



319 Black River Lane
Lorain, Ohio 44052
440.204.2269
lorainportauthority.com

DATE: August 11, 2017
TO: Board of Directors
FROM: Brad Mullins, Chairman, Board of Directors
SUBJECT: Meeting Notice

Please be advised that a Regular Board Meeting has been scheduled for 7:00 p.m. on

August 15, 2017

Location:
Lorain Port Authority
319 Black River Lane
Lorain, OH 44052

cc: Mayor/Administration
City Council
Media

Lorain Port Authority
Board of Directors Regular Meeting
Tuesday, August 15, 2017 at 7:00 p.m.
Port Office

AGENDA

- I. Roll Call
- II. Disposition of Meeting Minutes
 - A. July 18, 2017, Regular Board Meeting Minutes
- III. Report of Officers
 - A. Chairman
 - 1. Correspondence received
 - B. Executive Director
 - 1. Updated Resolution for Submerged Land Lease
Staff Presenter: Tom Brown, Executive Director
 - 2. Appropriations, Contracts and Expenditures changes
Staff Presenter: Tom Brown, Executive Director
 - 3. L.E.D. light project: Motion to approve
Staff Presenter: Tom Brown, Executive Director
- IV. Report of Committees
 - A. Contract Management Committee
 - 1. Trees and Trains Contract for 2017 Holiday Season: Motion to approve
Staff Presenter: Tom Brown, Executive Director
 - 2. 2017 Jet Express Agreement: Resolution No. 2017-___
Staff Presenter: Tiffany McClelland, Economic Development Specialist
 - B. Strategic Development Plan Committee
 - C. Marketing and Public Affairs Committee
 - 1. Fireworks on July 4th or July 6th in 2018: Motion to approve
Staff Presenter: Tom Brown, Executive Director
 - 2. Fall levy fundraiser
Staff Presenter: Tom Brown, Executive Director
 - 3. Jobs Ohio Magazine ad: Motion to approve
Staff Presenter: Tom Brown, Executive Director

4. Christmas pavilion challenge

Staff Presenter: Tom Brown, Executive Director

D. Grounds Maintenance and Capital Improvements Committee

E. Financial Planning and Audit Committee

1. Budget Amendment: Resolution No. 2017-__

Staff Presenter: Yvonne Smith, Accountant

2. June 2017 Financial Statement: Motion to approve

Staff Presenter: Yvonne Smith, Accountant

3. July 2017 Financial Statement: Motion to approve

Staff Presenter: Yvonne Smith, Accountant

4. Schedule Financial Planning and Audit Committee meeting(s)

Staff Presenter: Yvonne Smith, Accountant

5. Then and Now Certificate: Resolution No. 2017-__

Staff Presenter: Yvonne Smith, Accountant

F. ByLaws and Personnel Committee

1. Updated Lorain Port Authority ByLaws

Staff Presenter: Tom Brown, Executive Director

V. Other Business

VI. Public Comment

VII. Adjournment

LORAIN PORT AUTHORITY
Board of Directors
Regular Board Meeting
July 18, 2017

Board of Directors: Ms. Carr, Mrs. Cook; Messrs. Bansek, Davila, Kusznr, Mullins,
Nielsen, Zellers and Zgonc (7:17 p.m.)

Staff: Tom Brown, Executive Director
Yvonne Smith, Accountant
Tiffany McClelland, Economic Development Specialist
Kelsey Leyva, Office Manager
Mary Patton, Lorain Port Authority Intern

Guests: Kelly Driscoll
Carole Haines
Rick Novak
Rick Payerchin, Morning Journal

I. Roll Call

The meeting was called to order at 7:03 p.m. by Chairman Brad Mullins with roll call indicating a quorum present.

II. Disposition of Meeting Minutes

Disposition of the May 9, 2017, Regular Board Meeting Minutes were presented for approval. Mr. Davila moved to accept the minutes. Mr. Bansek seconded the motion. Motion carried with 8 votes as Mr. Zgonc didn't arrive until 7:17 p.m.

Disposition of the June 13, 2017, Regular Board Meeting Minutes were presented for approval. The minutes were corrected before approval. Mrs. Cook

moved to accept the minutes. Mr. Zellers seconded the motion. Motion passed with 8 votes as Mr. Zgonc didn't arrive until 7:17 p.m.

III. Report of Officers

A. Chairman

1. Correspondence received: None.
2. Committee Assignment Report: Mr. Mullins mentioned he sent out a document containing the committee assignments. He said the Grounds, Maintenance and Capital Improvements Committee will be temporary for now. He further explained that each committee is to have a chair and vice chair to set objectives and goals to accomplish for the remainder of 2017 and what you'd like to see done in 2018. The goal is to be more proactive instead of reactive. Mr. Mullins encouraged the board members to familiarize themselves with the committee assignments and start brainstorming ideas to be proactive. He said he tried to divvy it up so not one person is on too many committees, and he would be happy to help anyone start formulating ideas. Mr. Brown said he would like if the maintenance committee could pick a time and do a walkthrough of all facilities to identify the pain points, see what the staff has been working on, prioritize projects and decide what to put on the agenda for the top of next season for budgeting.

B. Executive Director

1. Kayak Rentals Report: Mr. Brown said many might have seen the newspaper articles about two missing kayakers. He explained the incident led to a huge search effort involving the Coast Guard and cost about \$225,000 in resources when it turned out the kayaks were ditched in the woods. Mr. Brown said how our vendor, Bob Fowler, rents kayaks was assessed rapidly and it was then realized

there is a problem everywhere. In order to fix the issue, Mrs. Smith and Ed Favre with the Marine Patrol called a meeting of all agencies, including the Lorain Port Authority, Marine Patrol, ODNR, U.S. Coast Guard, Lorain police and the city's safety service director. During the meeting, the representatives talked from an enforcement or government entity standpoint to decide what procedures would work. A call list was created and will be instituted at all sites. All Lorain County licensed Liveries (Grumpy's, LoCo 'Yaks and one in Vermillion.), which is kayak and canoe rentals, also attended. Mr. Brown said it was discovered that across the board most liveries aren't getting enough information. He said the Port Authority was lucky to discover who ditched the kayaks at the Black River Wharf Boat Launch because while the person left a real name, he did not provide a working number. The new procedure that was implemented immediately requires a driver's license be scanned and kept on record. A new form was also created as a template. Grumpy's (Bob Fowler) and the LoCo 'Yaks are buying driver's license scanners and software that does reports. If a kayaker doesn't show up, we know exactly who they are, when they left, where they live and how to reach them. Mr. Brown explained the police told the kayakers if they paid they wouldn't be charged, but the Coast Guard not happy with that and may be pursuing charges. He said there were issues with our vendors but we're working to address that. Mrs. Cook asked if it was considered theft. Mr. Brown said he believed it was theft, but the kayakers claimed they were sick and planned to come pay the next day. Mrs. Cook asked if a deposit was put down. Mr. Brown said no local place pre-charges. He said he may institute at least a 2-hour down payment upfront.

2. American Great Lake Port Association Summer Meeting Report:
Mr. Brown said the meeting was very informative and well-attended. He said he felt it is important to attend these types of events. The meeting included discussions about strategic plan review of the entire agency, economic impact reports, State Capital Days that Rick Novak and Mr. Brown attended in December, Asian carp reports, U.S. customs and how it's becoming a detriment to getting people through the Great Lakes, water regulations and how to avoid getting an invasive species. Mr. Brown said that although he and Ms. McClelland got stuck in Duluth due to cancelled flights, it was one of the better things to happen because they got to do research. Duluth is the largest fresh water port in the Great Lakes. They have iron ore mines and every kind of bulk shipping you can think of. The City of Duluth is 880 feet above the port, offering a great view to visitors. Mr. Brown said the city has industry everywhere but they've embraced tourism, which led to changing traffic patterns and other projects. They have a lot of moving bridges and are most known for their gondola bridge. Everything they push is about Lake Superior, up north and lake life. They have lake tours, ship tours, rail tour, small convention center, local breweries, fitness classes – everything they do revolves around Lake Superior. Duluth moves the most grain in the great lakes, though it's not as much grain as it used to be. They're also moving coal, but the number is coming down. In Duluth, everything is walkable and bike-able, and he and Ms. McClelland signed out free bikes at their hotel. Mr. Brown said Lorain is looking that way with the Lorain County walk-ability study and Live Healthy Lorain. There are about 85,000 people in Duluth and no less than 6 microbreweries in a walkable area. Everything reminds you that you're at Lake Superior. Mr. Brown said what he took from the trip is that Duluth has a lot of industry, but they embraced tourism and

it's working. He said the meeting was great and recommended going out of the way to visit Duluth.

3. Kodman Submerged Land Lease Report: Mr. Brown said the Kodman's live on East Erie and need a submerged land lease from the Lorain Port authority starting the property will not be used for public purposes. He said the port has no need for the property and described the lease as a mechanical issue. Mr. Brown recommended passing a resolution so he can send it to the engineers and they can then finish their application.

Mr. Mullins presented:

A RESOLUTION FINDING THAT CERTAIN DESCRIBED SUBMERGED LAND ABUTTING THE CITY IS NOT NECESSARY FOR THE CONSTRUCTION OR MAINTENANCE OF VARIOUS IMPROVEMENTS.

Ms. Carr moved to accept Resolution No. 2017-35. Mr. Nielsen seconded the motion. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution Passed

4. RC-2 Records Disposal Report: Mr. Brown said one challenge with bringing Ms. Leyva aboard is the port authority has a lot of paperwork that is ready for disposal. He said the staff did a varsity job of preparing records for disposal. Mrs. Smith made a few corrections to the list of records after noticing some weren't quite ready for disposal. Mr. Brown said the hope is to shred all the unneeded paperwork during the county's shred event, which the Lorain Port Authority has offered to host, but a date has yet to be determined. If not, the port with contract with a shredding company. Kuznir asked about coordinating with the City of Lorain because he is working on a project to shred documents for them. Mr. Brown said he wasn't sure if it was possible because it's the county's

shredding truck and the event would be meant for the public, so event the port authority would have to wait and see if the trucks have the capacity. Mrs. Smith explained three items were removed from the list of documents to be disposed. Ms. Carr moved to approve the shredding of the unneeded documents as corrected. Mr. Davila seconded the motion. Motion passed unanimously. Mr. Davila asked about needing to keep a hard copy. Mrs. Smith explained you don't necessarily have to keep a hard copy, but you do have to ask for permission to dispose of it. She further explained that Ms. McClelland will be attending a seminar to determine what digital storage system would be the best to use for the documents the port authority wants to keep. The plan is to move more toward digital and condense the amount of hard copies in storage.

5. Rick Novak Way: Mr. Brown said a retirement party was hosted for former executive director Rick Novak and a sign was dedicated in his honor. To make the sign official, Mr. Brown crafted a resolution regarding "Rick Novak Way."

Mr. Mullins presented:

A RESOLUTION COMMEMORATING RICK NOVAK'S MANY YEARS OF EXTRAORDINARY SERVICE WITH THE LORAIN PORT AUTHORITY BY DESIGNATING THE MAIN CAUSEWAY AT BLACK RIVER LANDING WITH THE HONORARY NAME OF: "RICK NOVAK WAY."

Mr. Nielsen moved to accept Resolution No. 2017-36. Mr. Bansek seconded the motion.

Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution Passed

6. ODOT Right of Entry Agreement Report: Mr. Brown explained the Ohio Department of Transportation reached out on July 17 and

asked the Right of Entry be added to the agenda so they can begin work on the Bascule Bridge. The county and the city have already exercised these options. Mr. Brown said the agreement is basically a land lease where the port will receive \$300 and the workers will be granted access to Lorain Port Authority property that borders the bridge. All they need is land access. ODOT wants to go out for bids in September and start the project in December or January. Mr. Brown said the bridge was left open and the road was closed in the past, but ODOT is anticipating about 2 weeks of strict closures. He said ODOT is very cognizant of what happened last time they closed the bridge for an extended period of time, but they consider this project a major renovation.

Mr. Mullins presented:

A RESOLUTION TO APPROVE A RIGHT OF ENTRY AGREEMENT WITH ODOT TO ENABLE THE MAJOR RENOVATION OF THE LORAIN US 6 BASCULE BRIDGE.

