility that wants to move into an industrial park in Lorain. Mr. Brown said he thinks this is a very important project and that if the company receives its license, it could bring another green technology to Lorain and wake up an industrial park. He asked for the board's approval before composing the letter. Mrs. Cook said she doesn't go for marijuana. Mr. Nielsen voiced his support of Mr. Brown composing a letter and moved to approve Mr. Brown's request. Mr. Bansek seconded the motion. The motion passed unanimously.
8. Educational Boat Excursion rates: Ms. McClelland reminded the board of the May 9, 2017, regular Board of Directors meeting when the private tour rates were adjusted. She explained the Lorain Port Authority is often approached by children's educational groups that want to take excursions, and in the past the Port Authority has granted discounts to allow the children to get out on the water. Special circumstances such as this were not discussed when the private tour rates were adjusted, so Ms. McClelland requested a resolution be passed to clarify that Mr. Brown or his designee has the authority to adjust the private tour rates.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ESTABLISH ALTERNATE RATES FOR EDUCATIONAL BOAT TOURS.

Ms. Carr moved to accept Resolution No. 2017-31. Seconded by Mr. Zgonc.
Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution passed

9. Exercise Class Partnership: Ms. McClelland explained she met a woman, Annette Jackson, who provides aerobics classes. Ms. McClelland said she had met with a couple of different organizations to discuss the possibility of offering exercise classes or activities during the week at Black River Landing. The goal is to expand the use of Black River Landing, especially on weekdays. Mercy Parish Nursing is offering to pay for the instructor, provide the equipment, set up and provide classes twice a week from 9:30 to 10:30 a.m. on Mondays and Wednesdays from June 19, 2017, through the month of July. Ms. McClelland said the organization would like to expand their offerings in the future. She said she believes this is a great way to bring people down to Black River Landing. Mr. Mullins said liability is always a concern. Ms. McClelland explained Mercy Parish Nursing takes care of that with waivers. Mr. Brown said the walking trails at Black River Landing are utilized by more people each day. He said he hopes the aerobics class brings other activities to the site. Mr. Zellers said he would like Mike Brosky to weigh in on the partnership. Ms. McClelland explained the arrangement with Mercy Parish is similar to the partnership with Brewfest. Mr. Mullins said he believed the waiver distributed by Mercy Parish should include the Lorain Port Authority. Ms. McClelland said she would check with Mercy Parish to ensure the Port Authority is included on the waiver and/or the insurance. Mr. Brown said the resolution would be sent to Mike Brosky for review. Classes will take place on the stage, but the goal is to increase the class size to where the instructor is on the stage and the group is on the grass below.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO A PARTNERSHIP WITH MERCY PARISH NURSING TO PROVIDE EXERCISE CLASSES AT BLACK RIVER LANDING, PENDING LEGAL AND INSURANCE APPROVAL.

Mr. Zellers moved to accept Resolution No. 2017-32. Seconded by Ms. Carr.
Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution Passed

10. Tall Ships: Ms. McClelland reported the Tall Ships will be stopping in the Lorain Harbor August 4-7, 2017. Mr. Mullins asked if the visit included any financial responsibility. Ms. McClelland said she is trying to get in contact with them and knows the Lorain Harbor is on their schedule. At this time, Ms. McClelland doesn't believe there is any financial obligation, but explained an agreement will have to be crafted and signed. She said the ships are currently traveling, which makes them harder to contact. Last year, the only expenses associated with the visit was the hookup, which include water and electricity. Volunteers are also welcomed.

D. Financial Planning and Audit Committee

1. May 2017 Bank Reconciliation Report: Mrs. Smith said the committee didn't have a chance to meet due to time constraints, so the report is not yet ready.
2. May 2017 Financial Statements: Mrs. Smith explained the Lorain Port Authority received two refunds of real estate taxes. The first was the parcel Spitzer Marina paid for from 2007 to 2016 for a total of \$288,336.17. The second parcel was paid for by the Port Authority from 2012 to 2016 in the amount of \$2,437.12. Ms. Smith explained she has a budget amendment which will allow the Port Authority to make the payment to Spitzer Marina because it wasn't initially included in the budget. Ms. Carr moved to accept the May financials. Mr. Zgonc seconded the motion. Motion passed unanimously.
3. Then and Now: Mrs. Smith explained there are two, including purchase order 113-2017 and 114-2017, to South Shore Dredge and Dock. One was for the docks and one was for the buoys. Both were for \$5,600 each, equaling a total of \$11,200. Mr. Brown explained the board approved the contract on a Tuesday night, he called the next day to order the work and neglected to request a purchase order. Mrs. Smith added she was also out of the office during the same time frame.

Mr. Mullins presented:

A RESOLUTION TO APPROVE APPROPRIATIONS (THEN AND NOW CERTIFICATE) FOR THE LORAIN PORT AUTHORITY.

Mr. Nielsen moved to accept Resolution No. 2017-33. Seconded by Mr. Zellers.
Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution Passed

4. Budget Amendment: Mrs. Smith said there are two items of note in the general fund, both of which are refunds of real estate taxes paid on Lorain Port Authority properties for multiple years. One refund was for \$2,437.12 and was paid by the Port Authority. The other refund was for \$288,336.17 and was paid by Spitzer Marina. In expenditures, the \$2,437.12 will go into the shuttle boats account because the vessels need a little more attention this year. The \$288,336.17 was added as a new line item so Mrs. Smith can pay Spitzer Marina.

Mr. Mullins presented:

A RESOLUTION RATIFYING EXPENDITURES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO REVISE THE 2017 OPERATING BUDGET, TRANSFER AND APPROPRIATE FUNDS AND REQUEST AN AMENDED CERTIFICATE OF ESTIMATED RESOURCES FROM THE COUNTY AUDITOR.

Mr. Zellers moved to accept Resolution No. 2017-34. Seconded by Mr. Nielsen.
Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution Passed

E. Bylaws and Personnel Committee

1. Mrs. Cook had nothing to report.

VI. Other Business

- A. Ms. Carr mentioned a meeting between she, Mr. Mullins, Mrs. Smith and Mr. Brown about creating a temporary committee for grounds, maintenance and capital improvements. She said the point of the committee would be to work with staff to look at the different projects that are needed at the Port Authority's various properties and prioritizing projects and grants. Ms. Carr said everything would flow through the

committee before being presented to the board. According to the bylaws, the board has the authority to create a committee or sub-committee and doesn't require any amendments to the bylaws, unless the board later decides to make the committee permanent. Ms. Carr said she thinks it would be beneficial to create the committee, let it operate for a year or two and then decide whether it should be made permanent. Mr. Mullins said a driving force behind the desire to create a new committee is the fact that some of our facilities are aging and see some pretty large capital expenditures coming up. He said he thinks it's a proactive approach to tie in what they want from the business plan to the execution of the committees to get projects done. Mr. Zellers said he thought the creation of a new committee was a great idea and moved to create the Grounds, Maintenance and Capital Improvements Committee for a one-year period. Seconded by Mr. Bansek. The motion passed with eight ayes and one nay by Mr. Zgonc. He said he believed there were already enough committees to handle the grounds, maintenance and capital improvements.

- B.** Mr. Nielsen explained a customer approached him and said the Transportation Center bathroom needs repaired. Mr. Brown said the bathroom is repaired nearly every week, and added that he believes a main cause of the issue is people flushing paper towels and other large items. Repairs were ordered.
- C.** Mr. Zgonc asked if a thank you letter had been sent to the Lorain County Commissioners for their support. Mr. Brown said a letter had not yet been sent, but a thank you letter including details about the ongoing activities offered by the Lorain Port Authority would be crafted and sent. Mr. Zgonc also thanked Ms. McClelland for her efforts to replace a flagpole plaque.

VII. Public Comments

- A.** Lorain Councilman Dennis Flores said he toured the Camaco expansion area and noticed concrete blocks near Access Road. Mr. Flores also noticed trailers lined up on the road. He asked if the concrete blocks were the cutoff for the Camaco property. Mr. Brown explained the property was entirely city owned and the concrete blocks are used by the city. Mr. Flores then asked about the Lorain County Metro Parks and discussions about their bike path. Mr. Nielsen said those discussions are between the city of Lorain and the Metro Parks. Mr. Brown said the Port Authority previously discussed grant opportunities with the Metro Parks, but those did not come to fruition. Mr. Brown then added that discussions with Metro

Parks Executive Director Jim Ziemnik about bringing the biking paths to Black River Landing would be ongoing.

- B.** Gerald Phillips, of Avon Lake, explained he has been a taxpayer for 34 years and felt it important to inform the board of a disturbing event and circumstance. On June 26, 2017, a group of concerned, like-minded individuals in Lorain County contacted the Rockin' on the River concert series to have an information booth. MR. Phillips said the group filled out an application and paid the associated fee to be able to disseminate information about different issues. Specifically, the issues were: sales tax, ballot access for the Libertarian party, the coming charter and the decriminalization of marijuana. Mr. Phillips said he and the other members of the group showed up at 4 p.m., spoke with Bob Earley and were allegedly told the Lorain County Commissioners didn't want the group involved. Phillips said Earley ignored the check and contract, and mentioned Tom Brown as well as County Commissioner Matt Lundy during the discussion. Phillips said this needs to be addressed and it will not go away.

VIII. Adjournment

Ms. Carr moved to adjourn. Seconded by Mr. Davila. Motion passed unanimously. The meeting adjourned at 9:10 p.m.

