



319 Black River Lane
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DATE: February 4, 2022
TO: Board of Directors
FROM: Brad Mullins, Chairman, Boards of Directors
SUBJECT: Meeting Notice

Please be advised that a Regular Board Meeting has been scheduled for 7:00 p.m. on

Tuesday, February 8, 2022

Location:
Lorain Port and Finance Authority
319 Black River Lane
Lorain, OH 44052

cc: Mayor/Administration
City Council
Media

Lorain Port and Finance Authority
 Board of Directors Regular Meeting
 Tuesday, February 8, 2022, at 7:00 p.m.
 Port Offices

AGENDA

- I. Roll Call
- II. Pledge of Allegiance
- III. Disposition of Meeting Minutes
 - A. December 8, 2020, Regular Board Meeting Minutes Amended for Clarification
 - B. December 14, 2021, Regular Board Meeting
- IV. Report of Officers
 - A. Chairman
 - 1. Correspondence received:
 - B. Executive Director
 - 1. State of Ohio Capital Budget Request: Resolution No. 2022-__
Staff Presenter: Tom Brown, Executive Director
 - 2. 3807 West Erie Avenue
Staff Presenter: Tom Brown, Executive Director
 - 3. Riverside Park
Staff Presenter: Tom Brown, Executive Director
 - 4. Jet Express Update
Staff Presenter: Tom Brown, Executive Director
 - 5. Personnel Policy Update: Motion to approve
Staff Presenter: Tom Brown, Executive Director
 - C. Assistant Director
 - 1. 2021 Year in Review/Strategic Plan Update
Staff Presenter: Tiffany McClelland, Assistant Director
- V. Report of Committees
 - A. Contract Management Committee
 - 1. AAble Rents Stage Top Agreements: Motion to approve
Staff Presenter: Kelsey Leyva-Smith, Office Manager

2. Gas and Electric Rates: Motion to approve

Staff Presenter: Yvonne Smith, Accountant

B. Strategic Development Plan Committee

C. Marketing and Public Affairs Committee

D. Financial Planning and Audit Committee

1. 2021 Annual Financial Report: Motion to approve

Staff Presenter: Yvonne Smith, Accountant

2. 2022 Permanent Budget: Resolution No. 2022-__

Staff Presenter: Yvonne Smith, Accountant

3. Budget Amendment: Resolution No. 2021-__

Staff Presenter: Yvonne Smith, Accountant

E. Bylaws & Personnel Committee

VI. Other Business

VII. Public Comment

VIII. Executive Session: Purposes of Property Disposition and Personnel

IX. Adjournment

Lorain Port and Finance Authority
Board of Directors
Regular Meeting
Zoom
Tuesday, December 8, 2020, at 7:00 p.m.

Board of Directors: Messrs. Bansek, Davila, Kuzsnir, Mullins, Nielsen, Sommers, Veard and Zellers and Mr. Zgonc

Staff: Tom Brown, Executive Director
Tiffany McClelland, Economic Development Director
Yvonne Smith, Accountant
Kelsey Leyva-Smith, Office Manager
Michael Brosky, Esq., Attorney

Guests: None

I. Roll Call

A. The meeting was called to order at 7:09 p.m. by Chairman Brad Mullins with roll call indicating a quorum present.

II. Report of Officers

A. Chairman

1. Correspondence received:

a. Mr. Brown said he had no correspondence. Today we executed the sale of the California Avenue property to Mr. Tony Horn's business with the approval of Mr. Brosky. He is also coordinating the sale of a second property with Mrs. Trudy Salim.

B. Executive Director

1. Mr. Brown said he had nothing else to report.

C. Economic Development Director

1. Ms. McClelland said she had nothing to report.

III. Report of Committees

A. Contract Management Committee

1. ADA Accessible Kayak/Canoe Launch Proposal: Mr. Zellers said we received three proposals. We've decided to get more info from Diamond Waterfronts and Aquatic Custom Services. They both offer the Z Dock System. After we

have a Zoom meeting with the two companies, we will come back in January with an update. The contract committee should be able to make a recommendation to the full board at that time.

2. 2021 Litter Control Contract: Mr. Zellers said it is the same contract as presented in 2020. The committee recommended the full board approve the contract.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO A CONTRACTUAL AGREEMENT WITH THE MURRAY RIDGE PRODUCTION CENTER, INC. FOR THE GENERAL CLEAN-UP OF LITTER AND DEBRIS GROUNDS SERVICES FOR PROPERTIES OWNED BY THE LORAIN PORT AUTHORITY.

Mr. Davila moved to approve Resolution No. 2020-33. Second by Mr. Veard. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution Passed

3. 2021 Lighthouse Tour Agreement: Mr. Zellers said this is the last agreement reviewed tonight. The committee recommended approving it with the start date of May 15, 2021. Mr. Sommers moved to amend the start date of the contract to May 15, 2021. Second by Mr. Bansek. Motion carried.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH THE LORAIN LIGHTHOUSE FOUNDATION, INC. REGARDING THE PROVISION OF THE 2021 SHUTTLE BOAT SERVICE TO THE LORAIN LIGHTHOUSE.

Mr. Kuszniir moved to approve Resolution No. 2020-34 with the amendment. Second by Mr. Zellers. Roll call vote as follows:

Ayes: 9 Nays: 0 Abstain: 0 Resolution Passed

B. Strategic Development Plan Committee

1. Mr. Kuszniir said he had no report.

C. Marketing and Public Affairs Committee

1. Mr. Bansek said there will be a meeting in January prior to the regular meeting.

D. Grounds Maintenance and Capital Improvements Committee

1. Mr. Nielsen said he had no report at this time.

E. Financial Planning and Audit Committee

1. September 2020 Financial Statement: Mrs. Smith said she was able to go over the financials with Mr. Davila digitally and over the phone. Mr. Davila said he reviewed fixed expenses. He examined the payroll and who is getting paid by the port authority, including employees and contract labor. Mr. Davila said everything else looks good. Mr. Davila moved to approve the September financials. Second by Mr. Bansek. Motion carried.
2. October 2020 Financial Statement: Mr. Zgonc moved to approve the October financials. Second by Mr. Nielsen. Motion carried.
3. November 2020 Financial Statement: Mr. Bansek moved to approve the November financials. Mr. Sommers seconded. Motion carried.
4. Marine Patrol Year End Activity Report: Mrs. Smith said the year-end report had a lot of information packed in it. She said no citations were issued by our officers this year, but they did issue warnings. Mr. Bansek finds it amazing that no citations were issued. Mr. Mullins agreed and remembered only one citation the year prior.
5. 2021 Marine Patrol Grant: Mrs. Smith said this is the 2021 request for the Marine Patrol Grant. Mr. Brown said he's talking to the Lorain Police Chief about some salary and administrative questions. The grant is due December 15. Mr. Brown explained with how the resolution is worded, he has the discretion to file the application and not accept it if we receive it, or not apply at all if he doesn't receive satisfactory answers to his questions. He said the Marine Patrol is a vital component for safety, especially with the Coast Guard reductions. He just wants to be sure we're administering the grant correctly and still have the police department's support. Mr. Mark Tomlin was promoted to sergeant and he will not be a marine patrol officer next year. We want to be

sure we have someone dedicated because the in-kind contribution and budgeting for the grant.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO FILE AN APPLICATION WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND WATERCRAFT FOR FUNDING THE 2021 MARINE PATROL ASSISTANCE GRANT PROGRAM.

Mr. Zellers moved to approve Resolution No. 2020-35. Second by Mr. Zgonc. Roll call vote as follows:

Ayes: 7 Nays: 2 Abstain: 0 Resolution Passed

6. Correction: Mrs. Smith said we had a budget amendment in May 2021. In the supporting document she budgeted an advance when you can only budget transfers. She is requesting a motion to correct Resolution 2020-15, which is for the budget amendment. Mr. Davila moved to make the amendment. Second by Mr. Mullins. Motion carried.

F. Bylaws and Personnel Committee

1. 2021 Employee Compensation: Mr. Sommers referred to Mr. Brown. Mr. Brown said every December we talk about staff compensation for the upcoming year. Because we're on Zoom and broadcast live, it makes it more difficult to have an executive session. We can do so if needed. He said had a conversation with Mr. Nielsen, Mr. Mullins and Mr. Sommers prior to tonight's meeting. With no one requesting an executive session, Mr. Brown continued by saying the first part is fairly simple. He is requesting a 3% cost of living increase for Mrs. Smith, Mr. Brown, Mrs. Van Wagnen and Mrs. Leyva-Smith. The deeper conversation is about Ms. McClelland. She started as an intern and worked her way up. Ms. McClelland has furthered her education and Mr. Brown believes the Port was instrumental in that. He said our strategic plan includes employee retention and training. Ms. McClelland earned a new certification this year as an economic development specialist. Mr. Brown said as they attend more events and as Ms. McClelland makes more presentations, people are starting to take notice. When people take notice in

the industry, they start offering jobs. Mr. Brown said one area where our organization is lacking is that we don't have a transition plan in place. Given time and experience, Mr. Brown said he thinks Ms. McClelland could be the next director. She's at \$62,000 right now, but there were a couple of items to consider. One item is to identify Ms. McClelland's actual starting date. Mr. Brown wants to honor the time when she was a 50/50 employee between the city and the port. This allows for additional vacation time, so she would go up to four weeks of vacation. The second item is a pay increase. He recommends changing Ms. McClelland's title to assistant director. With that title would come the authority to be a signatory and the next in charge if Mr. Brown is out of town. If approved, we will be updating the flow chart, our bylaws and the job descriptions. Mr. Brown said he researched salaries and he is asking make Ms. McClelland's 2021 salary \$72,000. In total, including all employees, this is a 5.8% increase from base salary. He sees it as giving the organization stability and keeping our people in place. Mr. Mullins said they looked at what it would cost to replace Ms. McClelland if she left and finding talent right now is extremely difficult. He sees the promotion as a win-win for the organization and said it keeps the positive momentum going into 2021. Mr. Zgonc asked about her current title and responsibilities. Mr. Brown said Ms. McClelland will still do the same job and focus on economic development. The economic development division of our organization will be under Ms. McClelland on the flow chart. Mr. Zgonc recommended an additional \$5,000. Mr. Mullins said over 5% is typical for a promotion and her additional responsibilities were taken into consideration before tonight's meeting. Mr. Bansek said he agrees with Mr. Nielsen and Mr. Mullins. He said Ms. McClelland brings a lot to the table and we want to hold on to her and her homegrown knowledge. Mr. Brown said he also spoke with Ms. McClelland and everyone was comfortable. We want to keep our talent here. Mr. Brown thinks highly of Ms. McClelland and thinks we have a great team. Everyone is happy who interacts with her. Mr. Zellers said it's well deserved. He wants next year to talk about employee compensation sooner than the December

meeting. As economic development gets stronger and stronger, maybe we can develop a bonus structure based on economic development. Mr. Mullins said we may not be able to do bonuses as a port authority, but he wants to look into it, too. Mr. Brown said it couldn't be a commission, but we may be able to set a bonus amount. He said we can look into staff compensation earlier next year, too. Mr. Sommers said he wants the discussion to start in October 2021. Mrs. Smith reminded Mr. Brown about an adjustment to vacation time. Mr. Brown said this year with COVID-19 has taught us a lot and one thing we learned is that the office is pretty efficient. And now that we're working remotely and have salary employees, time off is a valuable commodity. He wants to reward the salary port employees with an extra week off. Currently, people working at the Port do not get a fifth week of vacation until the 25th year. Mr. Brown is asking the board to amend the policy to add a fifth week of vacation after 15 years of service for salary employees. Mr. Sommers agreed and moved for the fifth week of vacation after 15 years. Mr. Veard seconded. Motion carried. Mr. Kuszniir then moved to approve the compensation package as presented, including Ms. McClelland's title change and start date adjustment to allow for four weeks of vacation time. Second by Mr. Sommers. Motion carried. Mr. Davila said he didn't like that the financial committee didn't meet before the employee compensation recommendation was made. How can we be sure we have the funds to pay for this? In future, he wants it to go to the financial committee first. Mr. Mullins said he and Mr. Nielsen spoke with Mr. Brown and felt the money was there. Mr. Brown said he would not have come to the board if he didn't feel so strongly that we could afford it. With it being such an odd year, he reached out to board leadership and the bylaws committee chair, but we can do that differently moving forward. He thinks even through COVID-19 we've maintained a healthy budget. Mr. Davila said he's also concerned with what other businesses or industries are doing. Are other companies also giving raises? The schools are actually laying off employees. Mr. Mullins said it's hit different industries in different way. He and Mr. Bansek said their industries are doing fine. Mr.

Mullins said the goal is to reward hard work and this is a promotion and he sees it as a fair offer. It's a competitive market out there for people with talent.

IV. Other Business

A. None.

V. Public Comment

A. None.

VI. Adjournment

A. There being no further business to come before the board, Mr. Bansek moved to adjourn. Mr. Zellers seconded. Meeting adjourned at 7:51 p.m.

Brad Mullins, Chairman

Tom Brown, Executive Director

Lorain Port and Finance Authority
Board of Directors
Regular Meeting
Port Office
Tuesday, December 14, 2021, at 7:00 p.m.

Board of Directors: Messrs. Kuznir, Mullins, Scott, Sommers, Veard, Zellers
and Zgonc (7)

Staff: Tom Brown, Executive Director
Tiffany McClelland, Assistant Director
Yvonne Smith, Accountant
Kelsey Leyva-Smith, Office Manager
Mike Brosky, Esq., Attorney (7:03 p.m.)
Lil, Goose Dog

Guests: Rick Payerchin, The Morning Journal

I. Roll Call

A. The meeting was called to order at 7:00 p.m. by Chairman Brad Mullins with roll call indicating a quorum present.

II. Pledge of Allegiance

III. Disposition of Meeting Minutes

- A.** June 8, 2021, Regular Board Meeting: Mr. Veard moved to approve the meeting minutes. Second by Mr. Sommers. Motion carried.
- B.** July 13, 2021, Regular Board Meeting: Mr. Kuznir moved. Second by Mr. Zellers. Motion carried.
- C.** August 10, 2021 Regular Board Meeting: Mr. Zellers moved to approve the meeting minutes. Second by Mr. Sommers. Motion carried.
- D.** August 18, 2021, Special Board Meeting: Mr. Veard moved to approve the meeting minutes. Second by Mr. Sommers. Motion carried.
- E.** September 14, 2021, Regular Board Meeting: Mr. Zellers moved to approve the meeting minutes. Second by Mr. Scott. Motion carried.
- F.** November 9, 2021, Regular Board Meeting: Mr. Sommers moved to approve the meeting minutes. Second by Mr. Scott. Motion carried.

IV. Report of Officers

A. Chairman

1. Correspondence received:

- a. Lorain Palace Theatre Sponsorship: Mr. Brown said the Palace Theatre has been under new management for about five years and are doing pretty well. This year they're doing a New Year's Eve fundraiser. Mr. Chris Pataky with the Palace visited the office and asked Mr. Brown if the board would consider a sponsorship level. They've never asked before. Mr. Brown said a strong Palace helps us. They are a good community partner. Mr. Mullins asked if Mr. Brown had a specific recommendation? Mr. Brown said he recommended the \$500 level but would leave it up to the board. This includes tickets, a half page ad and a place in their slideshow. Mr. Zgonc moved to make a \$500 sponsorship. Mr. Scott seconded. Motion carried. Mr. Brown said four tickets are available if anyone is interested.

B. Executive Director

1. Oasis Year-End Presentation: Mr. Brown said Mr. Alex Amata is here instead of Mr. Nate Moyer. Mr. Amata is the new general manager of Port Lorain and Mr. Moyer is managing the region. Mr. Amata said overall the marina experienced a positive end to 2021. Staff was able to create a community feel with the boaters, especially on holidays such as July Fourth and Labor Day. The entire team worked their normal shift and stayed after for the festivities. Mr. Amata said they got an overwhelmingly positive response to being present and talking to the boaters. Slip holders were able to submit a review in July and four out of five gave positive reviews to repairs, management and customer service. Mr. Amata said they take those reviews, especially the constructive criticisms, to heart. About 140 transient boaters visited the marina from July through November and Oasis is averaging 4.8 out of 5 stars. Mr. Mullins asked where the boaters were from? Mr. Amata said all over, even from Canada. He said over the course of October they had a delayed haul out due to the inclement weather, so boats were in longer. For the Fall Brawl, 32 fishermen at Oasis participated, which is a 150% increase from last

year. Mr. Amata thanked the board for the assistance in getting the main building painted. It has provided a much-needed facelift. The main building was aged and deteriorated, especially compared to the Erie Shores Rentals & Detailing building. Looking ahead to 2022, Mr. Amata said they plan to build out the Black River Wharf. They want to transform the narrative around the property and turn it into a lively location. There will be employee coverage 7-days a week from May through October 31. It will be one employee on weekdays and two on the weekend. They are establishing a kayak fleet for online and in-person rentals, and plan to offer full retail with bait and tackle as well. A new leadership position is also being created to take customer service at the location to a new level. Mr. Amata said in 2021 the Lakeside Launch received negative comments due to cleanliness. They are putting a plan in place to correct that moving forward. Employee inspections will happen seven days a week from May through October at the start and end of the day. A cleaning service will be employed three times per week. New bathroom accessories will be added, too. Mr. Amata said the ramp will be towed out for repairs, such as welding, until they can get a new ramp for the location. A damaged dock from the Black River Wharf will also be repaired in the off season. The 30-year-old fuel system at the marina is also being replaced. The current system is a safety liability and changing it will bring the property up to code with the fire marshal. Some capital improvements will be the staircase for the employees of Erie Steak and Seafood. Three of the 12 steps are rotted through. It will be repaired within the next month. The main doors for Erie Steak and Seafood, as well as two west facing doors, are also being replaced. Three air condensers in the building were red tagged in June and July as non-repairable, so those will be replaced. Outside, 18 new dock ladders, fire extinguishers and life rings will be added. Mr. Amata said he and the Oasis staff are creating a weekly calendar of events during the off season. He will be working with a newly appointed a social media and content coordinator for Oasis. In 2021, Oasis replaced 6,500 linear feet of deck boards and 34 large whaler beams. About 1,900 feet of rub rail and about 200

feet of plumbing pipe were also replaced. Mr. Amata said repairs will remain a constant trend. They want to do the right repairs at the right time the right way. Freedom Boat Club and Erie Shore did well in 2021 and are both doubling their fleets in 2022. The boat club will increase from six boats to 15, and Erie Shore will increase from four to eight jet skis. The marina received two awards from Lake Erie Magazine for Best Marina (two years running) and Best Revamped Marina. In 2020, Mr. Amata said they finished the year at 58% occupancy. In 2021, that increased to 70%, which is around 320 vessels. The goal is 375 vessels or 80% capacity in 2022. Mr. Mullins asked how that compares to other marinas in the area? Mr. Amata said Port Lorain is larger than most. Other marinas like Spitzer can only hold around 200. Oasis already has 160 boaters signed up so far, which means about 40% are returning customers. He thanked the board for their support and opened the floor to questions. Mr. Zellers said he said he remembered Oasis saying they would use Port Lorain as a starting point for the Great Lakes. How is that going? Mr. Amata said they have marinas open in Sandusky and Cleveland and are looking to add two more. They are ahead of schedule and growing very fast. Mr. Brosky asked where in Sandusky? Mr. Amata said Battery Park. Mr. Zellers asked how many slips are at Port Lorain? Mr. Amata said about 450. They should have 500 with repairs. Mr. Mullins asked if Oasis was happy? Mr. Amata said yes. Mr. Brown said Mr. Moyer and Mr. Amata are great to work with. Lakeside Launch is a challenging location. Mr. Mullins asked if Oasis got any feedback about our Water Taxi? Mr. Amata said everyone loved it. They had an issue with not having a dedicated slip at first, but that was solved mid-season. Mr. Mullins thanked Mr. Amata for his time and information.

2. Property Donation Agreement: Mr. Brown said Mr. Nielsen made a connection with a property owner who wants to donate his property to the port authority. He likes what we've done over the years and feels confident we'll do something good with it. The property is still going through the appraisal process. He thinks the appraisal will be higher than the auditor's website.

Even if not, Mr. Brown toured the property, thinks it has great value to us and has a couple end users in mind. Mr. Brosky drafted the donation agreement and can answer any questions. If approved, Mr. Brown said he will work with the property owner, Mr. David Staves, and title company to complete the transfer. Mr. Kuszniir asked if a phase one assessment was done? Mr. Brown said yes.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO A DONATION AGREEMENT WITH DAVID STAVES FOR THE PROPERTY LOCATED AT 3807 WEST ERIE AVE. LORAIN OHIO.

Mr. Sommers moved to approve Resolution No. 2021-31. Second by Mr. Scott. Roll call vote as follows:

Ayes: 7 Nays: 0 Abstain: 0 Resolution Passed

3. Submerged Land Lease Reapproval: Mr. Brown said this was originally approved in 2018. The group is still working on the project, so the Ohio Department of Natural Resources is requiring an updated resolution from us. The board is basically declaring our organization has no intended use for the submerged land and that it won't interfere with commercial shipping. The group will pay a small amount to ODNR, and we'll get a portion of that yearly.

Mr. Mullins presented:

A RESOLUTION FINDING THAT CERTAIN DESCRIBED SUBMERGED LAND ABUTTING THE CITY IS NOT NECESSARY FOR THE CONSTRUCTION OR MAINTENANCE OF VARIOUS IMPROVEMENTS.

Mr. Zellers moved to approve Resolution No. 2021-32. Second by Mr. Veard. Roll call vote as follows:

Ayes: 7 Nays: 0 Abstain: 0 Resolution Passed

4. McCrone Motorsports Park: Mr. Brown said Mr. Mullins coordinated the meeting with Mr. McCrone. We pitched a concept for Cromwell Park, and it hit the papers last week. The port is still involved in this project, researching ways to assist and finance. We previously worked with developers on phase one assessments and environmental work.