Ms. Carr moved to accept Resolution No. 2017-37. Mr. Zgonc seconded the motion.

Roll call vote as follows:

Ayes: 9

Nays: 0

Abstain: 0

Resolution Passed

IV. Report of Committees

Mr. Mullins said he would like the chair and the vice chair of all of the committees to meet and start talking about objectives. He said he hopes there will be some type of update from each committee at the August meeting.

A. Contract Management Committee

1. Mr. Mullins asked Mr. Brown if there were any outstanding contracts that needed to be addressed and Mr. Brown said no. When asked about the landscaping contract, Mr. Brown said he and the staff are not happy and believe the site could look better.

The company is catching up, but that's not what we ordered. Mr. Brown said by the end of the season the company may have the site to where it should be, but that is not how the Lorain Port Authority wants to operate. He believes the company lacks the capacity to do the work and said he would not recommend signing a contract for a second year. He would rather go out for proposals. Mr. Brown asked that the contract committee meet to discuss this and consider staff input. He said the goal is to contract with a company for several years, instead of on a year-by-year basis, so the workers can familiarize themselves with the site. Mr. Mullins talked about taking time to talk about the scope of the work, especially with timing of the concerts and other events, and then leave it up to the committee to decide.

B. Strategic Development Plan Committee

1. Mary Patton, the Lorain Port Authority intern, compiled tonnage reports dating back to 1968. Ms. Patton said she used Lorain Port Authority unofficial tonnage reports from 1968 through 1998 and U.S. Waterway Data provided by the U.S. Army Corps of Engineers from 1999 through 2016 to create the graphs. She explained the historical data only dated back to 1996, which is why two sources were used and would explain any potential errors. Ms. Patton said the blue line on the graph measures total tonnage (inbound and outbound) for each year in tons, the red line represents the unofficial 1,00,000-ton requirement set by the U.S. Army Corps of Engineers and the black line is a trend line. She said she has additional reports of the tonnage per commodity and per company and would be happy to share additional information or answer questions. Mr. Bansek asked about the Army Corps being kind to the Lorain Port Authority. Mr. Mullins said yes, considering how

much the tonnage has dropped off. Mr. Brown said the port authority met with the Cleveland representative from the Corps and there is a 5 year window, so as long as we keep them in the loop as far as potential end user because they could help us with the dredging process. The channel has been dredged regularly but the turning basin has not been dredged regularly. Mr. Bansek asked about the threat of the Lorain Harbor not being dredged. Mr. Brown said 1,000,000 tons is the unofficial number, but the corps want to see our tonnage numbers rise. He said federal funding will always be a problem across the board but the corps want to keep Lorain a deep port. Mr. Brown explained the same number always pop up. Ms. McClelland said the five-year schedule has already been set and we should be okay until 2022. Mr. Brown said Ms. Patton has been a very helpful and efficient intern. Mr. Zgonc moved to accept the tonnage report. Mr. Zellers seconded the motion. Motion passed unanimously.

C. Marketing and Public Affairs Committee

1. Ms. McClelland said the prices and schedule for the Jet Express is usually set early in the year so we can advertise early, but that didn't work out this year. She said there were a lot of conversations about when trips would take place and negotiating prices. Two trips were planned for July 20 and July 21, but the response and feedback was minimal so both trips were cancelled. Six more trips are lined up for the rest of the season and are pretty typical as far as what we usually offer. Next year the plan is to finalize everything a lot earlier for a better outcome for the next season. This year's line-up includes a craft beer tasting cruise, an island cruise to Put-in-Bay and trips to Browns games. Ms. McClelland said the trips are typically popular and she expects tickets to sell. She said there

was also the possibility of adding one additional trip, which would be a port appreciation trip. The idea would be to invite partners, community leaders and individuals we work with as a way to say thank you. Ms. McClelland said she and other staff members are working to compile a list of people to invite. She said board members can submit suggestions so no one is left out. Mr. Brown took the blame for the late schedule finalization for the Jet Express. He said they sent off what they thought would be an effective schedule and then received a delayed reply with a schedule that didn't work with the Lorain Port Authority's schedule. It was somewhat difficult to coordinate. For 2018, the plan is to meet in January or February. Mr. Brown said it is somewhat difficult to gauge interest. Social media indicated trips had more ridership than the actual numbers. Presale is tougher with the advent of technology and smart phones. Mr. Brown said he believes people wait to watch weather forecasts before purchasing tickets, and sometimes wait until the day of to commit. Mr. Brown said the port authority will likely have to go back to the drawing board as far as a business model because he doesn't want to gamble with government money and have empty boats. Mr. Mullins said we need to revisit the Jet Express plan and ensure financially we're not getting taken advantage of. Mr. Brown said current model is tight and calls for good attendance. It's time to reinvent the wheel and find ways to get people on the boat. Mr. Zgonc asked when the port authority will meet with the Jet Express representatives. Mr. Brown said the port will likely reach out at the end of the Jet Express's season. Ideally, the port will set a schedule for the Jet Express by March at the latest.

D. Financial Planning and Audit Committee

1. Mrs. Smith mentioned the 2018 temporary budget, which was distributed for the board to review. A public hearing regarding the 2018 temporary budget was held at 6:15 p.m. Mrs. Smith said the 2018 budget will be revisited in December so it can be fine-tuned to be closer to what the actual budget will be.

Mr. Mullins presented:

A RESOLUTION AMENDING THE TEMPORARY BUDGET APPROPRIATIONS FOR THE LORAIN PORT AUTHORITY FOR CALENDAR YEAR 2018.

Mr. Davila moved to accept Resolution No. 2017-38. Mrs. Cook seconded the motion.

Roll call vote as follows:

Ayes: 9

Nays: 0

Abstain: 0

Resolution Passed

E. ByLaws and Personnel Committee

1. Mrs. Cook said she had nothing to report.

V. Public Comment

- A.** Kelly Driscol, of Lorain, told the board she believed a box that contains dog waste bags is needed at the end of the East Pier. Ms. Driscol also said the garbage can at the end of the pier was stolen or thrown in the lake. She requested an additional garbage can for her to paint. Mr. Mullins said a dispenser needs to be ordered and he can't guarantee the timing, but said we will be able to accommodate the need for a dog waste bag dispenser. Mr. Brown said it's on the punch list, but every week something new is happening and he isn't trying to minimize the request. Mr. Mullins said we appreciate the support.

- B.** Carole Haines, of Lorain, said she believed the Lorain Port Authority is doing a wonderful job. Ms. Haines said she has been a Lorain resident for

about 6 years and moved to the city from Avon. She said she lives on the lake and has enjoyed being a part of the development. The issue she has is with the dock at Black River Landing. Ms. Haines said she has attended Rockin' on the River concerts since moving to Lorain and believes they are a great way to draw boaters from Vermilion and other cities to Lorain. She said the use of the Black River Landing dock is important to boaters and those who dock at Spitzer Lakeside Marina, and she considers it to be a parking spot. Ms. Haines said she understands there was an issue with people trying to sneak in to the concerts. On Friday, July 14, Ms. Haines and a group of people on her boat tied onto a boat that was docked at Black River Landing. She admitted she had no plans of going into the event and said this same situation has happened a couple of times. Ms. Haines suggested this might be a topic of discussion for consistency. Initially the concert workers were taking money at the gate when the boaters disembarked, but now the attendant is now going onto boats and approaching boaters while they're on their boat. She said she believed boaters should be able to stop if they need a safe place to pull over. On July 14, Ms. Haines said she was asked to leave and then explained she had no intention of staying and only wanted to stay 30 minutes. The concert worker allegedly told Ms. Haines and her group they would untie the boat, push it boat out and call the Marine Patrol. She thinks it showed a lack of professionalism and that she was embarrassed in front of her Vermilion friends. She asked if she wanted to pull over and not go inside, what is the rule? She claimed to not be using any resources. Mr. Mullins, who is a boater, said a dock master typically approaches him within five minutes of docking asking if he plans to stay. He also explained Black River Landing is a private venue during concerts. He disagreed and said Ms. Haines or any other boater are using resources because they are filling space that could serve actual concert goers. Mr. Mullins said it's not a public park, it's a private venue. Ms. Haines said a person coming onto her boat is disruptive, and said other boaters agree with her. She also

mentioned safe harbor and said people who aren't familiar with boating regulations shouldn't be manning the dock. Mr. Nielsen then asked Ms. Haines if she knew what safe harbor was. Ms. Haines said yes, so Mr. Nielsen asked what type of duress she was in on July 14 to need to dock. Ms. Haines said she wasn't in duress on July 14, but was just using safe harbor as an example. She said her issue was with the man who wanted to untie her boat if she didn't pay \$5. She is proposing standards be set. Mr. Brown said the Lorain Port Authority highly value the boating community. He said he equates a boat to a car, and if someone wants to park close on site they have to have a handicap sticker. Everyone in the car is paying to enter. Mr. Brown said he sees that as no different than docking. He said he is willing to work on a solution, but has to stand by his promoter, Bob Early. To bring in the high-dollar acts and keep the price at \$5, everyone has to pitch in. Mr. Brown said he told the man collecting ticket money at the dock that he can't get on anyone's boat unless he's invited. Ms. Haines said she believes there's a lot of confusion and thinks there's a lack of consistency. Ms. Haines said the signage isn't large enough. Mr. Mullins said a dock master watches the dock to collect payment, but he doesn't necessarily agree with the tactics used by Mr. Earley's workers. Mr. Brown said he watched the dock this past week and noticed no issues. He said he would create a sign that provided an accurate description for dock payments related to events. Mr. Brown said he would also talk with Mr. Earley and his workers again to identify solutions and ensure no further issues occur. Mr. Bansek said a season pass would solve the woman's issue, but Ms. Haines claims her issue isn't with paying \$5.

- C.** Rick Novak, former Lorain Port Authority executive director, said thank you to the board members for dedicating and naming an area in Black River Landing after him. He said it feels great to walk down and look at it.

He also said it was an honor working for the port authority and feels humbled. Mr. Mullins said the sign was well deserved.

VI. Executive Session

Mr. Nielsen moved to enter executive session for the purpose of discussing property disposition. Mrs. Carr seconded the motion. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Motion Passed

Mrs. Carr moved to exit executive session. Mr. Davila seconded the motion. Motion passed unanimously.

VII. Adjournment

There being no further business to come before the Board, Mr. Davila moved to adjourn. Mrs. Carr second the motion. Motion passed unanimously. The meeting adjourned at 9:09 p.m.

Brad Mullins, Chairman

Tom Brown, Executive Director

RESOLUTION NO. 2017-

A RESOLUTION FINDING THAT CERTAIN DESCRIBED SUBMERGED LAND ABUTTING THE CITY IS NOT NECESSARY FOR THE CONSTRUCTION OR MAINTENANCE OF VARIOUS IMPROVEMENTS

WHEREAS, The Lorain Port Authority has applied for a Submerged Land Lease file number SUB-0361-LO; and

WHEREAS, in order to receive the required Replacement Lease for the area lake ward of 301 Lakeside Avenue Lorain, Lorain County from ODNR, the Lorain Port Authority is required by the State of Ohio to make certain findings regarding said land; and

WHEREAS, said land, is not necessary or required by the Lorain Port Authority for the construction, maintenance, or operation by the Lorain Port Authority of breakwaters, piers, docks, wharves, bulkheads, connecting ways, water terminal facilities, improvements, or marginal highways in aid of navigation and water commerce; and

WHEREAS, the land uses specified in the application comply with regulation of permissible land use under a waterfront plan of the local authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. That the submerged land referenced in the Submerged Land Replacement Lease (SUB-0361-LO) application is not necessary or required by the Lorain Port Authority for the construction, maintenance, or operation of breakwaters, piers, docks, wharves, bulkheads, connecting ways, water terminal facilities, improvements, or marginal highways in aid of navigation and water commerce and is consistent with land uses permitted in the area.

SECTION II. That the Executive Director is hereby authorized and directed to transmit a copy of this resolution to the Ohio Department of Natural Resources.

SECTION III. It is found and determined that all formal proceedings and actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal Requirements, including Section 121.22, of the Ohio Revised Code.