Brad Mullins, Chairman

Tom Brown, Executive Director

RESOLUTION NO. 2017-__

A RESOLUTION FINDING THAT CERTAIN DESCRIBED SUBMERGED LAND ABUTTING THE CITY IS NOT NECESSARY FOR THE CONSTRUCTION OR MAINTENANCE OF VARIOUS IMPROVEMENTS

WHEREAS, Jeffery & Nicole Kodman 1851 East Erie Avenue, Lorain Ohio 44052 have Engineers to construct an erosion control measure on submerged land in Lake Erie abutting the City; and

WHEREAS, in order to receive the required permits from ODNR, the Lorain Port Authority is required by the State of Ohio to make certain findings regarding said land; and

WHEREAS, construction of the erosion control measure described in Exhibit A (attached) will not require the expenditure of public funds; and

WHEREAS, said land, more fully described in attached Exhibit A, is not necessary or required by the Lorain Port Authority for the construction, maintenance, or operation by the Lorain Port Authority of breakwaters, piers, docks, wharves, bulkheads, connecting ways, water terminal facilities, improvements, or marginal highways in aid of navigation and water commerce; and

WHEREAS, the use described in attached Exhibit A is consistent with permitted land uses for the area; and

WHEREAS, passage of the resolution provides for the immediate preservation of public health, safety and welfare for the reason that the described erosion control measures are necessary to prevent further loss of or damage to real property within the city.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. That the submerged land described in attached Exhibit A is not necessary or required by the Lorain Port Authority for the construction, maintenance, or operation of breakwaters, piers, docks, wharves, bulkheads, connecting ways, water terminal facilities, improvements, or marginal highways in aid of navigation and water commerce and the described in Exhibit A is consistent with uses permitted in the area.

SECTION II. That the Executive Director is hereby authorized and directed to transmit a copy of this resolution to Jeffery and Nicole Kodman at 1851 East Erie Avenue, Lorain, OH 44052 and the Ohio Department of Natural Resources.

SECTION III. It is found and determined that all formal proceedings and actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal Requirements, including Section 121.22, of the Ohio Revised Code.

Ayes:

Nays:

Abstain:

Adopted:

Brad Mullins, Chairman

Tom Brown, Executive Director

RECEIVED
6-12-17



June 7, 2017

Civil Engineers + Surveyors

Lorain Port Authority
319 Black River Lane
Lorain, Ohio 44052

260 Burns Road, Suite 100
Elyria, Ohio 44035
P 440 365 4730
F 440 365 4790
ksassociates.com

**RE: Submerged Lands Lease Resolution Request
KS Project #16156**

Dear Lorain Port Authority:

One of the necessary components for obtaining a Submerged Lands Lease from the State of Ohio is an ordinance or resolution from the local authority stating that the area of submerged lands in question is not needed by the local authority for future improvements (i.e. breakwaters, harbors, marinas, piers, etc.) and that the land use complies with regulation of permissible land use of the local authority.

An application has been submitted to the U.S. Army Corps of Engineers and Ohio Department of Natural Resources to place a structure (drawings enclosed) on the submerged lands of Lake Erie adjacent to parcels 03-000-50-101-005 and 03-000-50-101-006 at 1851 East Erie Avenue Lorain, Ohio. Please accept this request for a resolution or ordinance on behalf of our clients, Jeffery & Nicole Kodman.

Please consider and act on this request for a resolution or ordinance at your next possible meeting. Once issued, please send a copy of the resolution or ordinance to:

Ohio Department of Natural Resources
Office of Coastal Management
105 West Shoreline Drive
Sandusky, Ohio 44870

Thank you for your attention to this matter. If you have any questions regarding the proposed project or requested resolution or ordinance, please let us know.

Sincerely,

KS ASSOCIATES, INC.

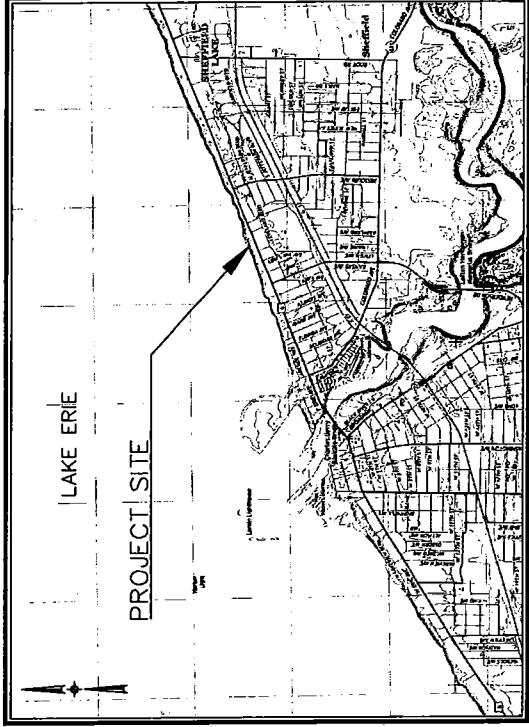
A handwritten signature in cursive script, appearing to read 'Mark P. Cencer'.

Mark P. Cencer, P.E.
Project Engineer, Coastal Engineering Services

AFTER THE FACT PERMIT FOR NEW CONCRETE PIER 1851 EAST ERIE AVENUE, LORAIN OHIO

GENERAL NOTES:

1. KS HAS PREPARED THESE DRAWINGS BASED ON SITE SURVEYS, INSPECTIONS AND VISUAL VERIFICATION OF EXISTING STRUCTURES. THE CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF UTILITIES FOR THE PURPOSE OF OBTAINING AFTER-THE-FACT PERMITS. KS DID NOT PERFORM THE DESIGN OF THE STRUCTURES SHOWN ON THESE DRAWINGS. IN PERFORMING SERVICES RELATED TO OBTAINING AFTER-THE-FACT PERMITS, KS TAKES NO RESPONSIBILITY FOR THE DESIGN OF THE STRUCTURES.
2. THESE DRAWINGS HAVE BEEN PREPARED FOR THE PURPOSE OF OBTAINING AFTER-THE-FACT PERMITS ONLY AND SHALL NOT BE USED FOR CONSTRUCTION.
3. IF NEW WORK IS PROPOSED FOR COMPLIANCE WITH PERMIT REQUIREMENTS, THE CONSTRUCTION DRAWINGS SHALL REQUIRE THE CONTRACTOR TO FIELD VERIFY DIMENSIONS AND ELEVATIONS AS NOTED ON THE DRAWINGS. THE CONTRACTOR SHALL NOTIFY THE OWNER IMMEDIATELY OF ANY INCONSISTENCIES BETWEEN THE DRAWINGS AND THE FIELD MEASUREMENTS.
4. IF NEW WORK IS PROPOSED FOR COMPLIANCE WITH PERMIT REQUIREMENTS, THE CONSTRUCTION DRAWINGS SHALL REQUIRE THE CONTRACTOR TO CONTACT OUP'S AND THE CITY OF LORAIN AT LEAST TWO WORKING DAYS PRIOR TO EXCAVATION TO VERIFY THE LOCATION AND DEPTH OF THE EXISTING UNDERGROUND UTILITIES. IF ANY UNEXPECTED UTILITIES ARE ENCOUNTERED, THE CONTRACTOR SHALL NOTIFY THE OWNER IMMEDIATELY.