C. Assistant Director

1. Kelley's Island Ferry Boat Line Project Update: Before turning the floor over to Ms. McClelland, Mr. Mullins said he saw a picture online and was impressed. Ms. McClelland said she has a picture presentation to show where we're at with the vessel. It covers from June to now. We are just about finished with the vessel. You'll see a lot coming together. Lots of internal components were added and painting being done. A beautiful awning was added. She said it's been a really good build, overall. From June to now, the build has slowed down a lot. A lot of piping, hydraulics, and wiring went in. Ms. McClelland said we didn't launch the vessel until October 2021. The color of the boat was a point of contention. It will be orange and blue. In October, the ramps were added and painted. It's really a vessel now. Everything is coming together really nicely. Ms. McClelland said the boat is 168 feet long and can hold 149 passengers. They're testing shore power this week as part of the dock trials. The pilot house is not attached and will not be attached until they get through Chicago. It's too tall. It will take about five days just for that. Mr. Mullins asked what the top speed is? Ms. McClelland said she's not sure but it's not fast. They're expecting a 30-day trip with 25 days of transit. They will probably stop twice to refuel. Kelley's Island wants their people on board, so they'll be picking three guys. Technology is going in on the top of the pilot house. Windows were delayed but they are all installed now. Two ADA compliant restrooms were built out. Our consultant company, TAI Technologies, published a press release about the vessel and the project. They were at a marine show in Louisiana. The boat will be in service in 2022. Mr. Mullins asked when we get it? Ms. McClelland said the vessel was set to be done December 24. The shipyard has pushed that date. Unfortunately, there is no way we can leave the yard. Coast Guard said it's unsafe. Sea trials will be in January. That involves a lot of different agencies and Kelley's Island wants to be there because it will be the first time the engines are run for an extended period of time. We're now looking to finish around January 10. It will sit at the yard until March 1. Based on when the Great Lakes thaw, we can then set a

schedule. It should arrive sometime between April and May. Mr. Mullins asked where it will operate? Ms. McClelland said out of the Kelley's Island facility in Marblehead. Mr. Zgonc asked if the vessel was considered state of the art? Ms. McClelland said yes. It's going to be pretty spectacular. The goal with this vessel was to make their operation more efficient. This vessel does it all. Ms. McClelland said it's the new and improved Shirley Irene. Mr. Brown said we may do a bus to Marblehead for a grand opening event. Ms. McClelland said we're one of the only local public agencies in the area capable to facilitating federal funds for a project like this. It was a unique project that helps improve the Great Lakes.

V. Report of Committees

A. Contract Management Committee

1. LoCo 'Yaks Sublease Agreement: Mr. Zellers said the committee met prior to tonight's meeting and talked with the owners of LoCo 'Yaks. They proposed a new lease agreement of \$50 per month from October through April and then May through August would be \$1 per launch. Last year was a disappointing season with fewer launches than 2020. There was a motion to carry on the lease on a month-to-month basis through March 31. It would give the port time to explore options for the property. After March 31, if no decision is made, we agreed to committing through September at \$1 per launch. At that point we would then reevaluate our options again. This buys both organizations more time. Mr. Zgonc moved to approve the committee's recommendation. Second by Mr. Sommers. Motion carried.
2. 2022 Independence Day Fireworks Display: Mr. Zellers said we received two good proposals that were very similar. We've worked with American Fireworks for a number of years and have been very pleased. Rozzi Fireworks did a nice job in Lorain on Labor Day weekend, but they were a little late turning in their proposal. The committee recommended accepting American Fireworks for one more year. Neither proposal mentioned a multi-year deal.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO A CONTRACT WITH AMERICAN FIREWORKS FOR PROVISION OF PROFESSIONAL PYROTECHNICAL SERVICES FOR THE JULY 4, 2022, FIREWORKS DISPLAY.

Mr. Veard moved to approve Resolution No. 2021-33. Second by Mr. Zgonc. Roll call vote as follows:

Ayes: 7 Nays: 0 Abstain: 0 Resolution Passed

3. Jet Express Agreement: Mr. Zellers said our agreement with the Jet Express continues through 2028. In the past we have had issues with how often the Jet comes to Lorain, so Mr. Brown and Ms. McClelland negotiated a verbal commitment with them. The committee recommended at least eight trips per year in Lorain, mutually agreed upon by both organizations, through 2028. He recommended approval by the full board. Mr. Brown said he will reach out to the Jet Express tomorrow to confirm. Mr. Zgonc moved to approve the committee's recommendation. Second by Mr. Zellers. Motion approved.
4. 2022 Lighthouse Tour Agreement: Mr. Zellers said the Lighthouse Foundation had a great year in 2021. They want the same agreement as last year for 2022. The committee recommended full board approval. Mr. Mullins asked if we are making enough to reinvest into the shuttle boat program? Mr. Brown said yes. We'd be close to even without the Water Taxi, and we've gotten the boats to a healthy place.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH THE LORAIN LIGHTHOUSE FOUNDATION, INC. REGARDING THE PROVISION OF THE 2022 SHUTTLE BOAT SERVICE TO THE LORAIN LIGHTHOUSE.

Mr. Scott moved to approve Resolution No. 2021-34. Second by Mr. Kuszniir. Roll call vote as follows:

Ayes: 7 Nays: 0 Abstain: 0 Resolution Passed

5. 2022 Litter Control Agreement: Mr. Zellers said the recommendation is to continue the partnership with Murray Ridge Production Center. Their pricing has been very consistent. This year we're increasing service in May and September, which resulted in price increase for 2022. The committee recommended approving the contract which will be \$11,840.

Mr. Mullins presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO A CONTRACTUAL AGREEMENT WITH THE MURRAY RIDGE PRODUCTION CENTER, INC. FOR THE GENERAL CLEAN-UP OF LITTER AND DEBRIS GROUNDS SERVICES FOR PROPERTIES OWNED BY THE LORAIN PORT AUTHORITY.

Mr. Veard moved to approve Resolution No. 2021-35. Second by Mr. Kuszniir. Roll call vote as follows:

Ayes: 7 Nays: 0 Abstain: 0 Resolution Passed

B. Strategic Development Plan Committee

1. Mr. Kuszniir said he had no report.

C. Marketing and Public Affairs Committee

1. Mrs. Leyva-Smith said Mr. Nielsen wants to have a committee meeting at 6 or 6 p.m. on January 11, 2022.

D. Financial Planning and Audit Committee

1. Audit Announcement: Mr. Kuszniir said the most recent audit results were released. Mrs. Smith said we had the best audit we could. It was uploaded today to the federal audit clearing house and sent to the board in an email. Mr. Mullins congratulated Mrs. Smith on a job well done.
2. October 2021 Financial Statement: Mr. Kuszniir said he met with Mrs. Smith last month to review October financials. He recommended board approval. Mr. Scott moved to approve. Second by Mr. Sommers. Motion carried.
3. November 2021 Financial Statement: Mr. Kuszniir said he reviewed November financials today. He recommended board approval. Mr. Zellers moved to approve. Second by Mr. Veard. Motion carried.

4. Budget Amendment: Mr. Kusznr said a joint meeting of the Financial Planning & Audit and Bylaws & Personnel Committees was held last month. He said Mrs. Smith will summarize the changes. Mrs. Smith said the staff goes through the budget line item by line item to see if we're on target. We increased revenues and decreased expenditures. During the joint meeting, an additional revenue of \$12,000 was added.

Mr. Mullins presented:

A RESOLUTION RATIFYING EXPENDITURES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO REVISE THE 2021 OPERATING BUDGET, TRANSFER AND APPROPRIATE FUNDS AND REQUEST AN AMENDED CERTIFICATE OF ESTIMATED RESOURCES FROM THE COUNTY AUDITOR.

Mr. Kusznr moved to approve Resolution No. 2021-36. Second by Mr. Zellers. Roll call vote as follows:

Ayes: 7 Nays: 0 Abstain: 0 Resolution Passed

5. Marine Patrol Year-End Expense Report: Mrs. Smith said this was sent to the state. We spent everything we were given. Of the match, almost everything was given to us by city police or fuel or oasis for the dock. That's all in-kind rather than actual dollars going out.

E. Bylaws and Personnel Committee

1. 2022 Employee Compensation: Mr. Sommers said there was a joint meeting with the financial committee November 30. The committee recommended a 5% increase for staff and two additional holidays. This would include updating the personnel policies to include the holidays. He said the committee also reviewed our legal counsel's hourly rate and moved to increase it by \$10 to \$135 per hour. Mr. Zellers asked which holidays staff picked? Mr. Brown said it will be Columbus Day and Juneteenth. Mr. Somers moved to approve. Second by Mr. Veard. Motion carried.

VI. Other Business

- A. Mr. Brown thanked the staff and board for a great year.

VII. Public Comment

- A. None.

VIII. Adjournment

- A. There being no further business to come before the board, Mr. Veard moved to adjourn. Mr. Zellers seconded. Meeting adjourned at 8:08 p.m.

Brad Mullins, Chairman

Tom Brown, Executive Director

RESOLUTION NO. 2022-__**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURSUE STATE OF OHIO CAPITAL BUDGET FUNDING FOR A PERMANENT STAGE TOP AT BLACK RIVER LANDING.**

WHEREAS, the Lorain Port Authority vinyl stage top needs eventual replacement; and

WHEREAS, Rockin' on the River, The Summer Market, The Lorain International Festival, the Labor Day Celebration and a host of additional events have and will continue to use this stage to provide a wide variety of culture and entertainment; and

WHEREAS, a permanent stage top would provide opportunity for improvements and efficiencies; and

WHEREAS, the State Capital Budget request process has begun; and

WHEREAS, The Lorain Port Authority wishes to request funding to assist in this facility improvement,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. The Lorain Port Authority Board of Directors authorizes its Executive Director to continue the formal request process through its local legislators.

SECTION II. It is found and determined that all formal proceedings and actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including §121.22 of the Ohio Revised Code.

Ayes:

Nays:

Abstain:

Adopted:

Brad Mullins, Chairman

Tom Brown, Executive Director

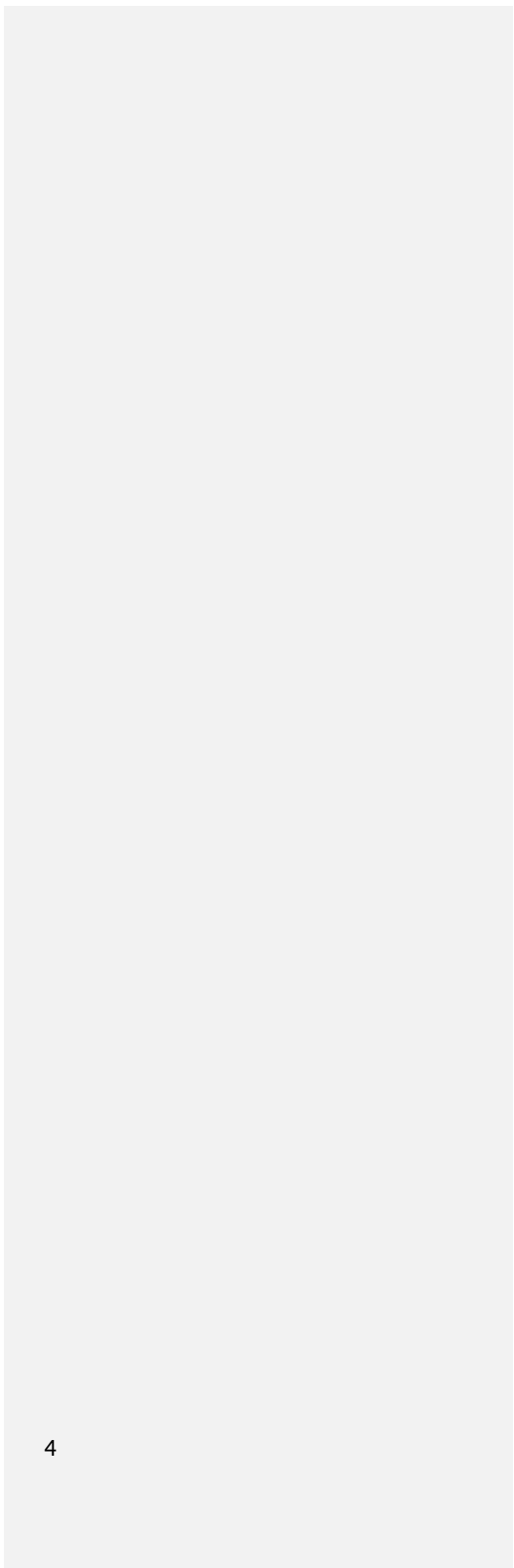
Lorain Port Authority Personnel Policy

~~December 14, 2021~~ February 8, 2022
GENR-00725 New

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Introduction

The Personnel Policies have been created as a guideline for employment at the Lorain Port Authority. They are not to be interpreted as a contract of employment. Employment with the Lorain Port Authority is voluntarily entered into; and you, as an employee are free to resign at will. Similarly, the Lorain Port Authority may sever the employment relationship at any time, with or without cause.

With enactment of these revised Personnel Policies, all previous personnel policies shall cease to be effective. These Personnel Policies shall remain in effect until modified, added to, deleted from or changed by action of the Board of Directors of the Lorain Port Authority.

The Lorain Port Authority Personnel Policies are designed to help fulfill the mission of the Lorain Port Authority in its efforts to develop the City of Lorain and its waterfront, for uses which benefit the citizens of Lorain.

This manual supersedes all other personnel policies in effect whether by resolution, written memo or past practices.

This Personnel Policy applies to all employees of the Lorain Port Authority. It is intended to provide you with information regarding the Lorain Port Authority's expectations, services, benefits, policies, and procedures for the sound management of agency operation and staff performance. The information contained in this Personnel Policy is general in nature and intended to represent guidelines for employment with the Lorain Port Authority. The policy is not inclusive of all matters affecting your employment.

The Lorain Port Authority may from time to time distribute new policies that provide further information on the Lorain Port Authority's expectations, services, benefits, or procedures. These policies shall be considered part of the Personnel Policy and will be required to be signed off on by the employee.

The provisions of the Policy are formulated, interpreted, implemented, and administered by the Executive Director and are subject to revision, in whole or in part and with or without notice, at any time by the Executive Director of the Lorain Port Authority in consultation with the Bylaws and Personnel Committee.

Recommendations regarding a formulation of a new policy or the revision of an existing policy may be initiated by the Executive Director, the Bylaws and Personnel Committee, or the Board of Directors. Employees may also submit to the Executive Director for consideration any suggestions regarding a policy.

If you have any questions regarding any provision of the Personnel Policy, please contact the Executive Director for more information.

Formulation of Personnel Policies

General Statement of Policy

The Board of Directors, Executive Director and Staff recommend and share the responsibilities for implementing policies. The major functions of these groups are respectively; policy making, administration, and practice. The Board of Directors has a responsibility for consideration and approval of personnel policies. The Executive Director provides leadership in the development of the policies and is responsible for their implementation in relation to the total agency program. The staff has responsibility for contributing to these policies as they relate to professional practice and individual professional practice and individual professional development.

Formulation of Personnel Policies

The Board of Directors is the final authority, approving the contents of personnel policies and subsequent revisions upon the recommendation of the Bylaws and Personnel Committee.

The policies are administered by the Executive Director.

The Executive Director is responsible:

1. To ensure that the Lorain Port Authority is in compliance with all Federal and State Laws, Agreements and Policies which define the requirements, documenting time and leave.
2. To ensure that the Lorain Port Authority practices, and methods satisfy the need for accountability to the Federal and State Governments.
3. To make decisions on matters for which authority has not otherwise been delegated.
4. The Executive Director has the authority to give raises to the staff at his discretion when provided for in the budget and approved by the Board of Directors.

The Bylaws and Personnel Committee periodically reviews the Personnel Policies as they relate to changing local and national conditions.

All Lorain Port Authority personnel are responsible for reading, understanding, and following these policies.

Review of Personnel Policies

It is essential that prompt consideration be given to misunderstandings of the personnel policies.

The following steps are to be followed by a Lorain Port Authority employee who wishes to seek a second opinion of misunderstanding of these policies. The employee discusses the situation with the Executive Director, or in the case of the Executive Director, with the Bylaws and Personnel Committee.

Employment of Personnel

Lorain Port Authority Responsibility

The Board of Directors of the Lorain Port Authority shall approve all job descriptions, and qualifications for positions, after review and recommendation by the Bylaws and Personnel Committee. Applicants with suitable qualifications will be considered for each position.

The Executive Director is responsible for providing to the employees the written Personnel Policy and other relevant information about the Lorain Port Authority.

The Executive Director shall require a written acceptance from the employee of receipt of the manual.

Employee's Responsibility

An employee is held responsible for truth and accuracy of information presented to the Executive Director or Board of Directors in consideration of employment. Falsification on the employment application may lead to termination.

The employee agrees at the time of employment to abide by the Personnel Policies of the Lorain Port Authority.

Unsatisfactory performance of job assignments or lack of professional skills may result in dismissal at any time, although the Lorain Port Authority may terminate your employment at any time with or without cause.

Employment Categories

Salary employees are full time employees with benefits in the policy.

Regular full-time employment is equivalent to office hours as set by the Lorain Port Authority. Employees will be paid for hours worked. Absence will be paid according to this policy.

Part-time employment, and temporary employment, seasonal employment refers to any regularly scheduled employment that is less than the designated full work week. Part-time employees are paid on an hourly basis. Benefits in this Policy Manual are not available to part-time, temporary or seasonal employees.

Conduct of Employees

As an employee, the Lorain Port Authority has a right to expect you to conduct yourself appropriately while on the job and for you to attend work on a regular and timely basis. The Lorain Port Authority also has a right to expect you to conduct yourself away from the job in such a manner so that you will neither bring disrepute to the Lorain Port Authority nor will such conduct affect the performance of your work or your work relationship with other Lorain Port Authority employees.

The Lorain Port Authority will employ discipline, up to and including involuntary separation from employment, which is appropriate for the gravity of the misconduct (or lack of timely attendance) and your work record. You will be notified of any such action and it will be documented in your personnel file.

Personnel Records

The Executive Director keeps personnel records in a locked file at the offices of the Lorain Port Authority. These records are confidential and available only to the Executive Director and appropriate personnel, and other as provided by Ohio Public Records Law. Employees may review their personnel records through a verbal request to the Executive Director, and may correct any incorrect information in their record by submitting corrections to the Executive Director in writing. The Executive Director may request correction to the Bylaws and Personnel Committee.

The personnel record may contain:

1. Application, resume and employment materials including letters of reference, confirmation and acceptance of employment, and material on personal interviews.

2. Copies of evaluation and information on special agency or professional assignments.
3. Record of salary.
4. Copies of license, diploma and other credentials, where appropriate.
5. Position description, including duties, supervision, subordinates and special work conditions.
6. Commendations.
7. Documentation of attendance at workshops, staff training, additional formal training, and seminars.
8. Documentation of orientation to mission, policies, procedures, etc.
9. Disciplinary actions.
10. Documentation of citizenship and employment eligibility.
11. Written material related to termination including final evaluation and letters of reference to prospective employers.

Personnel files will be retained pursuant to Ohio Law, but will be removed to "Former Personnel" files after termination of the employee.

Promotions

Whenever a vacancy occurs or a new position is established, the best qualified person will be sought to fill said position. Staff members are encouraged to indicate an interest in any vacancies which occur or for transfer within the Agency. Full consideration of the abilities of all current staff for open positions in the Lorain Port

Authority will be rendered by the Executive Director or Personnel Committee where applicable. This does not limit the Lorain Port Authority's ability to seek outside applicants for employment.

Drug & Alcohol Testing

Employees are subject to testing following a workplace accident or workers' compensation eligibility claim injury that occurs during the employee's work hours or if reasonable cause determination has been made for testing.

Office Hours

Office hours will be established to meet the needs of the Lorain Port Authority. The offices of the Lorain Port Authority shall be Monday through Friday from 8:30 a.m. to 4:30 p.m. Staff schedules will be arranged to cover those hours by the Executive Director.

Overtime and Compensatory Time

Eligible employees under the Fair Labors Standard Act are eligible for compensatory time off at a rate of 1 ½ hours for every hour worked in excess of 40 hours in a calendar week. The Executive Director reserves the right to change your work schedule to work flextime so as to not accrue overtime liability to the Lorain Port Authority. Overtime work must be scheduled and taken with the approval of the Executive Director.

Political Activity Prohibited

The Lorain Port Authority shall not use public funds to do any of the following:

1. Publish, distribute, or otherwise communicate information that does any of the following:
 - a. Contains defamatory, libelous, or obscene matter

- b. Promotes alcoholic beverages, cigarettes or other tobacco products, or any illegal product, service, or activity
 - c. Promotes illegal discrimination based on race, color, religion, national origin, handicap, age, or ancestry
 - d. Supports or opposes any labor organization or any action by, on behalf of, or against any labor organization
 - e. Supports or opposes the nomination or election of a candidate for public office, the investigation, prosecution, or recall of a public official, or the passage of a levy or bond issue.
2. Compensate any employee of the political subdivision for time spent on any activity to influence the outcome of an election for any of the purposes. No employee shall knowingly conduct a direct or indirect transaction of public funds to the benefit of any of the following:
- A campaign committee
 - A political action committee
 - A legislative campaign fund
 - A political party
 - A campaign fund
 - A political committee
 - A separate segregated fund
 - A candidate

No employee shall directly or indirectly, orally or by letter, solicit or receive, or be in any manner concerned in soliciting or receiving, any assessment, subscription, or contribution for any political party or for any candidate for public office; nor shall any person solicit directly or indirectly, orally or by letter, or be in any manner concerned in soliciting, any such assessment, contribution, or payment from any officer or employee in the classified service of the state, the several counties, cities, or city school districts of the state, or the civil service townships of the state; nor shall any officer or employee be an officer in any political organization or take part in politics

other than to vote as the officer or employee pleases and to express freely political opinions.

No employee shall, directly or indirectly, pay or promise to pay any money or other valuable thing, nor shall they ask or receive any recommendation or assistance from any person, upon the consideration of any political service to be rendered, for or on account of his appointment or promotion, or proposed appointment or promotion.

No employee shall corruptly use or promise to use, either directly or indirectly, any official authority or influence in order to secure or aid any person in securing for themselves or another any office or employment, or any promotion or increase of salary therein, as a reward for political influence or service. Nor shall any person, by means of threats or coercion, induce, or seek to induce anyone in the classified service to resign their position or to waive his right to certification, appointment, or promotion.

Pay Period on Bank Holiday

In the event that an agency pay period falls on a bank holiday and the bank cannot deposit funds for the agency's payroll, then payroll deposits may be made on the proceeding day.

Outside Employment

Any employee contemplating rendering services to or seeking employment with persons or agencies in addition to the Lorain Port Authority shall first secure written approval from the Executive Director. The Executive Director must secure written approval from the Bylaws & Personnel Committee. The employee will be permitted to seek employment elsewhere where his /her job duties of the other employment does not conflict with Lorain Port Authority interest. The Bylaws & Personnel Committee will determine if outside employment presents a conflict of interest with the Lorain Port Authority interests.

Lay-off

Lay-off is the temporary or permanent removal from a position as a result of reorganization, lack of funds, lack of work, or abolishment of positions, all within the discretion of the Board of Directors.

Employment at Will

Ohio's Employment at Will Doctrine: Either the employee or the employer can terminate the employment relationship at any time. You are an employee at will. Title VII prohibits discrimination in all areas of the employer/employee relationship on account of sex, race, color, religion and national origin.

Resignation

Resignation is the voluntary termination of employment by the employee. The Lorain Port Authority requires written notice of resignation of not less than one (1) month from the Executive Director and any other full-time employee.

Weather Guidelines

During inclement weather, the Executive Director has sole discretion on determining closure of the Lorain Port Authority offices. The Executive Director may also use the Lorain Police Department and County Sheriff guidelines for closure regarding levels of inclement weather. In order to receive pay for the time employees are not working because the office is closed, employees must use vacation, personal time or compensatory time.

Healthcare

Health care is a major benefit of employment through which the Lorain Port Authority provides you and your eligible dependents with major medical, hospitalization, prescription drugs and vision after a thirty (30) day waiting period if you are a full-time employee. Participating employees enrolled will contribute 10% of the current premium cost per month as an automatic payroll deduction.