Ayes:

Nays:

Abstain:

Adopted:

Brad Mullins, Chairman

Tom Brown, Executive Director

Lorain Port Authority

ByLaws

Rules and Regulations



January 10, 2017
Proposal

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Office Location

Principal Office

Lorain Port Authority, 319 Black River Lane, Lorain, Ohio 44052 or such other location as may be designated from time to time by the Board of Directors.

Sub Offices

The Board of Directors may establish sub offices at such other places, within or without the state of Ohio, as shall be designated from time to time by the Board of Directors in order to further the purposes of the Lorain Port Authority and the efficiency of its operations.

Board Members

Officers

The officers of the LPA shall be a chairperson, a vice chairperson, a secretary and such assistant secretaries as the Board of Directors of the LPA may designate, provided that only the chairperson and vice chairperson need to be members of the Board.

Chairperson

The Chairperson shall preside at all meetings of the Board and shall be the chief executive officer of the Lorain Port Authority. He/she shall perform all duties commonly incident to the position of presiding officer of a board or commission and all duties commonly incident to the position of chief executive officer of a board, commission, or business organization, and shall exercise supervision over the business of the Lorain Port Authority, its officers and employees. He/she shall have authority without impairment of any authority specifically granted by the Board to other person to sign all contracts, releases, notes, bonds and other instruments and documents to be executed on behalf of the Lorain Port Authority. He/she shall be the chief officer of the Lorain Port Authority for the purpose of service of civil process and is authorized to accept such service on behalf of the Lorain Port Authority. He/she shall perform such other duties as prescribed by the laws of the State of Ohio and have such other authority as may be provided from time to time by the Board.

Vice Chairperson

The Vice Chair shall be a member of the Board of Directors. He/She shall perform the duties and have the authority of the chair during the absence and disability of the chair, and shall preside at the meetings of the Board of Directors when and while the Chair shall vacate the chair. The Vice Chair shall perform such other duties and have such other authority as may be assigned to him/her from time to time by the Board of Directors or Chair. At the request of the Chair, or in his/her absence or disability, have all the powers of the chair. The authority of the Vice Chair to sign in the name of the Port Authority all contracts, releases, bonds, notes and other instrument and documents to be executed on behalf of the Port Authority shall be coextensive of the Chair.

Secretary and Fiscal Officer

If the secretary is not a member of the Board, he/she shall receive such compensation, as the Board shall provide. The secretary shall also be the fiscal officer of the Lorain Port Authority but need not be a member of the Board of Directors. Before entering upon his/her duties, the secretary shall give a surety bond to the Lorain Port Authority in the penal; sum of \$25,000; such bond to be conditioned upon the faithful performance of the duties of the office, to be executed by sureties satisfactory to the Lorain Port Authority. The cost of such bond and any other bonds required by these rules and regulations shall be paid by the Lorain Port Authority.

1. He/she shall attend all meetings of the Board of Directors and shall keep accurate records of the proceedings at such meetings, including agency journals, which shall be attested by him/her. He/she shall have such authority and perform such duties as are provided by law and such as may, at any time and from time to time, be delegated to him/her by the Board of Directors.
2. He/she shall cause to be kept accurate books of account of all transactions on behalf of the Lorain Port Authority.
3. He/she shall have the care and custody of the funds of the Lorain Port Authority and may on behalf of the Lorain Port Authority endorse for deposit or collection all drafts, checks, notes and other instruments and orders for the payment of money to the Lorain Port Authority or its order, and to sign receipts thereof.
4. He/she shall have authority to sign, on behalf of the Lorain Port Authority, all vouchers for payments to be made by the Lorain Port Authority, and checks, drafts, notes and other obligations of the Lorain Port Authority for the payment of money by the Lorain Port Authority in the manner and to the extent provided in these Rules and Regulations.

5. He/she shall, from time to time, with the approval of the Board of Directors, allocate and reallocate the funds of the Lorain Port Authority into inactive funds, active funds and special funds, as provided or permitted by law.
6. He/she shall prepare and submit to the Board his/her proposals for the annual budget and appropriations; shall maintain operations and expenditures within the budget and appropriations; and shall establish budget procedures and maintain supervision over budget control.
7. He/she shall be secretary to all committees, and when directed by the chairperson of any committee, shall cause minutes of each meeting to be kept.
8. The secretary shall be deemed to have discharged his/her responsibilities under these rules and regulations if he/she shall have caused the same to be discharged by an assistant or employee properly authorized or assigned to the secretary by the Board of Directors, except as to any duties which under the law can be discharged only by the secretary or fiscal officer of a port authority, pursuant to the applicable provisions of Chapter 4582 of the Revised Code of Ohio.

The secretary shall have authority to sign, on behalf of the port authority, powers of attorney required by the Department of Treasury, United States Customs Service, for the purpose of continuing operations in the Foreign Trade Zone, or for other purposes as may be necessary.

Assistant Secretary

The Board of Directors may appoint one or more persons as Assistant Secretary, each of whom shall be and assistant secretary and assistant fiscal officer, who need not be a member of the Board of Directors. Each assistant secretary may, unless otherwise specified by the laws of Ohio, these Rules and Regulations, the Board of Directors or the secretary, perform any and all duties of the secretary, which customarily and ordinarily designated to the office of the secretary, and to the extent permitted by law, may perform such further duties as may be assigned from time to time by the Board of Directors or the secretary.

Before entering upon the duties, each assistant secretary shall file with the Port authority a surety bond similar to the bond prescribed for the Fiscal Officer, in the penal sum of \$25,000.

Assistant and Sub-ordinate Officers

The Board of Directors may appoint such assistant and subordinate officers or employees and hire such professional consultants or advisors as it may deem desirable or necessary, who shall hold office or employment, or be employed as independent contractors, at the pleasure of the Board of Directors and perform such duties as the Board of Directors may prescribe. The Board of Directors may authorize any officer to appoint and remove subordinate officers or employees, to prescribe their authority and duties, and to fix their compensation within amounts appropriated by the Board of Directors.

There is reserved to the Board of Directors of the authority at all times to delegate, transfer, assign and reassign duties to the extent permitted by law.

Terms of Office

All officers elected prior to adoption of these bylaws shall continue to hold office until such time of their term expiration and their successors are elected. The term of each officer shall be one year and until his successors are elected. Officers shall be elected annually at the meeting of the Board of Directors in the month of April and shall take office at the next regularly scheduled meeting of the Board in May. If any officer who was a member or employee of the Board of Directors or the Lorain Port Authority when elected to his office, shall cease to hold such office if he shall cease to be a member or employee of the Lorain Port Authority.

Resignation

Any officer may resign by giving written notice to the Secretary, or in event of resignation of the Secretary, by giving written notice to the Chairman. Resignation shall be effective as of the date stated in such resignation or, if not therein stated, upon the appointment of a successor. Notice of resignation shall be transmitted by the officer receiving same to all members of the Board of Directors, but no such resignation shall require acceptance by the Board.

Removal of an Officer

All officers shall serve at the pleasure of the Board and shall be subject to removal by the Board at any time by a majority of the Board of Directors at a duly called meeting.

Vacancies

Vacancies in all offices shall be filled by the Board of Directors and may be filled by the vote of a majority of those present at any regular or special meeting at which a quorum is present.

Delegation of Duties

Execution of Instruments Deeds, Leases, Contracts and Other Agreements Deeds, leases, contracts agreements and all other documents excepting those referred to in paragraph (2) below, shall be signed by the person or officer specified in any pertinent statute as the person, or officer required to execute such instrument. If no statutory requirement exists, such instruments shall be signed by the Chairperson or vice chairperson, and by the secretary or an assistant secretary, but the Board may at any time or from time designate one or more of its members or any other employee or officer to execute any such instrument for and on behalf of the Lorain Port Authority.

Qualified Immunity

In addition to any other immunity provided under Ohio law, no member of the Board of Directors shall be personally liable for any monetary damages that arise from actions taken in the performance of his or her official duties, except for acts or omissions that are not in good faith or that involve intentional misconduct or a knowing violation of law, or any transaction from which the director derived an improper personal benefit.

Compensation

Each Director shall serve without compensation, although expenses incurred by any Director may be paid or reimbursed as the Board may approve.

Reimbursement of Expenses

All Directors, officers, professional consultants or advisors or employees of the LPA, who properly incur expenses in the course of their official duties, shall be reimbursed for such expenses incurred, upon vouchers approved by the chair-person, vice chairperson or secretary.

Removal of Director

Any Director who fails to attend three (3) consecutive regular meetings of the Board (such Director being hereinafter referred to as the "Director to be removed") may be removed from the Board. Any Director may be removed for misfeasance, nonfeasance or malfeasance.

Ethics Statement

The ethical actions and behavior of members of the Lorain (City) Port Authority are described in and controlled by Ohio law (R.C. 102.01-.99). Under the Ohio Revised Code, Board Members are Public Officials. Proper ethical behavior draws its basis from the fiduciary duty that board members (public officials) of public agencies in Ohio acknowledge and adhere to.

A primary responsibility of port board members is to adhere to their fiduciary duty to the citizens of the city. The citizens have over a number of years consistently and voluntarily agreed to contribute money in the form of a property tax levy to provide for the operating cost of this Port Authority. Without the support of these contributions, the Port Authority could not exist.

Fiduciary duty is a legal obligation of one party (the Board members) to act in the best interest of another (the taxpayers). The obligated party is typically a fiduciary, that is, someone entrusted with the care of money or property.

Under Ohio Ethics Law, the Port Authority is defined as a public agency and the Board members as public officials. This elevates the fiduciary duty to a level that should be considered in all official actions taken by the Board, not only to avoid a conflict of interest, but also to avoid any perception of a conflict of interest.

A public official may not participate in any matters (including voting as a Board member or discussing these matters with other Board members privately) that involve his own financial interests or those of his family or business associates. A public official may not use or authorize the use of his public position to benefit himself or others in circumstances that create a conflict of interest where his objectivity could be impaired. In addition, a public official is prohibited from soliciting or accepting anything of value that would create any influence upon the public official in his public duties. These provisions prohibit a public official from soliciting or accepting gifts, travel expenses, consulting fees, or any other thing of value from any party that is interested in, regulated by, or doing or seeking to do business with the public agency. A public official is prohibited from having any financial or fiduciary interest in a public contract approved by the Board upon which he sits.

As a Board member, if any questions regarding ethics or fiduciary duty arise, I will contact the Port Authority's legal counsel through the executive director and seek advice.

Members Name, Board of Director

Date

Board Meetings

Quorum

A majority of the members of the board then duly appointed and serving shall constitute a quorum for the transaction of business, but a lesser number may adjourn any meeting, provided, however, if the Board is constituted of less than its full nine members a quorum shall never be less than five members of the Board of Directors duly appointed and serving. An affirmative vote of all the Directors shall be necessary to pass any resolution, a majority of the Board shall be necessary to pass any motion or to conduct any other business which may come before the meeting.

Robert's Rules of Order

The rules contained in Robert's Rules of Order shall govern the Port Authority in all cases to which they are applicable and in which they are not inconsistent with these By-Laws and any special rules of order the Board of Directors may adopt.

Place of Meeting

All meetings shall be at its principal office, or at such other place designated by the Board at a preceding meeting, or designated in the notice of the meeting as hereinafter provided.

Regular Meetings

It is the intention of the Board of Directors that meetings shall be held at least once each month, on such date and at such time and place as shall be designated from time to time by the Chair. Notice of such meetings shall be given to the Directors at least 48 hours before the time of such meeting.

Special Meetings

Subject to the requirements set forth previously, special meetings may be called at any time by the Chair, the vice chair, or any three directors, upon at least 24 hours notice given to each director.

Notice of Meetings

The secretary of the Board shall establish a procedure which shall provide for public notice of meetings of the Board of Directors and committees of the Board of the Lorain Port Authority, which notice shall contain the time, place and date of any meeting. Said procedure shall comply fully with the provisions of Section 121.22 of the Ohio Revised Code and a statement of such procedures shall be open to public inspection at all reasonable times.

Executive Session

The Board of Directors may hold an executive session only after a majority of a quorum of the Board determines, by a roll call vote, to hold an executive session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters and any other matter allowed by Ohio law:

1. To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual requests a public hearing. If the Board of Directors holds an executive session for one of these purposes, the motion and vote to hold the executive session must state the approved purpose for the executive session, but need not indicate the name of the person to be considered at the meeting.
2. To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.
3. Conferences with an attorney for the Port Authority concerning disputes involving the Port Authority that are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
5. Matters required to be kept confidential by federal law or regulations or state statutes.
6. Specialized details of security arrangements if disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for a violation of the law.