DRAWING TITLE	SHEET No.
TITLE SHEET	1
SITE PLAN	2
SECTIONS A-A & B-B	3
SECTION C-C	4



Mark P. Cencer
 MARK P. CENCER, P.E. OHIO REG. NO. 74234
 DATE 6-7-2017

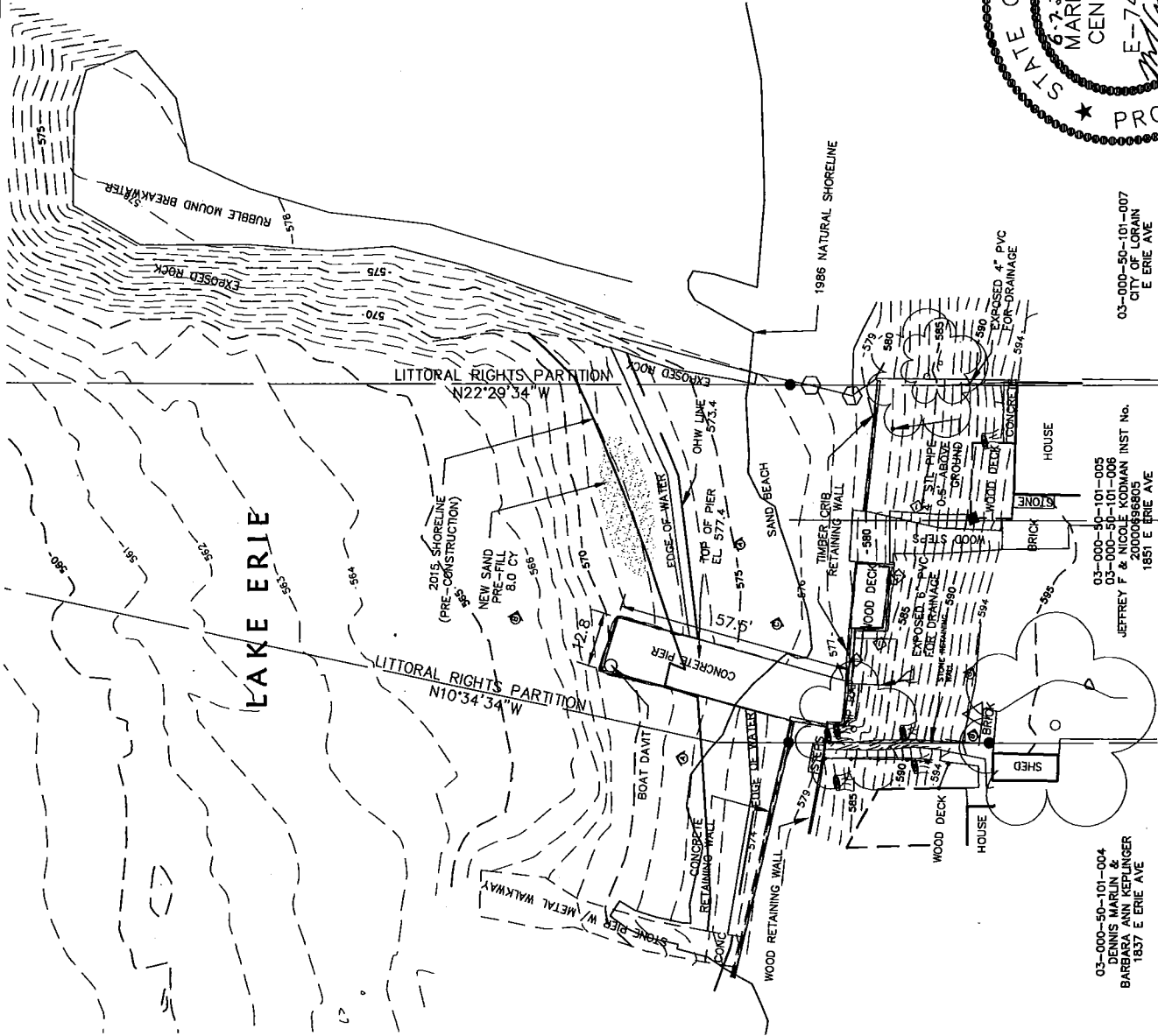
OHIO Utilities Protection Service
 CALL 1-800-362-2764
 FOR A LIST OF UTILITIES AND TO REQUEST A UTILITY LOCATOR SERVICE CALL OR VISIT OUR WEBSITE AT www.ohioutilities.com

1. UNDERGROUND UTILITIES ARE SHOWN FROM RECORDS AND FIELD MARKINGS PROVIDED BY UTILITY COMPANIES AND CONTRACTORS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE LOCATION AND DEPTH OF UTILITIES PRIOR TO EXCAVATION. AT LEAST 48 HOURS PRIOR TO EXCAVATION.

2. VISIBLE SURFACE UTILITIES HAVE BEEN FIELD LOCATED UNLESS OTHERWISE NOTED.

**PERMIT DRAWINGS
NOT FOR CONSTRUCTION**

KS ASSOCIATES 260 Burns Road, Suite 100 Elyria, OH 44035 P 440 365 4730 F 440 365 4790 www.ksassociates.com	TITLE SHEET AFTER THE FACT PERMIT NEW CONCRETE PIER JEFF KODMAN 1851 EAST ERIE AVENUE, LORAIN STATE OF OHIO, 44052
DATE BY DENNIS MARIN & BARBARA ANN KEPLINGER 1837 EAST ERIE AVENUE, LORAIN, OHIO 44052 CITY OF LORAIN EAST ERIE AVENUE LORAIN OHIO 44052 DATUM: 0.0 LWD = 569.2 FEET IGLD 1985	SHEET 1 OF 4 JOB NO. 18156



SITE PLAN

SURVEYOR'S NOTES

- The basis of bearings for this survey is Ohio State Plane, North Zone NAD83(2011) Grid North based on GPS observations performed on September 26, 2016.
- Vertical datum is IGLD 1985.
- Pertinent records used are as shown hereon.
- This map and the survey on which it is based have been prepared without the benefit of a title report or other circumstances affecting the title to the property shown hereon.
- Underground utilities are shown from plans and field markings provided by utility companies and agencies. Actual locations may vary. Contact Ohio Utilities Protection Service (OUPS) at 1-800-362-2764 prior to excavation.
- This map is not intended to represent a complete boundary survey.
- Date of Survey: September 09-26, 2016.

NOTES

- The project site was surveyed by KS Associates Inc on September 9-26, 2016. The bathymetry and waters edge were surveyed on September 14, 2016. The water level at the time of the survey was 573.3 feet IGLD 1985. See Surveyors Notes below.
- The 2015 Historic Shoreline was approximated from 2015 Spring Aerial Imagery taken April 18, 24 and 26, 2015. The average water level at the time the imagery was taken was approximately 571.7 feet IGLD 1985.
- All sand and gravel in the footprint of the new concrete block pier was excavated and sidecast along the edge of the water to the east of the structure.
- 8.0 cubic yards of new sand pre-fill shall be placed in the area shown. Sand pre-fill shall be from an approved upland source and shall be no finer than the following gradation:

Sieve Size	% Passing
1"	100.0
3/4"	100.0
1/2"	100.0
3/8"	100.0
#4	100.0
#8	99.7
#10	99.5
#15	95.0
#20	44.0
#30	18.6
#40	0.7
#100	0.1
#200	0.1

- The Contractor shall submit pre-fill source and gradation test results to the engineer prior to installing sand pre-fill. The contractor shall submit color photographs to the engineer documenting placement of the sand pre-fill.

**PERMIT DRAWINGS
 NOT FOR CONSTRUCTION**

03-000-50-101-004
 DENNIS MARLIN
 BARBARA ANN KEPLINGER
 1837 E ERIE AVE

03-000-50-101-005
 JEFFREY F & NICOLE KODMAN INST No.
 20000898605
 1851 E ERIE AVE

03-000-50-101-007
 CITY OF LORAIN
 E ERIE AVE



DATE	BY	ADJACENT PROPERTY OWNERS
1		DENNIS MARLIN & BARBARA ANN KEPUNGER 1837 EAST ERIE AVENUE, LORAIN, OHIO 44052
		CITY OF LORAIN EAST ERIE AVENUE LORAIN OHIO 44052
		DATUM: 0.0 LWD = 569.2 FEET (GLD 1985)

REVISIONS	

DATE	BY	SCALE

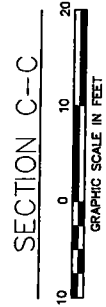
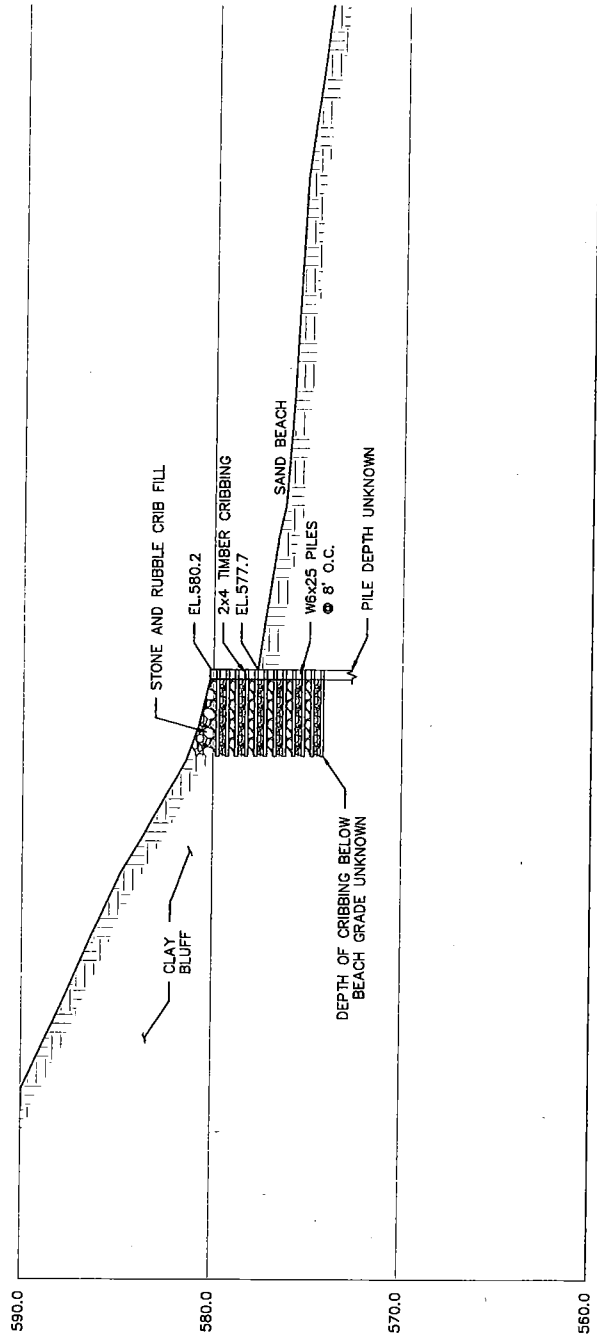
KS ASSOCIATES, Inc.
260 Burns Road, Suite 100
Elyria, OH 44035
P 440 365 4730
F 440 365 4790
WWW.KSASSOCIATES.COM

KS ASSOCIATES

SECTION C-C
AFTER THE FACT PERMIT
NEW CONCRETE PIER

JEFF KODMAN
1851 EAST ERIE AVENUE, LORAIN
STATE OF OHIO, 44052

SHEET 4 OF 4
JOB NO. 16156



PERMIT DRAWINGS
 NOT FOR CONSTRUCTION



Ohio History Connection
 State Archives of Ohio
 Local Government Records Program
 800 E. 17th Avenue
 Columbus, Ohio 43211-2474
 614.297.2553
localrecs@ohiohistory.org
www.ohiohistory.org/lgr

RECORDS RETENTION SCHEDULE (RC-2)– Part 1

See instructions before completing this form. Must be submitted with PART 2

form
Section A: Local Government Unit

 (Local Government Entity) (Unit)

 (Signature of Responsible Official) (Name) (Title) (Date)

Section B: Records Commission

Records Commission

 (TelephoneNumber)

 (Address) (City) (ZipCode) (County)

To have this form returned to the Records Commission electronically, include an email address:

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action is reflected in the minutes kept by this commission.