Employees enrolled and contributing to the current Health Benefits Plan are eligible for reimbursement for any out-of-pocket health-related expense incurred that is not covered under the current Health Benefits Plan. Employee will provide proof of payment detailing patient name, date(s) of service, providers name, description of service and requested reimbursement amount (using the Medical Reimbursement form), to the Accounting Department for reimbursement. Employees enrolled in a Family Plan are eligible for a maximum of One Thousand Five Hundred (\$1,500.00) reimbursement dollars per calendar year; and employees enrolled in a Single Plan are eligible for a maximum of Five Hundred (\$500.00) reimbursement dollars per calendar year. Employees will not be paid for any remaining reimbursement dollar balance for expenses not incurred at the end of the calendar year, nor will any remaining reimbursement dollar balance for expenses not incurred be carried-over to the next calendar year.

A full detail of your plan is provided in a separate benefit plan booklet. You are urged to carefully review the benefit plan booklet and familiarize yourself with the coverage you are provided. The Lorain Port Authority may change the benefits provided you under the plan at their discretion.

Life insurance

The Lorain Port Authority may provide life insurance for employees enrolled in the Health Benefits plan.

Holidays

The following holidays shall be observed during which time the offices will be closed.

New Year's Day
Martin Luther King Day
Good Friday
Memorial Day
Juneteenth
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Day after Thanksgiving
Christmas Eve
Christmas Day

In the event any of the above holidays fall on a Saturday or Sunday, the Lorain Port Authority offices shall be closed either the preceding Friday or the following Monday. These paid holidays shall not be considered hours worked for purposes of determining overtime compensation for employees entitled to on the circumstances and as specified in this policy.

Hourly employees who are required to work on a Lorain Port Authority observed holiday due to business necessity or work emergency will be eligible to apply for compensatory time off or additional pay.

Workers' Compensation

If an employee sustains a job-related injury or illness, he/she may be eligible to receive benefits from the Bureau of Workers' Compensation. Employees should immediately inform the Executive Director when an injury occurs. Employees may

also contact the Executive Director for assistance with completing the necessary forms and filing for Workers' Compensation benefits.

Leaves

Vacation Leave

Annual vacation with pay is provided for salary and regular full-time staff members.

Salary Employees

Salary employees will receive a lump sum of 4 weeks of vacation effective January 1 of each year. After 15 full years of service salary employees will receive 5 weeks of vacation. Salary employees will not permitted to carry over vacation time from year to year.

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Regular Full-time employees

You are eligible for paid vacations according to the following schedule:

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1. After 1 full year of service, 2 weeks (10 days) lump sum.
2. Beginning year 2 of service the calculation is 3.08 hours per pay period.
3. After 6 full years of service, 3 weeks (15 days) calculated at 4.62 hours per pay period.
4. After 12 full years of service, 4 weeks (20 days) calculated at 6.15 hours per pay period.
5. After 24 full years of service, 5 weeks (25 days) calculated at 7.69 hours per pay period.

Vacation leave will only accrue for those calendar months in which you are paid for 5 or more days. Time off the payroll will be used in determining your years of service. While on lay-off or leave of absence for any reason, you will not be given credit towards "years of service" for purposes of computing vacation leave.

Vacations shall be arranged with the Executive Director and confirmed by him/her in advance. In the case of the Executive Director, the Executive Director shall advise the Chairman, Vice Chairman, or in their absence, the Chairman of the ByLaws and Personnel Committee of his/her intent to utilize vacation and personal leave.

Time off while on vacation leave will not be considered hours worked for purposes of computing overtime compensation.

Personal Leave

In addition to Lorain Port Authority observed holidays, salary and full-time employees may choose two (2) paid personal days off to be taken during the calendar year, effective January 1 of each year. However; in order to be eligible to receive these personal days, an employee must have worked six consecutive months prior to receiving those days. Personal days must be approved by the Executive Director prior to being used. Personal days are not permitted to be carried over from year to year.

Time off while on personal leave will not be considered hours worked for purposes of computing overtime compensation.

When an employee separates from employment, if an employee has not taken all of the personal days, he/she is not entitled to payment for unused days.

Sick Leave

Salary and full-time employee of the Lorain Port Authority shall be entitled to pay sick leave at the rate of 3.69 hours for each pay period.

Upon your written request you will be paid for accumulated sick leave if said requested sick leave is approved by the Executive Director for your illness, injury and/or sickness. The Executive Director and the Bylaws & Personnel Committee may request a physician's statement regarding the use of sick leave for an employee who is repeatedly absent because of illness or when absence exceeds five (5) days.

Sick leave will accumulate year to year. Request for sick leave beyond accumulated days must be made in writing to the Executive Director or in the case of an Executive Director seeking such sick leave to the Bylaws & Personnel Committee, and they will have the sole authority to grant extended use of sick leave, without pay, beyond the accumulated days. If your sick leave is fully utilized in any given year, the employee may elect in writing to use the employee's vacation time that has not been used if approved in writing by the Executive Director or in the case of an Executive Director by the Bylaws & Personnel Committee.

Sick leave will not be considered hours worked when computing overtime compensation due to an employee, if any. Upon departure of employment, an employee shall not be entitled to any payment of accumulated sick leave. No sick leave or payment in lieu of accrued sick leave shall be granted to an employee upon his/her retirement or termination of employment.

Employees who were previously employed by a government agency within Ohio but were not compensated for accrued sick leave upon separation from employment with that agency may be credited with a maximum of five (5) days of such leave for use during employment with the Lorain Port Authority. Employees who accrued sick leave while employed by a government agency outside Ohio but were not compensated for accrued sick leave upon separation from employment with such agency may be credited with one-half of the total days of the accrued sick leave, up to a maximum of 5 days, for use during employment with the Lorain Port Authority.

Medical Leave (FMLA)

General Provisions

It is the policy of this port authority to grant up to 12 weeks of family and medical leave during any 12 month period to eligible employees, in accordance with the Family and Medical Leave Act of 1993 (FMLA). The leave may be paid, unpaid, or a combination of paid and unpaid, depending on the circumstances and as specified in this policy.

Eligibility

In order to qualify to take family and medical leave under this policy, the employee must meet all of the following conditions:

The employee must have worked for the Lorain Port Authority at least twelve (12) months, or fifty-two (52) weeks, need not have been consecutive. For eligibility purposes, an employee will be considered to have been employed for an entire week even if the employee was on the payroll for only part of a week or if the employee is on leave during the week.

The employee must have worked at least 1,250 hours during the twelve month period immediately before the date when the leave would begin.

Type of Leave Covered

In order to qualify as FMLA leave under this policy, the employee must be taking the leave for one of the reasons listed below:

- The birth of a child and in order to care for that child;
- The placement of a child for adoption or foster care;
- To care for a spouse, child, or parent with a serious health condition (described below); or
- The serious health condition (described below) of the employee.

An employee may take leave because of a serious health condition that makes the employee unable to perform the essential functions of the employee's position.

A serious health condition is defined as a condition, which requires inpatient care at a hospital, hospice, or residential medical care facility, or a condition which requires continuing care by a licensed health care provider.

This policy covers illnesses of a serious and long-term nature, resulting in recurring or lengthy absences. Examples of a serious health condition include: heart attacks, or other serious heart conditions, most cancers, strokes, appendicitis, pneumonia, and ongoing pregnancy and prenatal care. Generally, a chronic or long-term health

condition which, if left untreated, would result in a period of incapacity of more than three (3) days, would be considered a serious health condition.

Employees with questions about what illnesses are covered under this FMLA policy or under the Lorain Port Authority's sick leave policy are encouraged to consult with the Executive Director or By Laws and Personnel Committee.

The Lorain Port Authority may require an employee to provide a doctor's certification of the serious health condition at the time that leave is requested, periodically during the leave, and prior to returning to work following leave. The certification process is outlined in the "Sick Leave" section.

If an employee takes paid sick leave for a condition that progresses into a serious health condition and the employee requests unpaid leave as provided under this policy, the Lorain Port Authority may designate all or some portion of related leave taken as leave under this policy, to the extent that the earlier leave meets the necessary qualifications. An eligible employee can take up to 12 weeks of leave under this policy during any 12 month period. The Lorain Port Authority will measure the twelve month period as a rolling 12 month period measured backward from the date an employee uses any leave under this policy (except that the Lorain Port Authority will not measure back before August 5, 1993). Each time an employee takes leave, the Lorain Port Authority will compute the amount of leave the employee has taken under this policy and subtract it from the 12 weeks of available leave, and the balance remaining is the amount the employee is entitled to take at that time. For example, if an employee used four weeks of FMLA leave beginning February 1, 1994, four weeks beginning June 1, 1994, and four weeks beginning December 1, 1994, the employee would not be entitled to any additional leave until February 1, 1995. On February 1, 1995, the employee would be entitled to four weeks of leave.

If a husband and wife both work for the Lorain Port Authority, and each wished to take leave for the birth of a child, adoption or placement of a child in foster care, or to take care of a parent (but not a parent "in-law") with a serious health condition, the husband and wife may only take a total of 12 weeks of leave.

Employee Status and Benefits During Leave

While an employee is on leave, the Lorain Port Authority will continue the employee's health and life insurance benefits during the leave period at the same level and under the same conditions as if the employee had continued to work.

If the employee chooses not to return to work for reasons other than a continued serious health condition, the Lorain Port Authority will require the employee to reimburse the Lorain Port Authority the amount it paid for the employee's health insurance premium during the leave period. If the employee does not return at the end of the leave period, the employee's notification of his/her intent not to return will be a COBRA qualifying event. The employee should consult the Lorain Port Authority Staff Counsel regarding COBRA rights.

Employee Status After Leave

An employee who takes leave under this policy will be able to return to the same job or a job with equivalent status, pay, benefits and other employment terms. The position will be the same or one which entails substantially equivalent skill, effort, responsibility and authority.

The Lorain Port Authority may choose to exempt certain highly compensated employees from this requirement and not return to the same or similar positions.

Use of Paid and Unpaid Leave

If the employee has accrued paid leave, the employee must use paid leave first and take the remainder of the twelve weeks as unpaid leave.

An employee who is taking leave because of the employee's own serious health condition or the serious health condition of a family member, must use all paid vacation, personal, or sick leave prior to being eligible for unpaid leave. For example, if an employee has earned one week of vacation leave and one week of sick leave, the employee would be able to take two weeks paid and 10 weeks unpaid leave under this policy.

An employee taking leave for the birth of a child must use paid sick leave for physical recovery following childbirth. The employee may then use all paid vacation, personal or parental leave, and then will be eligible for unpaid leave for the remainder of the 12 weeks.

An employee who is taking leave for the adoption or foster care of a child must use all paid vacation, personal or family leave prior to being eligible for unpaid leave.

Intermittent Leave or a Reduced Work Schedule

The employee may take FMLA leave in 12 consecutive weeks, may use the leave intermittently (take a day periodically when needed over the year), or under certain circumstances may use the leave to reduce the work week or work day, resulting in a reduced hour schedule. In all cases, the leave may not exceed a total of 12 weeks over a 12 month period.

The Lorain Port Authority may temporarily transfer an employee to an available alternative position with equivalent pay and benefits if the alternative position would better accommodate the intermittent or reduced schedule.

For the birth, adoption or foster care of a child, the Lorain Port Authority and the employee must mutually agree to the schedule before the employee may take the leave intermittently or work a reduced hour schedule. Leave for birth, adoption, or foster care of a child must be taken within one year of the birth or placement of the child.

If the employee is taking leave for a serious health condition or because of the serious health condition of a family member, the employee should try to reach agreement with the Lorain Port Authority before taking intermittent leave or working a reduced hour schedule. If this is not possible, then the employee must prove that the use of the leave is medically necessary. The Lorain Port Authority may require certification of the medical necessity as discussed in "Sick Leave" section.

Certification of the Serious Health Condition

The Lorain Port Authority may ask for certification of the serious health condition. The employee should try to respond to such a request within 15 days of the request, or provide a reasonable explanation for the delay. Failure to provide certification may result in a denial of continuation leave. Medical certification may be provided by using the Medical Certification Form which is available from the Executive Director.

Certification of the serious health condition shall include: the date when the condition began, its expected duration, diagnosis, and a brief statement of treatment. For medical leave for the employee's own medication condition, the certification must also include a statement that the employee is unable to perform essential functions of the employee's position. For a seriously ill family member, the certification must include a statement that the patient requires assistance and that the employee's presence would be necessary. If the employee plans to take intermittent leave or work a reduced schedule, the certification must also include dates and the duration of treatment and a statement of medical necessity for taking intermittent leave or working a reduced schedule.

Periodically during an employee's leave, the Lorain Port Authority may require the employee to provide continuing certification of the employee's serious health condition, or the serious health condition of an employee's family member and the need for the employee to take care for that family member. In addition, if the leave is for the employee's own serious health condition, the employee may be required to provide certification of the employee's ability to perform the essential functions of the employee's position prior to returning to work after leave.

The Lorain Port Authority has the right to ask for a second opinion if it has reason to doubt a certification. The Lorain Port Authority will pay for the employee to get certification from a second doctor, which the Lorain Port Authority will select.

If it is necessary to resolve a conflict between the original certification and the second opinion, the Lorain Port Authority will require the opinion of a third doctor. The Lorain Port Authority and the employee will jointly select the third doctor, and the

Lorain Port Authority will pay for the opinion. This third opinion will be considered final.

Procedure for Requesting Leave

Except where leave is not foreseeable, all employees requesting leave under this policy must submit the request in writing to the Executive Director, with a copy to the Bylaws & Personnel Committee.

When an employee plans to take leave under this policy, the employee must give the Lorain Port Authority thirty (30) days notice. If it is not possible to give 30 days notice, the employee must give as much notice as is practicable. An employee undergoing planned medical treatment is required to make a reasonable effort to schedule the treatment to minimize disruptions to the Lorain Port Authority's operations.

If an employee fails to provide 30 days notice for foreseeable leave with no reasonable excuse for the delay, the leave request may be denied until at least 30 days from the date the Lorain Port Authority receives notice.

While on leave, employees are required to report periodically to the Lorain Port Authority regarding the status of the medical condition, and their intent to return to work.

Funeral (Bereavement) Leave

As salary and full-time employee, funeral leave with pay will be granted to you for up to a maximum of three (3) work days in order for you to arrange or attend the funeral of a member of your immediate family, which includes spouse, child, parent, brother, sister, parent-in-law, daughter-in-law, son-in-law, grandchild, grandfather and grandmother.

An employee may reserve for later use one of the three days paid bereavement leave in order to handle legal matters made necessary by death.

If additional time is needed for some other member of your family, the time must be taken as sick leave, paid vacation or compensatory time.

Part-time employees are eligible for unpaid bereavement leave as needed.

All funeral leave time must be reviewed and approved by the Executive Director or Bylaws & Personnel Committee. Funeral leave will not be considered hours worked for computing overtime.

Leave Donation

When appropriate, donation of leave may be considered on a case by case basis as determined by the Executive Director when an employee is stricken with a catastrophic injury or illness.

Military Leave

Military leave will be decided individually pursuant to Federal and State Law.

Jury Duty or Witness

To serve on a jury is a privilege provided each of us under the United States Judicial System. If you are called for jury duty, you are urged to respond enthusiastically.

As a full-time employee, you will be paid at the base rate of pay for each scheduled workday which you are required to spend at court. In order to permit the appropriate schedule of work in your absence, you must review the anticipated jury duty schedule with your supervisor as soon as you receive notice to report for jury duty. Any fees you receive from the court for jury duty shall be turned over to the Lorain Port Authority.

If you are subpoenaed as a witness for Lorain Port Authority business, you will be paid for all missed time you would have been scheduled to work whether you are a full-time or salaried employee or a part-time employee. If you are subpoenaed as a witness for civil matters not involving your own personal business, you will be paid for all missed

time. If you are called as a witness for matters involving your own personal business, you may use accumulated vacation, personal days or compensatory time. You should notify your supervisor as soon as you are notified that you will be called as a witness or must be present as a party to a proceeding.

While on jury duty, or subpoenaed time for other than Lorain Port Authority business, these hours will not be considered hours worked for purpose of computing overtime.

Leaves for Other Purposes

Unpaid leaves of absence will be considered by the Executive Director for periods of up to ninety (90) days. Criteria to be used in such decisions include: the purpose of the request; length of employment; plans to remain with the Lorain Port Authority after leave; whether arrangements can be made for covering the employee's job during his/her absence; and fairness in sharing this opportunity among all staff who are interested and eligible. During a leave of absence without pay, vacation and sick leave time may not be accrued. And, during an unpaid leave period, employees are responsible for full financial employee and Lorain Port Authority contributions for health insurance, retirement and other employer contributed insurance programs. All of the above benefits are up to the discretion of the Executive Director or in the case of the Executive Director, the Bylaws & Personnel Committee.

Should an employee contest a decision by the Executive Director regarding a request for unpaid leave of absence, then the employee shall submit a letter stating the reasons for contesting the decision. The Executive Director shall in turn submit the letter to the Bylaws and Personnel Committee for their consideration. The decision by the Bylaws and Personnel Committee shall be the final decision regarding the matter.

Retirement

Ohio Public Employees Retirement System (OPERS)

Because Lorain Port Authority employees are public employees, all employees of the Lorain Port Authority are required to participate in the Ohio Public Employees Retirement System (OPERS).

You are required to have a set percent of your gross earnings deducted from each pay check, which is forwarded to OPERS to your personal account. Your contribution to OPERS is deducted from the gross amount of your wages before federal and state taxes are calculated. In addition, the Lorain Port Authority contributes a percent of your gross earnings to OPERS for each pay period.

Information explaining the OPERS program, contribution rates, and the benefits available to you upon retirement are available from the Executive Director.

Deferred Compensation

You also are eligible to voluntarily participate in the Ohio Public Employees Deferred Compensation Program. This program permits you to set aside a specific amount of your earnings each pay period to be invested under a variety of options selected by you. Your contribution to this program is deducted from your gross wages before federal and state taxes are calculated, and the earnings received on your Deferred Compensation Program investments are currently not taxed until you withdraw them from the Program.

Information regarding this program, the investment options available to you, and how to participate, are available from the Executive Director.

Attendance at Conferences

Continuing education is in the best interest of both you and the Lorain Port Authority. The Lorain Port Authority may pay for in advance, or reimburse you for the full costs of seminars, or other educational programs pertaining to Lorain Port Authority activities which are approved in advance by the Executive Director or the Bylaws & Personnel Committee.

This benefit extends to the costs of educational activities which will help improve your performance in your present position, or which will prepare you for a better position with the Lorain Port Authority

Travel Policy

When employees traveling on behalf of the agency, the following procedures should also be applied:

- Employees will only be reimbursed for the shortest and most direct route to their destination. Attach map.
- Employees shall verify items are in stock with retailers prior to traveling to a retailer to purchase goods on behalf of the agency.
- Employees shall remit a copy of the receipt for purchases from a retailer verifying evidence of purchase. If no purchase is made, a reason stating such shall accompany the travel reimbursement request.
- As standard practice, the employee shall utilize his/her best efforts to utilize the nearest vendor for purchasing items.
- The employee shall make his/her best effort to request reimbursement for travel reimbursement every two weeks.
- Unreasonable travel time, modes of travel, and undocumented travel may not be reimbursed.
- Request for travel reimbursement beyond three (3) months will not be approved unless due to extreme circumstances.

Management shall be responsible to review travel forms and reimbursement request for compliance with these regulations.

When employees are traveling out of town, the Lorain Port Authority will use the General Services Administration (GSA) per diem rates and calculation or direct reimbursement with receipt(s).

Use of Privately-Owned Automobile

When it is necessary for staff to drive their own automobile on authorized Lorain Port Authority business, the Lorain Port Authority allows mileage reimbursement at the allowed IRS approved standard mileage rate and will reimburse tolls and parking with receipts attached to the expense report. Employees shall utilize the Expense Report to report the date, destination, business purpose, miles, tolls and travel. Employees will attach a map to verify the distance. All reimbursement travel, in excess of 50 miles must be approved by the Executive Director.

Frequent Flyer Miles

Should a staff member traveling on behalf of the agency receive frequent flyer miles or other related travel benefit or incentive, these benefits are the property of the Lorain Port Authority.

Credit Card Policy

1. This policy applies to all (i) payment cards, checks or other payment instruments associated with a credit account issued by a financial institution or a retailer, and (ii) payment cards related to the receipt of grant funds. All such cards and instruments are referred to herein as "credit cards".
2. The Lorain Port Authority will not obtain or maintain any debit cards.
3. Credit cards will be established in the name of the Executive Director, Lorain Port Authority with a maximum credit limit not to exceed \$8,000.00.
4. The Executive Director will work with the appropriate financial institutions that issue credit cards to determine the best type of credit card accounts for the Lorain Port Authority, and to determine which store credit card accounts the Lorain Port Authority will utilize.

- The Executive Director is responsible for working with the issuing financial institution to determine the dates when credit cards expire and the re-issuance of replacement cards.
- The Executive Director is responsible for determining, when necessary, the need to cancel a credit card account and any adjustment to credit limits on the credit cards.
- The Executive Director or Fiscal Officer is responsible for notifying the issuing financial institution of a lost or stolen card. Lorain Port Authority personnel using a credit card must notify the Executive Director or Fiscal Officer when they become aware that a card is lost or stolen.

Credit cards will be kept in the office of the Fiscal Officer and may be signed out to authorized Lorain Port Authority personnel from time to time as necessary. The credit card should be promptly returned to the office of the Fiscal Officer once the purchases or return from travel for which it was checked out have been made.

5. Credit cards may be signed out only to the following Lorain Port Authority personnel:
 - Executive Director
 - Assistant Director
 - Fiscal Officer
 - Office Manager
6. A credit card may not be used by anyone other than the individual to whom it is signed out.
7. Prior to initial receipt of a credit card, each individual must agree to and sign the Credit Card Responsibility and Use Procedures.
8. The Board of Directors authorizes the use of Lorain Port Authority credit cards for use in connection with Lorain Port Authority related activities and for only those types of expenses that are for the benefit of the Lorain

Port Authority that serve a valid and proper public purpose shall be paid for by credit card. Credit cards will be used primarily for travel expenses to conferences and/or workshops, economic development events, and pre-payment of materials when required by a vendor. In any event, credit cards may be used only for expenditures that are within the applicable budgetary guidelines.

9. For each purchase made using a credit card, an itemized receipt indicating the amount paid, the vendor, and the goods/services purchased must be submitted to the Fiscal Officer promptly following the purchase. When the Fiscal Officer is the authorized user the itemized receipt will be submitted to the Executive Director.
10. Use of a credit card for personal expenditures, for expenditures in excess of the applicable credit limit, or otherwise in violation of this policy constitutes a misuse of the credit card. Any Lorain Port Authority personnel engaging in misuse of a credit card will be responsible to reimburse the Lorain Port Authority for any unauthorized expenditures and may be subject to disciplinary action up to and including termination of employment.
11. If a credit card is lost or stolen, or if any Lorain Port Authority personnel become aware of unauthorized or fraudulent use of any of the Lorain Port Authority's credit card accounts, the same must be reported immediately to the Executive Director or Fiscal Officer.
12. All monthly credit card statements and other correspondence associated with the credit card accounts will be sent to the Fiscal Officer Lorain Port Authority. Payment of the monthly statements must be made in a timely fashion so that finance charges and late payment fees are not incurred.
13. On an annual basis, the Fiscal Officer will submit a report to the Lorain Port Authority Board of Directors regarding all credit card rewards received by the Lorain Port Authority.