If the Port Authority holds an executive session to consider any matters listed above, the motion and vote to hold that executive session must state which one or more of the approved matters are to be considered at the executive session.

In the event of an emergency, the secretary shall, on behalf of the Chairperson or directors calling the special meeting shall notify the news media that have requested notification immediately of the time, place and purpose of the special meeting.

Action of the Board

Action of the Board shall be by resolution or motion.

Resolutions

Resolutions shall be in written form. On passage of each resolution, the vote of each member present shall be entered in the minutes of the meeting.

Motions

Motions shall be presented, seconded and acted upon in accordance with recognized parliamentary procedures. Upon request of any member, any motion shall be reduced in writing. Any motion may be withdrawn by the maker with the consent of the second, before it has been amended or voted upon. All motions which have been entertained by the presiding member shall be entered upon the minutes of the meeting.

Public Meetings

All meetings of the Board of Directors shall be open to the public.

Journals

Minutes of all meetings shall be recorded in books which shall be designated as the Journal of the Port Authority. With respect to each meeting, there shall be shown the date and place, the members present, a summary of things done, and a record of each vote taken. Resolutions adopted may be set forth in full in the minutes or identified by appropriate reference.

A separate Journal designated as the Resolutions Journal shall be kept, which shall set forth the full text of each resolution adopted by the Board of Directors together with identification by appropriate numbering system, and a record of the date and of the vote upon its adoption.

All Journals shall be open to public inspection during normal business hours.

Conduct of Meetings

Until otherwise provided, meetings of the Board shall be conducted in accordance with Robert's Rules of Order.

Meetings of the Board shall be conducted in accordance with the following procedures:

1. Vote

Any member of the Board shall be permitted to change his vote until roll call has been verified and result declared. Motions for reconsideration on any vote may be made by any member who was in the majority on such vote. Such motion must be made not later than the next meeting, whether regular or special, following such vote.

2. Absent Member

Any member who was unavoidably absent from a meeting may be permitted to have his vote recorded upon any question acted upon during his absence; provided that such vote shall not be counted, and such member shall not be entitled to move a reconsideration of the question to be voted upon.

3. Division of Question

If any question contains two or more divisible propositions, the presiding member may, upon request of a member shall, divide the same

4. Order of Business

The business of regular meetings of the Board of Directors shall be transacted in the following order:

- a. Roll call
- b. Submission of minutes of preceding meetings
- c. Reports and communications from officers
- d. Other Reports and communications
- e. Reports of standing committees
- f. Reports of special committees
- g. Consideration of pending resolutions and motions
- h. Introduction of new resolutions and motions
- i. Other business
- j. Public Comments
- k. Adjournment

Acting Chair

In the absence of the Chair or Vice Chair, a quorum of the Board being present, the meeting shall be called to order by the Secretary or an Assistant Secretary for the sole purpose of entertaining a motion to nominate an Acting Chair. An Acting Chair shall then be selected by a majority vote of the members present.

Committees

Standing Committees

The Chairperson may appoint members of the Board to the following standing Committees and name of the members thereof:

- Contract Management
- Strategic Development Plan
- Public Affairs and Marketing Committee
- Financial Planning and Audit
- Bylaws and Personnel

Note: All members are welcome to attend any committee meeting. However, only designated committee members will have voting power.

Other Committees

In the absence of a chairperson, a quorum of any committee being present, a temporary chairperson shall be selected by a majority vote of the members present. Each committee may establish a procedure for calling and giving notice of committee meetings, the conduct of such meetings, the undertaking of committee activities, and the preparation of committee reports.

Committees

The Board of Directors may, from time to time, create committees or subcommittees, the members and chairs of which shall be appointed by the Chair, unless otherwise provided by the Board. The Chair in his/her discretion may appoint citizens with special expertise to serve as ex-officio members of one or more committees or sub-committees. The role of such ex-officio members, who shall serve at the pleasure of the chair, is restricted. Committees and sub-committees are creatures of the Board, vested only with such authority as is expressly conferred upon them by the Board. As such, committees or sub-committees can be created or eliminated by the Board at any time and from time to time.

Committee Meetings

Committees shall meet when requested to do so by the Chair of the Board of Directors, the Executive Director or his/her designee or the chair or vice chair, if any of the committees, in the absence of a chair or vice chair, a quorum of any committee being present, a temporary chair shall be selected by the members present.

Authority of Committees

Except as expressly provided in this section, committees shall not have decision making authority. The role of committees is to review and comment upon proposals which will ultimately be submitted to the Board of Directors for its deliberation, debate and action, or regarding matters upon which the Board has delegated to the Executive Director full power to act under or pursuant to these Rules and Regulations. Unless expressly authorized by the Board, committees are not empowered to and shall not, take any formal action on, or otherwise make decisions with respect to, staff proposals for Board action, proposed actions by the Executive Director or actions proposed by a board member. Committees are intended to engage in an exchange of ideas during the fact finding or investigatory stage of problem analysis but are empowered to engage in deliberations, which result in a resolution, rule, motion or decision of a substantive nature.

In exceptional circumstances the Board of Directors may delegate to a committee authority to make a decision on a particular matter. Such delegation can only occur if the Board has defined a specific matter upon which it decides to delegate such authority and if the Board has, at a regular or special meeting of the Board, voted to do so delegate such decision making on that particular matter to a special committee. Any actions purported to be taken or decisions purported to be made by any committee or sub-committee in the absence of such express authorization by the Board shall be null and void. Committees or sub-committees shall be empowered to take a vote on, and register all votes for, recommending matters to the full Board.

Notwithstanding the committees or sub-committees vote on recommendation, any Board member shall have the right at a Board meeting to raise an issue for deliberation, debate and action by the Board. In those instances in which the Board has delegated to a committee or sub-committee decision making authority ex officio committee or sub-committee members shall have no voting privileges.

Appropriations, Contracts, and Expenditures

No money shall be appropriated except by resolution. Except as otherwise specifically limited, the adoption of a resolution appropriating money shall be deemed to include authorization to make expenditures, enter into contracts, and to perform such other acts as are necessary and incidental thereto.

Contracts

The Executive Director ~~or his/her designee~~ shall be authorized to select the provider of goods, equipment, material and services and to contract for the purchase thereof in an amount up to \$50,000.00 provided that monies thereof have been appropriated and remain unencumbered for the current fiscal year.

~~and that~~ Competitive proposals or bids are sought for projects that exceed \$100,000.00 and as required by Ohio law.

Furthermore, the Executive Director and his/her designee shall adhere to the following standards in selecting such providers, which standards may be amended by the Board from time to time:

~~A. For projects where the payment amount is reasonably expected to be less than \$5,000.00, three (3) verbal quotes shall be sought. Written documentation shall be kept in the Port Authority's files regarding the scope of work (or description of the goods, equipment or materials requested) that was communicated to each provider and the results of the quotes (whether verbal or written) received back from such providers.~~

AB. For projects where the payment amount is greater than \$510,000.00, but does not exceed \$50,000.00, three (3) written quotes shall be sought. Written documentation shall be kept in the Port Authority's files regarding the scope of work (or description of the goods, equipment or materials requested) that was communicated to each provider and the results of the quotes received back from such providers. Email quote requests with the scope of work and emailed quotes received in return shall constitute a written quote. ~~Furthermore, any project that falls under this paragraph B where the payment amount is reasonably expected to be \$10,000 or higher is subject to review and recommendation/approval by the Contract Management Committee prior to such project being awarded to a~~

~~provided and any contract being executed. With respect to such projects the Port Authority must be submit its recommendation and all supporting documentation to the Contract Management Committee for review and, if recommended by such committee, the proposed contract will be referred thereafter to the full Board for approval. Allowance may be made in limited situations whereby the review and approval process may be expedited as necessary and appropriate, which allowance shall be determined jointly by the Executive Director and the Board Chairman or Vice Chairman.~~

BC. Copies of all quote requests for projects reasonably expected to be greater than \$~~105~~,000.00 shall be provided to the current Chairperson of the Contract Management Committee. Emailed requests for quotes may be provided to the Chairperson by copying such individual on the email(s).

CD. For ongoing projects whereby services are expected to be used on a periodic basis throughout the year such that the aggregate fees to be paid in a twelve (12) month period will exceed \$~~105~~,000.00, written quotes shall be obtain in accordance with the process set forth in paragraph AB above.

~~E. The Port Authority staff shall prepare a monthly list of all contracts (regardless of dollar amounts) entered into by the Port Authority during the month since the prior Board of Directors meeting, and include such list in the Board's meeting packet. Additionally, the Port Authority staff shall prepare a list of projects (regardless of dollar amounts) that the staff anticipates contracting for in the coming 30, 60 and 90 days, and include such list in the Board's meeting packet.~~

F. A calendar or schedule of annual contracts shall be prepared for the Board to review on an annual basis.

Checks, Drafts, Etc.

Checks, drafts, notes, bonds and other instruments requiring the payment of sums of money of \$10,000.00 requires a second signature ~~or more shall be executed by the chairperson or vice chairperson and the secretary or an assistant secretary.~~ Any such instrument involving the payment of lesser sums may be executed by any one of such officers. Disbursements, transfers, and other instruments for the purpose of investing excess operating or capital funds are not considered payments of sums of money and may be executed by the secretary consistent with the investment policy of the Board of Directors.

The Board of Directors may at any time or from time to time designate one or more of its members or any other employee or officer to execute any such instrument for and on behalf of the LPA.

Email or facsimile signatures are hereby authorized and permitted to be used to the extent permitted by law.

Releases

The Executive Director shall have the authority to settle, adjust and release any claim of the port authority against any person or corporation for damage to its properties where the amount received in settlement claim is within ninety-five percent (95%) of the original claim.

Electronic Transactions

Any transactions requiring electronic transfer of monies of the port authority or on deposit with the port authority in the amount of Ten Thousand dollars \$10,000 or more shall be approved in writing by the Executive Director, Chair or Vice Chair and the Secretary or Assistant Secretary. Any such transaction for Less than \$10,000 shall be approved by any officer.

Construction and Separability

Each Rule and Regulation herein set forth shall be construed, if possible, in a manner consistent with the laws of Ohio, if and to the extent that any Rule and Regulation shall be deemed in conflict with any such law, such Rule and Regulation shall be void, but each Rule and Regulation shall be deemed separable from every other Rule and regulation and its invalidity shall not affect any other Rule and Regulation.

Staff

Administration

1. Executive Director

- A. The Executive Director shall be the Administrative officer of the Port Authority. Subject to the provisions of the laws of Ohio, to these Rules and Regulations, and to the control and direction of the Board of Directors, he/she shall perform the duties assigned to him/her hereby and by the Board of Directors.
- B. The Executive Director may also be the Secretary and Fiscal Officer and in such event, shall perform all the functions and fulfill all the duties of said offices as set forth in these Rules and Regulations or as may be required by the Board of Directors.
- C. The Executive Director shall report to the Board of Directors on all matters for which he/she has responsibility.
- D. Without limitation of the foregoing powers and duties, the Executive Director shall:
 - 1. Have supervisory control over all employees of the Port Authority, and, subject to approval by the Chair may employ or discharge employees. The Executive Director or Chair may seek comments from an appropriate committee upon such decisions of the Executive Director.
 - 2. Develop the planning program of the Port Authority and in connection therewith submit preliminary plans and programs for the development of its Maritime Industry, Seaport and Economic Development Divisions and their activities, to the Board of Directors; provide the necessary background material, facts, statistics and records; and coordinate and supervise the work and recommendations of consultants employed by the Port Authority.
 - 3. Develop a program for the promotion and public relations of the Port Authority. He/She shall submit promotional programs for the approval of the Board, and shall carry out the programs authorized by the Board of Directors or special committees thereof, including the preparation and presentation of necessary statistical studies, market analyses and other information. He/She shall be the primary liaison official between the Port Authority and public and industrial

representatives, and shall provide proper representation at meetings for the promotion of the Port Authority.