 Records Commission Chair Signature Date

Section C: Ohio History Connection - State Archives

 Signature Title Date

Section D: Auditor of State

 Signature Title Date

Please Note: The State Archives retains RC-2 forms permanently. It is strongly recommended that the Records Commission retain a permanent copy of this form

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2

See instructions before completing this form.

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACPB-00001	LPA Accounts Payable – January 2006 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00002	LPA Accounts Payable – February 2006 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00003	LPA Accounts Payable – March 2006 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00004	LPA Accounts Payable – April 2006 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00005	LPA Accounts Payable – May 2006 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00006	LPA Accounts Payable – June 2006 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00007	LPA Accounts Payable – July 2006 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00008	LPA Accounts Payable – August 2006 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00070	LPA Accounts Payable – January 2005 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00071	LPA Accounts Payable – February 2005 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00072	LPA Accounts Payable – March 2005 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00073	LPA Accounts Payable – April 2005 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACPB-00074	LPA Accounts Payable – May 2005 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00075	LPA Accounts Payable – June 2005 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00076	LPA Accounts Payable – July 2005 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00077	LPA Accounts Payable – August 2005 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00078	LPA Accounts Payable – September 2005 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00079	LPA Accounts Payable – October 2005 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00080	LPA Accounts Payable – November 2005 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00081	LPA Accounts Payable – December 2005 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00082	LPA 2005 Voided Checks Voided Checks	Until Audited	Paper		<input type="checkbox"/>
ACRB-00001	LPA Deposit – January 2006	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00002	LPA Deposit – February 2006	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00003	LPA Deposit – March 2006	3 years, provided audited	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACRB-00004	LPA Deposit – April 2006	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00005	LPA Deposit – May 2006	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00006	LPA Deposit – June 2006	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00007	LPA Deposit – July 2006	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00008	LPA Deposit – August 2006	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00009	LPA Deposit – September 2006	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00010	LPA Deposit – October 2006	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00011	LPA Deposit – November 2006	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00012	LPA Deposit – December 2006	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00013	2006 Revenues	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00041	Auditor of State Bulletins/Correspondence 1996-2001	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00042	1998-1999 Regular Audit – Audit Report – Correspondent & Audit Letter	5 Years	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2

See instructions before completing this form.

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
FINR-00043	1998 Year End – Audit Report Correspondence, Forms and Lists	5 Years	Paper		<input type="checkbox"/>
FINR-00044	1998 Combined Statement – Cash Receipts/Disbursements/Changes in Fund	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00045	1998 Year End – Quarterly Reports Salary	4 Years	Paper		<input type="checkbox"/>
FINR-00046	1998 Budget Commission – Correspondence/Appropriation Print-Outs	5 years, provided audited	Paper		<input type="checkbox"/>
FINR-00047	1997 – Combined Statement – Cash Receipts/ Disbursements/Changes in Fund	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00048	1996-1997 Regular Audit Correspondence/Balance Sheet Print Outs	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00049	1997 Financial Statements – Frank, Seringer & Chaney Reports	5 years	Paper		<input type="checkbox"/>
FINR-00050	1994 – 1995 Audit – all documentation	5 years	Paper		<input type="checkbox"/>
FINR-00051	1995 Audit – Frank, Seringer & Chaney Report	5 years	Paper		<input type="checkbox"/>
FINR-00052	1992 and 1993 Audit – All documentation	5 years	Paper		<input type="checkbox"/>
FINR-00053	1991 and 1992 State Audit – Lists, Resolution & Reports	5 years	Paper		<input type="checkbox"/>
FINR-00054	1990-91 Regular Audit – Reports of Examination	5 years	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
FINR-00055	1991 Central Trust Interest- all document	5 years	Paper		<input type="checkbox"/>
FINR-00056	State Audit Jan 1998 – Dec 31, 1989 Resolution/Correspondence/MAS	5 years	Paper		<input type="checkbox"/>
FINR-00057	Audit – 1988/1989/1990 – Ferguson correspondence/Levy Law/documentation	5 years	Paper		<input type="checkbox"/>
ACPB-00196	Accounts Payable 2002	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00197	Accounts Payable 2003	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00198	Bank Statement 2002	3 years, provided audited	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

(Local Government Entity)

(Unit)

Please Note: The State Archives retains RC-2 forms permanently. It is strongly recommended that the Records Commission retain a permanent copy of this form

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACPB-00199	Bank Statements 2003	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00200	Accounts Payable Binder 2003	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00201	Cash Receipts	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00203	Accounts Payable 2000 Jan – August	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00183	LPA Deposits Jan. – Dec. 2003	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00184	2003 Voided Checks	Until audited	Paper		<input type="checkbox"/>
ACRB-00185	Purchase Order Log 2003	3 years	Paper		<input type="checkbox"/>
ACRB-00186	LPA Deposits Jan – Dec. 2002	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00203	Purchase Order Log 2002	3 years	Paper		<input type="checkbox"/>
ACPB-00204	Voided Checks for 2002 Main Account	Until audited 4 years	Paper		<input type="checkbox"/>
ACPB-00205	Accounts Payable September 2000	3 years, provided Audited	Paper		<input type="checkbox"/>
ACPB-00206	Accounts Payable October 2000	3 years, provided	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACPB-00207	Accounts Payable November 2000	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00208	Accounts Payable December 2000	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00209	2000 LPA Main Account Purchase Order Log	3 years,	Paper		<input type="checkbox"/>
ACPB-00210	Voided Checks	Until audited	Paper		<input type="checkbox"/>
ACPB-00211	2000 Lorain National Bank Federal Taxes Withheld	6 years	Paper		<input type="checkbox"/>
ACPB-00212	Federal Tax Return (941)	6 years	Paper		<input type="checkbox"/>
ACPB-00213	2000 Treasurer of State of Ohio (941) State Taxes Withheld	6 years	Paper		<input type="checkbox"/>
ACPB-00214	2000 State of Ohio Tax Return	6 years	Paper		<input type="checkbox"/>
ACPB-00215	2000 Lorain Department of Taxation City Taxes Withheld	6 years	Paper		<input type="checkbox"/>
ACPB-00216	2000 City of Lorain Tax Return City Taxes Withheld	6 years	Paper		<input type="checkbox"/>
ACPB-00217	2000 Bureau of Worker's Compensation	10 years	Paper		<input type="checkbox"/>
ACPB-00218	2000 Health Insurance City of Lorain	1 year after employee leaves employment	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACPB-00219	2000 Child Support Enforcement	Until Employee terminates or Order Rescinded	Paper		<input type="checkbox"/>
ACPB-00221	1098 City of Lorain Tax Return	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00222	1998 Bureau of Worker's Compensation	10 years after date of final payment	Paper		<input type="checkbox"/>
ACPB-00223	1998 1099's Tax Returns Compensation	6 years	Paper		<input type="checkbox"/>
ACPB-00224	1998 Federal Tax Returns	6 years	Paper		<input type="checkbox"/>
ACPB-00226	1998 State of Ohio Tax Return	6 years	Paper		<input type="checkbox"/>
ACPB-00227	1998 Payroll W2's & W3	6 years provided audited	Paper		<input type="checkbox"/>
ACPB-00228	2000 1099's & 1096	6 years provided audited	Paper		<input type="checkbox"/>
ACPB-00229	2000 Payroll	6 years	Paper		<input type="checkbox"/>
ACPB-00009	LPA Accounts Payable - September 2006 Check Stubs and Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00010	LPA Accounts Payable – October 2006 Check Stubs and Invoices	3 years, provided audited	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACPB-00011	LPA Accounts Payable – November 2006 Check Stubs and Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00012	LPA Accounts Payable – December 2006 Check Stubs and Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00013	2006 Appropriations Payment & Charge Register Binder	5 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00014	LPA 2006 Voided checks	Until audited	Paper		<input type="checkbox"/>
ACPB-00015	LPA Accounts Payable – January 2007 Check Stubs & Invoices	3 years provided audited	Paper		<input type="checkbox"/>
ACPB-00016	LPA Accounts Payable – February 2007 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00017	LPA Accounts Payable – March 2007 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00018	LPA Accounts Payable – April 2007 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00019	LPA Accounts Payable – May 2007 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00020	LPA Accounts Payable – June 2007 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00021	LPA Accounts Payable – July 2007 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00022	LPA Accounts Payable – August 2007 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACPB-00023	LPA Accounts Payable – September 2007 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00024	LPA Accounts Payable – October 2007 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00025	LPA Accounts Payable – November 2007 Check Stubs & Invoices	3 years, provided audited	Paper,		<input type="checkbox"/>
ACPB-00026	LPA Accounts Payable – December 2007 Check Stubs & Invoices	3 years provided audited	Paper		<input type="checkbox"/>
ACPB-00027	2007 Accounts Payable Binder Payment & Charge Register	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00028	LPA 2007 Voided Checks	Until Audited	Paper		<input type="checkbox"/>
ACRB-00014	LPA Deposit January 2007 – January Deposits	3 years, provided audited	Paper		<input type="checkbox"/>