Cellular Phone Policy

Employees should make every effort to avoid using cellular phones for personal calls. While personal use is strongly discouraged, the agency usually recognizes that it is sometimes inevitable.

The Lorain Port Authority does not provide agency owned cellular phones or service plans. The Executive Director, Accountant, Economic Development Specialist and Office Manager positions will be compensated Three Hundred and Seventy-Five Dollars (\$375.00) annually as a stipend to reimburse those staff members for agency usage on their personal cellular phones. To be eligible for this stipend the employee must have an active cellular number on file with the Lorain Port Authority.

Internet and Email Usage

The internet and email are intended to be used primarily for business purposes and any personal use that interferes with an employee's duties is not permitted. Further, transmittal of email that is disruptive to the work environment, inappropriate for the workplace, unprofessional, or which could embarrass or compromise the integrity of the Lorain Port Authority or its administration may result in discipline, up to and including termination. The internet and email system are Lorain Port Authority's property and employees should have no expectation of privacy when using either the internet or email. The Lorain Port Authority reserves the right to monitor the network for inappropriate or prohibited uses. In addition, employees should not duplicate or download any software or materials that are copyrighted, patented, trademarked, or otherwise identified as intellectual property.

Petty Cash Policy

The Lorain Port Authority has established petty cash fund to purchase small incidental items. The maximum amount of petty cash is \$200.00.

Employees must complete the Petty Cash Request form and obtain prior approval from the executive director for any purchases.

Employees may utilize these funds for purchases up to \$100.00 for each transaction. Only one withdraw at any time.

On the day of or the next business day after the purchase, the employee must attach the original receipt and return the unused amount of cash. This must balance. It is the employee's responsibility to ensure petty cash is accurate.

The Lorain Port Authority is a tax-exempt local government. Therefore, taxes will not be reimbursed.

All cash and receipts must be kept in the fireproof safe in the accounting office.

A representative will reconcile and reimburse petty cash quarterly and at year end. All transactions should be completed by December 15th of each year.

Public Records Policy

Access to information concerning the conduct of the people's business is a right of every person in the state. Records of the Lorain Port Authority which are not exempt from disclosure under the law are available for inspection and copying in accordance with the Ohio Public Records Act. Requests for records may be made during regular business hours to: Lorain Port Authority, Attention: Executive Director, 319 Black River Land, Lorain, OH 44052. Telephone (440) 204-2269.

The public may view the records they have requested at all reasonable times during regular business hours of this office. If they wish to view public records of our office, we will promptly make them available to them. If they wish to receive copies of our records, we will provide them within a reasonable period of time. "Promptly" and "reasonable" take into account the volume of records requested; the proximity of the location where the records are stored; and the necessity for a legal review of the records requested.

Once we have received your request, we will provide our response or acknowledge your request and provide you with: an estimate of when you should expect our response, an estimated cost if copies have been requested, and the items (if any) that we expect may be

exempt from disclosure. If at any time prior to completing our response, we believe our response will take longer than initially estimated (because of the volume of records requested; the proximity of the location where the records are stored; or the complexity of the legal review); we will inform you of this change.

The person requesting the records has the right not to:

Disclose their identity to the Lorain Port Authority (they will be given a “public records request number” which we will use to track our communications and response(s))

Provide our office with a written request: or

Provide a reason why they want the request of these records

If any portion of their request for records must be denied because the records are exempt from disclosure under the law, we will inform them which records they have requested are not public by clearly marking the portion “redacted” or we will explain which portion of the record(s) have been redacted. In addition, we will provide you with the legal authority upon which we have relied.

If a request is denied because it is overbroad, ambiguous, or doesn’t reasonable identify our records, we will provide them with information about how our records are maintained and if they wish, we may revise their request for records.

A fee for copies of public records may be charged which covers the direct costs of duplication incurred by the Lorain Port Authority, currently this fee is \$.05 per page and \$1.00 per CD-ROM. In addition, actual cost of postage or other delivery may be charged. We may require payment of these fees prior to processing your request. It is the policy of the Lorain Port Authority to waive charges to a requester for duplication of the first 5 pages.

Sexual Harassment

Sexual harassment of any kind will not be tolerated. This includes unwelcome sexual advances or requests for sexual favors; other verbal or physical conduct of a sexual nature when made explicitly or implicitly a term or condition of employment, promotion, or retention, or which has the purpose or effect of interfering with an employee’s work performance; and creation of an offensive working environment

including graphic displays of a sexual nature in any form. Such conduct may result in disciplinary action, which may include dismissal.

Any employee who feels that he or she is a victim of sexual harassment should immediately report the matter to the Executive Director, or if the Executive Director is involved, report to the chairperson of the Bylaws & Personnel Committee. The complaint will be investigated. No employee will be subject to any form of retaliation or discipline for pursuing a sexual harassment complaint

Domestic Violence

All information is to remain confidential and may only be disclosed if requested or consented to by the employee making such claim, or ordered by a court of administrative agency or otherwise required by an applicable Federal or State Law.

Definition: A biological child, adopted, foster, or stepchild.

Domestic Violence: Physical harm, bodily assault, or the infliction of fear or imminent physical harm, bodily injury or assault between family or household members. Sexual assault of one family or household member by another family or household member.

Emergency Health Condition: A sudden generally unexpected occurrence or set of circumstances related to a person's health which requires immediate action and is typically short term in nature.

Family member: Parent, Step Parent, Sister, Brother, Parent in Law, Spouse, Grandparent, Minor, Dependent Child and Child.

Household Members: Person residing in same home that have reciprocal duties to and to provide financial support for one another. Does not include persons sharing the same house when the living style is primarily that of a dormitory or commune.

Employees are encouraged to judiciously use their accrued leave options in a manner that best protects them from the risk.

Domestic Violence, Sexual Assault, or Stalking Leave

Victim means a person against whom domestic violence, sexual assault, or stalking has been committed. This leave is available to employees who are victims or to employee's family member (child, spouse, parent, parent in law, grandparent, or a person who has a dating relationship) who are victims of domestic violence, sexual assault, or stalking. Leave may be taken in blocks of time, intermittently or on a reduced schedule. The amount of leave that an employee may take is restricted to a reasonable amount of time but is not specifically limited as to time or length under the law.

Employees may take leave with or without pay for domestic violence, sexual assault, or stalking leave for the following reasons:

1. To seek law enforcement assistance, legal assistance, or to prepare for participation in any legal proceeding.
2. To seek health care treatment for physical or mental injuries for them or a family member.
3. To participate in safety planning to temporarily or permanently relocate or to take other action to ensure the safety of the family member(s).
4. The request for this form of leave must be documented through an attorney, advocacy group, minister, medical or other related professional. A written statement that the employee or employee's family member is a victim of domestic violence, sexual assault, or stalking must be provided.

Paid leave is a benefit provided to employees which offers employees financial protection in the event of personal or family injury.

Employees are encouraged to judiciously use their accrued leave option in a manner that best protects them from the risk of any financial loss associated with unexpected and/or extended absence from work.

Employees will be allowed to use vacation leave without advance approval when the employee is requesting the use of vacation leave to respond to family care emergencies or for emergency health care conditions.

LICENSEE/PURCHASER--TAKE NOTICE. Licensor/Seller uses great care to have all of its equipment in good order and repair, gives no warranty expressed or implied of merchantability or fitness or as to condition, quality or any other matter of any equipment sent out, and will in no way be responsible for damages resulting while in user's possession. Licensee/Purchaser acknowledges that the merchandise and/or equipment has been inspected and received in good condition and accepted as is, and the Licensee/Purchaser agrees to save and hold harmless the Licensor/Seller for any damages sustained from same while in user's possession. There are no warranties which extend beyond the description on the face hereof.

Licensee is responsible for said equipment and agrees to protect same from all loss and damage.

Licensee further agrees not to release or redeliver said equipment to any other person, firm or corporation without the written consent to licensor. Title to said equipment shall at all times be in licensor and this transaction is a bailment only.

Upon return/receipt of equipment; shortage or damages will be billed at current AAble Rents replacement costs. AAble Rents estimates and counts are to be accepted as correct.

Licensee agrees to operate said equipment only in the manner for which it is intended and not to attempt to make any repairs of any nature, kind or description and in the event said equipment becomes inoperative, licensor is to notified at once. Licensee agrees to return said equipment to licensor upon demand.

All items described on the face of this invoice are accepted by Licensee/Purchaser in their present "as is" condition in accordance with this agreement.

In the event that renter/user has directed that the rental charges hereunder be billed to another person or organization, and payment is not made by such person or organization within ten (10) days after invoice date, renter/user shall promptly upon receiving notice of nonpayment, pay said rental charges and such additional or other charges as may be added to the outstanding balance pursuant to the terms thereof.

All unpaid bills are subject to 1.5% per month service charge commencing 7 days from billing date. This is an annual rate of 18%.

Purchaser agrees to surrender equipment not paid in full at request of Seller. It is agreed that Seller may enter premises where equipment is in use and take possession without legal action. Title to said equipment will not pass to Purchaser until paid in full.

Licensee/Purchaser acknowledges having read the foregoing terms and conditions and agrees to be bound thereby and further agrees to pay the rental rates and/or purchase price set forth on the foregoing invoice. In the event Licensor/Seller is called upon to pay any expenses or attorney's fees to enforce this agreement, the same shall be paid by Licensee/Purchaser.

Licensor/Seller limits its liability to the lessor of cost of repair, replacement or rental value of the goods and equipment listed on the face of this agreement. Under no circumstances shall the Licensor/Seller be liable for any type of consequential damages.

Licensor/Seller objects in advance to any changes, additions and/or modifications to the terms and conditions of this contract unless Licensor/Seller specifically consents thereto in writing signed by an officer of AAble Rents.

LIMITATION OF LIABILITY: IN NO EVENT SHALL AABLE RENTS BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES WHATSOEVER AND AABLE RENTS LIABILITY, UNDER NO CIRCUMSTANCES, WILL EXCEED THE CONTRACT PRICE FOR THE GOODS AND/OR SERVICES FOR WHICH THE LIABILITY IS CLAIMED. CUSTOMER'S SOLE REMEDY SHALL BE LIMITED TO EITHER THE COST OF SAID GOODS OR SERVICES, OR REPLACEMENT THEREOF, AT THE OPTION OF AABLE RENTS. ANY ACTION FOR BREACH OF CONTRACT OR BREACH OF WARRANTY MUST BE COMMENCED WITHIN ONE (1) YEAR AFTER THE CAUSE OF ACTION HAS ACCRUED, NOTICE OF ANY CLAIMS MUST BE MADE IN WRITING WITHIN THIRTY (30) DAYS.

APPLICABLE LAW: The rights and duties of the parties shall be governed by the laws of the State of Ohio. **CHOICE OF FORUM AND JURISDICTION:** The parties agree that this Agreement, and the obligations and duties created hereby, are to be performed in the State of Ohio. The parties hereto agree that neither of them shall commence any action whatsoever, at law or in equity, for any matter or assert any claims relating to or arising from this agreement or the relationship of the parties, in any court other than those located in the County of Cuyahoga, State of Ohio. The parties hereto hereby consent to the jurisdiction of the state and federal courts located in Cuyahoga County, State of Ohio, for the litigation of any claims that exist or arise between them now or in the future. The parties hereby stipulate that venue, as well as jurisdiction, is proper only in Euclid Municipal Court or Cuyahoga County Court of Common Pleas, or U.S. District Court for the Northern District of Ohio, Eastern Division.



1365 Chardon Rd.
 Euclid, OH 44117
 www.aablerents.com
 216-692-9800 Phone
 216-738-3669 Fax

Status: Quote
 Quote #: q19806

Will Call: Tue 2/ 1/2022 8:30AM
Return: Sun 5/ 1/2022 6:00PM
Operator: Gene Ogle
Terms: ON ACCOUNT

Customer #: 5343

LORAIN PORT AUTHORITY,
 421 BLACK RIVER LANE
 LORAIN, OH 44052

Phone 440-204-2273

Job Descr: 2022 - cleaning - before install

Ordered By: Kelsey Leyva 440 204-2267
Salesman: GENE OGLE gene@aablerents.com

Qty	Items	Each	Price
1	POR Placeholder	\$0.00	\$0.00
5600	70x80 Band Shelter (3 pieces) Scrub, wash and dry	\$0.60	\$3,360.00

**** QUOTE ONLY ** REQUIRES SIGNED CONTRACT, DEPOSIT & CREDIT OR DEBIT CARD ON FILE TO RESERVE **UNLESS NOTED AS A LINE ITEM IN THE BODY OF ORDER, DELIVERY AND PICKUP DATES ARE SUBJECT TO CHANGE**

		Sales: \$3,360.00		
Subtotal: \$3,360.00			Total: \$3,360.00	Paid: \$0.00
				Amount Due: \$3,360.00

THIS IS A QUOTE ONLY. Prices are subject to change without notice, but generally honored for 10 days from quote date. Contact the office for an updated quote if needed.

Delivery/pickup dates are estimated - they may adjust unless otherwise noted. Flexibility is necessary at this time.

Due to supply chain and labor issues all orders must be paid in full at time of confirmation - everything reserved will be paid for.

Cancellation fee: 100% of the rental cost as we are reserving not only the product, but the labor required and are turning other potential customers away to provide you with both.

There is a 3% surcharge for ALL credit/debit transactions.

WILL CALL orders can be reserved using a credit/debit card on file if

customer prefers to pay CASH on pickup. If customer cancels/no shows our cancellation policy applies.

Electrical items, if applicable, will

arrive after the tent is constructed. AAble Rents is not responsible for any damage that may occur during the delivery, set up or pick up of equipment from the delivery address stated

above. Any changes to this order MUST be made by NOON the day BEFORE delivery. The Customer must verify all counts on delivery and pickup to avoid shortage billing. Any problems

with damaged, unusable equipment must be reported to our 24 hour answering service prior to usage. The Customer assumes possession of all equipment and is responsible for damage

and loss prior to AAble Rents reassuming possession. All food serving items are to be returned rinsed and free of food or beverage residue. All food items are subject to a cleaning charge

at 50% of the rental. Grills are to be emptied and cooled. The Customer is liable for underground tent stake damage. The customer is responsible for posting NO SMOKING signs if their

municipality requires it. The Customer agrees to pay ALL collection costs, including reasonable attorney fees, if Customer fails to pay within terms.

The terms of the agreement on the reverse side are incorporated herein and are a part hereof, and I acknowledge the I have read and received a copy thereof. AAble Rents gives no warranties, expressed or implied as to the fitness for a particular purpose.

Signature:

LORAIN PORT AUTHORITY,

LICENSEE/PURCHASER--TAKE NOTICE. Licensor/Seller uses great care to have all of its equipment in good order and repair, gives no warranty expressed or implied of merchantability or fitness or as to condition, quality or any other matter of any equipment sent out, and will in no way be responsible for damages resulting while in user's possession. Licensee/Purchaser acknowledges that the merchandise and/or equipment has been inspected and received in good condition and accepted as is, and the Licensee/Purchaser agrees to save and hold harmless the Licensor/Seller for any damages sustained from same while in user's possession. There are no warranties which extend beyond the description on the face hereof.

Licensee is responsible for said equipment and agrees to protect same from all loss and damage.

Licensee further agrees not to release or redeliver said equipment to any other person, firm or corporation without the written consent to licensor. Title to said equipment shall at all times be in licensor and this transaction is a bailment only.

Upon return/receipt of equipment; shortage or damages will be billed at current AAble Rents replacement costs. AAble Rents estimates and counts are to be accepted as correct.

Licensee agrees to operate said equipment only in the manner for which it is intended and not to attempt to make any repairs of any nature, kind or description and in the event said equipment becomes inoperative, licensor is to notified at once. Licensee agrees to return said equipment to licensor upon demand.

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All unpaid bills are subject to 1.5% per month service charge commencing 7 days from billing date. This is an annual rate of 18%.

Purchaser agrees to surrender equipment not paid in full at request of Seller. It is agreed that Seller may enter premises where equipment is in use and take possession without legal action. Title to said equipment will not pass to Purchaser until paid in full.

Licensee/Purchaser acknowledges having read the foregoing terms and conditions and agrees to be bound thereby and further agrees to pay the rental rates and/or purchase price set forth on the foregoing invoice. In the event Licensor/Seller is called upon to pay any expenses or attorney's fees to enforce this agreement, the same shall be paid by Licensee/Purchaser.

Licensor/Seller limits its liability to the lessor of cost of repair, replacement or rental value of the goods and equipment listed on the face of this agreement. Under no circumstances shall the Licensor/Seller be liable for any type of consequential damages.

Licensor/Seller objects in advance to any changes, additions and/or modifications to the terms and conditions of this contract unless Licensor/Seller specifically consents thereto in writing signed by an officer of AAble Rents.

LIMITATION OF LIABILITY: IN NO EVENT SHALL AABLE RENTS BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES WHATSOEVER AND AABLE RENTS LIABILITY, UNDER NO CIRCUMSTANCES, WILL EXCEED THE CONTRACT PRICE FOR THE GOODS AND/OR SERVICES FOR WHICH THE LIABILITY IS CLAIMED. CUSTOMER'S SOLE REMEDY SHALL BE LIMITED TO EITHER THE COST OF SAID GOODS OR SERVICES, OR REPLACEMENT THEREOF, AT THE OPTION OF AABLE RENTS. ANY ACTION FOR BREACH OF CONTRACT OR BREACH OF WARRANTY MUST BE COMMENCED WITHIN ONE (1) YEAR AFTER THE CAUSE OF ACTION HAS ACCRUED, NOTICE OF ANY CLAIMS MUST BE MADE IN WRITING WITHIN THIRTY (30) DAYS.

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1365 Chardon Rd.
 Euclid, OH 44117
 www.aablerents.com
 216-692-9800 Phone
 216-738-3669 Fax

Status: Quote
 Quote #: q19807

Event Beg: Mon 5/ 2/2022 8:30AM
 Return: Mon 5/ 2/2022 5:00PM
 Operator: Gene Ogle
 Terms: ON ACCOUNT

Customer #: 5343

LORAIN PORT AUTHORITY,
 421 BLACK RIVER LANE
 LORAIN, OH 44052

Phone 440-204-2273

Job Descr: 2022 - installation

Ordered By: Kelsey Leyva 440 204-2267
 Salesman: GENE OGLE gene@aablerents.com

Delivery Mon 5/ 2/2022 8:30AM

Kelsey Leyva 440-204-2267
 Black River Landing
 421 BLACK RIVER LANE
 LORAIN, OH 44052

can delivery any day this week - weather conditions will dictate this.

Qty	Items	Each	Price
1	Tent Ox	\$499.00	\$499.00
1	45' Genie Boom Lift	\$275.00	\$275.00
1	45' Genie Boom Lift Delivery Charge	\$300.00	\$300.00
1	**** Freight Charge **** 2 trucks driving 156 miles round trip	\$525.00	\$525.00
2	Railing install 8-9 guys on site; roughly 12 hours total	\$75.00	\$150.00
88	Bandshell install 8-9 guys on site; roughly 12 hours total	\$75.00	\$6,600.00

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Rental Retail \$774.00		Sales: \$7,575.00			
Subtotal: \$8,349.00			Total: \$8,349.00	Paid: \$0.00	Amount Due: \$8,349.00

THIS IS A QUOTE ONLY. Prices are subject to change without notice, but generally honored for 10 days from quote date. Contact the office for an updated quote if needed.
 Delivery/pickup dates are estimated - they may adjust unless otherwise noted. Flexibility is necessary at this time.
 Due to supply chain and labor issues all orders must be paid in full at time of confirmation - everything reserved will be paid for.
 Cancellation fee: 100% of the rental cost as we are reserving not only the product, but the labor required and are turning other potential customers away to provide you with both.
 There is a 3% surcharge for ALL credit/debit transactions. WILL CALL orders can be reserved using a credit/debit card on file if customer prefers to pay CASH on pickup. If customer cancels/no shows our cancellation policy applies. Electrical items, if applicable, will arrive after the tent is constructed. AAble Rents is not responsible for any damage that may occur during the delivery, set up or pick up of equipment from the delivery address stated above. Any changes to this order MUST be made by NOON the day BEFORE delivery. The Customer must verify all counts on delivery and pickup to avoid shortage billing. Any problems with damaged, unusable equipment must be reported to our 24 hour answering service prior to usage. The Customer assumes possession of all equipment and is responsible for damage and loss prior to AAble Rents reassuming possession. All food serving items are to be returned rinsed and free of food or beverage residue. All food items are subject to a cleaning charge at 50% of the rental. Grills are to be emptied and cooled. The Customer is liable for underground tent stake damage. The customer is responsible for posting NO SMOKING signs if their municipality requires it. The Customer agrees to pay ALL collection costs, including reasonable attorney fees, if Customer fails to pay within terms.

The terms of the agreement on the reverse side are incorporated herein and are a part hereof, and I acknowledge the I have read and received a copy thereof. AAble Rents gives no warranties, expressed or implied as to the fitness for a particular purpose.

Signature: _____
 LORAIN PORT AUTHORITY,

LICENSEE/PURCHASER--TAKE NOTICE. Licensor/Seller uses great care to have all of its equipment in good order and repair, gives no warranty expressed or implied of merchantability or fitness or as to condition, quality or any other matter of any equipment sent out, and will in no way be responsible for damages resulting while in user's possession. Licensee/Purchaser acknowledges that the merchandise and/or equipment has been inspected and received in good condition and accepted as is, and the Licensee/Purchaser agrees to save and hold harmless the Licensor/Seller for any damages sustained from same while in user's possession. There are no warranties which extend beyond the description on the face hereof.

Licensee is responsible for said equipment and agrees to protect same from all loss and damage.

Licensee further agrees not to release or redeliver said equipment to any other person, firm or corporation without the written consent to licensor. Title to said equipment shall at all times be in licensor and this transaction is a bailment only.

Upon return/receipt of equipment; shortage or damages will be billed at current AAble Rents replacement costs. AAble Rents estimates and counts are to be accepted as correct.

Licensee agrees to operate said equipment only in the manner for which it is intended and not to attempt to make any repairs of any nature, kind or description and in the event said equipment becomes inoperative, licensor is to notified at once. Licensee agrees to return said equipment to licensor upon demand.

All items described on the face of this invoice are accepted by Licensee/Purchaser in their present "as is" condition in accordance with this agreement.

In the event that renter/user has directed that the rental charges hereunder be billed to another person or organization, and payment is not made by such person or organization within ten (10) days after invoice date, renter/user shall promptly upon receiving notice of nonpayment, pay said rental charges and such additional or other charges as may be added to the outstanding balance pursuant to the terms thereof.

All unpaid bills are subject to 1.5% per month service charge commencing 7 days from billing date. This is an annual rate of 18%.