4. Develop and carry out a program to promote and publicize the advantages of the Port of Lorain to railroads, shipping lines, exporters and importers, and other agencies using port facilities, both domestic and overseas. Plan a program to provide information on shipping rates to and from the Port of Lorain; arrange for proper representation of the Port of Lorain at all pertinent rate hearings; maintain schedules of ship movements, overseas rates, railroad and truck freight tariffs to and from the Port of Lorain; and provide such other rate and traffic services as are directed or approved by the Board of Directors.
5. Develop and carry out a program to promote and publicize the facilities and services of the Port Authority aviation facilities to commercial travelers, air cargo shippers, and the general public. Arrange for proper representation of the Port Authority at pertinent proceedings and hearings before the all appropriate Federal, State and other agencies.
6. Develop and carry out a program to promote and publicize the economic development programs and services provided by the Port Authority or otherwise available to businesses located in, moving to or considering locating in the City of Lorain, the County of Lorain and the areas within the jurisdiction of the Port Authority; arrange for proper representation of the Port Authority at all pertinent proceedings before all appropriate agencies, Federal, State and other relating to such programs and services; and coordinate the economic development programs and services provided by the Port Authority with the City of Lorain, the County of Lorain, the State of Ohio, the Federal Government and other public bodies and the private sector including, without limitation, the Chamber of Commerce, relevant utilities, and banks, and other area businesses including for-profit and not-for-profit.
7. Maintain a liason with officials and employees of the City of Lorain, the County of Lorain, the State of Ohio, and the Federal Government, and other officials whose functions and capacities are related to the operations of the Port Authority; coordinate the programs of the Port Authority with the programs of other public commissions, authorities and public bodies and of the private sector, seek, obtain and supervise the administration of

grants, loans and other financial assistance from federal, State and local sources to enhance Port Authority programs, facilities and services; maintain a working relationship with the U.S. Army Corps of Engineers, the Federal Aviation Administration, the Ohio Department of Development and Transportation, the Small Business Administration, USEDA, the Chamber of Commerce, and other agencies and organizations that may be deemed appropriate.

8. Purchase, keep in effect, and supervise such insurance as may be necessary or proper, and process and adjust any insurance claims.
9. Supervise the administration of all departments or divisions of the Port Authority and all other administrative officers, together with the Secretary, develop and maintain all Port Authority budgets and financial plans and supervise investment programs and, subject to the approval of the Board of Directors, all matters pertaining to the fixing of a tax rate, the appropriation of money, the issuance of bonds, the allocation of moneys among the funds maintained by the Port Authority and the creation of any liabilities on the part of the Port Authority for the payment of money.

Personnel Issue Policy

Require that if a Board Member has an issue regarding Agency personnel that the issue be presented in written form to the Executive Director for review and consideration.

Salary – Executive Director

A salary increase for the Executive Director must be recommended by the Bylaws and Personnel Committee to the Board of Directors. Recommendations for a salary increase must be submitted to the Board before the first meeting in January.

The Executive Director has the authority to recommend an increase in salary for the staff if funds are available in the budget with approval from the Board of Directors.

Departments

The Board of Directors may establish, for the convenience of operation of the Port Authority, such departments and staff positions as it may from time to time deem necessary, all of which departments and staff positions shall, subject to appropriation therefore by the Board of Directors, be under the supervision and direction of the Executive Director and shall be staffed as he/she may determine, with the approval of the Chair.

Equal Opportunity

It is the policy of the Port Authority to recruit, hire, train and promote persons in all job titles on the basis of individual merit and ability without regard to race, color, religion, sex, national origin, sexual orientation, age, disability, status as a Veteran, disabled Veteran or Veteran of the Vietnam era.

Amendment

These Rules and Regulations may at any time and from time to time be amended or supplemented by majority vote of the Board of Directors. Any formal action taken by the Board of Directors that may be inconsistent with these Rules and Regulations shall be deemed permitted hereby, so long as such action is taken in accordance herewith and with the laws of Ohio and is otherwise consistent with applicable law.

Miscellaneous

Each rule herein set forth shall be construed, if possible, in a manner consistent with the laws of Ohio. To the extent that any rule shall be deemed in conflict with the law, such rule shall be void with the other rules remaining in effect. The Board of Directors may amend these By-Laws by majority of the Board. Any formal action taken by the Board that maybe inconsistent with the By-Laws shall be deemed permitted hereby, so long as such action is taken in accordance with the laws of Ohio and is otherwise consistent with applicable law.

LORAIN TOURISM COMMITTEE
LORAIN GROWTH CORPORATION
PROPOSED AGREEMENT BETWEEN THE LORAIN TOURISM COMMITTEE
AND THE LORAIN PORT AUTHORITY

The purpose of this agreement between the Lorain Tourism Committee, a subcommittee of the Lorain Growth Corporation, and the Lorain Port Authority is to insure the smooth production of the Train and International Tree Display for the 2017 holiday season.

The Tourism Committee, a subcommittee of the Lorain Growth Corporation, agrees to design, set-up and dismantle a display of model trains and international trees within and outside of the Lorain Port Authority Transportation Center for the 2017 holiday season. The display will be open to the public and staffed by volunteers recruited by the Lorain Tourism Committee on the following dates:

- Sunday, November 5, 2017 Model Training Day
- Saturday, November 25, 2017
- Sunday, November 26, 2017
- Thursday, Friday & Saturday: December 1, 2, 8, 9, 15, 16, 22, 23, 29, 30
- Sunday: December 3, 10, 17,

The Lorain Port Authority agrees to provide the following conditions within the Black River Transportation Center so that the Train and International Tree Display for the 2017 holiday season will operate as efficiently as possible.

- Give three (3) keys to the Black River Transportation Center to the Chairperson (Gail Bonsor) of the display on or before October 23, 2017. The Chairperson will return all three keys on January 31, 2017.
- Allow the Tourism Committee to begin set up of the display on October 23, 2017 and give the committee total use of the building from that date until January 31, 2017, when the display will be totally removed. In case of weather the date may be changed with the approval of both parties. The Tourism Committee understands that there will be no access to the building on November 6 and 7, 2017, during the fall election. The Tourism Committee will set up and accommodate the November 11th ceremony of the Veteran's organizations to honor its past heroes. In addition if necessary the Lorain Port Authority may request a change in these dates, but it will only occur with the acceptance of the change by the Lorain Tourism Committee.
- Any problems with the physical condition of the Black River Transportation Center (ie leaking roof, inside or outside electrical, plumbing, or inside or outside unsafe floor) must be repaired in a timely manner by the Lorain Port Authority.
- Snow removal in both the parking lots and the sidewalks must be the responsibility of the Lorain Port Authority and must be done a timely manner.



The Tourism Committee

The Lorain Port Authority

Date

LORAIN TOURISM COMMITTEE
LORAIN GROWTH CORPORATION
PROPOSED MODEL TRAIN AGREEMENT BETWEEN THE LORAIN PORT AUTHORITY
AND THE LORAIN GROWTH CORP. TOURISM COMMITTEE

The purpose of this agreement between the Lorain Port Authority and the Lorain Tourism Committee, a subcommittee of the Lorain Growth Corporation is to clarify the ownership and responsibility of both organizations in connection with the permanent model train display located within The Black River Transportation Center.

The permanent model train was installed in the Black River Transportation Center in December of 2013. The installation included the placement of a wooden shelf, two separate model train tracks placed on the shelf, the safety wire, the equipment needed to run the model freight train, and a model passenger train, containing 3 engine and 10 cars. All were constructed on the four walls of the Black River Transportation Center above the top of the windows within the center.

The shelf, the track and safety wire are permanently adhered to the wall and are the property of the Lorain Port Authority. The Tourism Committee will maintain the trains and equipment and oversee all operations of the train. The Lorain Port Authority will oversee the display when the Tourism Committee is not in attendance and inform the Tourism Committee of the need to remove the trains from the display for safety because of the rental of the building.

The Permanent Model Train Committee consisting of two members of The Lorain Port Authority, two members of the Lorain Tourism Committee and the chairperson of the International Tree and Train display will be responsible for the permanent model train display. This committee will have the following responsibilities:

- determining when the trains will run
- determining any additional construction to the permanent train display, including the placement of additional pictures on the wall behind the train
- determining the purchase of any additional model trains.

Any permanent improvements or changes to the building or display made by this committee must also be approved by the Board of the Lorain Port Authority and the Lorain Growth Corp. Tourism Committee.

At least one member of The Permanent Model Train Committee must be present at all times that the permanent model train is run.

If the committee deems it necessary to remove the train(s) from the track at any time, it will do so and store the train(s) and the equipment needed to run the trains at a safe and secure place away from the Black River Transportation Center. The train and the equipment will be returned to the Black River Transportation Center when the Committee deems it safe to do so.

Any changes to this document must be done with the approval of The Lorain Port Authority and the Lorain Growth Corp. Tourism Committee



The Tourism Committee

The Lorain Port Authority

Date

MODEL TRAINing DAY

Sunday November 5, 2017
11:00 a.m. – 4:00 p.m.

BLACK RIVER LANDING & TRANSPORTATION CENTER
421 Black River Lane (under the bridge)
Lorain, Ohio 44052

FREE!

For Anyone Interested In Learning More
About Model Railroading!



• Under The Age Of 15 Must Be Accompanied By An Adult •

CELEBRATE NATIONAL MODEL RAILROAD MONTH

KIDS AND ADULTS • ALL SKILL LEVELS

LEARN HOW TO GET STARTED OR HOW TO IMPROVE WHAT YOU ALREADY HAVE
OPERATING TRAINS • DEMONSTRATIONS • DISPLAYS • HANDS ON TRAINING

DOOR PRIZES!

**BUILD A MODEL KIT and TAKE
IT HOME WITH YOU!**

KITBASHING

WEATHERING and SCENERY

BUILDING WITH FAST TRACKS

**LEARN HOW TO EARN YOUR RAILROADING
BOY SCOUT MERIT BADGE**

MODEL RAILROAD ELECTRONICS

DCC vs. ANALOG

WHAT SCALE IS RIGHT FOR ME

MORE! MORE! MORE!

For More Information: <http://www.div4trainingday.org>

Email: info@div4trainingday.org

Presented by:



The National Model Railroad Association
Mid-Central Region Division 4
Serving Lorain • Cuyahoga • Medina • Erie • Huron Counties
www.div4.org

With the cooperation of:

*The Lorain Growth
&
Tourism Committee*



RESOLUTION NO. 2017 - _____

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS
DESIGNEE TO ENTER INTO AN AGREEMENT WITH THE CITY OF HURON,
OHIO FOR THE PROVISION OF JET EXPRESS EXCURSIONS FROM
HURON TO LORAIN OR CLEVELAND DURING THE 2017 SEASON.**

WHEREAS, the Lorain Port Authority is desirous of expanding the operations of the Jet Express to enhance the project's service area; and

WHEREAS, the City of Huron and the Lorain Port Authority have agreed to extend service to the City of Huron.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. That the Executive Director or his Designee is hereby authorized to enter into an Agreement with the City of Huron, Ohio for the provision of Jet Express excursion service during the 2017 season as specified within the Agreement. As part of this Agreement, the City of Huron, Ohio shall pay Nine Hundred Ninety Five and 00/100 Dollars (\$995.00) per excursion not to exceed Two Thousand and 00/100 Dollars (\$2,000.00), which Agreement shall be substantially in the form of Exhibit "A" attached hereto and made a part hereof.

SECTION II. It is found and determined that all formal proceedings and actions Of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal Requirements, including Section 121.22, of the Ohio Revised Code.

Ayes:

Nays:

Abstain:

Adopted:

Brad Mullins, Chairman

Tom Brown, Executive Director

**Cooperative Agreement Between
Lorain Port Authority and the
City of Huron, Ohio**

WHEREAS, it is the desire of the **LORAIN PORT AUTHORITY** (hereinafter "Port Authority") and the **CITY OF HURON** (hereinafter "City"), a charter municipality, to work cooperatively for the provision of ferry excursion vessel services to and from the City of Huron for the 2017 season; and,

WHEREAS, the Lorain Port Authority and Put-in-Bay Boat Lines as owners of "Jet Express IV" are desirous of providing said service to the City of Huron, Ohio for the 2016 season.