Please Note: The State Archives retains RC-2 forms permanently. It is strongly recommended that the Records Commission retain a permanent copy of this form

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACRB-00015	LPA Deposit February 2007 – February Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00016	LPA Deposit March 2007 – March Deposits	3 years, provided audited	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACRB-00017	LPA Deposit April 2007 – April Deposits	3 years, provided audited			<input type="checkbox"/>
ACRB-00018	LPA Deposit May 2007 – May Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00019	LPA Deposit June 2007 – June Deposits	3 years provided audited	Paper		<input type="checkbox"/>
ACRB-00020	LPA Deposit July 2007 – July Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00021	LPA Deposit August 2007 – August Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00022	LPA Deposit September 2007 – September Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00023	LPA Deposit October 2007 – October Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00024	LPA Deposit November 2007 – November Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00025	LPA Deposit December 2007 – December Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00026	2007 Cash Receipts – Receipt Register	2 years provided audited	Paper		<input type="checkbox"/>
FINR-0001	LPA 2006 Bank Statements – Bank Statements and Reconciliations	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-0002	2006 Budget Commission – Temporary Budget & Amendments	4 years	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
FINR-0003	2006 Purchase Orders –Purchase Orders	3 years	Paper		<input type="checkbox"/>
FINR-0005	2006 1099's Received – 1099's LPA Received	6 years provided audited	Paper		<input type="checkbox"/>
FINR-0007	2006 Lorain National Bank Collateral & Transfers – Sweep Account Collateral & Transfers	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-0008	LPA 2007 Bank Statements – Bank Statements & Reconciliations	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-0010	2007 Purchase Orders – Purchase Orders	3 years	Paper		<input type="checkbox"/>
FINR-00101	2003 Marine Patrol Account Deposits – Marine Patrol Account Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00102	2003 Marine Patrol Account Voided Checks	Until Audited			<input type="checkbox"/>
FINR-00103	2003 Marine Patrol Account – Accounts Payable	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00104	2003 Marine Patrol Account Bank Statements	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00105	2003 Marine Patrol Purchase Order Log – Purchase Orders Log	3 Years	Paper		<input type="checkbox"/>
FINR-00107	2003 Marine Patrol Grant, Cash Received,, PO, A/P, & Payroll Binder	5 years provided audited & disputes resolved	Paper		<input type="checkbox"/>
					<input type="checkbox"/>

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
GENR-00215	Landmark Hotel (proposed) – now PRTY-00070 – Arizona Ave. Luca correspondence to Counsel - 1986	2 years	Paper		<input type="checkbox"/>
GENR-00222	Lawmakers - Federal, State & Local 1998 - 1999	Until no longer administratively necessary	Paper		<input type="checkbox"/>
GENR-00251	Lorain City – Miscellaneous correspondence	2 years	Paper		<input type="checkbox"/>
GENR-00253	Lorain City – Parks & Recreation – Steve Bailey correspondence 1991-1993	2 years	Paper		<input type="checkbox"/>
GENR-00558	Riverside/Lakeside 2012 Rentals – Calendar/applications PARK RENTALS	1 year after audit	Paper		<input type="checkbox"/>
GENR-00559	Black River Landing Transportation Center 2012 Rentals – Calendar/applications BRL-TC Rentals	1 year after audit	Paper		<input type="checkbox"/>
PYRL-00001	2006 Payroll Reports Payroll Reports & Check Stubs	3 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00002	2006 Time Sheets – Employee Time Sheets	3 years	Paper		<input type="checkbox"/>
PYRL-00003	2006 Federal Tax Deposits – Federal Tax Deposit & Report	6 years provided audited	Paper		<input type="checkbox"/>
PYRL-00004	2006 Federal Tax Return (941) – 941's	6 years provided audited	Paper		<input type="checkbox"/>
PYRL-00005	2006 State Taxes Withheld – State Taxes Withheld & Payments	6 years, provided audited	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
PYRL-00006	2006 State Tax Return – State Tax Returns	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00007	2006 City Taxes Withheld – City Taxes Withheld & Reports	6 years provided audited	Paper		<input type="checkbox"/>
PYRL-00008	2006 City Tax Return – City Tax Returns	6 years provided audited	Paper		<input type="checkbox"/>
PYRL-00009	2006 Quarterly Payroll Reports – Quarterly Payroll Reports	4 years, provided audit	Paper		<input type="checkbox"/>
PYRL-00011	2006 Health Insurance – Lorain County-Health Insurance payments	1 year after employee leaves employment	Paper		<input type="checkbox"/>
PYRL-00012	2006 Life Insurance – Lorain County – Life Insurance Payments	1 year after employee leaves employment	Paper		<input type="checkbox"/>
PYRL-00013	2006 Bureau of Worker’s Compensation – Workers Compensation Reports	10 years after date of final payment	Paper		<input type="checkbox"/>
PYRL-00014	2006 Ohio Unemployment Compensation – Unemployment Compensation Reports	4 years after date of final payment	Paper		<input type="checkbox"/>
PYRL-00015	2006 Completed W9’s – W9’s	6 years provided audited	Paper		<input type="checkbox"/>
PYRL-00016	2006 1099’s & 1096 – 1099’s & 1096	6 years provided audited	Paper		<input type="checkbox"/>
PYRL-00017	2006 W2’s & W3’s – W2’s & W3	6 years provided audited	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
PYRL-00034	2008 Payroll Reports – Payroll Reports & Check Stubs	Continually compiled and updated until termination, information placed in personnel file yearly	Paper		<input type="checkbox"/>
PYRL-00035	2008 Payroll Time Sheets	3 years	Paper		<input type="checkbox"/>
PYRL-00036	2008 Federal Tax Deposits – Federal Tax Deposit & Report	6 years, provided audited	Paper		<input type="checkbox"/>

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
PYRL-00037	2008 Federal Tax Return (941) – 941's	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00038	2008 State Taxes Withheld – State Taxes Withheld	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00039	2008 State Tax Return – State Tax Return	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00040	2008 City Taxes Withheld – City Taxes Withheld & Reports	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00043	2008 Health Insurance – Lorain County – Health Insurance Payments	2 years after expiration, provided all claims	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
		settled			
PYRL-00044	2008 Life Insurance – Lorain County- Life Insurance – Lorain County – Life Insurance Payments	2 years after expiration, provided all claims settled	Paper		<input type="checkbox"/>
PYRL – 00046	2008 Ohio Unemployment Compensation	4 years after date of final payment	Paper		<input type="checkbox"/>
PYRL – 00047	2008 Completed W9's – W9's	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL – 00048	2008 1099's & 1096 – 1099-1096	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL – 00049	2008 W2's & W3 – W2's & W3	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL - 00050	2009 Payroll Reports – Payroll Reports and Check Stubs	Continually Updated until termination then placed into personnel file or enter date onto Employee	Paper		<input type="checkbox"/>
PYRL – 00051	2009 Payroll Time Sheets – Employee Time Sheets	3 years	Paper		<input type="checkbox"/>
PYRL - 00052	2009 Federal Tax Deposits – Federal Tax Deposit & Report	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL – 00053	2009 Federal Tax Return (941) – 941's	6 years, provided	Paper		<input type="checkbox"/>

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(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
		audited			
PYRL-00054	2009 State Taxes Withheld – State Taxes Withheld & Payments	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00055	2009 State Tax Return – State Tax Returns	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00056	2009 City Taxes Withheld – City Taxes Withheld & Reports	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00057	2009 City Tax Return – City Tax Returns	6 years provided audited	Paper		<input type="checkbox"/>
PYRL – 00059	2009 Health Insurance – Lorain County – Health Insurance Payments	2 years after expiration, provided all claims settled	Paper		<input type="checkbox"/>
PYRL-00060	2009 Life Insurance – Lorain County – Life Insurance Payments	2 years after expiration, provided all claims settled	Paper		<input type="checkbox"/>
PYRL-00062	2009 Ohio Unemployment Compensation – Unemployment Compensation Reports	3 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00063	2009 Completed W 9's	3 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00064	2009 1099's & 1096's	6 years, provided audited	Paper		<input type="checkbox"/>
PRYL-00065	2009 W2's & W3's	6 years, provided audited	Paper		<input type="checkbox"/>