Purchaser agrees to surrender equipment not paid in full at request of Seller. It is agreed that Seller may enter premises where equipment is in use and take possession without legal action. Title to said equipment will not pass to Purchaser until paid in full.

Licensee/Purchaser acknowledges having read the foregoing terms and conditions and agrees to be bound thereby and further agrees to pay the rental rates and/or purchase price set forth on the foregoing invoice. In the event Licensor/Seller is called upon to pay any expenses or attorney's fees to enforce this agreement, the same shall be paid by Licensee/Purchaser.

Licensor/Seller limits its liability to the lessor of cost of repair, replacement or rental value of the goods and equipment listed on the face of this agreement. Under no circumstances shall the Licensor/Seller be liable for any type of consequential damages.

Licensor/Seller objects in advance to any changes, additions and/or modifications to the terms and conditions of this contract unless Licensor/Seller specifically consents thereto in writing signed by an officer of AAble Rents.

LIMITATION OF LIABILITY: IN NO EVENT SHALL AABLE RENTS BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES WHATSOEVER AND AABLE RENTS LIABILITY, UNDER NO CIRCUMSTANCES, WILL EXCEED THE CONTRACT PRICE FOR THE GOODS AND/OR SERVICES FOR WHICH THE LIABILITY IS CLAIMED. CUSTOMER'S SOLE REMEDY SHALL BE LIMITED TO EITHER THE COST OF SAID GOODS OR SERVICES, OR REPLACEMENT THEREOF, AT THE OPTION OF AABLE RENTS. ANY ACTION FOR BREACH OF CONTRACT OR BREACH OF WARRANTY MUST BE COMMENCED WITHIN ONE (1) YEAR AFTER THE CAUSE OF ACTION HAS ACCRUED, NOTICE OF ANY CLAIMS MUST BE MADE IN WRITING WITHIN THIRTY (30) DAYS.

APPLICABLE LAW: The rights and duties of the parties shall be governed by the laws of the State of Ohio. **CHOICE OF FORUM AND JURISDICTION:** The parties agree that this Agreement, and the obligations and duties created hereby, are to be performed in the State of Ohio. The parties hereto agree that neither of them shall commence any action whatsoever, at law or in equity, for any matter or assert any claims relating to or arising from this agreement or the relationship of the parties, in any court other than those located in the County of Cuyahoga, State of Ohio. The parties hereto hereby consent to the jurisdiction of the state and federal courts located in Cuyahoga County, State of Ohio, for the litigation of any claims that exist or arise between them now or in the future. The parties hereby stipulate that venue, as well as jurisdiction, is proper only in Euclid Municipal Court or Cuyahoga County Court of Common Pleas, or U.S. District Court for the Northern District of Ohio, Eastern Division.



1365 Chardon Rd.
 Euclid, OH 44117
 www.aablerents.com
 216-692-9800 Phone
 216-738-3669 Fax

Status: Quote
 Quote #: q19808

Event Beg: Thu 10/27/2022 8:30AM
 Event End: Thu 10/27/2022 5:00PM
 Operator: Gene Ogle
 Terms: ON ACCOUNT

Customer #: 5343
LORAIN PORT AUTHORITY, 421 BLACK RIVER LANE LORAIN, OH 44052
Phone 440-204-2273
Job Descr: 2022 removal

Ordered By: Kelsey Leyva 440 204-2267
 Salesman: GENE OGLE gene@aablerents.com

Delivery Thu 10/27/2022 7:30AM - 7:00PM	Pickup Thu 10/27/2022 5:00PM
Kelsey Leyva 440-204-2267 Black River Landing 421 BLACK RIVER LANE LORAIN, OH 44052	Kelsey Leyva 440-204-2267 Black River Landing 421 BLACK RIVER LANE LORAIN, OH 44052

Qty	Items	Each	Price
1	Tent Ox	\$499.00	\$499.00
2	Labor to remove railing 6-7 guys on site for 10 hrs	\$75.00	\$150.00
60	Labor to remove Band Shell 6-7 guys on site for 10 hrs	\$75.00	\$4,500.00
1	**** Freight Charge **** 2 trucks - 156 miles rough trip each	\$525.00	\$525.00

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Rental Retail \$499.00	Sales: \$5,175.00			
Subtotal: \$5,674.00		Total: \$5,674.00	Paid: \$0.00	Amount Due: \$5,674.00

THIS IS A QUOTE ONLY. Prices are subject to change without notice, but generally honored for 10 days from quote date. Contact the office for an updated quote if needed.
 Delivery/pickup dates are estimated - they may adjust unless otherwise noted. Flexibility is necessary at this time.
 Due to supply chain and labor issues all orders must be paid in full at time of confirmation - everything reserved will be paid for.
 Cancellation fee: 100% of the rental cost as we are reserving not only the product, but the labor required and are turning other potential customers away to provide you with both.
 There is a 3% surcharge for ALL credit/debit transactions. WILL CALL orders can be reserved using a credit/debit card on file if customer prefers to pay CASH on pickup. If customer cancels/no shows our cancellation policy applies. Electrical items, if applicable, will arrive after the tent is constructed. A Able Rents is not responsible for any damage that may occur during the delivery, set up or pick up of equipment from the delivery address stated above. Any changes to this order MUST be made by NOON the day BEFORE delivery. The Customer must verify all counts on delivery and pickup to avoid shortage billing. Any problems with damaged, unusable equipment must be reported to our 24 hour answering service prior to usage. The Customer assumes possession of all equipment and is responsible for damage and loss prior to A Able Rents reassuming possession. All food serving items are to be returned rinsed and free of food or beverage residue. All food items are subject to a cleaning charge at 50% of the rental. Grills are to be emptied and cooled. The Customer is liable for underground tent stake damage. The customer is responsible for posting NO SMOKING signs if their municipality requires it. The Customer agrees to pay ALL collection costs, including reasonable attorney fees, if Customer fails to pay within terms.

The terms of the agreement on the reverse side are incorporated herein and are a part hereof, and I acknowledge the I have read and received a copy thereof. A Able Rents gives no warranties, expressed or implied as to the fitness for a particular purpose.

Signature: _____
 LORAIN PORT AUTHORITY,

LICENSEE/PURCHASER--TAKE NOTICE. Licensor/Seller uses great care to have all of its equipment in good order and repair, gives no warranty expressed or implied of merchantability or fitness or as to condition, quality or any other matter of any equipment sent out, and will in no way be responsible for damages resulting while in user's possession. Licensee/Purchaser acknowledges that the merchandise and/or equipment has been inspected and received in good condition and accepted as is, and the Licensee/Purchaser agrees to save and hold harmless the Licensor/Seller for any damages sustained from same while in user's possession. There are no warranties which extend beyond the description on the face hereof.

Licensee is responsible for said equipment and agrees to protect same from all loss and damage.

Licensee further agrees not to release or redeliver said equipment to any other person, firm or corporation without the written consent to licensor. Title to said equipment shall at all times be in licensor and this transaction is a bailment only.

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All unpaid bills are subject to 1.5% per month service charge commencing 7 days from billing date. This is an annual rate of 18%.

Purchaser agrees to surrender equipment not paid in full at request of Seller. It is agreed that Seller may enter premises where equipment is in use and take possession without legal action. Title to said equipment will not pass to Purchaser until paid in full.

Licensee/Purchaser acknowledges having read the foregoing terms and conditions and agrees to be bound thereby and further agrees to pay the rental rates and/or purchase price set forth on the foregoing invoice. In the event Licensor/Seller is called upon to pay any expenses or attorney's fees to enforce this agreement, the same shall be paid by Licensee/Purchaser.

Licensor/Seller limits its liability to the lessor of cost of repair, replacement or rental value of the goods and equipment listed on the face of this agreement. Under no circumstances shall the Licensor/Seller be liable for any type of consequential damages.

Licensor/Seller objects in advance to any changes, additions and/or modifications to the terms and conditions of this contract unless Licensor/Seller specifically consents thereto in writing signed by an officer of AAble Rents.

LIMITATION OF LIABILITY: IN NO EVENT SHALL AABLE RENTS BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES WHATSOEVER AND AABLE RENTS LIABILITY, UNDER NO CIRCUMSTANCES, WILL EXCEED THE CONTRACT PRICE FOR THE GOODS AND/OR SERVICES FOR WHICH THE LIABILITY IS CLAIMED. CUSTOMER'S SOLE REMEDY SHALL BE LIMITED TO EITHER THE COST OF SAID GOODS OR SERVICES, OR REPLACEMENT THEREOF, AT THE OPTION OF AABLE RENTS. ANY ACTION FOR BREACH OF CONTRACT OR BREACH OF WARRANTY MUST BE COMMENCED WITHIN ONE (1) YEAR AFTER THE CAUSE OF ACTION HAS ACCRUED, NOTICE OF ANY CLAIMS MUST BE MADE IN WRITING WITHIN THIRTY (30) DAYS.

APPLICABLE LAW: The rights and duties of the parties shall be governed by the laws of the State of Ohio. **CHOICE OF FORUM AND JURISDICTION:** The parties agree that this Agreement, and the obligations and duties created hereby, are to be performed in the State of Ohio. The parties hereto agree that neither of them shall commence any action whatsoever, at law or in equity, for any matter or assert any claims relating to or arising from this agreement or the relationship of the parties, in any court other than those located in the County of Cuyahoga, State of Ohio. The parties hereto hereby consent to the jurisdiction of the state and federal courts located in Cuyahoga County, State of Ohio, for the litigation of any claims that exist or arise between them now or in the future. The parties hereby stipulate that venue, as well as jurisdiction, is proper only in Euclid Municipal Court or Cuyahoga County Court of Common Pleas, or U.S. District Court for the Northern District of Ohio, Eastern Division.



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 Euclid, OH 44117
 www.aablerents.com
 216-692-9800 Phone
 216-738-3669 Fax

Status: Quote
 Quote #: q19809

Will Call: Tue 11/ 1/2022 8:30AM
Return: Mon 5/ 1/2023 5:00PM
Operator: Gene Ogle
Terms: ON ACCOUNT

Customer #: 5343

LORAIN PORT AUTHORITY,
 421 BLACK RIVER LANE
 LORAIN, OH 44052

Phone 440-204-2273

Job Descr: Storage Nov 2022 - April 2023

Ordered By: Kelsey Leyva 440 204-2267

Salesman: GENE OGLE gene@aablerents.com

Qty	Items	Each	Price
1	placeholder	\$0.00	\$0.00
5600	Storage handling and storage of poles, spex arms and vinyl from removal 2021 until install 2022	\$0.15	\$840.00

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		Sales: \$840.00			
	Subtotal: \$840.00		Total: \$840.00	Paid: \$0.00	Amount Due: \$840.00

THIS IS A QUOTE ONLY. Prices are subject to change without notice, but generally honored for 10 days from quote date. Contact the office for an updated quote if needed.

Delivery/pickup dates are estimated - they may adjust unless otherwise noted. Flexibility is necessary at this time.

Due to supply chain and labor issues all orders must be paid in full at time of confirmation - everything reserved will be paid for.

Cancellation fee: 100% of the rental cost as we are reserving not only the product, but the labor required and are turning other potential customers away to provide you with both.

There is a 3% surcharge for ALL credit/debit transactions.

WILL CALL orders can be reserved using a credit/debit card on file if

customer prefers to pay CASH on pickup. If customer cancels/no shows our cancellation policy applies.

Electrical items, if applicable, will

arrive after the tent is constructed. AAble Rents is not responsible for any damage that may occur during the delivery, set up or pick up of equipment from the delivery address stated

above. Any changes to this order MUST be made by NOON the day BEFORE delivery. The Customer must verify all counts on delivery and pickup to avoid shortage billing. Any problems

with damaged, unusable equipment must be reported to our 24 hour answering service prior to usage. The Customer assumes possession of all equipment and is responsible for damage

and loss prior to AAble Rents reassuming possession. All food serving items are to be returned rinsed and free of food or beverage residue. All food items are subject to a cleaning charge

at 50% of the rental. Grills are to be emptied and cooled. The Customer is liable for underground tent stake damage. The customer is responsible for posting NO SMOKING signs if their

municipality requires it. The Customer agrees to pay ALL collection costs, including reasonable attorney fees, if Customer fails to pay within terms.

The terms of the agreement on the reverse side are incorporated herein and are a part hereof, and I acknowledge the I have read and received a copy thereof. AAble Rents gives no warranties, expressed or implied as to the fitness for a particular purpose.

Signature: _____

LORAIN PORT AUTHORITY,

LORAIN PORT AUTHORITY
LORAIN COUNTY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED DECEMBER 31, 2021

Note 1 – Reporting Entity

The Lorain Port Authority (the Port Authority), Lorain County, is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Port Authority is directed by a nine-member Board, appointed for staggered four-year terms by the Mayor of Lorain, and approved by City Council of the City of Lorain. The Port Authority promotes economic development, supports the maritime industry, provides water safety and recreational programs, and sound public access to the waterfront and waterfront management. The Port Authority's management believes these financial statements present all activities for which the Port Authority is financially accountable.

Note 2 – Summary of Significant Accounting Policies

Basis of Presentation

The Port Authority's financial statements consist of a combined statement of receipts, disbursements, and changes in fund balances (regulatory cash basis) for all governmental fund types which are organized on a fund type basis.

Fund Accounting

The Port Authority uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Port are presented below:

General Fund The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Port Authority for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Port Authority had the following significant Special Revenue Fund:

Marine Patrol Program This fund is used to account for the boater education, safety and security of the waters in and around Lorain Ohio. The Marine Patrol Program is funded through a grant by Ohio Department of Natural Resources, Division of Parks and Watercraft.

Paddling Enhancement Fund This fund was used to design, build, and install an ADA compliant kayak launch on the Black River. The Paddling Enhancement fund is funded through a grant by the Ohio Department of Natural Resources, Division of Parks and Watercraft.

Inclusive Project Planning Fund This fund is used for a site area redevelopment analysis and strategic plan of three publicly controlled sites in the city of Lorain, Ohio. The Inclusive Project Planning fund is through JobsOhio, the city of Lorain, and the Port Authority.

Capital Project Funds These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. The Port Authority had the following significant Capital Project Fund:

Kelleys Island Ferry Boat Project The National Transportation Act made funds available to build a ferry boat. The Federal Highway Administration designated the Ohio Department of Transportation to administer the program.

LORAIN PORT AUTHORITY
LORAIN COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021

Note 2 – Summary of Significant Accounting Policies (continued)

Port and Parks Lake Erie Bike Trail Station The National Oceanic and Atmospheric Administration (NOAA) made funds available create a bike trail. NOAA designated the Ohio Department of Natural Resources to administer the program.

Fiduciary Funds Fiduciary funds include private purpose trust funds, investment trust funds, and custodial funds. Trust funds account for assets held under a trust agreement meeting certain criteria. The Port Authority does not have any trust funds. Custodial funds are purely custodial in nature and are used to report fiduciary activity that is not required to be reported in the trust fund. The Port Authority's custodial funds account for Rockin' on the River concert ticket sales and Energy Special Improvement District funds.

Basis of Accounting

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (D). This basis is similar to the cash receipts and disbursements accounting basis. The Port Authority's Board recognizes receipts when received in cash rather than when earned and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (D) permit.

Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function level of control, and appropriations may not exceed estimated resources. The Port Authority Board must annually approve appropriation measures and subsequent amendments. The Lorain County Budget Commission must also approve appropriation measure. Unencumbered appropriations lapse at year end.

Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The Lorain County Budget Commission must also approve estimated resources.

Encumbrances

The Ohio Revised Code requires the Port Authority to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over into the next year and does not need to be re-appropriated.

A summary of 2021 budgetary activity appears in Note 3.

LORAIN PORT AUTHORITY
LORAIN COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021

Note 2 – Summary of Significant Accounting Policies (continued)

Capital Assets

The Port Authority records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused compensation and vacation leave. These financial statements do not include a liability for unpaid leave.

Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Port Authority must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

Non-spendable The Port Authority classifies assets as *non-spendable* when legally or contractually required to maintain the amounts intact. For regulatory purposes, non-spendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Authority.

Restricted Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

Committed Port Authority's Board of Directors can *commit* amounts via formal action (resolution). The Port Authority must adhere to these commitments unless the Port Authority's Board of Directors amends the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

Assigned Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

Unassigned Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Port Authority applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

LORAIN PORT AUTHORITY
LORAIN COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021

Note 3 – Budgetary Activity

2021 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	1,358,630	1,291,896	(66,734)
Special Revenue	111,475	88,075	(23,400)
Capital Projects	6,103,466	3,812,816	(2,290,650)
Custodial	-	39,366	-
Total	<u>7,573,571</u>	<u>5,232,153</u>	<u>(2,380,784)</u>

2021 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	1,264,996	1,154,009	110,987
Special Revenue	111,669	67,352	44,317
Capital Projects	6,103,466	3,787,816	2,315,650
Custodial	-	36,866	-
Total	<u>7,480,131</u>	<u>5,046,043</u>	<u>2,470,954</u>

Note 4 – Deposits

To improve cash management, cash received by the Port is pooled. Monies for all funds are maintained in this pool. The Ohio Revised Code prescribes allowable deposits. A summary of the Port's deposits at December 31 was as follows:

Cash Management Pool:	2021
Demand Deposit	<u>\$785,480.12</u>
Total Deposits	<u>\$785,480.12</u>

The Port does not use a separate payroll clearing account. The expenditures included in the accompanying financial statement reflect net payroll plus all remitted payroll withholdings. At December 31, 2021, the Port is holding \$8,359 in unremitted employee payroll withholdings.

Deposits

Deposits are insured by Federal Deposit Insurance Corporation and collateralized through the Ohio Pooled Collateralized System (OPCS), a collateral pool if eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

Note 5 – Taxes**Property Taxes**

Real property taxes become a lien on January 1 preceding the October 1 date for which the Port Authority's Board adopts the rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable non-business, owner occupancy, and homestead exemption credits

LORAIN PORT AUTHORITY
LORAIN COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021

Note 5 – Taxes (continued)

and/or homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Lorain County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Lorain Port Authority.

Note 6 – Interfund Balances***Advances***

As of December 31, 2021, the Port had no outstanding advances.

Transfers

A transfer of \$10,000 from the General Fund to the Inclusive Project Planning Special Revenue Fund represent the required grant match.

A transfer of \$25,000 from the General Fund to the Port & Parks Bike Trail Station Capital Project Fund represent the required grant match.

Note 7 – Risk Management***Workers' Compensation***

Workers' Compensation coverage is provided by the State of Ohio. The Port Authority pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

Commercial Insurance

The Lorain Port Authority has obtained commercial insurance for the following risks:

- Comprehensive property and general liability
- Vehicles
- Public Officials and Employees liability
- Faithful performance bonds

Note 8 – Defined Benefit Pension Plans***Ohio Public Employees Retirement System***

All employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivors and disability benefits.

LORAIN PORT AUTHORITY
LORAIN COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021

Note 8 – Defined Benefit Pension Plans (continued)

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10% of their gross salaries and the Port Authority contributed an amount equaling 14% of participants' gross salaries. The Port Authority has paid all contributions required through December 31, 2021.

Note 9 – Postemployment Benefits

OPERS offer cost-sharing, multiple-employer defined benefit postemployment plans, which include multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement, and Medicare Part B premium reimbursements, to qualifying benefit recipients. The portion of employer contributions allocated to health care for OPERS members in the Traditional Pension Plan and Combined Plan was 0 percent during calendar year 2021. The portion of employer contributions allocated to health care for members in the member-direct plan was 4.0 percent during calendar year 2021.

Note 10 – Debt

The Port Authority has no outstanding debt as of December 31, 2021.

Conduit Debt

The Port Authority issued (\$10,000,000) ten million dollars to Altenheim Properties, Inc. in variable rate Revenue Bonds, series 2012 on November 28, 2012. The account balance as of December 31, 2021 was \$2,985,003.

The Port Authority issued (\$6,225,000) six million two hundred twenty-five thousand-dollar bonds to Fairfax Renaissance Development Corporation in 2019, due June 1, 2022. The account balance as of December 31, 2021 was \$3,404,000.

The Port Authority issued (\$7,800,000) seven million – eight hundred thousand dollars in Economic Development Revenue Bonds to Ohio Guidestone, series 2016 on June 7, 2016. Account balance as of December 31, 2021 was \$6,064,697.

The Lorain Port Authority issued (\$7,600,000) seven million – six hundred thousand dollars in adjustable rate, Tax Exempt Revenue Bonds, Series 2018 to Horizon Education Centers Project on December 28, 2018. The account balance as of December 31, 2021 was \$6,700,000.

The Lorain Port Authority is not obligated in any way to pay debt related charges on the bonds from any of its funds, and therefore, they have been excluded entirely from the Lorain Port Authority's debt presentation. There has not been and there is not currently any condition of default under the bonds of the related financing documents.

Note 11 – Contingent Liabilities

Amounts grantor agencies pay to the Port Authority are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

LORAIN PORT AUTHORITY
LORAIN COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021

Note 11 – Contingent Liabilities (continued)

We have a potential issue that could end up in litigation. There is an individual claiming injury in a slip and fall. The Port Authority has immunity, and the injuries were minor in comparison to insurance coverage. Neither will pose any material reflection on the Port Authority's financial statement.

Note 12 – Fund Balances

Included in fund balance are amounts the Port Authority cannot spend, including the balance of unclaimed monies which cannot be spent for five years and the un-expendable corpus of the permanent funds. Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were as follows:

Fund Balances	General	Special Revenue	Debt Service	Capital Projects	Permanent	Total
Outstanding Encumbrances	\$43,499	\$56	0	0	0	\$43,555
<i>Total</i>	<u>\$43,499</u>	<u>\$56</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$43,555</u>

The fund balance of special revenue funds is either restricted or committed. The fund balance of debt service funds and capital projects fund are restricted, committed or assigned. The fund balance of permanent funds that is not part of the non-spendable corpus is either restricted or committed. These restricted, committed and assigned amounts in the special revenue, debt service, capital projects and permanent funds would include the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

Committed represent economic development funds set aside. The board of directors through resolution 2020-26 authorized and directed to put economic development project revenues towards economic development related activities. Economic development related revenues include project fees obtained from Port transactions including but not limited to any financing mechanism, incentive structure, project management agreement or contract associated with economic development, or lease of land for the benefit of economic development. It is the intention of putting these specific project revenues directly towards economic development activities to further the Strategic Plan, continue to grow current programs and devote in developing new ones, while having the funds necessary to invest to ensure economic development success. Economic development revenues will be utilized for projects including but not limited to grant matches, loan funds, planning and technical services related to economic development, and property acquisition. The amount set aside as of December 31, 2021 is \$414,403.42.

Note 13 – COVID-19

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. Ohio's state of emergency ended in June 2021 while the national state of emergency continues. During 2021, the Port Authority did not receive COVID-19 funding. The impact on the Port Authority's future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.

LORAIN PORT AUTHORITY
LORAIN COUNTY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021

Note 14 – Subsequent Events

In November 2021, the Port Authority applied for a U.S. Environmental Protection Agency, Brownfield Assessment grant for \$500,000. These grants are awarded in spring of 2022.