NOW THEREFORE, in consideration of the mutual promises of the Port Authority and the City, it is agreed as follows:

- (1) The City agrees to provide the Port Authority and Put-in-Bay Boat Lines a License to utilize the City's shoreline and dockage facilities at mutually agreed upon locations and times to dock the Jet Express IV for the purpose of providing excursion service to and from the City to Lorain/Cleveland/Put-in-Bay via the Jet Express IV.
- (2) For the 2017 season the Port agrees to provide excursion service as noted in Section 1 up to a total of two (2) times during the months of September and October 2016, and at such times and destinations as mutually agreed upon by both parties. Additional excursions proposed may be added, subject to mutual agreement of all parties involved.
- (3) The City shall not charge a fee for said License. In exchange for this License, the Port Authority agrees that the costs per passenger shall be the same as currently established by the Port Authority for service out of the Port of Lorain. Pursuant to the terms of this Agreement the City agrees to subsidize the cost of fuel at a rate of \$995.00 per excursion. Absent mutual agreement from both parties, the total cost of this Agreement shall not exceed \$2,000.00.
- (4) The City agrees to provide reasonable access to dockage and mooring facilities along the Huron River to accommodate the loading and unloading of the Jet Express IV.
- (5) Both parties agree to maintain liability and casualty insurance during the period of this Agreement in the amount of \$1,000,000.00 per occasion/individual and \$5,000,000.00 in aggregate. The City shall not be liable and the Port shall indemnify the City of any and all claims arising when the Jet Express IV is not docked on City property.
- (6) Nothing in this Agreement shall prohibit the parties from entering into special group excursions i.e., company outings, events, in the event that such arrangements are necessary: the City shall coordinate with the Port and schedule through the Jet Express.
- (7) The Parties agree that the terms and conditions set forth herein are severable and separate, and the unenforceability of any specific covenant or condition shall not result in the unenforceability of the rest of the Agreement. The covenants and conditions of this Agreement shall be construed as a contract independent of any other provision.

(8) This Agreement represents the entire Agreement and understanding between the City and the Port with respect to the subject matter contained herein. This Agreement supersedes all prior agreements and understandings, whether written, oral, or implied between the parties and with respect to the subject matter contained herein.

IN WITNESS WHEREOF the parties have hereunto set their names, the CITY by the signature of the City Manager, and the Port Authority, this _____ day of _____ 2017.

Andrew D. White, City Manager
City of Huron

Tom Brown, Executive Director
Lorain Port Authority

Approved to as to form:

Approved to as to form:

Law Director, City of Huron

General Counsel, Lorain Port Authority

RESOLUTION NO. 2017-__

A RESOLUTION RATIFYING EXPENDITURES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO REVISE THE 2017 OPERATING BUDGET, TRANSFER AND APPROPRIATE FUNDS AND REQUEST AN AMENDED CERTIFICATE OF ESTIMATED RESOURCES FROM THE COUNTY AUDITOR.

WHEREAS, through its operations it is necessary to amend the Lorain Port Authority Operating Budget for 2017 to ratify expenditures and to request an amended Certificate of Estimated Resources from the County Auditor.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. That the expenditure of funds pertaining to the amendment and hereby ratifying and that the Executive Director is hereby authorized to amend the Lorain Port Authority Operating Budget for 2017.

SECTION II. That pursuant to said budget amendment, transfer of and appropriation of funds, the Executive Director is also authorized to request an amended Certificate of Estimated Resources from the County Auditor.

SECTION III. It is found and determined that all formal proceedings and actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22, of the Ohio Revised Code.

Ayes:

Nays:

Abstain:

Adopted:

Brad Mullins, Chairman

Tom Brown, Executive Director

Lorain Port Authority Budget

Budget Amendment Proposed August 15, 2017

Beginning Fund Balance

		2015	2016	2017	2017		2018	2019	2020
		Actual	Actual	Current Budget	Proposed Budget	Current vs. Proposed Budget	Projected	Projected	Projected
Fund 1000	General Fund	386,414.22	386,628.88	543,647.74			380,722.56	369,887.56	352,452.56
Fund 2051	USEPA Brownfield Assessment for Hazardous Sub.	-	-	-			-	-	-
Fund 2052	USEPA Brownfield Assessment for Petroleum	-	0.00	0.00			0.00	0.00	0.00
Fund 2053	USEPA Brownfield Assessment for Hazardous Sub.	-	-	-			-	-	-
Fund 2061	Marine Patrol	798.09	1,093.79	159.90			0.90	0.90	0.90
Fund 2062	OEPA Litter Clean Up State Grant	2,447.31	-	-			-	-	-
Fund 2063	Picnic Pavilion	-	-	-			-	-	-
Fund 2901	Fireworks Fund	1,045.00	-	-			-	-	-
Fund 4201	Ferry Terminal Building	-	-	-			-	-	-
Lorain Port Authority Total Beginning Fund Balance		390,704.62	387,722.67	543,807.64			380,723.46	369,888.46	352,453.46

Reserved for Encumbrance

Fund 1000	General Fund	25,766.86	61,574.44	7,338.18			-	-	-
Fund 2051	USEPA Brownfield Assessment for Hazardous Sub.	-	-	-			-	-	-
Fund 2052	USEPA Brownfield Assessment for Petroleum	-	-	-			-	-	-
Fund 2053	USEPA Brownfield Assessment for Hazardous Sub.	-	-	-			-	-	-
Fund 2061	Marine Patrol	-	273.63	-			-	-	-
Fund 2062	OEPA Litter Clean Up State Grant	300.00	-	-			-	-	-
Fund 2063	Picnic Pavilion	-	-	-			-	-	-
Fund 2901	Fireworks Fund	-	-	-			-	-	-
Fund 4201	Ferry Terminal Building	-	-	-			-	-	-
Lorain Port Authority Total Reserved for Encumbrances		26,066.86	61,848.07	7,338.18			-	-	-

Unencumbered Fund Balance

Fund 1000	General Fund	360,647.36	325,054.44	536,309.56			380,722.56	369,887.56	-
Fund 2051	USEPA Brownfield Assessment for Hazardous Sub.	-	-	-			-	-	-
Fund 2052	USEPA Brownfield Assessment for Petroleum	-	0.00	0.00			0.00	0.00	-
Fund 2053	USEPA Brownfield Assessment for Hazardous Sub.	-	-	-			-	-	-
Fund 2061	Marine Patrol	798.09	820.16	159.90			0.90	0.90	-
Fund 2062	OEPA Litter Clean Up State Grant	2,147.31	-	-			-	-	-
Fund 2063	Picnic Pavilion	-	-	-			-	-	-
Fund 2901	Fireworks Fund	1,045.00	-	-			-	-	-
Fund 4201	Ferry Terminal Building	-	-	-			-	-	-
Lorain Port Authority Total Unencumbered Balance		364,637.76	325,874.60	536,469.46			380,723.46	369,888.46	-

Lorain Port Authority Budget

Budget Amendment Proposed August 15, 2017

Revenues

		2015	2016	2017	2017	2017	2018	2019	2020
		Actual	Actual	Current Budget	Proposed Budget	Current vs. Proposed Budget	Projected	Projected	Projected
Fund 1000	General Fund								
1000-110-0000	General Property Tax - Real Estate	764,656.80	782,051.34	806,109.00	806,109.00	-	797,251.00	797,251.00	
1000-190-0000	Other - Local Taxes (Mobile Home)	366.09	386.40	-	-	-	-	-	
1000-490-0500	Other Intergov.ODNR Submerged Land Lease	18,335.20	18,121.45	18,335.00	18,335.00	-	18,335.00	18,335.00	
1000-490-0800	Other Intergovernmental (Miscellaneous)	6,073.12	-	15,865.00	16,145.00	280.00	-	-	
1000-490-2500	Other Intergovernmental TIF	-	25,000.00	40,000.00	40,000.00	-	40,000.00	40,000.00	
1000-490-9000	Other Intergovernmental State Reimbursements	11,202.63	-	-	-	-	-	-	
1000-490-9300	Other Intergov. Public Utilities Reimbursement	2,502.89	1,593.23	-	-	-	-	-	
1000-523-0000	Recreation Entry Fee			57,500.00	66,200.00	8,700.00	57,500.00	57,500.00	11,700.00 ROTR
1000-523-0750	Recreation Entry Fee - Rockin' On The River	-	81,616.96	-	-	-	-	-	12,500.00 River Tours
1000-523-0760	Recreation Entry Fee - Country Jam		6,230.00	-	-	-	-	-	32,000.00 Ferry Boat
1000-523-4000	Recreation Entry Fee- Black Rvr Whf Boat Launch Ramps	2,645.00	1,576.00	1,500.00	1,500.00	-	1,500.00	1,500.00	10,000.00 Lighthouse
1000-523-4100	Recreation Entry Fee- Eastside Boat Launch Ramps	1,793.00	1,197.50	1,000.00	1,000.00	-	1,000.00	1,000.00	66,200.00
1000-523-7000	Recreation Entry Fees - River Tours	6,079.31	14,444.00	-	-	-	-	-	
1000-523-7100	Recreation Entry Fees - Ferry Boat	17,797.45	39,920.31	-	-	-	-	-	
1000-523-7200	Recreation Entry Fees - Lighthouse	9,630.45	10,560.00	-	-	-	-	-	
1000-531-8500	Sale of Lots (Real Estate)	3,386.05	-	-	-	-	-	-	
1000-590-0100	Other - Charges for Services - Spitzer Lease	37,500.00	37,500.00	37,500.00	37,500.00	-	37,500.00	37,500.00	
1000-590-0200	Other - Charges for Services - Lorain Sailing & Yacht Club	9,736.16	10,515.16	12,084.00	12,084.00	-	9,500.00	9,500.00	
1000-590-0300	Other - Charges for Services - Lakeshore Railway Lease	-	-	25.00	25.00	-	1.00	1.00	
1000-590-0600	Other - Charges for Services - CSX Leases	2,400.00	3,600.00	1,500.00	1,500.00	-	1,500.00	1,500.00	
1000-590-0700	Other - Charges for Services - Black River Landing Rentals	17,710.00	18,353.23	10,000.00	10,000.00	-	10,000.00	10,000.00	
1000-590-0750	Other - Charges for Services - Rockin' on the River	10,000.00	6,291.04	-	-	-	-	-	
1000-590-0760	Other - Charges for Services - Country Jam	-	4,790.00	-	-	-	-	-	
1000-590-0800	Other - Charges for Services	4,159.50	3,380.00	-	-	-	-	-	
1000-590-1500	Other - Charges for Services - Bond Fees	-	27,500.00	17,500.00	17,500.00	-	-	-	
1000-590-5100	Other - Charges for Services - Miscellaneous	5,769.00	2,515.00	2,130.00	2,130.00	-	200.00	200.00	
1000-590-5200	Other - Charges for Services - Bid	245.00	-	300.00	300.00	-	300.00	300.00	
1000-590-7000	Other - Charges for Services - River Tours	-	118.00	-	-	-	-	-	
1000-590-7100	Other - Charges for Services - Ferry Boat	-	2,407.08	-	-	-	-	-	
1000-590-7200	Other - Charges for Services - Lighthouse	-	535.00	-	-	-	-	-	
1000-701-0000	Interest	0.95	0.96	5.00	5.00	-	5.00	5.00	
1000-820-0000	Contributions and Donations		1,000.00	20,000.00	20,000.00	-			2017 Cabela's
1000-892-0750	Miscellaneous - Rockin' On The River		10,425.00	10,000.00	10,000.00	-	10,000.00	10,000.00	
1000-931-0000	Transfer In	2,876.74	73.00	-	-	-	-	-	
1000-981-0000	Special Items			290,773.29	290,773.29	-			
	Fund 1000 Sub-Total Revenue	934,865.34	1,111,700.66	1,342,126.29	1,351,106.29	8,980.00	984,592.00	984,592.00	
1000-941-0000	Advance In	101,519.99	682.81	-	-	-	-	-	
	Fund 1000 Total Revenue	1,036,385.33	1,112,383.47	1,342,126.29	1,351,106.29	8,980.00	984,592.00	984,592.00	