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACPB-00011	LPA Accounts Payable – November 2006 – Check Stubs and Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00012	LPA Accounts Payable – December 2006 Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00043	LPA Accounts Payable – January 2009 – Check Stubs and Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00044	LPA Accounts Payable – February 2009 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00045	LPA Accounts Payable –March 2009 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00046	LPA Accounts Payable – April 2009 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00047	LPA Accounts Payable –May 2009 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00048	LPA Accounts Payable – June 2009 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00049	LPA Accounts Payable – July 2009 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00050	LPA Accounts Payable – August 2009 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00051	LPA Accounts Payable – September 2009 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00052	LPA Accounts Payable – October 2009 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACPB-00053	LPA Accounts Payable – November 2009 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00054	LPA Accounts Payable – December 2009 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00055	LPA 2009 Accounts Payable Binder	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00056	LPA 2009 Voided Checks – Voided Checks	Until Audited	Paper		<input type="checkbox"/>
ACPB-00084	Accounts Payable- January 2010 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00085	Accounts Payable- February 2010 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00086	Accounts Payable- March 2010 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00087	Accounts Payable- April 2010 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00088	Accounts Payable- May 2010 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00089	Accounts Payable- June 2010 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00090	Accounts Payable- July 2010 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00091	Accounts Payable- August 2010 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACPB-00092	Accounts Payable- September 2010 – Check Stubs & Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00093	Accounts Payable – October 2010 Check Stubs and Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00094	Accounts Payable – November 2010 Check Stubs and Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00095	Accounts Payable – December 2010 Check Stubs and Invoices	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00027	LPA Deposits – 2008 January Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00028	LPA Deposits – 2008 February Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00029	LPA Deposits – 2008 March Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00030	LPA Deposits – 2008 April Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00031	LPA Deposits – 2008 May Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00032	LPA Deposits – 2008 June Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00033	LPA Deposits –2008 July Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00034	LPA Deposits – 2008 August Deposits	3 years provided	Paper		

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
		audited			<input type="checkbox"/>
ACRB-00035	LPA Deposits – 2008 September Deposits	3 years provided audited	Paper		<input type="checkbox"/>
ACRB-00036	LPA Deposits – 2008 October Deposits	3 years provided audited	Paper		<input type="checkbox"/>
ACRB-00037	LPA Deposits – 2008 November Deposits	3 years provided audited	Paper		<input type="checkbox"/>
ACRB-00038	LPA Deposits – 2008 December Deposits	3 years provided audited	Paper		<input type="checkbox"/>
ACRB-00039	2008 Cash Receipts	3 years provided audited	Paper		<input type="checkbox"/>
ACRB-00079	Deposit – January 2010 – January Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00080	Deposit – February 2010 – February Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00081	Deposit – March 2010 – March Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00082	Deposit – April 2010 – April Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00083	Deposit – May 2010 – May Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00084	Deposit – June 2010 – June Deposits	3 years, provided audited	Paper		<input type="checkbox"/>

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACRB-00085	Deposit – July 2010 – July Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00086	Deposit – August 2010 – August Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00087	Deposit – September 2010 – September Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00088	Deposit – October 2010 – October Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00089	Deposit – November 2010 – November Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00090	Deposit – December 2010 – December Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00014	LPA 2008 Bank Statements – Bank Statements and Reconciliations	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00016	2008 Purchase Orders Binder – Purchase Orders	3 years	Paper		<input type="checkbox"/>
FINR-00069	2004 Marine Patrol Account Deposits – Marine Patrol Account Deposits	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00070	2004 Marine Patrol Account Voided Checks	Until Audited	Paper		<input type="checkbox"/>
FINR-00071	2004 Marine Patrol Accounts Payable – Marine Patrol Account – Accounts Payable	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00072	2004 Marine Patrol Account Bank Statements – Marine Patrol Account	3 years, provided	Paper		

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(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
	Bank Statements	audited			<input type="checkbox"/>
FINR-00125	2010 Marine Patrol Program – Application, Grant, Budget & Reports	5 years provided audited and disputes resolved	Paper		<input type="checkbox"/>
FINR-00129	2010 Purchase Orders	3 years,	Paper		<input type="checkbox"/>
FINR-00130	2010 Lorain National Bank CDARS Investment Activity – CDARS Investment Activity	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00156	2010 Annual Financial Reports – Annual Reports for 2010	5 years	Paper		<input type="checkbox"/>
PYRL-00121	2010 Payroll Time Sheets	3 years,	Paper		<input type="checkbox"/>
ACRB-00091	2010 Cash Receipts Journal – Receipt Register	3 years, provided audited	Paper		<input type="checkbox"/>
ACPB-00096	2010 Accounts Payable – 2010 Payment & Charge Register	3 years, provided audited	Paper		<input type="checkbox"/>
BOAT-00015	Shuttle Boat Activity (Lady & Pride) – 2010	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00040	LPA Deposit – January 2009	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00041	LPA Deposit – February 2009	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00042	LPA Deposit – March 2009	3 years, provided	Paper		<input type="checkbox"/>

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
		audited			<input type="checkbox"/>
ACRB-00043	LPA Deposit – April 2009	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00044	LPA Deposit – May 2009	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00045	LPA Deposit – June 2009	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00046	LPA Deposit – July 2009	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00047	LPA Deposit – August 2009	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00048	LPA Deposit – September 2009	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00049	LPA Deposit – October 2009	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00050	LPA Deposit - November 2009	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00051	LPA Deposit – December 2009	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00052	2009 Cash Receipts Binder	3 years, provided audited	Paper		<input type="checkbox"/>
FINR - 00030	2009 Purchase Orders	3 years	Paper		<input type="checkbox"/>

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
FINR-00031	2009 Financial Statements	5 years	Paper		<input type="checkbox"/>
FINR-00033	2009 Lorain National Bank Collateral & Transfers	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00059	2009 Bank Statements	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-000121	2009 Board Monthly Audit	5 years	Paper		<input type="checkbox"/>
FINR-000131	Five year Budget Projection 2005 - 2009	5 years	Paper		<input type="checkbox"/>
FINR-00148	2008 & 2009 Audit Report – Auditor of State	5 years	Paper		<input type="checkbox"/>
FINR-00127	2010 Monthly Audit	5 years	Paper		<input type="checkbox"/>
FINR-00142	2010 Audit Information	5 years	Paper		<input type="checkbox"/>
FINR-00164	2010 Annual Financial Report for Public Inspection	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00165	2010 Year End Close Working Papers	3 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00121	2010 Payroll Time Sheets Binder	3 years	Paper		<input type="checkbox"/>
PYRL-00122	2010 Federal Tax Deposits	6 years provided	Paper		

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
		audited			<input type="checkbox"/>
PYRL-00123	2010 Federal Tax Return (941)	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00124	2010 State Taxes Withheld	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00125	2010 State Tax Return	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00126	2010 City Taxes Withheld	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00127	2010 City Tax Return	6 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00129	2010 Health Insurance – Lorain County	2 years after expiration provided all claims settled	Paper		<input type="checkbox"/>
PYRL-00130	- Lorain County 2010 Life Insurance	2 years after expiration provided all claims settled	Paper		<input type="checkbox"/>
PYRL-00131	2010 Bureau of Worker's Compensation	10 Years after final payment	Paper		<input type="checkbox"/>
PYRL-00132	2010 Ohio Bureau of Unemployment Compensation	3 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00133	2010 Completed W9's	6 years, provided	Paper		

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(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
		audited			<input type="checkbox"/>
PYRL-00134	2010 1099's & W1096	3 years, provided audited	Paper		<input type="checkbox"/>
PYRL-00135	W2's & W3's	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00053	LPA Deposits – January 2004	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00054	LPA Deposits – February 2004	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00055	LPA Deposits – March 2004	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00055	LPA Deposits – April 2004	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00055	LPA Deposits – May 2004	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00056	LPA Deposits – June 2004	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00057	LPA Deposits – July 2004	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00058	LPA Deposits – August 2004	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00059	LPA Deposits – September 2004	3 years, provided audited	Paper		<input type="checkbox"/>

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(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
ACRB-00060	LPA Deposits – October 2004	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00061	LPA Deposits – November 2004	3 years, provided audited	Paper		<input type="checkbox"/>
ACRB-00062	LPA Deposits – December 2004	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00067	2004 Purchase Order – Purchase Orders	3 years	Paper		<input type="checkbox"/>
FINR-00068	2004 Bank Statements – Bank Statements and Reconciliations	3 years, provided audited	Paper		<input type="checkbox"/>
FINR-00065	2004 Trial Balance – Trial Balance	3 years	Paper		<input type="checkbox"/>
GENR-00089	Black River Landing and Pavilion rentals 2006 – Applications and documentation	2 years	Paper		<input type="checkbox"/>
GENR-00090	Riverside/Lakeside Landing users 2006-2007 – Applications and documentations	2 years	Paper		<input type="checkbox"/>
GENR-00091	Black River Landing and Pavilion rentals 2007-Applications & Documentations	2 years	Paper		<input type="checkbox"/>
GENR-00092	Riverside/Lakeside users 2007 – Applications and Documentations	2 years	Paper		<input type="checkbox"/>
GENR-00093	Black River Landing and Pavilion rental 2008 – Applications & Documentations	2 years	Paper		<input type="checkbox"/>

Section E: RECORDS RETENTION SCHEDULE (RC-2) – Part 2*See instructions before completing this form.*

(Local Government Entity)

(Unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Required by LGRP
GENR-00094	Riverside/Lakeside Landing users 2008 – Applications and Documentation	2 years	Paper		<input type="checkbox"/>
GENR-00095	Black River Landing and Pavilion rentals 2009 – Applications and Documentations	2 years	Paper		<input type="checkbox"/>
GENR-00096	Riverside/Lakeside Landing users 2009 – Applications and Documentations	2 years	Paper		<input type="checkbox"/>
GENR-00668	Port Fest 2007	2 years	Paper		<input type="checkbox"/>
GENR-00669	Port Fest 2008	2 years	Paper		<input type="checkbox"/>
GENR-00670	Port Fest 2009	2 years	Paper		<input type="checkbox"/>
GENR-00671	Perch & Walleye Festival 2009 – 2009 Sponsors	2 years	Paper		<input type="checkbox"/>
GENR-00481	Riverside & Lakeside Parks Rental (2010)	2 years	Paper		<input type="checkbox"/>
GENR-00482	Black River Landing Rentals (2010) – Applications for building usage	2 years	Paper		<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>

RESOLUTION NO. 2017 - ____

A RESOLUTION COMMEMORATING RICK NOVAK’S MANY YEARS OF EXTRAORDINARY SERVICE WITH THE LORAIN PORT AUTHORITY BY DESIGNATING THE MAIN CAUSEWAY AT BLACK RIVER LANDING WITH THE HONORARY NAME OF:

“RICK NOVAK WAY”

WHEREAS, Rick Novak retired from the Lorain Port Authority on February 28, 2017 after many years of extraordinary service; and

WHEREAS, one of Rick’s crowning achievements was the overall development of Black River Landing; and

WHEREAS, The Lorain Port Authority Board of Directors wanted to create a lasting tribute to honor all of Rick’s efforts and his dedicated service to the Lorain Port Authority and to the citizens of Lorain, Ohio

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. The main causeway at Black River Landing in Lorain Ohio be designated with the honorary name of “**Rick Novak Way**”.