LORAIN PORT AUTHORITY, LORAIN COUNTY
 Combined Statement of Receipts, Disbursements and Changes in Fund Balances (Cash Basis)
 All Governmental Fund Types
 For the Year Ended December 31, 2021

	General	Special Revenue	Debt Service	Capital Projects	Permanent	Totals (Memorandum Only)
Cash Receipts						
Property and Other Taxes	\$745,406	\$0	\$0	\$0	\$0	\$745,406
Municipal Income Tax	0	0	0	0	0	0
Intergovernmental	118,127	78,074	0	2,719,959	0	2,916,160
Special Assessments	0	0	0	0	0	0
Charges for Services	382,668	0	0	0	0	382,668
Fines, Licenses and Permits	0	0	0	0	0	0
Earnings on Investments	0	0	0	0	0	0
Miscellaneous	45,696	0	0	1,067,857	0	1,113,553
<i>Total Cash Receipts</i>	<u>1,291,897</u>	<u>78,074</u>	<u>0</u>	<u>3,787,816</u>	<u>0</u>	<u>5,157,787</u>
Cash Disbursements						
Current:						
Security of Persons & Property	576	35,121	0	0	0	35,697
Public Health Services	0	0	0	0	0	0
Leisure Time Activities	30,183	0	0	0	0	30,183
Community Environment	0	0	0	0	0	0
Basic Utility Services	50,073	0	0	0	0	50,073
Transportation	0	0	0	0	0	0
General Government	930,709	0	0	0	0	930,709
Intergovernmental	0	0	0	0	0	0
Capital Outlay	63,971	32,175	0	3,787,816	0	3,883,962
Debt Service:						
Principal Retirement	0	0	0	0	0	0
Payment of Capital Appreciation Bond Accretion	0	0	0	0	0	0
Payment to Refunded Bond Escrow Agent	0	0	0	0	0	0
Interest and Fiscal Charges	0	0	0	0	0	0
<i>Total Cash Disbursements</i>	<u>1,075,512</u>	<u>67,296</u>	<u>0</u>	<u>3,787,816</u>	<u>0</u>	<u>4,930,624</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>216,385</u>	<u>10,778</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>227,163</u>
Other Financing Receipts (Disbursements)						
Sale of Bonds	0	0	0	0	0	0
Sale of Refunding Bonds	0	0	0	0	0	0
Sale of Notes	0	0	0	0	0	0
Loans Issued	0	0	0	0	0	0
Other Debt Proceeds	0	0	0	0	0	0
Premium and Accrued Interest on Debt	0	0	0	0	0	0
Discount on Debt	0	0	0	0	0	0

These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them.

LORAIN PORT AUTHORITY, LORAIN COUNTY
 Combined Statement of Receipts, Disbursements and Changes in Fund Balances (Cash Basis)
 All Governmental Fund Types
 For the Year Ended December 31, 2021

	General	Special Revenue	Debt Service	Capital Projects	Permanent	Totals (Memorandum Only)
Payment to Refunded Bond Escrow Agent	0	0	0	0	0	0
Sale of Capital Assets	0	0	0	0	0	0
Transfers In	0	10,000	0	25,000	0	35,000
Transfers Out	(35,000)	0	0	0	0	(35,000)
Advances In	47,225	47,225	0	0	0	94,450
Advances Out	(47,225)	(47,225)	0	0	0	(94,450)
Other Financing Sources	0	0	0	0	0	0
Other Financing Uses	0	0	0	0	0	0
<i>Total Other Financing Receipts (Disbursements)</i>	<u>(35,000)</u>	<u>10,000</u>	<u>0</u>	<u>25,000</u>	<u>0</u>	<u>0</u>
Special Item	0	0	0	0	0	0
Extraordinary Item	0	0	0	0	0	0
<i>Net Change in Fund Cash Balances</i>	<u>181,385</u>	<u>20,778</u>	<u>0</u>	<u>25,000</u>	<u>0</u>	<u>227,163</u>
<i>Fund Cash Balances, January 1</i>	<u>555,623</u>	<u>194</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>555,817</u>
<i>Fund Cash Balances, December 31</i>	<u><u>\$737,008</u></u>	<u><u>\$20,972</u></u>	<u><u>\$0</u></u>	<u><u>\$25,000</u></u>	<u><u>\$0</u></u>	<u><u>\$782,980</u></u>

LORAIN PORT AUTHORITY, LORAIN COUNTY
 Combined Statement of Receipts, Disbursements and Changes in Fund Balances (Cash Basis)
 All Fiduciary Fund Types

For the Year Ended December 31, 2021

	Private Purpose Trust	Investment Trust	External Investment Pool	Other Custodial	Totals (Memorandum Only)
Additions					
Property and Other Local Taxes Collected for Distribution	\$0	\$0	\$0	\$0	\$0
Charges for Services	0	0	0	2,500	2,500
Fines, Licenses and Permits for Distribution	0	0	0	0	0
Earnings on Investments (trust funds only)	0	0	0	0	0
Gifts and Donations (trust funds only)	0	0	0	0	0
Intergovernmental	0	0	0	0	0
Special Assessment Collections for Distribution	0	0	0	0	0
Deposits Received	0	0	0	0	0
Amounts Held for Employees	0	0	0	0	0
Amounts Received as Fiscal Agent	0	0	0	0	0
Other Amounts Collected for Distribution	0	0	0	36,866	36,866
Total Additions	0	0	0	39,366	39,366
Deductions					
Distributions as Fiscal Agent	0	0	0	0	0
Distributions to Other Governments	0	0	0	0	0
Distributions to Other Funds (Primary Gov't)	0	0	0	0	0
Distributions of Deposits	0	0	0	0	0
Distributions on Behalf of Employees	0	0	0	0	0
Other Distributions	0	0	0	36,866	36,866
Total Deductions	0	0	0	36,866	36,866
Net Change in Fund Balances	0	0	0	2,500	2,500
Fund Cash Balances, January 1	0	0	0	0	0
Fund Cash Balances, December 31	\$0	\$0	\$0	\$2,500	\$2,500

LORAIN PORT AUTHORITY, LORAIN COUNTY
Combining Statement of Receipts, Disbursements and Changes in Fund Balances (Cash Basis)
All Special Revenue Funds
For the Year Ended December 31, 2021

	Paddling Enhancemen t Federal	USEPA BROWNFIELD HAZARDOUS	MARINE PATROL PROGRAM	Inclusive Project Planning	Energy Special Improvemen	SPECIAL REVENUE TOTAL
Cash Receipts						
Property and Other Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Municipal Income Tax	0	0	0	0	0	0
Intergovernmental	32,175	0	34,999	10,900	0	78,074
Special Assessments	0	0	0	0	0	0
Charges for Services	0	0	0	0	0	0
Fines, Licenses and Permits	0	0	0	0	0	0
Earnings on Investments	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Total Cash Receipts	<u>32,175</u>	<u>0</u>	<u>34,999</u>	<u>10,900</u>	<u>0</u>	<u>78,074</u>
Cash Disbursements						
Current:						
Security of Persons & Property	0	0	35,121	0	0	35,121
Public Health Services	0	0	0	0	0	0
Leisure Time Activities	0	0	0	0	0	0
Community Environment	0	0	0	0	0	0
Basic Utility Services	0	0	0	0	0	0
Transportation	0	0	0	0	0	0
General Government	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0
Capital Outlay	32,175	0	0	0	0	32,175
Debt Service:						
Principal Retirement	0	0	0	0	0	0
Payment of Capital Appreciation Bond Accretion	0	0	0	0	0	0
Payment to Refunded Bond Escrow Agent	0	0	0	0	0	0
Interest and Fiscal Charges	0	0	0	0	0	0
Total Cash Disbursements	<u>32,175</u>	<u>0</u>	<u>35,121</u>	<u>0</u>	<u>0</u>	<u>67,296</u>
Excess of Receipts Over (Under) Disbursements	<u>0</u>	<u>0</u>	<u>(122)</u>	<u>10,900</u>	<u>0</u>	<u>10,778</u>
Other Financing Receipts (Disbursements)						
Sale of Bonds	0	0	0	0	0	0
Sale of Refunding Bonds	0	0	0	0	0	0
Sale of Notes	0	0	0	0	0	0
Loans Issued	0	0	0	0	0	0
Other Debt Proceeds	0	0	0	0	0	0
Premium and Accrued Interest on Debt	0	0	0	0	0	0

These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them.

LORAIN PORT AUTHORITY, LORAIN COUNTY
Combining Statement of Receipts, Disbursements and Changes in Fund Balances (Cash Basis)
All Special Revenue Funds
For the Year Ended December 31, 2021

	Paddling Enhancement Federal	USEPA BROWNFIELD HAZARDOUS	MARINE PATROL PROGRAM	Inclusive Project Planning	Energy Special Improvement	SPECIAL REVENUE TOTAL
Discount on Debt	0	0	0	0	0	0
Payment to Refunded Bond Escrow Agent	0	0	0	0	0	0
Sale of Capital Assets	0	0	0	0	0	0
Transfers In	0	0	0	10,000	0	10,000
Transfers Out	0	0	0	0	0	0
Advances In	32,175	0	15,050	0	0	47,225
Advances Out	(32,175)	0	(15,050)	0	0	(47,225)
Other Financing Sources	0	0	0	0	0	0
Other Financing Uses	0	0	0	0	0	0
Total Other Financing Receipts (Disbursements)	0	0	0	10,000	0	10,000
Special Item	0	0	0	0	0	0
Extraordinary Item	0	0	0	0	0	0
Net Change in Fund Cash Balances	0	0	(122)	20,900	0	20,778
Fund Cash Balances, January 1	0	0	194	0	0	194
Fund Cash Balances, December 31	\$0	\$0	\$72	\$20,900	\$0	\$20,972

LORAIN PORT AUTHORITY, LORAIN COUNTY
Combining Statement of Receipts, Disbursements and Changes in Fund Balances (Cash Basis)
All Capital Projects Funds
For the Year Ended December 31, 2021

	Grant Constructi on	Port & Parks Bike	CAPITAL PROJECTS TOTAL
Cash Receipts			
Property and Other Taxes	\$0	\$0	\$0
Municipal Income Tax	0	0	0
Intergovernmental	2,715,086	4,873	2,719,959
Special Assessments	0	0	0
Charges for Services	0	0	0
Fines, Licenses and Permits	0	0	0
Earnings on Investments	0	0	0
Miscellaneous	1,067,857	0	1,067,857
Total Cash Receipts	3,782,943	4,873	3,787,816
Cash Disbursements			
Current:			
Security of Persons & Property	0	0	0
Public Health Services	0	0	0
Leisure Time Activities	0	0	0
Community Environment	0	0	0
Basic Utility Services	0	0	0
Transportation	0	0	0
General Government	0	0	0
Intergovernmental	0	0	0
Capital Outlay	3,782,943	4,873	3,787,816
Debt Service:			
Principal Retirement	0	0	0
Payment of Capital Appreciation Bond Accretion	0	0	0
Payment to Refunded Bond Escrow Agent	0	0	0
Interest and Fiscal Charges	0	0	0
Total Cash Disbursements	3,782,943	4,873	3,787,816
Excess of Receipts Over (Under) Disbursements	0	0	0
Other Financing Receipts (Disbursements)			
Sale of Bonds	0	0	0
Sale of Refunding Bonds	0	0	0
Sale of Notes	0	0	0
Loans Issued	0	0	0
Other Debt Proceeds	0	0	0
Premium and Accrued Interest on Debt	0	0	0

These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them.

LORAIN PORT AUTHORITY, LORAIN COUNTY
 Combining Statement of Receipts, Disbursements and Changes in Fund Balances (Cash Basis)
 All Capital Projects Funds
 For the Year Ended December 31, 2021

	Grant Constructi on	Port & Parks Bike	CAPITAL PROJECTS TOTAL
Discount on Debt	0	0	0
Payment to Refunded Bond Escrow Agent	0	0	0
Sale of Capital Assets	0	0	0
Transfers In	0	25,000	25,000
Transfers Out	0	0	0
Advances In	0	0	0
Advances Out	0	0	0
Other Financing Sources	0	0	0
Other Financing Uses	0	0	0
Total Other Financing Receipts (Disbursements)	0	25,000	25,000
Special Item	0	0	0
Extraordinary Item	0	0	0
Net Change in Fund Cash Balances	0	25,000	25,000
Fund Cash Balances, January 1	0	0	0
Fund Cash Balances, December 31	\$0	\$25,000	\$25,000

LORAIN PORT AUTHORITY, LORAIN COUNTY
Combining Statement of Receipts, Disbursements and Changes in Fund Balances (Cash Basis)
All Other Custodial Funds
For the Year Ended December 31, 2021

	Other Agency Ariel on	Other Agency Rockin'	Energy Special Improvemen	OTHER CUSTODIAL TOTAL
Additions				
Property and Other Local Taxes Collected for Distribution	\$0	\$0	\$0	\$0
Charges for Services	0	0	2,500	2,500
Fines, Licenses and Permits for Distribution	0	0	0	0
Earnings on Investments (trust funds only)	0	0	0	0
Gifts and Donations (trust funds only)	0	0	0	0
Intergovernmental	0	0	0	0
Special Assessment Collections for Distribution	0	0	0	0
Deposits Received	0	0	0	0
Amounts Held for Employees	0	0	0	0
Amounts Received as Fiscal Agent	0	0	0	0
Other Amounts Collected for Distribution	0	36,866	0	36,866
Total Additions	0	36,866	2,500	39,366
Deductions				
Distributions as Fiscal Agent	0	0	0	0
Distributions to Other Governments	0	0	0	0
Distributions to Other Funds (Primary Gov't)	0	0	0	0
Distributions of Deposits	0	0	0	0
Distributions on Behalf of Employees	0	0	0	0
Other Distributions	0	36,866	0	36,866
Total Deductions	0	36,866	0	36,866
Net Change in Fund Balances	0	0	2,500	2,500
Fund Cash Balances, January 1	0	0	0	0
Fund Cash Balances, December 31	\$0	\$0	\$2,500	\$2,500

LORAIN PORT AUTHORITY, LORAIN COUNTY
Comparison of Budgeted and Actual Receipts
All Budgeted Funds for Fiscal 2021 Year-to-Date

Fund Types / Funds	Original Budget Amount	Estimated Receipts - Amended Certificate of Resources	Actual Receipts	Variance Favorable (Unfavorable)
1000 General				
General				
1000-110-0000 General Property Tax - Real Estate	\$828,036.00	\$828,036.00	\$745,405.25	(\$82,630.75)
1000-490-0500 Other - Intergovernmental{ODNR Submerged Land Lease}	\$18,335.00	\$18,335.00	\$18,086.50	(\$248.50)
1000-490-0800 Other - Intergovernmental{Miscellaneous}	\$0.00	\$4,268.00	\$4,298.15	\$30.15
1000-490-9000 Other - Intergovernmental{Homestead and Rollback}	\$0.00	\$0.00	\$95,741.67	\$95,741.67
1000-523-0000 Recreation Entry Fees	\$1,000.00	\$12,800.00	\$14,920.70	\$2,120.70
1000-531-8500 Sale of Lots{Real Estate}	\$4,000.00	\$68,500.00	\$68,500.00	\$0.00
1000-590-0100 Other - Charges for Services{Oasis Lease}	\$51,500.00	\$51,500.00	\$51,500.00	\$0.00
1000-590-0600 Other - Charges for Services{Lumen Leases}	\$1,500.00	\$1,500.00	\$0.00	(\$1,500.00)
1000-590-0700 Other - Charges for Services{Black River Landing}	\$2,500.00	\$18,000.00	\$17,850.00	(\$150.00)
1000-590-0800 Other - Charges for Services{Miscellaneous}	\$0.00	\$1,411.00	\$1,411.00	\$0.00
1000-590-2000 Other - Charges for Services{Economic Development}	\$10,000.00	\$11,000.00	\$11,000.00	\$0.00
1000-590-4201 Other - Charges for Services{KIFBL}	\$283,884.40	\$283,884.40	\$203,647.38	(\$80,237.02)
1000-590-7200 Other - Charges for Services{Lighthouse}	\$6,000.00	\$13,839.00	\$13,839.00	\$0.00
1000-820-0000 Contributions and Donations	\$0.00	\$12,500.00	\$12,500.00	\$0.00
1000-820-5500 Contributions and Donations{Bonaminio Family}	\$0.00	\$22,500.00	\$22,499.25	(\$0.75)
1000-891-0000 Other - Miscellaneous Operating	\$0.00	\$557.00	\$697.19	\$140.19
1000-892-0750 Other - Miscellaneous Non-Operating{Rockin' on the River}	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
1000-931-0000 Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
General Fund Total:	\$1,216,755.40	\$1,358,630.40	\$1,291,896.09	(\$66,734.31)
General Funds Total:	\$1,216,755.40	\$1,358,630.40	\$1,291,896.09	(\$66,734.31)
2000 Special Revenue				
Paddling Enhancement Federal Grant				
2051-411-0000 Federal - Restricted	\$32,175.00	\$32,175.00	\$32,175.00	\$0.00
Paddling Enhancement Federal Grant Fund Total:	\$32,175.00	\$32,175.00	\$32,175.00	\$0.00
Marine Patrol Program				

Statement excludes amounts for advances.
These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them.

LORAIN PORT AUTHORITY, LORAIN COUNTY
 Comparison of Budgeted and Actual Receipts
 All Budgeted Funds for Fiscal 2021 Year-to-Date

Fund Types / Funds	Original Budget Amount	Estimated Receipts - Amended Certificate of Resources	Actual Receipts	Variance Favorable (Unfavorable)
2061-411-0000 Federal - Restricted	\$0.00	\$0.00	\$0.00	\$0.00
2061-422-0000 State - Restricted	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00
2061-931-0000 Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Marine Patrol Program Fund Total:	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00
Inclusive Project Planning				
2901-490-6500 Other - Intergovernmental{City of Lorain}	\$10,900.00	\$10,900.00	\$10,900.00	\$0.00
2901-841-6600 Capital Contributions{JobsOhio}	\$20,900.00	\$20,900.00	\$0.00	(\$20,900.00)
2901-931-6700 Transfers - In{Inclusive Project Planning}	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
Inclusive Project Planning Fund Total:	\$41,800.00	\$41,800.00	\$20,900.00	(\$20,900.00)
Energy Special Improvement Dist.				
2902-590-2100 Other - Charges for Services{PACE}	\$2,500.00	\$2,500.00	\$0.00	(\$2,500.00)
Energy Special Improvement Dist. Fund Total:	\$2,500.00	\$2,500.00	\$0.00	(\$2,500.00)
Special Revenue Funds Total:	\$111,475.00	\$111,475.00	\$88,075.00	(\$23,400.00)
4000 Capital Projects				
Grant Construction KIFBL				
4201-411-0000 Federal - Restricted	\$3,300,750.55	\$3,300,750.55	\$2,715,085.82	(\$585,664.73)
4201-841-0000 Capital Contributions	\$2,659,677.12	\$2,702,715.12	\$1,067,857.07	(\$1,634,858.05)
Grant Construction KIFBL Fund Total:	\$5,960,427.67	\$6,003,465.67	\$3,782,942.89	(\$2,220,522.78)
Port & Parks Bike Trail Station				
4202-411-6300 Federal - Restricted{Port & Parks BikeTrail Station}	\$50,000.00	\$50,000.00	\$0.00	(\$50,000.00)
4202-490-6400 Other - Intergovernmental{Metro Parks}	\$25,000.00	\$25,000.00	\$4,873.21	(\$20,126.79)
4202-931-6300 Transfers - In{Port & Parks BikeTrail Station}	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00
Port & Parks Bike Trail Station Fund Total:	\$100,000.00	\$100,000.00	\$29,873.21	(\$70,126.79)

Statement excludes amounts for advances.
 These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them.

LORAIN PORT AUTHORITY, LORAIN COUNTY
 Comparison of Budgeted and Actual Receipts
 All Budgeted Funds for Fiscal 2021 Year-to-Date

Fund Types / Funds	Original Budget Amount	Estimated Receipts - Amended Certificate of Resources	Actual Receipts	Variance Favorable (Unfavorable)
Capital Projects Funds Total:	\$6,060,427.67	\$6,103,465.67	\$3,812,816.10	(\$2,290,649.57)
9000 Custodial				
Other Agency Rockin' on the River				
9902-892-0750 Other - Miscellaneous Non-Operating{Rockin' on the River}	\$0.00	\$0.00	\$36,865.73	\$0.00
Other Agency Rockin' on the River Fund Total:	\$0.00	\$0.00	\$36,865.73	\$0.00
Energy Special Improvement District				
9903-590-2100 Other - Charges for Services{PACE}	\$0.00	\$0.00	\$2,500.00	\$0.00
Energy Special Improvement District Fund Total:	\$0.00	\$0.00	\$2,500.00	\$0.00
Custodial Funds Total:	\$0.00	\$0.00	\$39,365.73	\$0.00
Report Totals:	<u>\$7,388,658.07</u>	<u>\$7,573,571.07</u>	<u>\$5,232,152.92</u>	<u>(\$2,380,783.88)</u>

Statement excludes amounts for advances.
 These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them.