Lorain Port Authority Budget

Budget Amendment Proposed August 15, 2017

		2015	2016	2017	2017	2017	2018	2019	2020
		Actual	Actual	Current Budget	Proposed Budget	Current vs. Proposed Budget	Projected	Projected	Projected
Fund 2051	USEPA Brownfield Hazardous Substances Assessment Grant								
2051-411-0000	Federal - Restricted	89,415.90	47,373.75	-	-	-	-	-	-
2051-931-0000	Transfer - In	-	-	-	-	-	-	-	-
	Fund 2051 Sub-Total Revenue	89,415.90	47,373.75	-	-	-	-	-	-
2051-941-0000	Advance In	747.50	341.41	-	-	-	-	-	-
	Fund 2051 Total Revenue	90,163.40	47,715.16	-	-	-	-	-	-
	Completed								
Fund 2052	USEPA Brownfield Petroleum Assessment Grant								
2052-411-0000	Federal - Restricted	61,348.66	29,051.34	-	-	-	-	-	-
2052-931-0000	Transfer - In	0	-	-	-	-	-	-	-
	Fund 2052 Sub-Total Revenue	61,348.66	29,051.34	-	-	-	-	-	-
2052-941-0000	Advance In	772.49	341.40	-	-	-	-	-	-
	Fund 2052 Total Revenue	62,121.15	29,392.74	-	-	-	-	-	-
	Completed								
Fund 2053	USEPA Brownfield Hazardous Substances Assessment Grant Beginning December 2016								
2053-411-0000	Federal - Restricted			200,000.00	200,000.00	-	-	-	-
2053-931-0000	Transfer - In			-	-	-	-	-	-
	Fund 205? Sub-Total Revenue			200,000.00	200,000.00	-	-	-	-
2053-941-0000	Advance In			-	-	-	-	-	-
	Fund 2053 Total Revenue			200,000.00	200,000.00	-	-	-	-
	Completed								
Fund 2061	Marine Patrol Program Fund								
2061-422-0000	State - Restricted	35,000.00	32,000.00	32,000.00	32,000.00	-	-	-	-
2061-931-0000	Transfer - In	11,669.00	10,669.00	10,669.00	10,669.00	-	-	-	-
	Fund 2061 Sub-Total Revenue	46,669.00	42,669.00	42,669.00	42,669.00	-	-	-	-
2061-941-0000	Advance In	-	-	-	-	-	-	-	-
	Fund 2061 Total Revenue	46,669.00	42,669.00	42,669.00	42,669.00	-	-	-	-
	Completed								
Fund 2062	OEPA Litter Cleanup Grant								
2062-422-0000	State - Restricted	-	-						
2062-931-0000	Transfer - In	795.00	-						
	Fund 2062 Sub-Total Revenue	795.00	-						
	Advance In	-	-						
	Fund 2062 Total Revenue	795.00	-						
	Completed								

Lorain Port Authority Budget

Budget Amendment Proposed August 15, 2017

		2015	2016	2017	2017	2017	2018	2019	2020
		Actual	Actual	Current Budget	Proposed Budget	Current vs. Proposed Budget	Projected	Projected	Projected
Fund 2063	Picnic Pavilion Grants								
2063-422-0000	State - Restricted	80,000.00	-						
2063-490-0000	Other-Intergovernmental	20,000.00	-						
2062-931-0000	Transfer - In	29,370.10	-						
	Fund 2063 Sub-Total Revenue	129,370.10	-						
2063-941-2063	Advance In	100,000.00	-						
	Fund 2063 Total Revenue	229,370.10	-						
	Completed								
Fund 2901	Fireworks Fund								
2901-820-0000	Contributions and Donations	-	73.00	-	-	-			
	Fund 2901 Sub-Total Revenue	-	73.00	-	-	-			
	Advance In		-	-	-	-			
	Fund 2901 Total Revenue	-	73.00	-	-	-			
Fund 4201	Capital Ferry Terminal Building Grant								
4201-424-0000	State-Pass Thru Grants Ferry Terminal Building	-	-						
4201-931-0000	Transfer - In	33,684.74	-						
	Fund 4201 Sub-Total Revenue	33,684.74	-						
	Advance In	-	-						
	Fund 4201 Total Revenue	33,684.74	-						
	Completed								
	Total Revenues without Advances	1,296,148.74		1,584,795.29					
	Total Revenues with Advances	1,499,188.72	1,232,233.37						

Lorain Port Authority Budget

Budget Amendment Proposed August 15, 2017

Appropriations

Fund 1000

General Fund

	2015	2016	2017	2017	2017		2018	2019	2020
	Actual	Actual	Current Budget	Proposed Budget	Current vs. Proposed Budget		Projected	Projected	Projected
1000-190-349-0700	Other - Prof. & Tech. Svs. Black River Land.	5,070.00	4,549.66	4,500.00	4,500.00	-	4,500.00	4,500.00	
1000-310-349-0750	Other - Prof. & Tech. Svs. Rockin' On The River		72,751.38	-	-	-			
1000-310-349-0760	Other - Prof. & Tech. Svs. Country Jam		6,230.00	-	-	-			
1000-310-349-4000	Other - Prof. & Tech. Svs. BR Wharf Launch Ramp	14,214.26	8,571.44	8,600.00	8,600.00	-	8,600.00	8,600.00	
1000-310-349-7000	Other - Prof. & Tech. Svs - Shuttle Boats	7,777.39	10,432.82	13,500.00	13,500.00	-	13,000.00	13,000.00	
1000-310-391-7100	Recreation Dues & Fees Jet Express	19,606.06	34,900.90	23,775.00	32,000.00	8,225.00	35,000.00	35,000.00	
1000-310-391-7200	Recreation Dues & Fees Lighthouse	3,055.55	3,162.00	4,500.00	4,500.00	-	4,500.00	4,500.00	
1000-310-490-7000	Other - Supplies and Materials Shuttle Boats	6,612.29	5,022.45	9,937.12	9,937.12	-	7,500.00	7,500.00	
1000-512-311-0000	Electricity	15,258.93	19,292.35	51,000.00	51,000.00	-	51,000.00	51,000.00	
1000-512-311-0700	Electric Black River Landing	30,025.87	29,495.43	-	-	-	-	-	
1000-522-313-0000	Natural Gas	-	-	5,000.00	5,000.00	-	5,000.00	5,000.00	
1000-522-313-0700	Natural Gas Black River Landing	3,220.14	3,840.71	-	-	-	-	-	
1000-532-312-0000	Water & Sewer	1,527.93	1,716.90	8,200.00	8,200.00	-	8,200.00	8,200.00	
1000-532-312-0700	Water & Sewer Black River Landing	4,982.31	5,023.21	-	-	-	-	-	
1000-735-132-0000	Salary - Administrator's Staff	209,755.84	228,767.15	297,000.00	297,000.00	-	262,000.00	262,000.00	
1000-735-211-0000	Ohio Public Employees Retirement System	27,760.96	31,111.77	36,680.00	36,680.00	-	36,680.00	36,680.00	
1000-735-213-0000	Medicare	3,014.89	3,500.92	4,309.00	4,309.00	-	3,799.00	3,799.00	
1000-735-221-0000	Medical - Hospitalization	57,766.50	60,533.10	37,279.00	37,279.00	-	52,500.00	52,500.00	2017 Health Ins.Prem. 3mth premium waiver.
1000-735-222-0000	Life Insurance	272.25	305.25	400.00	400.00	-	400.00	400.00	
1000-735-225-0000	Workers' Compensation	447.16	508.32	1,000.00	1,000.00	-	1,000.00	1,000.00	
1000-735-228-0000	Health Care Reimbursement	3,950.75	86.52	-	-	-	-	-	
1000-735-229-0000	Other - Insurance Benefits	-	3,477.66	3,500.00	3,500.00	-	3,500.00	3,500.00	
1000-735-240-0000	Unemployment Compensation	-	-	-	-	-	-	-	
1000-735-252-0000	Travel and Transportation	2,529.61	2,478.25	7,000.00	7,000.00	-	5,000.00	5,000.00	
1000-735-321-0000	Telephone	12,449.60	13,994.28	16,500.00	16,500.00	-	15,000.00	15,000.00	
1000-735-321-0700	Telephone Black River Landing	1,096.74	1,967.17	-	-	-	1,500.00	1,500.00	
1000-735-329-0000	Other - Communications, Printing & Advertising	60,398.13	50,904.40	100,000.00	100,000.00	-	60,000.00	60,000.00	2017 Cabel's
1000-735-329-8000	Other - Comm.,Print, & Advertising Other Promo	8,606.19	2,494.92	4,000.00	4,000.00	-	4,000.00	4,000.00	
1000-735-330-0000	Rents and Leases	1,586.44	2,854.08	4,000.00	4,000.00	-	4,000.00	4,000.00	
1000-735-330-6000	Rents and Leases ODNR Lease	36,004.32	-	72,010.00	72,010.00	-	36,005.00	36,005.00	
1000-735-330-6100	Rents and Leases CORPS Engineer Lease	24,614.71	13,930.00	16,843.00	16,843.00	-	16,843.00	16,843.00	
1000-735-341-0000	Accounting & Legal Fees	-	-	5,000.00	5,000.00	-	5,000.00	5,000.00	
1000-735-342-0000	Auditing Services	391.23	8,733.00	-	-	-	12,000.00	-	
1000-735-343-0000	Uniform Accounting Network Fees	2,845.00	3,048.00	3,400.00	3,400.00	-	3,400.00	3,500.00	
1000-735-344-0000	Property Tax Collection Fees	14,728.54	15,819.62	17,000.00	17,000.00	-	17,000.00	17,500.00	
1000-735-345-0000	Election Expense	1,626.13	-	-	-	-	-	16,000.00	
1000-735-346-0000	Engineering Services	8,993.63	5,080.00	9,400.00	9,400.00	-	10,000.00	10,000.00	
1000-735-347-0000	Planning Consultants	19,304.99	29,500.00	22,000.00	22,000.00	-	20,000.00	20,000.00	
1000-735-348-0000	Training Services	175.00	365.00	1,000.00	1,000.00	-	1,000.00	1,000.00	
1000-735-349-0000	Other - Professional & Technical Services	3,317.21	616.35	3,500.00	3,500.00	-	3,500.00	3,500.00	

Lorain Port Authority Budget

Budget Amendment Proposed August 15, 2017

		2015	2016	2017	2017	2017	2018	2019	2020
		Actual	Actual	Current Budget	Proposed Budget	Current vs. Proposed Budget	Projected	Projected	Projected
1000-735-349-2000	Other - Professional & Technical Services Property Develop	8,195.68	6,712.41	-	-	-	-	-	-
1000-735-353-0000	Liability Insurance Premiums	62,186.00	59,453.00	64,600.00	64,600.00	-	66,000.00	68,000.00	
1000-735-391-0000	Dues and Fees	4,868.01	19,477.71	13,000.00	13,000.00	-	15,000.00	15,000.00	
1000-735-391-0750	Dues and Fees - Rockin' on the River	-	-	11,225.00	11,700.00	475.00	-	-	
1000-735-391-1500	Dues and Fees Bonds - Revenue Sharing	-	-	-	-	-	-	-	
1000-735-410-0000	Office Supplies and Materials	6,553.19	10,934.00	11,000.00	11,000.00	-	11,000.00	11,000.00	
1000-735-420-0000	Operating Supplies and Materials	460.97	746.00	2,000.00	2,000.00	-	2,000.00	2,000.00	
1000-735-431-0000	Repair & Maintenance Bldgs. and Land	43,111.63	65,900.90	165,000.00	165,000.00	-	145,000.00	145,000.00	Combine Maintenance Accounts
1000-735-431-0700	Repair & Maint. Bldgs. & Land Black Rvr. Land	97,181.04	91,790.63	-	-	-	-	-	
1000-735-439-0000	Other - Repairs and Maintenance	60.00	-	-	-	-	-	-	
1000-735-690-0000	Other - Other Contingency	-	-	59,000.00	59,000.00	-	-	-	
1000-735-690-8500	Other - Other Real Estate Taxes	6,374.57	488.92	3,965.00	3,965.00	-	-	-	
1000-760-600-8500	Other - Real Estate	-	-	288,336.17	288,336.17	-	-	-	
1000-800-530-2063	Building and Other Structures Picnic Pavilion Project	10,164.00	-	-	-	-	-	-	
1000-800-540-0000	Machinery, Equipment and Furniture	8,487.49	3,444.22	4,500.00	4,500.00	-	5,000.00	5,000.00	
1000-800-590-0000	Other - Capital Outlay	-	-	73,865.00	73,865.00	-	40,000.00	40,000.00	
1000-910-910-0000	Transfers - Out	75,518.84	10,669.00	10,669.00	10,669.00	-	-	-	
	Fund 1000 Sub-Total Appropriations	936,147.97	954,681.80	1,497,993.29	1,506,693.29	8,700.00	995,427.00	1,002,027.00	
1000-920-920-000	Advance Out	101,519.99	682.81	-	-	-	-	-	
	Fund 1000 Total Appropriations	1,037,667.96	955,364.61	1,497,993.29	1,506,693.29	8,700.00	995,427.00	1,002,027.00	
General Fund Transfer Out Distribution									
	Ferry Terminal Building Project Balance	33,684.74							
	Picnic Pavilion Contingency	29,370.10							
	OEPA Litter Cleanup Grant Match	795.00							
	Marine Patrol Grant Match	11,669.00	10,669.00	10,669.00					
		75,518.84	10,669.00	10,669.00					
Fund 2051	USEPA Brownfield Hazardous Substances Assessment Grant								
2051-735-132-0000	Salaries - Administrator's Staff	-	-	-	-	-	-	-	
2051-735-252-0000	Travel and Transportation	747.50	341.41	-	-	-	-	-	
2051-735-300-0000	Contractual Services	88,668.40	47,032.34	-	-	-	-	-	
2051-735-400-0000	Supplies and Materials	-	-	-	-	-	-	-	
Fund 2051	Fund 2051 Sub-Total Appropriations	89,415.90	47,373.75	-	-	-	-	-	
2051-920-920-0000	Advance Out	747.50	341.41	-	-	-	-	-	
	Fund 2051 Total Appropriations	90,163.40	47,715.16	-	-	-	-	-	
	Completed								
Fund 2052	USEPA Brownfield Petroleum Assessment Grant								
2052-735-132-0000	Salaries - Administrator's Staff	-	-	-	-	-	-	-	
2052-735-252-0000	Travel and Transportation	747.49	341.40	-	-	-	-	-	
2052-735-300-0000	Contractual Services	60,601.17	28,709.94	-	-	-	-	-	