SECTION II. It is found and determined that all formal proceedings and actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including §121.22 of the Ohio Revised Code.

Ayes:

Nays:

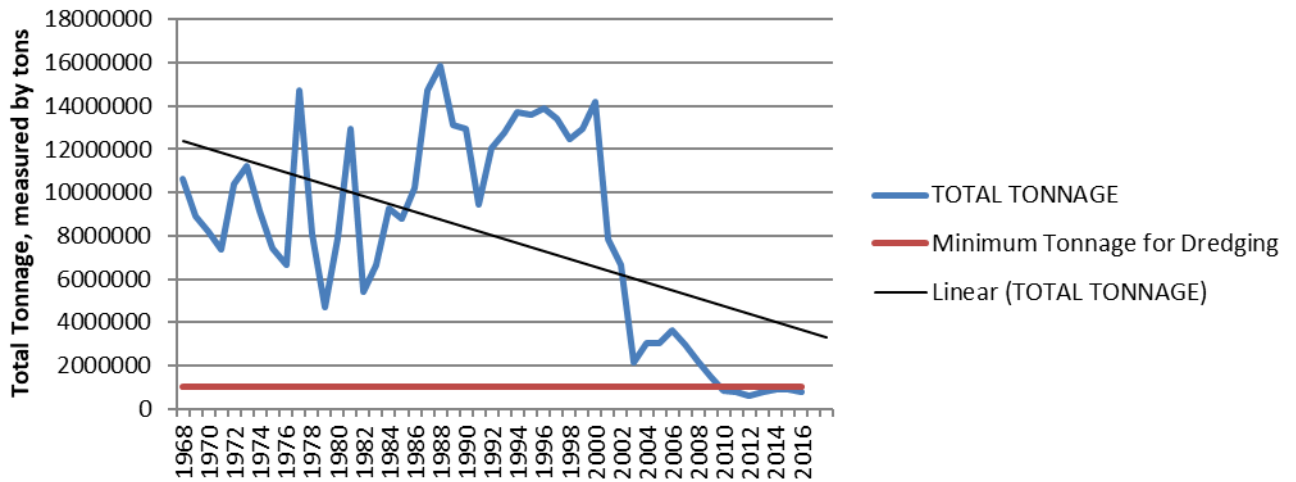
Abstain:

Adopted:

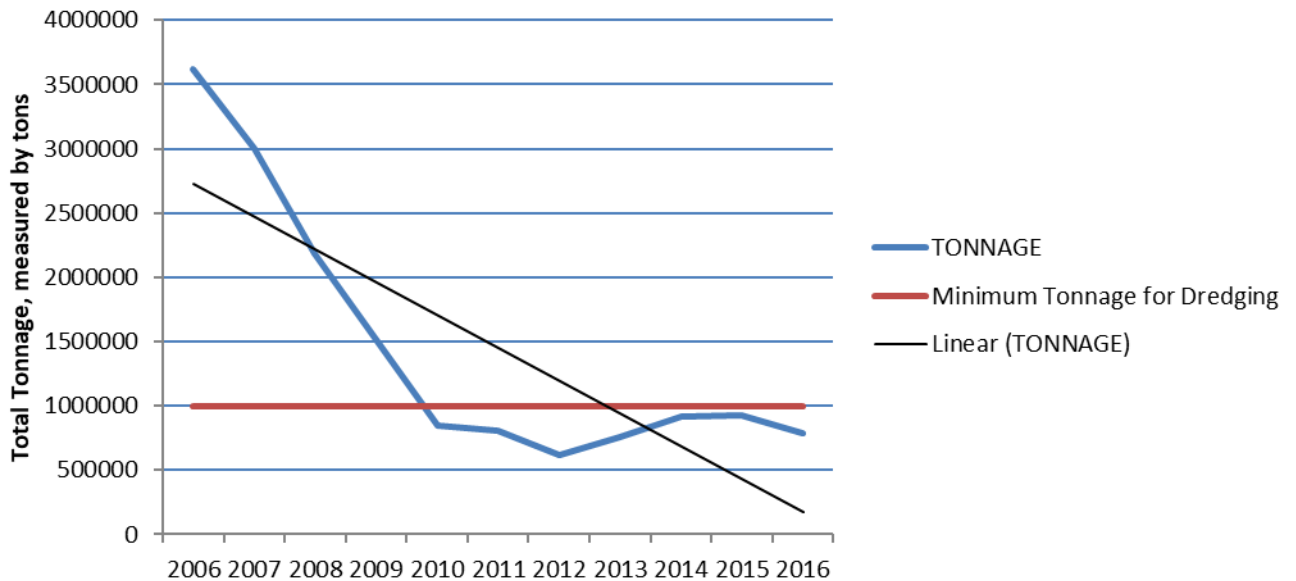
Brad Mullins, Chairman

Tom Brown, Executive Director

1968-2016 Total Tonnage through Port of Lorain (Combined Inbound and Outbound)



2006-2016 Total Tonnage through Port of Lorain (Combined Inbound and Outbound)



The data used to compile these graphs are from the Lorain Port Authority Unofficial Tonnage Reports from 1968 through 1998 and from U.S. Waterway Data from 1999 through 2016, which was provided by the U.S. Army Corps of Engineers. Errors in the data may be attributed to an inability to find the report for a specific year or discrepancies between LPA Tonnage Reports and USACE Reports.

The blue line in each of the graphs is the Total Tonnage that was reported each year and is measured in tons. It is the combination of Inbound and Outbound Tonnage. The red line represents the 1,000,000 ton minimum set by the U.S. Army Corps of Engineers dredging requirement. The black line is a trend line which shows the general course of Tonnage over the entire period.

NDC – U.S. Waterway Data – Principal Ports of the United States. Web.
<http://www.navigationdatacenter.us/data/datappor.htm>

Lorain Port Authority Pricing 2017

#	DATE	TRIP DESCRIPTION	2017 Prices (Jet IV- All Trips)	2017 Prices (stand alone)
1	7/20/2017	Winetasting Cruise	\$ 3,100.00	\$ 4,132.00
2	7/21/2017	Ladies Night Out	\$ 3,100.00	\$ 4,132.00
3	8/9/2017	Port Appreciation Cruise	\$ 3,100.00	\$ 4,132.00
4	8/10/2017	Craft Beer Tasting Cruise	\$ 3,100.00	\$ 4,132.00
6	9/10/2017	Cleveland Browns	\$ 5,668.00	\$ 5,668.00
7	10/1/2017	Cleveland Browns	\$ 5,668.00	\$ 5,668.00
5	10/7/2017	Island Cruise	\$ 5,257.00	\$ 6,004.00
8	10/8/2017	Cleveland Browns	\$ 5,257.00	\$ 5,668.00
Total			\$34,250.00	\$ 39,536.00

2016 Price	2017 Ticket Price	Child 12 and Under (?)
\$ 48.00	\$ 48.00	N/A
\$ 42.00	\$ 42.00	N/A
N/A	N/A	N/A
N/A	\$ 44.00	N/A
\$ 44.00	\$ 46.00	\$ 15.00
\$ 44.00	\$ 46.00	\$ 15.00
\$ 49.00	\$ 52.00	\$ 20.00
\$ 44.00	\$ 46.00	\$ 15.00

ADD-ONS (Upcharge):

1	Huron	Add Huron as extra stop (pick-up & drop-off)	\$ 995.00
2	Jet Express II	Add on Jet Express II if needed	Retail pricing
3	Trip to Cleveland	Casino, Indians, Cavs, etc.	Depends on event. Special Events subject to Retail Pricing
4	Trip to Put-in-Bay		see pricing above
5	Trip around Lorain	Two hour trip staying around Lorain (ie. Winetasting)	see pricing above

RESOLUTION NO. 2017 - __

A RESOLUTION AMENDING THE TEMPORARY BUDGET APPROPRIATIONS FOR THE LORAIN PORT AUTHORITY FOR CALENDAR YEAR 2018.

WHEREAS, it is necessary, as per the Ohio Revised Code, when Levy funds are received, to provide budget appropriations for the Lorain Port Authority for calendar year 2018; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. That the budget for the Lorain Port Authority, Lorain, Ohio for the fiscal year beginning January 1, 2018, as prepared by the Fiscal Officer and recommended by the Finance committee, be adopted as follows: (See attached sheet).