LORAIN PORT AUTHORITY, LORAIN COUNTY
 Comparison of Disbursements and Encumbrances
 With Expenditure Authority
 All Budgeted Funds for Fiscal 2021 Year-to-Date

Fund Types / Funds	Original Budget Amount	Reserve For Encumbrances as of Preceding December 31, 2020	Appropriations For Year Ended December 31, 2021	Total	Disbursements for Year Ended December 31, 2021	Reserve for Encumbrances as of December 31, 2021	Total	Variance Favorable (Unfavorable)
1000 General								
General								
1000-190-349-0000 Other - Professional and Technical Services	\$500.00	\$0.00	\$800.00	\$800.00	\$576.00	\$0.00	\$576.00	\$224.00
1000-310-349-7000 Other - Professional and Technical Services{Shuttle Boats}	\$7,000.00	\$0.00	\$16,031.25	\$16,031.25	\$15,937.50	\$0.00	\$15,937.50	\$93.75
1000-310-391-7100 Dues and Fees{Ferry Boat}	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1000-310-490-7000 Other - Supplies and Materials{Shuttle Boats}	\$15,000.00	\$0.00	\$16,303.75	\$16,303.75	\$14,245.17	\$0.00	\$14,245.17	\$2,058.58
1000-512-311-0000 Electricity	\$45,000.00	\$214.13	\$45,000.00	\$45,214.13	\$35,425.75	\$2,500.00	\$37,925.75	\$7,288.38
1000-522-313-0000 Natural Gas	\$5,000.00	\$300.00	\$5,000.00	\$5,300.00	\$4,382.20	\$180.00	\$4,562.20	\$737.80
1000-532-312-0000 Water and Sewage	\$18,000.00	\$650.00	\$18,000.00	\$18,650.00	\$10,264.93	\$1,000.00	\$11,264.93	\$7,385.07
1000-735-132-0000 Salaries - Administrator's Staff	\$240,500.00	\$2,041.14	\$240,500.00	\$242,541.14	\$230,576.32	\$6,299.46	\$236,875.78	\$5,665.36
1000-735-132-2000 Salaries - Administrator's Staff{Economic Development}	\$72,000.00	\$532.60	\$72,001.00	\$72,533.60	\$70,529.04	\$2,003.54	\$72,532.58	\$1.02
1000-735-211-0000 Ohio Public Employees Retirement System	\$33,670.00	\$0.00	\$32,896.94	\$32,896.94	\$32,039.56	\$0.00	\$32,039.56	\$857.38
1000-735-211-2000 Ohio Public Employees Retirement System{Economic Development}	\$10,080.00	\$0.00	\$10,853.06	\$10,853.06	\$10,813.51	\$0.00	\$10,813.51	\$39.55
1000-735-213-0000 Medicare	\$3,487.25	\$0.00	\$3,487.25	\$3,487.25	\$2,944.60	\$0.00	\$2,944.60	\$542.65
1000-735-213-2000 Medicare{Economic Development}	\$1,044.00	\$0.00	\$1,044.00	\$1,044.00	\$1,000.13	\$0.00	\$1,000.13	\$43.87
1000-735-221-0000 Medical/Hospitalization	\$80,126.00	\$0.00	\$80,126.00	\$80,126.00	\$73,448.10	\$6,677.10	\$80,125.20	\$0.80
1000-735-221-2000 Medical/Hospitalization{Economic Development}	\$10,650.00	\$0.00	\$10,650.00	\$10,650.00	\$9,761.40	\$887.40	\$10,648.80	\$1.20
1000-735-222-0000 Life Insurance	\$500.00	\$0.00	\$500.00	\$500.00	\$363.00	\$33.00	\$396.00	\$104.00

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LORAIN PORT AUTHORITY, LORAIN COUNTY
 Comparison of Disbursements and Encumbrances
 With Expenditure Authority
 All Budgeted Funds for Fiscal 2021 Year-to-Date

Fund Types / Funds	Original Budget Amount	Reserve For Encumbrances as of Preceding December 31, 2020	Appropriations For Year Ended December 31, 2021	Total	Disbursements for Year Ended December 31, 2021	Reserve for Encumbrances as of December 31, 2021	Total	Variance Favorable (Unfavorable)
1000-735-225-0000 Workers' Compensation	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$477.00	\$0.00	\$477.00	\$523.00
1000-735-228-0000 Health Care Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1000-735-229-0000 Other - Insurance Benefits	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00	\$3,440.00	\$0.00	\$3,440.00	\$1,060.00
1000-735-229-2000 Other - Insurance Benefits{Economic Development}	\$500.00	\$0.00	\$500.00	\$500.00	\$351.06	\$126.83	\$477.89	\$22.11
1000-735-240-0000 Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1000-735-252-0000 Travel and Transportation	\$5,000.00	\$0.00	\$4,000.01	\$4,000.01	\$1,506.20	\$0.00	\$1,506.20	\$2,493.81
1000-735-252-2000 Travel and Transportation{Economic Development}	\$6,000.00	\$0.00	\$17,000.00	\$17,000.00	\$6,758.08	\$0.00	\$6,758.08	\$10,241.92
1000-735-321-0000 Telephone	\$15,000.00	\$845.91	\$15,000.00	\$15,845.91	\$11,043.02	\$800.00	\$11,843.02	\$4,002.89
1000-735-329-0000 Other-Communications, Printing & Advertising	\$30,000.00	\$81.95	\$36,100.00	\$36,181.95	\$35,072.36	\$152.95	\$35,225.31	\$956.64
1000-735-329-2000 Other-Communications, Printing & Advertising{Economic Devel}	\$15,000.00	\$0.00	\$9,500.00	\$9,500.00	\$207.50	\$0.00	\$207.50	\$9,292.50
1000-735-329-5500 Other-Communications, Printing & Advertising{Bonaminio Fami}	\$0.00	\$0.00	\$22,500.00	\$22,500.00	\$22,424.25	\$0.00	\$22,424.25	\$75.75
1000-735-329-8000 Other-Communications, Printing & Advertising{Other Promotio}	\$4,000.00	\$0.00	\$3,400.00	\$3,400.00	\$3,398.95	\$0.00	\$3,398.95	\$1.05
1000-735-329-8800 Other-Communications, Printing & Advertising{Fireworks}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1000-735-330-0000 Rents and Leases	\$5,000.00	\$367.97	\$5,000.00	\$5,367.97	\$4,966.64	\$367.97	\$5,334.61	\$33.36
1000-735-330-6000 Rents and Leases{ODNR Lease}	\$36,005.00	\$36,005.00	\$36,005.00	\$72,010.00	\$72,006.64	\$0.00	\$72,006.64	\$3.36
1000-735-330-6100 Rents and Leases{CORPS Engineer Lease}	\$16,843.00	\$0.00	\$16,843.00	\$16,843.00	\$15,000.00	\$0.00	\$15,000.00	\$1,843.00
1000-735-341-2000 Accounting and Legal Fees{Economic Development}	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
1000-735-342-0000 Auditing Services	\$0.00	\$635.50	\$0.00	\$635.50	\$635.50	\$0.00	\$635.50	\$0.00

Statement excludes amounts for advances.

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LORAIN PORT AUTHORITY, LORAIN COUNTY
 Comparison of Disbursements and Encumbrances
 With Expenditure Authority
 All Budgeted Funds for Fiscal 2021 Year-to-Date

Fund Types / Funds	Original Budget Amount	Reserve For Encumbrances as of Preceding December 31, 2020	Appropriations For Year Ended December 31, 2021	Total	Disbursements for Year Ended December 31, 2021	Reserve for Encumbrances as of December 31, 2021	Total	Variance Favorable (Unfavorable)
1000-735-343-0000 Uniform Accounting Network Fees	\$3,500.00	\$0.00	\$3,504.00	\$3,504.00	\$3,504.00	\$0.00	\$3,504.00	\$0.00
1000-735-344-0000 Tax Collection Fees	\$22,000.00	\$0.00	\$22,000.00	\$22,000.00	\$19,251.53	\$0.00	\$19,251.53	\$2,748.47
1000-735-346-0000 Engineering Services	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
1000-735-347-0000 Planning Consultants	\$10,000.00	\$0.00	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00	\$2,400.00	\$0.00
1000-735-347-2000 Planning Consultants(Economic Development)	\$25,000.00	\$793.75	\$25,000.00	\$25,793.75	\$17,750.00	\$0.00	\$17,750.00	\$8,043.75
1000-735-349-0000 Other - Professional and Technical Services	\$22,500.00	\$0.00	\$28,500.00	\$28,500.00	\$14,448.00	\$14,052.00	\$28,500.00	\$0.00
1000-735-353-0000 Liability Insurance Premiums	\$65,000.00	\$0.00	\$70,000.00	\$70,000.00	\$66,724.10	\$0.00	\$66,724.10	\$3,275.90
1000-735-391-0000 Dues and Fees	\$8,000.00	\$56.87	\$8,008.00	\$8,064.87	\$7,307.34	\$130.00	\$7,437.34	\$627.53
1000-735-391-2000 Dues and Fees(Economic Development)	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	\$1,633.32	\$1,500.00	\$3,133.32	\$2,866.68
1000-735-410-0000 Office Supplies and Materials	\$5,000.00	\$256.89	\$6,296.00	\$6,552.89	\$4,174.50	\$33.90	\$4,208.40	\$2,344.49
1000-735-431-0000 Repairs and Maintenance of Buildings and Land	\$175,000.00	\$4,522.90	\$184,640.00	\$189,162.90	\$174,146.71	\$6,569.96	\$180,716.67	\$8,446.23
1000-735-431-5300 Repairs and Maintenance of Buildings and Land(GOOSE DOG)	\$1,500.00	\$39.95	\$1,500.00	\$1,539.95	\$1,114.16	\$0.00	\$1,114.16	\$425.79
1000-745-342-0000 Auditing Services	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$9,491.50	\$184.50	\$9,676.00	\$324.00
1000-745-342-2000 Auditing Services(Economic Development)	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1000-800-540-0000 Machinery, Equipment and Furniture	\$5,000.00	\$0.00	\$4,517.00	\$4,517.00	\$172.02	\$0.00	\$172.02	\$4,344.98
1000-800-590-0000 Other - Capital Outlay	\$100,000.00	\$2,745.00	\$75,000.00	\$77,745.00	\$63,799.00	\$0.00	\$63,799.00	\$13,946.00
1000-910-910-0000 Transfers - Out	\$0.00	\$0.00	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00	\$35,000.00	\$0.00
General Fund Total:	\$1,149,905.25	\$50,089.56	\$1,214,906.26	\$1,264,995.82	\$1,110,510.59	\$43,498.61	\$1,154,009.20	\$110,986.62

Statement excludes amounts for advances.

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LORAIN PORT AUTHORITY, LORAIN COUNTY
 Comparison of Disbursements and Encumbrances
 With Expenditure Authority
 All Budgeted Funds for Fiscal 2021 Year-to-Date

Fund Types / Funds	Original Budget Amount	Reserve For Encumbrances as of Preceding December 31, 2020	Appropriations For Year Ended December 31, 2021	Total	Disbursements for Year Ended December 31, 2021	Reserve for Encumbrances as of December 31, 2021	Total	Variance Favorable (Unfavorable)
General Funds Total:	\$1,149,905.25	\$50,089.56	\$1,214,906.26	\$1,264,995.82	\$1,110,510.59	\$43,498.61	\$1,154,009.20	\$110,986.62
2000 Special Revenue								
Paddling Enhancement Federal Grant								
2051-800-590-0000	\$32,175.00	\$0.00	\$32,175.00	\$32,175.00	\$32,175.00	\$0.00	\$32,175.00	\$0.00
Other - Capital Outlay								
Paddling Enhancement Federal Grant Fund Total:	\$32,175.00	\$0.00	\$32,175.00	\$32,175.00	\$32,175.00	\$0.00	\$32,175.00	\$0.00
Marine Patrol Program								
2061-110-132-0000	\$18,450.00	\$0.00	\$20,400.00	\$20,400.00	\$20,344.08	\$55.92	\$20,400.00	\$0.00
Salaries - Administrator's Staff								
2061-110-211-0000	\$2,583.00	\$0.00	\$2,856.00	\$2,856.00	\$2,856.00	\$0.00	\$2,856.00	\$0.00
Ohio Public Employees Retirement System								
2061-110-213-0000	\$267.53	\$0.00	\$295.86	\$295.86	\$281.07	\$0.00	\$281.07	\$14.79
Medicare								
2061-110-225-0000	\$575.64	\$0.00	\$645.00	\$645.00	\$645.00	\$0.00	\$645.00	\$0.00
Workers' Compensation								
2061-110-270-0000	\$678.00	\$0.00	\$71.48	\$71.48	\$71.48	\$0.00	\$71.48	\$0.00
Uniforms and Clothing								
2061-110-353-0000	\$5,500.00	\$0.00	\$4,930.00	\$4,930.00	\$4,930.00	\$0.00	\$4,930.00	\$0.00
Liability Insurance Premiums								
2061-110-400-0000	\$2,224.35	\$0.00	\$5,885.18	\$5,885.18	\$5,883.86	\$0.00	\$5,883.86	\$1.32
Supplies and Materials								
2061-110-433-0000	\$4,805.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Repairs and Maintenance of Motor Vehicles								
2061-110-440-0000	\$0.00	\$110.00	\$0.00	\$110.00	\$110.00	\$0.00	\$110.00	\$0.00
Small Tools and Minor Equipment								
Marine Patrol Program Fund Total:	\$35,083.52	\$110.00	\$35,083.52	\$35,193.52	\$35,121.49	\$55.92	\$35,177.41	\$16.11
Inclusive Project Planning								
2901-410-347-6700	\$41,800.00	\$0.00	\$41,800.00	\$41,800.00	\$0.00	\$0.00	\$0.00	\$41,800.00
Planning Consultants(Inclusive Project Planning)								
Inclusive Project Planning Fund Total:	\$41,800.00	\$0.00	\$41,800.00	\$41,800.00	\$0.00	\$0.00	\$0.00	\$41,800.00

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LORAIN PORT AUTHORITY, LORAIN COUNTY
 Comparison of Disbursements and Encumbrances
 With Expenditure Authority
 All Budgeted Funds for Fiscal 2021 Year-to-Date

Fund Types / Funds	Original Budget Amount	Reserve For Encumbrances as of Preceding December 31, 2020	Appropriations For Year Ended December 31, 2021	Total	Disbursements for Year Ended December 31, 2021	Reserve for Encumbrances as of December 31, 2021	Total	Variance Favorable (Unfavorable)
Energy Special Improvement Dist.								
2902-735-341-2100 Accounting and Legal Fees{PACE}	\$1,250.00	\$0.00	\$1,250.00	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00
2902-735-349-2100 Other - Professional and Technical Services{PACE}	\$1,250.00	\$0.00	\$1,250.00	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00
Energy Special Improvement Dist. Fund Total:	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
Special Revenue Funds Total:	\$111,558.52	\$110.00	\$111,558.52	\$111,668.52	\$67,296.49	\$55.92	\$67,352.41	\$44,316.11
4000 Capital Projects								
Grant Construction KIFBL								
4201-800-346-0000 Engineering Services	\$101,360.00	\$0.00	\$101,360.00	\$101,360.00	\$62,025.25	\$0.00	\$62,025.25	\$39,334.75
4201-800-391-0000 Dues and Fees	\$283,884.40	\$0.00	\$283,884.40	\$283,884.40	\$203,647.38	\$0.00	\$203,647.38	\$80,237.02
4201-800-590-0000 Other - Capital Outlay	\$5,575,183.31	\$0.00	\$5,618,221.31	\$5,618,221.31	\$3,517,270.26	\$0.00	\$3,517,270.26	\$2,100,951.05
Grant Construction KIFBL Fund Total:	\$5,960,427.71	\$0.00	\$6,003,465.71	\$6,003,465.71	\$3,782,942.89	\$0.00	\$3,782,942.89	\$2,220,522.82
Port & Parks Bike Trail Station								
4202-800-500-6300 Capital Outlay{Port & Parks Bike Trail Station}	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00	\$4,873.21	\$0.00	\$4,873.21	\$95,126.79
Port & Parks Bike Trail Station Fund Total:	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00	\$4,873.21	\$0.00	\$4,873.21	\$95,126.79
Capital Projects Funds Total:	\$6,060,427.71	\$0.00	\$6,103,465.71	\$6,103,465.71	\$3,787,816.10	\$0.00	\$3,787,816.10	\$2,315,649.61
9000 Custodial								
Other Agency Rockin' on the River								
9902-889-600-0750 Other{Rockin' on the River}	\$0.00	\$0.00	\$0.00	\$0.00	\$36,865.73	\$0.00	\$36,865.73	\$0.00
Other Agency Rockin' on the River Fund Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$36,865.73	\$0.00	\$36,865.73	\$0.00

Statement excludes amounts for advances.

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LORAIN PORT AUTHORITY, LORAIN COUNTY
 Comparison of Disbursements and Encumbrances
 With Expenditure Authority
 All Budgeted Funds for Fiscal 2021 Year-to-Date

Fund Types / Funds	Original Budget Amount	Reserve For Encumbrances as of Preceding December 31, 2020	Appropriations For Year Ended December 31, 2021	Total	Disbursements for Year Ended December 31, 2021	Reserve for Encumbrances as of December 31, 2021	Total	Variance Favorable (Unfavorable)
Energy Special Improvement District								
9903-889-349-2100	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Professional and Technical Services(PACE)								
Energy Special Improvement District Fund Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Custodial Funds Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$36,865.73	\$0.00	\$36,865.73	\$0.00
Report Totals:	\$7,321,891.48	\$50,199.56	\$7,429,930.49	\$7,480,130.05	\$5,002,488.91	\$43,554.53	\$5,046,043.44	\$2,470,952.34

Statement excludes amounts for advances.

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LORAIN PORT AUTHORITY, LORAIN COUNTY
 Reconciliation of Interfund Transactions
 Fiscal 2021 Year-to-Date

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Fund Description	Transfers In (A)	Transfers Out (B)	Variance (C = A - B) (C)	Advances In (D)	Advances Out (E)	Variance (F = D - E) (F)
General	\$0.00	\$35,000.00	-\$35,000.00	\$47,225.00	\$47,225.00	\$0.00
Paddling Enhancement Federal Grant	\$0.00	\$0.00	\$0.00	\$32,175.00	\$32,175.00	\$0.00
Marine Patrol Program	\$0.00	\$0.00	\$0.00	\$15,050.00	\$15,050.00	\$0.00
Inclusive Project Planning	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00
Port & Parks Bike Trail Station	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00
	<u>\$35,000.00</u>	<u>\$35,000.00</u>	<u>\$0.00</u>	<u>\$94,450.00</u>	<u>\$94,450.00</u>	<u>\$0.00</u>

**BUDGETARY DISCLOSURE
LORAIN PORT AUTHORITY, LORAIN COUNTY
FOR YEAR 2021**

Fund Type	Receipts			Expenditures			Outstanding Encumbrances			Non-Expendable Balance
	Budgeted Receipts	Actual Receipts	Variance	Appropriation Authority	Budgetary Expenditures	Variance	Accounting	Payroll	Total	
General	\$1,358,630.40	\$1,291,896.09	-\$66,734.31	\$1,264,995.82	\$1,154,009.20	\$110,986.62	\$35,195.61	\$8,303.00	\$43,498.61	\$0.00
Special Revenue	\$111,475.00	\$88,075.00	-\$23,400.00	\$111,668.52	\$67,352.41	\$44,316.11	\$0.00	\$55.92	\$55.92	\$0.00
Capital Projects	\$6,103,465.67	\$3,812,816.10	-\$2,290,649.57	\$6,103,465.71	\$3,787,816.10	\$2,315,649.61	\$0.00	\$0.00	\$0.00	\$0.00
Custodial	\$0.00	\$39,365.73	\$0.00	\$0.00	\$36,865.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$7,573,571.07	\$5,232,152.92	-\$2,380,783.88	\$7,480,130.05	\$5,046,043.44	\$2,470,952.34	\$35,195.61	\$8,358.92	\$43,554.53	\$0.00

RESOLUTION NO. 2022-__**A RESOLUTION MAKING PERMANENT APPROPRIATIONS OF THE LORAIN PORT AUTHORITY FOR CALENDAR YEAR 2022.**

WHEREAS, it is necessary to appropriate funds for the operations of the Lorain Port Authority for calendar year 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. That the budget for the Lorain Port Authority, for the fiscal year beginning January 1, 2022, as prepared by the Fiscal Officer, and recommended by the Financial Planning and Audit Committee, be adopted as follows:

SEE ATTACHED SHEET

SECTION II. That the Chairman and/or Executive Director are authorized to certify said budget and transmit a copy of this Resolution to all officers as required by law.

SECTION III. It is found and determined that all formal proceedings and actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22, of the Ohio Revised Code.

Ayes:

Nays:

Abstain:

Adopted:

Brad Mullins, Chairman

Tom Brown, Executive Director

LORAIN PORT AUTHORITY

2022 Permanent Budget Proposed February 8, 2022

Description	Actual 2020	Actual 2021	Budget 2022	2023
Fund Classification: 1000 General				
Fund Balance 1/1	\$564,061.06	\$555,468.15	\$737,008.05	\$647,883.49
Fund Balance Adjustments	\$0.00	\$154.40	\$0.00	
Prior Year Encumbrances	\$30,889.31	\$50,089.56	\$0.00	
Unencumbered Balance 1/1	\$533,171.75	\$505,378.59	\$737,008.05	
Revenues				
Property and Other Local Taxes				
1000-110-0000 - General Property Tax - Real Estate	\$711,693.81	\$745,405.25	\$840,104.00	
Property and Other - Local Taxes Total	<u>\$711,693.81</u>	<u>\$745,405.25</u>	<u>\$840,104.00</u>	
Intergovernmental				
1000-490-0500 - Other - Intergovernmental{ODNR Submerged Land Lease}	\$18,001.66	\$18,086.50	\$18,335.00	
1000-490-0800 - Other - Intergovernmental{Miscellaneous}	\$2,813.58	\$4,298.15	\$0.00	
1000-490-9000 - Other - Intergovernmental{Homestead and Rollback}	\$96,031.88	\$95,741.67	\$0.00	
Intergovernmental Total	<u>\$142,891.04</u>	<u>\$118,126.32</u>	<u>\$18,335.00</u>	
Charges for Services				
1000-523-0000 - Recreation Entry Fees	\$600.00	\$14,920.70	\$12,000.00	
1000-531-8500 - Sale of Lots {Real Estate}	\$5,000.00	\$68,500.00	\$0.00	
1000-590-0100 - Other - Charges for Services{Oasis}	\$50,000.00	\$51,500.00	\$53,045.00	
1000-590-0600 - Other - Charges for Services{CenturyLink Leases}	\$1,500.00	\$0.00	\$3,000.00	
1000-590-0700 - Other - Charges for Services{Black River Landing}	\$150.00	\$17,850.00	\$15,000.00	
1000-590-0800 - Other - Charges for Services{Miscellaneous}	\$400.00	\$1,411.00	\$0.00	
1000-590-2000 - Other - Charges for Services{Economic Development}	\$25,000.00	\$11,000.00	\$10,000.00	
1000-590-4201 - Other - Charges for Services{KIFBL}	\$111,668.37	\$203,647.38	\$80,237.02	
1000-590-7200 - Other - Charges for Services{Lighthouse}	\$5,615.00	\$13,839.00	\$12,500.00	
Charges for Services Total	<u>\$199,933.37</u>	<u>\$382,668.08</u>	<u>\$185,782.02</u>	
Earnings on Investments				
1000-701-0000 - Interest	\$0.00	\$0.00	\$0.00	
Miscellaneous				
1000-820-0000 - Contributions and Donations		\$12,500.00		
1000-820-5500 - Contributions and Donations{Bonaminio Family}		\$22,499.25		
1000-891-0000 - Other - Miscellaneous Non-Operating		\$697.19		
1000-892-0750 - Other - Miscellaneous Non-Operating{Rockin' on the River}	\$0.00	\$10,000.00		
Miscellaneous Total	<u>\$6,016.73</u>	<u>\$45,696.44</u>	<u>\$0.00</u>	
Other Financing Sources				
1000-931-0000 - Transfers - In	\$0.00	\$0.00	\$0.00	
1000-941-0000 - Advances - In	\$11,666.67	\$0.00	\$0.00	
Total Revenue	<u>\$1,072,201.62</u>	<u>\$1,291,896.09</u>	<u>\$1,044,221.02</u>	