Lorain Port Authority Budget

Budget Amendment Proposed August 15, 2017

		2015	2016	2017	2017	2017	2018	2019	2020
		Actual	Actual	Current Budget	Proposed Budget	Current vs. Proposed Budget	Projected	Projected	Projected
2052-735-400-0000	Supplies and Materials	-	-	-	-	-	-	-	-
Fund 2052	Fund 2052 Sub-Total Appropriations	61,348.66	29,051.34	-	-	-	-	-	-
2052-920-920-0000	Advance Out	772.49	341.40	-	-	-	-	-	-
	Fund 2052 Total Appropriations	62,121.15	29,392.74	-	-	-	-	-	-
Completed									
Fund 2053	USEPA Brownfield Hazardous Substances Assessment Grant Beginning December 2016								
2053-735-132-0000	Salaries - Administrator's Staff		-	4,500.00	4,500.00	-			
2053-735-252-0000	Travel and Transportation		-	2,500.00	2,500.00	-			
2053-735-300-0000	Contractual Services		-	192,000.00	192,000.00	-			
2053-735-400-0000	Supplies and Materials		-	1,000.00	1,000.00	-			
Fund 2053	Fund 2053 Sub-Total Appropriations		-	200,000.00	200,000.00	-			
2053-920-920-0000	Advance Out		-	-	-	-			
	Fund 2053 Total Appropriations		-	200,000.00	200,000.00	-			
Fund 2061	Marine Patrol Program Fund								
2061-100-132-0000	Salaries - Administrator's Staff	25,812.37	23,601.63	23,180.00	23,180.00	-			
2061-100-211-0000	Ohio Public Employees Retirement System	3,641.54	3,276.42	3,246.00	3,246.00	-			
2061-100-213-0000	Medicare	377.21	339.46	337.00	337.00	-			
2061-100-225-0000	Workers' Compensation	46.84	9.76	62.00	62.00	-			
2061-110-240-0000	Unemployment Compensation	-	-	-	-	-			
2061-110-252-0000	Travel and Transportation	1,855.60	129.00	-	-	-			
2061-110-270-0000	Uniforms and Clothing	1,028.75	889.94	930.00	930.00	-			
2061-110-330-0000	Rents and Leases	800.00	800.00	-	-	-			
2061-110-353-0000	Liability Insurance Premiums	3,725.00	4,778.00	-	-	-			
2061-110-433-0000	Repairs and Maintenance of Motor Vehicles	5,870.01	4,016.32	-	-	-			
2061-110-440-0000	Small Tools and Minor Equipment	1,499.64	5,741.96	2,450.00	2,450.00	-			
2061-800-400-0000	Supplies and Materials	1,716.34	20.40	12,623.00	12,623.00	-			
2061-800-520-0000	Equipment	-	-	-	-	-			
	Fund 2061 Sub-Total Appropriations	46,373.30	43,602.89	42,828.00	42,828.00	-			
2061-920-920-0000	Advance Out	-	-	-	-	-			
	Fund 2061 Total Appropriations	46,373.30	43,602.89	42,828.00	42,828.00	-			
Fund 2062	OEPA Litter Cleanup Grant								
2062-735-329-0000	Advertising	600.00	-						
2062-735-330-0000	Rents and Leases	1,155.31	-						
2062-800-400-0000	Supplies and Materials	960.00	-						
	Fund 2062 Sub-Total Appropriations	2,715.31	-						

Lorain Port Authority Budget

Budget Amendment Proposed August 15, 2017

		2015	2016	2017	2017	2017	2018	2019	2020
		Actual	Actual	Current Budget	Proposed Budget	Current vs. Proposed Budget	Projected	Projected	Projected
2062-920-920-0000	Advance Out	527.00	-						
Fund 2062 Total Appropriations		<u>3,242.31</u>	<u>-</u>						
		Completed							
Fund 2063	Picnic Pavilion Project								
2063-800-530-0000	Buildings and Other Structures	129,370.10	-						
Fund 2063 Sub-Total Appropriations		<u>129,370.10</u>	<u>-</u>						
2063-920-920-0000	Advance Out	100,000.00	-						
Fund 2063 Total Appropriations		<u>229,370.10</u>	<u>-</u>						
		Completed							
Fund 2901	Fireworks Fund								
2901-910-910-0000	Transfer - Out	1,045.00	73.00	-	-	-			
Fund 2901 Sub-Total Appropriations		<u>1,045.00</u>	<u>73.00</u>	<u>-</u>	<u>-</u>	<u>-</u>			
2901-920-920-0000	Advance Out	-	-	-	-	-			
Fund 2901 Total Appropriations		<u>1,045.00</u>	<u>73.00</u>	<u>-</u>	<u>-</u>	<u>-</u>			
		Completed							
Fund 4201	Capital Fund Ferry Terminal Building Grant								
4201-800-530-0000	Buildings and Other Structures	31,928.00	-						
4201-800-590-0000	Other - Capital Outlay	452.00	-						
4201-910-910-0000	Transfer Out	1,304.74	-						
Fund 4201 Sub-Total Appropriations		<u>33,684.74</u>	<u>-</u>						
4201-920-920-0000	Advance Out	-	-						
Fund 4201 Total Appropriations		<u>33,684.74</u>	<u>-</u>						
		Completed							
Total Appropriations without Advances		1,300,100.98							
Total Appropriations with Advances		1,503,667.96	1,076,148.40						
Actual Revenue minus Appropriation		(3,952.24)	156,084.97						

Lorain Port Authority

Financial Summary

June 2017

Budget Adjustments by Executive Director

During the month of June, Mr. Brown authorized the movement of \$21,225 within the general fund. \$11,225 was to accommodate for the increase ticket sales for Rockin' on the River, Wish You Were Here concert. Next \$10,000 moved from capital to maintenance to meet maintenance projects. We previously did not include an amount for Rockin' on the River ticket sales, so we will be presenting a budget amendment to increase our revenue and appropriations in the amount of \$11,225 in July.

Items of Interest

After the Board of Director approved a budget amendment, we refunded Spitzer Marina their portion of the real estate taxes from 2010 through 2016 in the amount of \$288,336.17.

Financial Reports

The management level financial report is included in the regular board packet. However; the detailed financial report is a standalone report also included in the packet.

As always, if you have any question or need any further information, please contact me at ysmith@lorainportauthority.com or 440-204-2268. If you need this additional information before our next board meeting, please let me know in advance so that I will have adequate time to assemble all of the documentation for your request.

Yvonne Smith, Accountant

LORAIN PORT AUTHORITY, LORAIN COUNTY

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Cash Summary by Fund

UAN v2017.2

June 2017

Fund #	Fund Name	Fund Balance 6/1/2017	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 6/30/2017	Non-Pooled Balance	Pooled Balance
1000	General	\$1,015,167.62	\$0.00	\$28,067.00	\$0.00	\$0.00	\$1,043,234.62	\$460,527.38	\$0.00	\$0.00	\$582,707.24	\$0.00	\$582,707.24
2051	USEPA Brownfield Hazardous Subst	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2052	USEPA Brownfield Petroleum Asses:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2053	USEPA BROWNFIELD HAZARDOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2061	Marine Patrol Program	\$39,387.03	\$0.00	\$0.00	\$0.00	\$0.00	\$39,387.03	\$6,019.08	\$0.00	\$0.00	\$33,367.95	\$0.00	\$33,367.95
2901	Fireworks Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Report Total:	\$1,054,554.65	\$0.00	\$28,067.00	\$0.00	\$0.00	\$1,082,621.65	\$466,546.46	\$0.00	\$0.00	\$616,075.19	\$0.00	\$616,075.19

Lorain Port Authority Financial Summary July 2017

Budget Adjustments by Executive Director

During the month of July, Mr. Brown authorized the movement of \$13,100 within the general fund. \$10,000 was moved from capital to maintenance to meet maintenance projects. \$2,000 to accommodate the increase in travel. \$600 increase in insurance. \$500 increase to pay shuttle boat captain's.

Items of Interest

The promotional account is much larger this month mainly due to our events. Annual fireworks display, permit & security \$21,675, Cabela's banquet \$4,400, and Rick Novak's retirement party \$2,852.

Financial Reports

The management level financial report is included in the regular board packet. However; the detailed financial report is a standalone report also included in the packet.

As always, if you have any question or need any further information, please contact me at ysmith@lorainportauthority.com or 440-204-2268. If you need this additional information before our next board meeting, please let me know in advance so that I will have adequate time to assemble all of the documentation for your request.

Yvonne Smith, Accountant

LORAIN PORT AUTHORITY, LORAIN COUNTY

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Cash Summary by Fund

UAN v2017.2

July 2017

Fund #	Fund Name	Fund Balance 7/1/2017	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 7/31/2017	Non-Pooled Balance	Pooled Balance
1000	General	\$582,707.24	\$0.00	\$16,233.87	\$0.00	\$0.00	\$598,941.11	\$105,694.28	\$0.00	\$0.00	\$493,246.83	\$0.00	\$493,246.83
2051	USEPA Brownfield Hazardous Subst	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2052	USEPA Brownfield Petroleum Asses:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2053	USEPA BROWNFIELD HAZARDOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2061	Marine Patrol Program	\$33,367.95	\$0.00	\$0.00	\$0.00	\$0.00	\$33,367.95	\$2,403.39	\$0.00	\$0.00	\$30,964.56	\$0.00	\$30,964.56
2901	Fireworks Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Report Total:	\$616,075.19	\$0.00	\$16,233.87	\$0.00	\$0.00	\$632,309.06	\$108,097.67	\$0.00	\$0.00	\$524,211.39	\$0.00	\$524,211.39

RESOLUTION NO. 2017 –

A RESOLUTION TO APPROVE APPROPRIATIONS (THEN AND NOW CERTIFICATE) FOR THE LORAIN PORT AUTHORITY.

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the fiscal officer was not obtained before the contract or order involving the expenditure of money was made then the fiscal officer may instead certify; and

WHEREAS, That there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, Thus, the fiscal officer is certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now), and

WHEREAS, The amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of the execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the fund free from any previous encumbrance.

SECTION II. It is found and determined that all formal proceedings and actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22, of the Ohio Revised Code.

Ayes:

Nays:

Abstain:

Adopted:

Brad Mullins, Chairman

Tom Brown, Executive Director