SECTION II. That the Chairman and/or Executive Director be and hereby are authorized and directed to certify said budget, and transmit a copy of this resolution to all offices as required by law.

SECTION III. It is found and determined that all formal proceedings and actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22, of the Ohio Revised Code.

Ayes:

Nays:

Abstain:

Adopted:

Brad Mullins, Chairman

Tom Brown, Executive Director

Lorain Port Authority Budget

Temporary Budget for July 18, 2017 Public Hearing

2018
Projected

Beginning Fund Balance

Fund 1000	General Fund	420,000.00
Fund 2051	USEPA Brownfield Assessment for Hazardous Sub.	-
Fund 2052	USEPA Brownfield Assessment for Petroleum	-
Fund 2053	USEPA Brownfield Assessment for Hazardous Sub.	-
Fund 2061	Marine Patrol	-
Fund 2062	OEPA Litter Clean Up State Grant	-
Fund 2063	Picnic Pavilion	-
Fund 2901	Fireworks Fund	-
Fund 4201	Ferry Terminal Building	-
Lorain Port Authority Total Beginning Fund Balance		<u>420,000.00</u>

Reserved for Encumbrance

Fund 1000	General Fund	20,000.00
Fund 2051	USEPA Brownfield Assessment for Hazardous Sub.	-
Fund 2052	USEPA Brownfield Assessment for Petroleum	-
Fund 2053	USEPA Brownfield Assessment for Hazardous Sub.	-
Fund 2061	Marine Patrol	-
Fund 2062	OEPA Litter Clean Up State Grant	-
Fund 2063	Picnic Pavilion	-
Fund 2901	Fireworks Fund	-
Fund 4201	Ferry Terminal Building	-
Lorain Port Authority Total Reserved for Encumbrances		<u>20,000.00</u>

Unencumbered Fund Balance

Fund 1000	General Fund	400,000.00
Fund 2051	USEPA Brownfield Assessment for Hazardous Sub.	-
Fund 2052	USEPA Brownfield Assessment for Petroleum	-
Fund 2053	USEPA Brownfield Assessment for Hazardous Sub.	-
Fund 2061	Marine Patrol	-
Fund 2062	OEPA Litter Clean Up State Grant	-
Fund 2063	Picnic Pavilion	-
Fund 2901	Fireworks Fund	-
Fund 4201	Ferry Terminal Building	-
Lorain Port Authority Total Unencumbered Balance		<u>400,000.00</u>

Lorain Port Authority Budget

2018

Temporary Budget for July 18, 2017 Public Hearing

Projected

Revenues

Fund 1000	General Fund			
1000-110-0000	General Property Tax - Real Estate	806,109.00		
1000-190-0000	Other - Local Taxes (Mobile Home)	-		
1000-490-0500	Other Intergov.ODNR Submerged Land Lease	18,335.00		
1000-490-0800	Other Intergovernmental (Miscellaneous)			
1000-490-2500	Other Intergovernmental TIF	40,000.00		
1000-490-9000	Other Intergovernmental State Reimbursements	-		
1000-490-9300	Other Intergov. Public Utilities Reimbursement	-		
1000-523-0000	Recreation Entry Fee	60,000.00	2,500.00	ROTR
1000-523-0750	Recreation Entry Fee - Rockin' On The River		12,500.00	River Tours
1000-523-0760	Recreation Entry Fee - Country Jam		35,000.00	Ferry Boat
1000-523-4000	Recreation Entry Fee- Black Rvr Whf Boat Launch Ramps	1,500.00	10,000.00	Lighthouse
1000-523-4100	Recreation Entry Fee- Eastside Boat Launch Ramps	1,000.00	<u>60,000.00</u>	
1000-523-7000	Recreation Entry Fees - River Tours	-		
1000-523-7100	Recreation Entry Fees - Ferry Boat	-		
1000-523-7200	Recreation Entry Fees - Lighthouse	-		
1000-531-8500	Sale of Lots (Real Estate)			
1000-590-0100	Other - Charges for Services - Spitzer Lease	37,500.00		
1000-590-0200	Other - Charges for Services - Lorain Sailing & Yacht Club	9,500.00		
1000-590-0300	Other - Charges for Services - Lakeshore Railway Lease	1.00		
1000-590-0600	Other - Charges for Services - CSX Leases	1,500.00		
1000-590-0700	Other - Charges for Services - Black River Landing Rentals	10,000.00		
1000-590-0750	Other - Charges for Services - Rockin' on the River			
1000-590-0760	Other - Charges for Services - Country Jam			
1000-590-0800	Other - Charges for Services	-		
1000-590-1500	Other - Charges for Services - Bond Fees			
1000-590-5100	Other - Charges for Services - Miscellaneous	200.00		
1000-590-5200	Other - Charges for Services - Bid	300.00		
1000-590-7000	Other - Charges for Services - River Tours			
1000-590-7100	Other - Charges for Services - Ferry Boat			
1000-590-7200	Other - Charges for Services - Lighthouse			
1000-701-0000	Interest	5.00		
1000-820-0000	Contributions and Donations			
1000-892-0750	Miscellaneous - Rockin' On The River	10,000.00		
1000-931-0000	Transfer In	-		
1000-981-0000	Special Items			
	Fund 1000 Sub-Total Revenue	<u>995,950.00</u>		
1000-941-0000	Advance In	-		
	Fund 1000 Total Revenue	<u><u>995,950.00</u></u>		

Lorain Port Authority Budget

2018

Temporary Budget for July 18, 2017 Public Hearing

Projected

Appropriations

Fund 1000	General Fund	
1000-190-349-0700	Other - Prof. & Tech. Svs. Black River Land.	4,500.00
1000-310-349-0750	Other - Prof. & Tech. Svs. Rockin' On The River	
1000-310-349-0760	Other - Prof. & Tech. Svs. Country Jam	
1000-310-349-4000	Other - Prof. & Tech. Svs. BR Wharf Launch Ramp	8,600.00
1000-310-349-7000	Other - Prof. & Tech. Svs - Shuttle Boats	13,000.00
1000-310-391-7100	Recreation Dues & Fees Jet Express	35,000.00
1000-310-391-7200	Recreation Dues & Fees Lighthouse	4,500.00
1000-310-490-7000	Other - Supplies and Materials Shuttle Boats	7,500.00
1000-512-311-0000	Electricity	51,000.00
1000-512-311-0700	Electric Black River Landing	-
1000-522-313-0000	Natural Gas	5,000.00
1000-522-313-0700	Natural Gas Black River Landing	-
1000-532-312-0000	Water & Sewer	8,200.00
1000-532-312-0700	Water & Sewer Black River Landing	-
1000-735-132-0000	Salary - Administrator's Staff	262,000.00
1000-735-211-0000	Ohio Public Employees Retirement System	36,680.00
1000-735-213-0000	Medicare	3,799.00
1000-735-221-0000	Medical - Hospitalization	52,500.00
1000-735-222-0000	Life Insurance	400.00
1000-735-225-0000	Workers' Compensation	1,000.00
1000-735-228-0000	Health Care Reimbursement	
1000-735-229-0000	Other - Insurance Benefits	3,500.00
1000-735-240-0000	Unemployment Compensation	-
1000-735-252-0000	Travel and Transportation	5,000.00
1000-735-321-0000	Telephone	15,000.00
1000-735-321-0700	Telephone Black River Landing	1,500.00
1000-735-329-0000	Other - Communications, Printing & Advertising	60,000.00
1000-735-329-8000	Other - Comm., Print, & Advertising Other Promo	4,000.00
1000-735-330-0000	Rents and Leases	4,000.00
1000-735-330-6000	Rents and Leases ODNR Lease	36,005.00
1000-735-330-6100	Rents and Leases CORPS Engineer Lease	16,843.00
1000-735-341-0000	Accounting & Legal Fees	5,000.00
1000-735-342-0000	Auditing Services	12,000.00
1000-735-343-0000	Uniform Accounting Network Fees	3,400.00
1000-735-344-0000	Property Tax Collection Fees	17,000.00
1000-735-346-0000	Engineering Services	10,000.00
1000-735-347-0000	Planning Consultants	20,000.00
1000-735-348-0000	Training Services	1,000.00
1000-735-349-0000	Other - Professional & Technical Services	3,500.00
1000-735-353-0000	Liability Insurance Premiums	66,000.00
1000-735-391-0000	Dues and Fees	15,000.00
1000-735-391-1500	Dues and Fees Bonds - Revenue Sharing	-
1000-735-410-0000	Office Supplies and Materials	11,000.00
1000-735-420-0000	Operating Supplies and Materials	2,000.00
1000-735-431-0000	Repair & Maintenance Bldgs. and Land	145,000.00
1000-735-431-0700	Repair & Maint. Bldgs. & Land Black Rvr. Land	-
1000-735-439-0000	Other - Repairs and Maintenance	-
1000-735-690-0000	Other - Other Contingency	-
1000-735-690-8500	Other - Other Real Estate Taxes	-
1000-760-600-8500	Other - Real Estate	
1000-800-540-0000	Machinery, Equipment and Furniture	5,000.00
1000-800-590-0000	Other - Capital Outlay	40,000.00
1000-910-910-0000	Transfers - Out	
	Fund 1000 Sub-Total Appropriations	995,427.00
1000-920-920-000	Advance Out	
	Fund 1000 Total Appropriations	995,427.00