Description	2020	2021	2022	2023
Expenditures				
Other Security of Persons and Property - Other				
1000-190-349-0000 - Other - Professional and Technical Services	\$0.00	\$576.00	\$0.00	
Other Security of Persons and Property - Other Total	\$0.00	\$576.00	\$0.00	
Recreation - Other				
1000-310-349-7000 - Other - Professional and Technical Services{Shuttle Boats}	\$4,947.50	\$15,937.50	\$17,000.00	
1000-310-490-7000 - Other - Supplies and Materials{River Tour}	\$16,435.60	\$14,245.17	\$15,000.00	
Recreation - Other Total	\$21,383.10	\$30,182.67	\$32,000.00	
Utilities				
1000-512-311-0000 - Electricity	\$31,329.62	\$35,425.75	\$40,000.00	
1000-522-313-0000 - Natural Gas	\$3,276.75	\$4,382.20	\$7,500.00	
1000-532-312-0000 - Water and Sewage	\$10,651.34	\$10,264.93	\$12,000.00	
Utilities Total	\$10,651.34	\$50,072.88	\$59,500.00	
Boards and Commissions - Salaries				
1000-735-132-0000 - Salaries - Administrator's Staff	\$232,263.82	\$230,576.32	\$320,000.00	
1000-735-132-2000 - Salaries - Administrator's Staff{Economic Development}	\$64,864.13	\$70,529.04	\$7,750.00	
Boards and Commissions - Salaries Total	\$297,127.95	\$301,105.36	\$327,750.00	
Boards and Commissions - Other				
1000-735-211-0000 - Ohio Public Employees Retirement System	\$30,736.85	\$32,039.56	\$44,800.00	
1000-735-211-2000 - Ohio Public Employees Retirement System{Economic Developn	\$9,517.13	\$10,813.51	\$775.38	
1000-735-213-0000 - Medicare	\$3,305.06	\$2,944.60	\$4,640.00	
1000-735-213-2000 - Medicare{Economic Development}	\$1,025.01	\$1,000.13	\$124.00	
1000-735-221-0000 - Medical/Hospitalization	\$69,418.80	\$73,448.10	\$90,776.00	
1000-735-221-2000 - Medical/Hospitalization{Economic Development}	\$10,648.80	\$9,761.40	\$0.00	
1000-735-222-0000 - Life Insurance	\$429.00	\$363.00	\$500.00	
1000-735-225-0000 - Workers' Compensation	\$216.00	\$477.00	\$1,000.00	
1000-735-229-0000 - Other - Insurance Benefits	\$3,345.00	\$3,440.00	\$5,000.00	
1000-735-229-2000 - Other - Insurance Benefits{Economic Development}	\$486.96	\$351.06	\$0.00	
1000-735-240-0000 - Unemployment Compensation	\$1,564.00	\$0.00	\$0.00	
1000-735-252-0000 - Travel and Transportation	\$16.62	\$1,506.20	\$9,935.50	
1000-735-252-2000 - Travel and Transportation{Economic Development}	\$3,709.41	\$6,758.08	\$1,064.50	
1000-735-321-0000 - Telephone	\$13,582.95	\$11,043.02	\$13,500.00	
1000-735-329-0000 - Other-Communications, Printing & Advertising	\$36,782.05	\$35,072.36	\$15,000.00	
1000-735-329-2000 - Other-Communications, Printing & Advertising{Economic Devel}	\$0.00	\$207.50	\$0.00	
1000-735-329-5500 - Other-Communications, Printing & Advertising{Bonaminio Famil		\$22,424.25		
1000-735-329-8000 - Other-Communications, Printing & Advertising{Other Promotion}	\$2,395.00	\$3,398.95	\$4,000.00	
1000-735-329-NEW - Other-Communications, Printing & Advertising {Fireworks}			\$22,075.00	
1000-735-330-0000 - Rents and Leases	\$4,556.67	\$4,966.64	\$5,000.00	
1000-735-330-6000 - Rents and Leases{ODNR Lease}	\$0.00	\$72,006.64	\$36,005.00	
1000-735-330-6100 - Rents and Leases{CORPS Engineer Lease}	\$15,000.00	\$15,000.00	\$16,843.00	
1000-735-341-0000 - Accounting and Legal Fees	\$0.00	\$0.00	\$3,000.00	
1000-735-341-2000 - Accounting and Legal Fees{Economic Development}	\$3,000.00	\$0.00	\$0.00	

Description	2020	2021	2022	2023
1000-735-342-0000 - Auditing Services Renumbered	\$2,849.50	\$635.50		
1000-735-343-0000 - Uniform Accounting Network Fees	\$2,286.00	\$3,504.00	\$3,500.00	
1000-735-344-0000 - Tax Collection Fees	\$17,086.76	\$19,251.53	\$22,000.00	
1000-735-345-0000 - Election Expenses	\$27,364.24	\$0.00	\$0.00	
1000-735-346-0000 - Engineering Services	\$0.00	\$0.00	\$0.00	
1000-735-347-0000 - Planning Consultants	\$0.00	\$2,400.00	\$15,000.00	
1000-735-347-2000 - Planning Consultants{Economic Development}	\$15,706.25	\$17,750.00	\$2,500.00	
1000-735-349-0000 - Other - Professional and Technical Services	\$0.00	\$14,448.00	\$14,052.00	
1000-735-353-0000 - Liability Insurance Premiums	\$61,516.60	\$66,724.10	\$65,000.00	
1000-735-391-0000 - Dues and Fees	\$6,157.22	\$7,307.34	\$13,600.00	
1000-735-391-1500 - Dues and Fees{Bonds - Revenue}	\$0.00	\$0.00	\$0.00	
1000-735-391-2000 - Dues and Fees{Economic Development}	\$3,248.00	\$1,633.32	\$1,905.20	
1000-735-410-0000 - Office Supplies and Materials	\$4,337.91	\$4,174.50	\$5,000.00	
1000-735-431-0000 - Repairs and Maintenance of Buildings and Land	\$182,245.18	\$174,146.71	\$185,000.00	
1000-735-431-5300 - Repairs and Maintenance of Buildings and Land{GOOSE DOG}	\$927.49	\$1,114.16	\$1,500.00	
Boards and Commissions - Other Total	<u>\$533,460.46</u>	<u>\$620,111.16</u>	<u>\$603,095.58</u>	
1000-745-342-0000 - Auditing Services		\$9,491.50	\$6,000.00	
		<u>\$9,491.50</u>	<u>\$6,000.00</u>	
Tax Refunds - Other				
1000-760-600-8500 - Other{Real Estate}	\$0.00	\$0.00	\$0.00	
Tax Refunds - Other Total	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
Capital Outlay - Other				
1000-800-510-0000 - Land and Land Improvements	\$0.00	\$0.00	\$0.00	
1000-800-540-0000 - Machinery, Equipment and Furniture	\$6,021.26	\$172.02	\$5,000.00	
1000-800-590-0000 - Other - Capital Outlay	\$154,210.71	\$63,799.00	\$100,000.00	
Capital Outlay - Other Total	<u>\$160,231.97</u>	<u>\$63,971.02</u>	<u>\$105,000.00</u>	
Other Financing Uses				
1000-910-910-0000 - Transfers - Out	\$11,666.67	\$35,000.00	\$0.00	
1000-920-920-0000 - Advances - Out	\$0.00	\$0.00	\$0.00	
Other - Other Financing Uses Total	<u>\$11,666.67</u>	<u>\$35,000.00</u>	<u>\$0.00</u>	
Total Expenditures	<u>\$1,034,521.49</u>	<u>\$1,110,510.59</u>	<u>\$1,133,345.58</u>	

Description	2020	2021	2022	2023
Fund Classification: 2051 Special Revenue Paddling Enhancement Grant				
Fund Balance 1/1		\$0.00	\$0.00	
Fund Balance Adjustments		\$0.00		
Prior Year Encumbrances		\$0.00		
Unencumbered Balance 1/1		\$0.00		
Revenues				
Intergovernmental				
2051-411-0000 - Federal - Restricted		\$32,175.00		
Other Financing Sources				
2051-941-0000 - Advances - In		\$0.00		
Total Revenue		<u>\$32,175.00</u>		
Expenditures				
Capital Outlay - Other				
2051-800-590-0000 - Other - Capital Outlay		\$32,175.00		
Other Financing Uses				
2051-920-920-0000 - Advances - Out				
Total Expenditures		<u>\$32,175.00</u>		

Description	2020	2021	2022	2023
Fund Classification: 2061 Special Revenue Marine Patrol				
Fund Balance 1/1	\$5,852.25	\$193.52	\$ 72.03	\$0.00
Fund Balance Adjustments	\$0.00	\$0.00	-	
Prior Year Encumbrances	\$1,415.34	\$110.00	\$ 55.92	
Unencumbered Balance 1/1	\$4,436.91	\$83.52	\$ 16.11	
Revenues				
Intergovernmental				
2061-422-0000 - State - Restricted	\$35,000.00	\$35,000.00	\$0.00	
Other Financing Sources				
2061-931-0000 - Transfers - In	\$11,666.67	\$0.00	\$0.00	
2061-941-0000 - Advances - In	\$0.00	\$0.00	\$0.00	
Total Revenue	\$46,666.67	\$35,000.00	\$0.00	
Expenditures				
Police Enforcement - Salaries				
2061-110-132-0000 - Salaries - Administrator's Staff	\$31,635.00	\$20,344.08		
Police Enforcement - Salaries Total		\$20,344.08	\$0.00	
Police Enforcement - Other				
2061-110-211-0000 - Ohio Public Employees Retirement System	\$4,433.10	\$2,856.00		
2061-110-213-0000 - Medicare	\$459.26	\$281.07	14.79	
2061-110-225-0000 - Workers' Compensation	\$801.00	\$645.00		
2061-110-252-0000 - Travel and Transportation	\$0.00			
2061-110-270-0000 - Uniforms and Clothing	\$1,413.93	\$71.48		
2061-110-353-0000 - Liability Insurance Premiums	\$5,388.00	\$4,930.00		
2061-110-400-0000 - Supplies and Materials	\$7,600.05	\$5,883.86	1.32	
2061-110-433-0000 - Repairs and Maintenance of Motor Vehicles	\$0.00	\$0.00		
2061-110-440-0000 - Small Tools and Minor Equipment	\$595.06	\$110.00		
Police Enforcement - Other Total	\$20,690.40	\$14,777.41	16.11	
Capital Outlay - Other				
2061-800-400-0000 - Supplies and Materials	\$0.00	\$0.00	\$0.00	
Other Financing Uses				
2061-920-920-0000 - Advances - Out	\$0.00	\$0.00	\$0.00	
Total Expenditures	\$52,325.40	\$35,121.49	\$16.11	

Description	2020	2021	2022	2023
Fund Classification: 2901 Special Revenue Inclusive Project Planning				
Fund Balance 1/1		\$0.00	\$20,900.00	\$0.00
Fund Balance Adjustments		\$0.00	0	
Prior Year Encumbrances		\$0.00	0	
Unencumbered Balance 1/1		\$0.00	\$20,900.00	
Revenues				
Intergovernmental				
2901-490-6500 - Other - Intergovernmental {City of Lorain}		\$10,900.00	\$0.00	
2901-841-6600 - Capital Contributions {Jobs Ohio}		\$0.00	\$20,900.00	
Other Financing Sources				
2901-931-6700 - Transfer - In {Inclusive Project Planning}		\$10,000.00	\$0.00	
Total Revenue		<u>\$20,900.00</u>	<u>\$20,900.00</u>	
Expenditures				
2901-410-347-6700 - Planning Consultant {Inclusive Project Planning}		\$0.00	\$41,800.00	
Total Expenditures		<u>\$0.00</u>	<u>\$41,800.00</u>	

Description	2020	2021	2022	2023
Fund Classification: 4201 Grant Construction KIFBL				
Fund Balance 1/1	\$14,119.69	\$0.04	\$0.04	\$0.00
Fund Balance Adjustments	\$0.00	\$0.00	0	
Prior Year Encumbrances	\$14,119.69	\$0.00	0	
Unencumbered Balance 1/1	\$0.00	\$0.04	\$0.04	
Revenues				
Intergovernmental				
4201-411-0000 - Federal - Restricted	\$1,419,249.45	\$2,715,085.82	\$585,664.73	
4201-841-0000 - Capital Contributions	\$925,786.32	\$1,067,857.07	\$1,634,858.05	
Other Financing Sources				
4201-941-0000 - Advances - In				
Total Revenue	<u>\$2,345,035.77</u>	<u>\$3,782,942.89</u>	<u>\$2,220,522.78</u>	
Expenditures				
Capital Outlay - Other				
4201-800-346-0000 - Engineering Services	\$73,640.00	\$62,025.25	\$39,334.75	
4201-800-347-0000 - Planning Consultants	\$14,119.69	\$0.00		
4201-800-391-0000 - Dues and Fees	\$111,668.37	\$203,647.38	\$80,237.02	
4201-800-590-0000 - Other - Capital Outlay	\$2,159,727.36	\$3,517,270.26	\$2,100,951.05	
Other Financing Uses				
2061-920-920-0000 - Advances - Out				
Total Expenditures	<u>\$2,359,155.42</u>	<u>\$3,782,942.89</u>	<u>\$2,220,522.82</u>	

Description	2020	2021	2022	2023
Fund Classification: 4202 Capital Projects Port & Parks Bike Trail Station				
Fund Balance 1/1		\$0.00	\$25,000.00	\$0.00
Fund Balance Adjustments		\$0.00	0	
Prior Year Encumbrances		\$0.00	0	
Unencumbered Balance 1/1		\$0.00	\$25,000.00	
Revenues				
Intergovernmental				
4202-411-6300 - Federal - Restricted{Port & Parks Bike Trial Station}		\$ -	\$ 50,000.00	
4202-490-6400 - Other - Intergovernmental {Metro Parks}		\$ 4,873.21	\$ 20,126.79	
Other Financing Sources				
4202-931-6300 - Transfer - In {Port & Parks Bike Trail Station}		\$ 25,000.00	\$ -	
Total Revenue		<u>\$ 29,873.21</u>	<u>\$ 70,126.79</u>	
Expenditures				
Capital Outlay - Other				
4202-800-500-6300 - Capital Outlay {Port & Parks Bike Trail Station}		\$ 4,873.21	\$ 95,126.79	
Total Expenditures		<u>\$ 4,873.21</u>	<u>\$ 95,126.79</u>	

General Fund

6/8/2021

General Ledger Account Name	Account Type	From	To	Increase/ Decrease
1000-523-0000 - Recreation Entry Fees	Revenue	1,000.00	25,000.00	24,000.00
1000-590-0700 - Other - Charges for Services{Black River Landing}	Revenue	2,500.00	6,000.00	3,500.00
1000-590-7200 - Other - Charges for Services{Lighthouse}	Revenue	6,000.00	10,000.00	4,000.00
			Total General Fund Revenues Adjustments	<u>31,500.00</u>
1000-310-349-7000 - Other - Professional and Technical Services{River Tour}	Appropriation	7,000.00	16,500.00	9,500.00
1000-310-391-7100 - Dues and Fees{Ferry Boat}	Appropriation	1,000.00	10,000.00	9,000.00
1000-735-329-0000 - Other-Communications, Printing & Advertising	Appropriation	30,100.00	35,100.00	5,000.00
1000-735-329-2000 - Other-Communications, Printing & Advertising{Economic C	Appropriation	15,000.00	10,000.00	(5,000.00)
			Total General Fund Appropriations Adjustments	<u>18,500.00</u>

Marine Patrol Grant (Special Revenue)

General Ledger Account Name	Account Type	From	To	Increase/ Decrease
	Revenue	-	-	-
			Total Marine Patrol Grant Revenue Adjustments	<u>-</u>
2061-110-132-0000 - Salaries - Administrator's Staff	Appropriation	18,450.00	20,640.00	2,190.00
2061-110-211-0000 - Ohio Public Employees Retirement System	Appropriation	2,583.00	2,890.00	307.00
2061-110-213-0000 - Medicare	Appropriation	267.53	300.00	32.47
2061-110-225-0000 - Workers' Compensation	Appropriation	575.64	645.00	69.36
2061-110-270-0000 - Uniforms and Clothing	Appropriation	678.00	94.00	(584.00)
2061-110-353-0000 - Liability Insurance Premiums	Appropriation	5,500.00	4,930.00	(570.00)
2061-110-400-0000 - Supplies and Materials	Appropriation	2,224.35	779.52	(1,444.83)
			Total Marine Patrol Grant Appropriation Adjustments	<u>-</u>

June 9, 2021

J. Craig Snodgrass
Lorain County Auditor
226 Middle Ave.
Elyria, Oh 44035

Mr. Snodgrass,

Re: 2021 Estimated Resources

The Lorain Port Authority requests an Amended Certificate of Estimated Resources reflecting changes in the following funds:

<u>Fund</u>	<u>From</u>	<u>To</u>	<u>Increase (Decrease)</u>
General Fund	\$ 1,722,133.99	\$ 1,753,633.99	\$ 31,500.00
Special Revenue	\$ 67,258.52	\$ 67,258.52	\$ -
Debt Service	\$ -	\$ -	\$ -
Capital Project Funds	\$ 6,003,465.71	\$ 6,003,465.71	\$ -
Special Assessment Funds	\$ -	\$ -	\$ -
Enterprise Funds	\$ -	\$ -	\$ -
Internal Service Funds	\$ -	\$ -	\$ -
Trust and Agency Funds	\$ -	\$ -	\$ -
Total:	<u>\$ 7,792,858.22</u>	<u>\$ 7,824,358.22</u>	<u>\$ 31,500.00</u>

The reason for the increase/decrease in Estimated Resources:

Adjusting budget in the General Fund due to opening of recreation activities after pandemic.

Sincerely,

Yvonne Smith, Accountant
Lorain Port Authority

June 9, 2021

J. Craig Snodgrass
Lorain County Auditor
226 Middle Ave.
Elyria, Oh 44035

Mr. Snodgrass,

Re: 2021 Amended Budget Appropriations

The Lorain Port Authority requests an Amended Certificate of Appropriations reflecting changes in the following funds:

Fund	From	To	Increase (Decrease)
General Fund	\$ 1,149,905.25	\$ 1,168,405.25	\$ 18,500.00
Special Revenue	\$ 67,258.52	\$ 67,258.52	\$ -
Debt Service	\$ -	\$ -	\$ -
Capital Project Funds	\$ 6,003,465.71	\$ 6,003,465.71	\$ -
Special Assessment Funds	\$ -	\$ -	\$ -
Enterprise Funds	\$ -	\$ -	\$ -
Internal Service Funds	\$ -	\$ -	\$ -
Trust and Agency Funds	\$ -	\$ -	\$ -
Totals:	\$ 7,220,629.48	\$ 7,239,129.48	\$ 18,500.00

I have enclosed a copy of the 2021 Amended Budget Appropriations Resolution No. 2021 - 17 for your review.

Sincerely,

Yvonne Smith, Accountant
Lorain Port Authority

	Unencumbered Balance as of January 1, 2021	Real Estate Taxes	Other Sources	Total	Permanent Appropriations	Appropriation Dose/Dose Not Exceeds Revenues	Official Certificate of Estimated Resources Matching Date
July 14, 2020							
General Fund	\$ 579,867.90	\$ 812,791.00	\$ 304,251.00	\$ 1,696,909.90	\$ 1,115,157.85	\$ 581,752.05	September 16, 2020 Resolution 2020-23
Special Revenue Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<u>\$ 579,867.90</u>	<u>\$ 812,791.00</u>	<u>\$ 304,251.00</u>	<u>\$ 1,696,909.90</u>	<u>\$ 1,115,157.85</u>	<u>\$ 581,752.05</u>	

Amended Official Certificate of Estimated Resources							
General Fund	\$ 505,378.59	\$ 828,036.00	\$ 304,251.00	\$ 1,637,665.59	\$ 1,115,157.85	\$ 522,507.74	January 13, 2021 County Change
Special Revenue Funds	\$ 83.52	\$ -	\$ -	\$ 83.52	\$ -	\$ 83.52	
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Agency Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<u>\$ 505,462.11</u>	<u>\$ 828,036.00</u>	<u>\$ 304,251.00</u>	<u>\$ 1,637,749.11</u>	<u>\$ 1,115,157.85</u>	<u>\$ 522,591.26</u>	

January 25, 2021							
General Fund	\$ 505,378.59	\$ 828,036.00	\$ 388,719.40	\$ 1,722,133.99	\$ 1,149,905.25	\$ 572,228.74	January 27, 2021 Amendment 1
Special Revenue Funds	\$ 83.52	\$ -	\$ 67,175.00	\$ 67,258.52	\$ 67,258.52	\$ -	
Capital Projects Fund	\$ -	\$ -	\$ 5,960,427.71	\$ 5,960,427.71	\$ 5,960,427.71	\$ -	Resolution 2021-02
Agency Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<u>\$ 505,462.11</u>	<u>\$ 828,036.00</u>	<u>\$ 6,416,322.11</u>	<u>\$ 7,749,820.22</u>	<u>\$ 7,177,591.48</u>	<u>\$ 572,228.74</u>	

February 9, 2021							
General Fund	\$ 505,378.59	\$ 828,036.00	\$ 388,719.40	\$ 1,722,133.99	\$ 1,149,905.25	\$ 572,228.74	February 10, 2021 Amendment 2 & 3
Special Revenue Funds	\$ 83.52	\$ -	\$ 67,175.00	\$ 67,258.52	\$ 67,258.52	\$ -	
Capital Projects Fund	\$ -	\$ -	\$ 6,003,465.71	\$ 6,003,465.71	\$ 6,003,465.71	\$ -	Resolution 2021-04
Agency Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<u>\$ 505,462.11</u>	<u>\$ 828,036.00</u>	<u>\$ 6,459,360.11</u>	<u>\$ 7,792,858.22</u>	<u>\$ 7,220,629.48</u>	<u>\$ 572,228.74</u>	

June 8, 2021							
General Fund	\$ 505,378.59	\$ 828,036.00	\$ 420,219.40	\$ 1,753,633.99	\$ 1,168,405.25	\$ 585,228.74	Amendment
Special Revenue Funds	\$ 83.52	\$ -	\$ 67,175.00	\$ 67,258.52	\$ 67,258.52	\$ -	
Capital Projects Fund	\$ -	\$ -	\$ 6,003,465.71	\$ 6,003,465.71	\$ 6,003,465.71	\$ -	Resolution 2021-17
Agency Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<u>\$ 505,462.11</u>	<u>\$ 828,036.00</u>	<u>\$ 6,490,860.11</u>	<u>\$ 7,824,358.22</u>	<u>\$ 7,239,129.48</u>	<u>\$ 585,228.74</u>	

RESOLUTION NO. 2022-__

A RESOLUTION RATIFYING EXPENDITURES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO REVISE THE 2022 OPERATING BUDGET, TRANSFER AND APPROPRIATE FUNDS AND REQUEST AN AMENDED CERTIFICATE OF ESTIMATED RESOURCES FROM THE COUNTY AUDITOR.

WHEREAS, through its operations it is necessary to amend the Lorain Port Authority Operating Budget for 2022 to ratify expenditures and to request an amended Certificate of Estimated Resources from the County Auditor.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lorain Port Authority:

SECTION I. That the expenditure of funds pertaining to the amendment and hereby ratifying and that the Executive Director is hereby authorized to amend the Lorain Port Authority Operating Budget for 2022.

SECTION II. That pursuant to said budget amendment, transfer of and appropriation of funds, the Executive Director is also authorized to request an amended Certificate of Estimated Resources from the County Auditor.

SECTION III. It is found and determined that all formal proceedings and actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22, of the Ohio Revised Code.

Ayes:

Nays:

Abstain:

Adopted:

Brad Mullins, Chairman

Tom Brown, Executive Director